



North Dakota Systemwide Literacy Improvement Grant 2022-2024 Assurances and Signatures

Please complete this assurances form and attach to the front of your letter of Intent. Letters of Intent/applications are due October 15, 2021 at 11:59:59 pm. Please email completed letter of intent and application to jmgratz@nd.gov.

Name of District Applying: _____

Assurances:

- Yes No **Participate in a districtwide literacy audit**
The state will contract a provider to work with subgrantees between February and May 2022 to conduct interviews, on-site observations, and surveys to identify the areas in which the district will work to improve literacy. The auditor will present the findings and provide a report with recommendations to the district.
- Yes No **Respond to audit findings**
District literacy team gathers to identify goals and action steps based on the literacy audit findings and engage in widespread implementation of those steps.
- Yes No **Assemble a Literacy Team**
District will assemble and maintain a team of representatives from all levels, birth through grade 12, to plan and manage the literacy improvement work.
- Yes No **Identify lead teachers at both the elementary and secondary level**
Grant funds can support these roles through stipends or partial assignments. Position responsibilities encompass being the overall implementation leader for instructional improvement, engaging in professional learning related to effective literacy leadership, and being the point of contact for grant communication and reporting.
- Yes No **Participate in a state-approved curriculum review**
The NDDPI will contract a provider to train and support the district in reviewing current curriculum to determine whether alignment with how children learn to read is adequate or requires 1) replacement, or 2) supplemental enhancement. The determinations will inform the budget request. Districts needing reading curriculum replacement or supplements at the elementary level may be eligible for a portion of costs to be paid for through the grant.
- Yes No **Develop and implement a Local Literacy Plan**
Districts will develop a plan aligned with the [North Dakota Comprehensive Literacy Plan's](#) Six Essential Elements:
- Leading for Impact
 - Supporting Professional Development
 - Engaging all Stakeholders
 - Planning Standards-aligned Curriculum
 - Instructing with Precision
 - Assessing to Inform
- Yes No **Participate in training and work involving Professional Learning Communities (PLCs) and/or North Dakota's Multi-Tiered System of Supports (NDMTSS)**
- Teachers at all levels will participate on teams to discuss literacy intervention pathways.
 - District will ensure ELA curriculum is vertically aligned and encourage disciplinary literacy structures in all classrooms.

Yes No **Comply with evaluation and reporting requests made by NDDPI to monitor progress**

- a. The district will provide annual reports on June 30, 2023 & 2024. Areas include but are not limited to goal monitoring, and a summary of work completed.
- b. Cooperate with two progress monitoring visits annually conducted virtually or in person.

Lead Teachers (if identified):

Signatures

Signature of Applicant

Date and Time

Principal(s) - ALL levels must sign

Signature of Principal

Date and Time

Signature of Principal

Date and Time

Signature of Principal

Date and Time

Signature of Principal

Date and Time