



# Foreign Language Content Standards Development Committee MEETING MINUTES

**Tuesday, July 13, 2021 • 8:30 AM – 4:30 PM • Collaboration Rooms A and B, Career Academy**

Facilitators: Davonne Eldredge, Assistant Director of Academic Support, DPI  
Ann Ellefson, Director of Academic Support, DPI

Meeting Convened: 8:30 AM

Meeting Adjourned: 4:30 PM

**Wednesday, July 14, 2021 • 8:30 AM - 4:00 PM • Collaboration Rooms A and B, Career Academy**

Facilitator: Davonne Eldredge, Assistant Director of Academic Support, DPI, Ann Ellefson, Director of Academic Support, DPI

Meeting Convened: 8:30 AM

Meeting Adjourned: 4:00 PM

**Attendance –Foreign Language Content Standards Development Committee Members**

<input checked="" type="checkbox"/>	Abuhl, Laura	<input checked="" type="checkbox"/>	Mickelson, Cody	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Cahoon, Daniel	<input checked="" type="checkbox"/>	Parrill, Emily	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Charlebois, Jill	<input checked="" type="checkbox"/>	Shining One Side, JT	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Connell, Jodi	<input checked="" type="checkbox"/>	VanHatten, Jane	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	DeCoteau, Alex	<input checked="" type="checkbox"/>	Walker, Christina	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Dvorak, Martina	<input checked="" type="checkbox"/>	Williams, Paula	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Froelich, Kathryn	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Hibbs, Megan	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Martinez, Laine	<input type="checkbox"/>		<input type="checkbox"/>	

**Generation Citizen Staff**

<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
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**Attendance – NDDPI Staff Members**

<input checked="" type="checkbox"/>	Eldredge, Davonne	<input type="checkbox"/>		<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Ellefson, Ann	<input type="checkbox"/>		<input type="checkbox"/>	

**Attendance – Guests**

<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

# Foreign Language Content Standards Development Committee Minutes

## Day 1: July 13, 2021 Meeting Information

### Welcome

**Presenter: Davonne Eldredge**

Ms. Davonne Eldredge welcomed the Foreign Language Content Standards Development Committee members back and expressed gratitude to the committee members for their service and committed support. She facilitated introductions of committee members, staff, and collaborators.

### Recap from June Meeting/July Meeting Preview

**Presenter: Davonne Eldredge**

Ms. Davonne Eldredge reviewed the differences between standards and curriculum and the organizational structure and goals determined by the committee in June. The tasks the committee needed to complete in this session were outlined. The tasks assigned to the committee were:

- Complete development of the standards.
- Decide upon the name of the standards.
- Complete the performance indicators for the standards.
- Vertically align the performance indicators.
- Decide upon the format of the standards.
- Vote on the first draft of the standards.

### Task 1: Standards Development

The committee broke into groups to resume the standards development work started in June. Group work was uploaded in the TEAMS file.

### Group Discussion on Standards Developed.

**Facilitator: Davonne Eldredge**

The committee met as a large group to review the work done in small groups. They shared their standards and discussed each as a large group editing as they discussed. The group voted to achieve consensus on the wording of the standards. During the process information was recorded in the TEAMS file.

### Task 2: Determine Name of the Standards

**Facilitator: Davonne Eldredge**

The name of the foreign language standards was discussed as were the results of the survey results about the options for names. After discussion, the group voted to achieve consensus on the name of the standards.

### Task 3: Performance Indicators

The committee broke into small groups to develop performance indicators for each of the three levels of performance in the five goal areas. The performance indicators were written to support each of the standards developed. During the process information was recorded in the TEAMS file.

### Reflections on Day 1 and Planning for Day 2

**Facilitator: Davonne Eldredge**

Groups reported their progress in developing performance Indicators. Ms. Eldredge reviewed the events of the day and discussed the topics for Day 2. The tasks completed in Day 1 were reviewed.

# Foreign Language Content Standards Development Committee Minutes

## Day 2: July 14, 2021 Meeting Information

### Welcome Back, Announcements

**Presenter: Davonne Eldredge**

Ms. Eldredge welcomed the group back and previewed the agenda for the day.

### Reflections on Day 1

**Presenter: Davonne Eldredge**

Ms. Eldredge reviewed the work developing performance indicators. The group discussed ways to collaborate between groups while writing using the TEAMS file.

### Task 3: Performance Indicator Development

The committee broke into the groups used to develop performance indicators the previous day and continued writing performance indicators. Information was recorded in the TEAMS file.

### Task 4: Vertical Alignment of Performance Indicators

The existing small groups broke into different groups for each goal to share the performance indicators developed and align them vertically. Information was recorded in the TEAMS file.

### Task 4: Vertical Alignment of Performance Indicators

The committees returned to their original groups to share the feedback received in the Task 4 group. Groups made edits based upon feedback provided.

### Tasks 5 and 6: Determine Format and Vote on First Draft

**Facilitator: Davonne Eldredge**

The committee discussed potential format and elements to submit in the first draft of the standards. The committee decided to include the vote on the performance indicators and format with the vote for the first draft. The committee voted unanimously to submit the first draft for public comment.

### Reflections on Day 2 and Planning for September Meeting

**Facilitator: Davonne Eldredge**

Ms. Eldredge reviewed the progress the committee made in developing the standards over the meetings held. Members were thanked for their hard work during the days worked. The review process was previewed and the role of the review committee was outlined. The committee was told that the standards writing work would continue in September with a review of the feedback received, edits to the first draft, and writing of the introduction and support materials. Meeting adjourned at 4:00 PM.

## Next Meeting

**Date:** September 13-14, 2021

**Location:** Room TBD, State Capitol, Bismarck

**Time:** 8:00 AM – 4:00 PM

