Training to Complete the Required US Department of Education Annual ESSER Report

ND Public School Districts – Data Collection
April 3, 2023
Between April 2020 and March 2021, North Dakota Department of Public Instruction on behalf of the students of North Dakota accepted $474.5 million through the ESSER Education Stabilization Funds

<table>
<thead>
<tr>
<th>Name</th>
<th>ND Allocation</th>
<th>Date Awarded</th>
<th>Deadline to Spend</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARES – ESSER I</td>
<td>$33.3 million</td>
<td>April 2020</td>
<td>September 30, 2022</td>
</tr>
<tr>
<td>CRRSA – ESSER II</td>
<td>$135.9 million</td>
<td>December 2020</td>
<td>September 30, 2023</td>
</tr>
<tr>
<td>ARP – ESSER III</td>
<td>$305.3 million</td>
<td>March 2021</td>
<td>September 30, 2024</td>
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</table>
ESSER Annual Reporting Requirements

US Education Department (USED)
- Annual Expenditures Report- NDDPI & School Districts
- Continuity of Learning Plans- School Districts
  - Posted and updated every 6 months
- Maintenance of Equity- NDDPI & School Districts
  - All but one ND district exempt from Maintenance of Equity
- Approved ESSER 3 Applications- School Districts

North Dakota State Legislative
- HB 1013- 2 Learning Loss Reports
Purpose

The purpose of today’s training is to share with district personnel the USED requirements for reporting annual expenditures and to review the process for completing the FY22 ESSER - Annual Expenditures Report using the North Dakota data collection portal.
Agenda

• ESSER Data Transparency
• Timeline & Approval Process
• Report Details & Question Review
• Support Resources
Fiscal Year 2022
ESSER Reporting
Data Transparency
National Transparency - Funding & Data

North Dakota State Finances

ESSER Funds awarded, spent, and remaining across all public school districts as of November 1, 2021.

- **ESSER - All Funds**
  - Awarded Funds: $428,046,071.91
  - Spent: $161,930,236.49
  - Remaining: $266,115,835.42

- **ESSER I Funds**
  - Awarded Funds: $30,061,926.91
  - Spent: $19,960,899.88
  - Remaining: $10,091,027.03

- **ESSER II Funds**
  - Awarded Funds: $122,611,954.00
  - Spent: $64,926,877.32
  - Remaining: $57,685,076.68

- **ESSER III Funds**
  - Awarded Funds: $275,370,191.00
  - Spent: $121,881,361.16
  - Remaining: $153,488,829.84

**Education Stabilization Fund (ESF)**
- Total ESF awarded: $661,052,873.00
- Total ESF per capita: $814.49
- Total ESF spent: $378,304,152.63

**Local Educational Agencies (LEAs)**
- Students enrolled in LEAs: 114,955
- LEAs in the state: 221
- LEAs/Entities that received sub-grants: 198

**Institutions of Higher Education (IHEs)**
- Students enrolled in IHEs: 63,392
- IHEs in the state: 26
- IHEs that received grants: 20

https://covid-relief-data.ed.gov/
https://insights.nd.gov/Education/State/Finances#
Fiscal Year 2022
ESSER Reporting
Timeline & Approval Process
# Long-range Timeline

<table>
<thead>
<tr>
<th>2020 - 2021 Annual Reporting</th>
<th>Due Date</th>
<th>Applicable Reporting Period</th>
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</thead>
<tbody>
<tr>
<td>ESSER I - 2nd Annual Report</td>
<td>June, 2022</td>
<td>ESSER I - October 1, 2020- June 30, 2021</td>
</tr>
<tr>
<td>ESSER II &amp; III - 1st Annual Report</td>
<td></td>
<td>ESSER II &amp; III – 1st expend date – June 20, 2021</td>
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<tr>
<td>2021 - 2022 Annual Reporting</td>
<td>Due Date</td>
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<tr>
<td>ESSER I - 3rd Annual Report</td>
<td>Spring 2023</td>
<td>July 1, 2021 - June 30, 2022</td>
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<tr>
<td>ESSER II &amp; III – 2nd Annual Report</td>
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<tr>
<td>2022 – 2023 Annual Report</td>
<td>Due Date</td>
<td>Applicable Reporting Period</td>
</tr>
<tr>
<td>ESSER I- Final Report (If needed)</td>
<td>Spring 2024</td>
<td>July 1, 2022- June 30, 2023</td>
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<tr>
<td>ESSER II &amp; III- 3rd Annual</td>
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</tr>
<tr>
<td>2023 – 2024 Annual Report</td>
<td>Due Date</td>
<td>Applicable Reporting Period</td>
</tr>
<tr>
<td>ESSER II – Final Report</td>
<td>Spring 2025</td>
<td>July 1, 2023- June 30, 2024</td>
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<tr>
<td>ESSER III- 4th Annual</td>
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<tr>
<td>2024 – 2025 Annual Report</td>
<td>Due Date</td>
<td>Applicable Reporting Period</td>
</tr>
<tr>
<td>ESSER III- Final Report</td>
<td>Spring 2026</td>
<td>July 1, 2024- June 30, 2025</td>
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FY22 USED Annual Report Timeline

