

Kirsten Baesler
State Superintendent



NORTH DAKOTA DEPARTMENT OF
PUBLIC INSTRUCTION

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TO: School Superintendents and District Test Coordinators
FROM: Bonnie Weisz, Assistant Director, Office of Assessment Division of Student Support & Innovation
DATE: August 21, 2019
RE: Parental Directive Reporting

Dear Administrator,

House Bill (HB) 1389 went into effect August 1, 2017. This bill states, **“A student's parent may direct the school district in which the student is enrolled not to administer to the student any state test or state assessment required in accordance with section 15.1-21-08.”**

Previously, the North Dakota Department of Public Instruction provided a standard form to districts to be used in obtaining a parent directive to withhold administration of a student assessment. This [form](#) was required to be on the district's website at the start of the 2017-2018 school year. The same [form](#) may be used again this year.

Parents will need to complete an individual form for each student and each assessment from which they wish to be exempt, as well as the school year in which they are requesting exemption. The form is to be completed each year by the parent in order for the student to be exempt in the current school year. School districts are required to retain the form in the student's file and to compile information for a yearly report, regarding how many directives were received and for which assessments.

In response to feedback received from the field, Parental Directive reporting will now be available throughout the school year. Districts will need to work with their schools to report any Parental Directive data directly in the STARS Enrollment Report. Instructions for reporting are attached.

If you have questions regarding this form or the administration of it, please contact [Bonnie Weisz](#), Assistant Director, Office of Assessment, at (701) 328-1838.

Sincerely,

Bonnie Weisz, Assistant Director
Office of Assessment

Enclosures: Parental Directive Reporting Instructions