



NORTH DAKOTA DEPARTMENT OF **PUBLIC INSTRUCTION**

“Across the Desk” School Nutrition Quarterly Update



Agenda for Today

- FFVP Program
- After School Snack Program
- Verification Summaries/Free and Reduced Numbers
- Procurement for 24-25 school year
- Local Beef Survey
- Questions, Answers and Conversations!

USDA's Fresh Fruit and Vegetable Program

- Program Goals
 - Introduce fresh fruits and vegetables as a healthy snack option
 - Impact future children's diets
 - Educational snack as a component and not a meal supplement
- Who can participate?
 - Children enrolled in Pre-K – Elementary
 - ND considers 7-8 Elementary
 - Schools with highest free/reduced percentage must be prioritized
 - Classroom Teachers or Paras directly responsible for serving the fruit/vegetable

USDA's Fresh Fruit and Vegetable Program

- Service Time
 - During the normal school day
 - Not during Breakfast or Lunch
 - Not after school
 - At least twice a week
- School-wide Publicity (newsletters, bulletin boards, announcements)
- Buy American/Buy Seasonal
- Not intended for a Salad Bar – can use leftovers for salad bar only

Fruit and Vegetable Ideas

- Apples, Oranges, Bananas
- Mangos, Pineapple, Pears
- Buy what's in Season!
- Buy fully chopped and prepared if it helps (watermelon)
- Carrots, Celery, Snow Peas, Mini-Peppers, Cherry Tomatoes

Fruits and Vegetables Guidance

- Dips for Vegetables
 - Low-fat Yogurt Based
 - Other Low-Fat or Non-Fat Dips
- Try to serve a variety of Fruits AND Vegetables
- Prepared Vegetables
 - Cooked Fresh Vegetables only once a week (not frozen or canned)
 - Must have an educational component

Non-allowable Items

- Canned or dried fruits/vegetables
- Dip for fruit
- Peanut Butter for Celery/Apples
- Fruit/Vegetable juice
- Jellied fruit
- Trail mix
- Nuts
- Fruit/vegetable pizza
- Smoothies

Fresh Fruits and Vegetable Program Claim

- Food Costs
- Non-Food Operational Costs
 - Non-food items (napkins, paper plates, serving bowls, cleaning supplies, trash bags)
 - Salaries for Employees
- Administrative Costs (can't exceed 10% of total budget)
 - Indirect Labor (ordering and claiming)
 - Preapproval on larger processing equipment purchases

FFVP Allotments and Claims

- 1st Allotment July 1-September 30
- Funds not used by September 30th are sent back to USDA
- 2nd Allotment October 1-June 30
 - Divide by 8 to allow for adequate monthly spending plan
- Monthly Claims
 - All claims should be submitted by 10th working day of the month
- Budget worksheet
- More Best Practices are on our website

DOD VS. FFVP

The Fresh Fruit & Vegetable Grant Program vs The USDA DoD Fresh Fruit and Vegetable Program

Fresh Fruit & Vegetable Program (FFVP)

- **Grant Program** used to increase fresh fruit and fresh vegetable consumption in elementary schools that participate in the National School Lunch Program (NSLP).
- Schools place orders with their **vendors or suppliers**.
- Schools **submit a claim for reimbursement** for the cost of produce, supplies and labor.
- Schools serve fresh fruit and vegetables during the school day snack as a **separate serving from any other reimbursable meal**.

USDA DoD Fresh Fruit & Vegetable Program

- Allows schools to use USDA Foods **entitlement dollars** to buy fresh fruit and vegetables
- Schools place orders in **FFAVORS**, USDA's web-based ordering system.
- DoD order cost is **deducted from** your USDA Foods **entitlement dollars** allocated to the DoD program.
- Schools can serve fresh fruit and vegetables only during **breakfast and/or lunch**

Afterschool Snack Requirements

- Must be after the regular school day
 - Cannot claim on non-school days
- Must include an enrichment program (not athletic)
- Must serve 2 different components
 - Milk (8 oz), Meat/Meat Alt (1 oz), Whole Grain (1 serving), or Fruit/Vegetable (3/4 cup)
- Menu/Production Records are required
- Food safety/Civil rights requirements
- Onsite monitoring must be documented TWICE a year.

Afterschool Snack Requirements

- Claim reimbursement based on paid, free and reduced-price students - ND State Free eligibility cannot be applied to the Afterschool Snack Program
 - Area Eligible: can use a tally count
 - Non-area Eligible: Must use a roster to match snacks to student eligibility for claim
- Snacks cannot be given away
 - Foodservice account must be reimbursed.

Verification Summaries

- Verification should have been completed November 15th
- The deadline to submit was December 15th, 2023
- Please complete and finish ASAP
- Call with Questions!

October Enrollment vs Verification Summary Report

October Enrollment

Numbers entered in the claim above indicate the highest enrollment for the month. Below is the ACTUAL ENROLLMENT as of the LAST OPERATING DAY OF OCTOBER.