April 3, 2023: USED Annual District Report Form emailed to superintendents and business managers

April 20, 2023: District reports due to the NDDPI

April 21, 2023 – May 8, 2023: NDDPI staff review reports and request clarifications

May 10, 2023: State report due to USED

Mid-June – July: USED Data Correction Window
Fiscal Year 2022
ESSER Reporting
Report Details & Question Review
USED Annual Report Overview

Fiscal Data
Data on total amounts expended, disaggregated by activity type and reporting categories within each grant and funding source within fiscal year 2022. (July 1, 2021 – June 30, Future plans for allocations by activity type.

Program Data
Generalized statements regarding programs and initiatives supported through ESSER funds.

Personnel Data
Total count of all FTEs regardless of their funding source.
Data Collection Overview

• Pre-set password - UNIQUE ENTITY ID (SAM)

• Pre-filled data points
  • Award Data
  • Previous report expenditures
  • Remaining funds as of June 30, 2022

• Review and PDF download opportunity before submission
Essential Definitions

Local Education Association (LEA) = Public School District
State Education Association (SEA) = NDDPI
Allocation - Amount of funds awarded
Expended - Reimbursement claims paid during reporting period in WebGrants
Planned Uses of Funds - Remaining funds that have been earmarked or budgeted for specific purposes are considered “Planned Uses” of Remaining Funds. The Department acknowledges these plans may change; please provide the most current information regarding budgeted or earmarked uses of remaining funds.
Essential Definitions

**Mental Health Supports** – Services provided by licensed mental health professionals

**Social-Emotional Support** - Supports and supplies provided to students through any means that are not licensed, mental health professionals

**Standard District Grants** - Mandatory grants allocated to all Title I qualified districts in ESSER I, II, and ARP ESSER.

**Discretionary Grants** - Additional grants awarded to districts based on state priority funds and competitive grant opportunities.
## Discretionary Grants

### ESSER I
- Non-Title I Districts – Standard Allocation
- Growing MTSS
- Rapid Response Team
- Special Education- PD
- Special Education- General
- Ignite Conference Scholarships
- SEEC
- Family Engagement

### ESSER II
- Non-Title I Districts – Standard Allocation
- Best in Class
- Foodservice Innovation
- Empower U
- Adult Ed IET
- Quiver El
- Family Engagement
- School Board Training
- Teacher Innovation
- Edunomics
- Choice Ready
- PCBL Scale

### ESSER III (ARP ESSER)
- Non-Title I Districts – Standard Allocation
- Adult IET
- Greater Math
NDDPI Review & Approval Process

1. Upon submission NDDPI will review the report for completion, content accuracy, and alignment with USED final data request.

2. Report lead will receive an email communication either:
   a. Confirming completion and a copy of the report that can be saved and shared with constitutes
   b. Requesting additional information, revisions or clarifications
Fiscal Year 2022
ESSER Reporting
Support Resources
Support Resources

Following today, the following resources will be available to support districts completing the FY22 ESSER Annual Report.

Emailed question will be answered within 24 hours – abutterworth@nd.gov
Online Resources

- Recording of USED Annual Report Training
- PowerPoint
- Tips for Completing USED Annual Training Report
- Survey Template for Data Gathering
- Data Dictionary

NDDPI Hosted: Online Collaborative Worktime

**Tuesday, April 4, 2023**
4:45 – 7:00 pm  
Meeting ID: 294 731 209 744  
Passcode: czNTxi

**Thursday, April 13, 2023**
12:15 – 1:45 pm  
Meeting ID: 285 925 133 945  
Passcode: GL3Zyc

**Monday, April 17, 2023**
4:45 – 7:00 pm  
Meeting ID: 264 682 885 221  
Passcode: gLzJ6z

- Intended to serve as an opportunity for you to work on completing your report.
- No prepared presentation and no recording.
- FAQ document will be published following the workshop.
- **Do NOT feel obligated to attend** If you appreciate collaborative work time with colleagues, the time is available.

To join the Microsoft Teams Meeting use codes above  
Email abutterworth@nd.gov for direct meeting links.
Dedicated Office Hours

ESSER Program Manager reserved the following hours for ESSER Annual Report Questions-

Call directly (701) 328-4051

Messages received outside of these hours will be returned during these times.

Tuesday, April 4, 2023 – Thursday, April 20, 2023

Tuesday
  - 1:00 p.m. – 2:00 p.m. (CDT)
  - 4:30 p.m. – 5:30 p.m. (CDT)

Wednesday
  - 8:00 am – 9:00 am (CDT)
  - 4:30 p.m. - 5:30 p.m. (CDT)

Thursday
  - 8:00 am – 9:00 am (CDT)
  - 1:00 p.m. - 2:00 p.m. (CDT)
Thank You!