Last Operating Day Enrollment	
Free:	58
Reduced:	35
State Free:	16
Total:	345

School Food Authority (SFA) Verification Collection Report

Review

Total FEDERAL FREE Eligible Students Reported:

62

Total STATE FREE Eligible Students Reported:

16

Total REDUCED PRICE Eligible Students Reported:

36

Website Data



FREE & REDUCED ENROLLMENT DATA

Enrollment Numbers by District	+
Enrollment Numbers by Site	+

FREE & REDUCED ENROLLMENT DATA

Enrollment Numbers by District
<ul style="list-style-type: none">• School Year 2022-2023 Link• School Year 2021-2022 Link includes 2019-2020 & 2020-2021 data for comparison• School Year 2020-2021 Link includes 2019-2020 data for comparison• School Year 2019-2020 Link• School Year 2018-2019 Link• School Year 2017-2018 Link
Enrollment Numbers by Site
<ul style="list-style-type: none">• School Year 2022-2023 Link• School Year 2021-2022 Link includes 2019-2020 & 2020-2021 data for comparison• School Year 2020-2021 Link includes 2019-2020 data for comparison• School Year 2019-2020 Link• School Year 2018-2019 Link• School Year 2017-2018 Link

Free/Reduced Numbers are used for:

- Title 1 Numbers
- E-rate
- Data is transferred to our NDDPI Website

2022-2023 Free and Reduced Plant Data

LA No.	Sponsor	Plant No.	Site	Grades	Free	Reduced	Total	F/R %
27002	Alexander Public School District 2	315	Alexander Public School	PreK-12	79	30	308	35.39%
25014	Anamoose School District 14	389	Anamoose Public School	PreK-6	15	10	89	28.09%
47405	Anne Carlsen Center School	1630	Anne Carlsen Center for Children	PreK-12	54	1	60	91.67%
26009	Ashley School District 9	539	Ashley Public School	PreK-12	32	16	134	35.82%
15010	Bakker School District 10	772	Bakker Elementary School	K-3				50.00%
2007	Barnes Co North School Dist	9463	Barnes County North School District	PreK-12	59	19	246	31.71%
17003	Beach School District	850	Beach High School	7-12	46	4	136	36.76%
17003	Beach School District	5278	Lincoln Elementary School	PreK-6	51	6	144	39.58%
40007	Belcourt School District #7	8461	Tiny Turtles Preschool	PreK	29	0	29	100.00%
40007	Belcourt School District #7	8565	Turtle Mt Comm Elementary	K-5	634	0	634	100.00%
40007	Belcourt School District #7	8567	Turtle Mt Community High School	9-12	544	0	544	100.00%
40007	Belcourt School District #7	8566	Turtle Mt Middle School	6-8	327	0	327	100.00%
45013	Belfield Public School	884	Belfield Public School	K-12	73	29	263	38.78%
29027	Beulah Public School	928	Beulah Elementary School	K-4	64	11	316	23.73%
29027	Beulah Public School	924	Beulah High School	9-12	18	10	205	13.66%
29027	Beulah Public School	926	Beulah Middle School	5-8	39	13	243	21.40%
4001	Billings County School District	1780	Demores Elementary School	PreK-8	1	1	54	3.70%
4001	Billings County School District	7172	Prairie Elementary School	PreK-8	0	0	46	0.00%
51409	Bishop Ryan Catholic School	968	Bishop Ryan Catholic School	PreK-12	6	22	393	7.12%
8001	Bismarck Public Schools	970	Bismarck High School	9-12	282	74	1327	26.83%
8001	Bismarck Public Schools	1348	Centennial Elementary School	K-5	75	13	388	22.68%
8001	Bismarck Public Schools	1365	Century High School	9-12	131	46	1421	12.46%
8001	Bismarck Public Schools	1897	Dorothy Moses Elementary School	K-5	244	0	377	64.58%

Procurement for School Year 2024-25

- Joining the NDESC Coop
- School Staff who work on Procurement
 - Annual Required Procurement Training

COOPERATIVE FOOD SERVICE



COOPERATIVE
Purchasing
CONNECTION

What's upcoming for 2024-2025?

New Participants

- ▶ Window for schools to join opens week of 1/15. Email sent by NDESC with:
 - ▶ Participation Agreement
 - ▶ Data/Logistics Information
- ▶ Contact Lori Mittelstadt @ info@purchasingconnection.org if interested in joining

Current Participants

- ▶ Participation Agreement renewal sent by week of 1/22
- ▶ Mid-February
 - ▶ Survey volume submitted via MAESTRO

Holding Steady

- Allows for a year of consistency
- Direct to Manufacturer & Distributors remain the same

MAESTRO

- ▶ Developed by a Texas cooperative that operates like NDESC
- ▶ Easy/Intuitive Web-Portal rather than a shared Excel document
 - ▶ Forecasting & Cost Analysis
 - ▶ Can see your items or all the items
 - ▶ Downloadable to Excel and/or PDF

▶ Training is Coming!

YOUR NDESC TEAM. REACH US AT 866-337-2005 | INFO@PURCHASINGCONNECTION.ORG

▶ Program Representatives



Julia
Dangerfield



Rosemary Dahl



Jerome Evans

▶ Program Questions



Melissa
Mattson



Jane Eastes

▶ Customer Support



Lori Mittelstadt



Mary Juliot

Local Beef Survey

NDDPI and your local legislators are interested in your Beef Purchases

Deadline is February 1, 2024

All entries will be entered into a drawing for a basket of goodies

<https://forms.office.com/g/gbhWmMcBuc>



Please Help Us Help you!

- What items would you like us to cover during the training
- What items would you like us to cover for Kitchen Counter Conversations
- Food Service Budget

January Kitchen Counter Conversation



Jarrett J Krosoczka's 'Lunch Lady'

Tuesday, January 16th, 2024
– 2 p.m. Central

***“Menu Writing While Utilizing
USDA Foods”***

Guest: Tara Koster,

USDA Food Distribution Specialist

***Menu tips and tricks and the Annual Survey
for USDA Foods will be covered.***



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Questions??

- Contact: dpicnfd@nd.gov
- Phone: 701-328-2294
- Recording and Resources will be available under the Updates tab on the Child Nutrition and Food Distribution website.

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:
(833) 256-1665 or (202) 690-7442; or

3. email:
program.intake@usda.gov

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