

LETRS Funding Q & A

Who is eligible?

- All public k-3 elementary schools
 - To be used for any K-3 teacher to be trained in LETRS vol. 1 & 2
 - OR for two K-3 teachers who have already received LETRS vol. 1 to take LETRS vol. 2

How to Apply

- Log into the WebGrants system
- Click on “Funding Opportunities”
- Select “Reading Learning Platform Training – LETRS Volumes 1 & 2”

The screenshot shows the 'Work Assignment' dashboard for a user named DPI Tester. The dashboard is divided into several sections: 'Approaching Deadlines - Next 30 Days', 'Recent Negotiations - Due Within 30 Days', 'Recent Correspondence - Within the Last 30 Days', 'My Site Visits - Inbox', and 'Organization Compliance'. The 'Approaching Deadlines' section contains a table with the following data:

Due Date	Document	Sub-Type	ID	Status	Title	Program Area	Funding Opportunity
Sep 14, 2023 4:00 PM	Application	Final Application	37480	Ending	2023-2024 RLIS Test	RLIS-Rural, Low Income Schools	34748-Rural, Low Income Schools 2023-2024

The screenshot shows the 'Funding Opportunities' dashboard for a user named DPI Tester. The dashboard displays a list of 'Currently Posted Funding Opportunities'. The table below shows the details of these opportunities:

ID	Status	Agency	Program Area	Title	Posted Date	Final Application Due Date
28273	Not Applied	ND Career and Technical Education	CTE (Career & Technical Education) Fed Funds	CTE Perkins (Strategic) - 2023		Not Applicable
13367	Not Applied	North Dakota Department of Public Instruction	CARES-CRRSA-ARP	Test funding opportunity for CARES-CRRSA-ARP funds		Not Applicable
1523	Not Applied	North Dakota Department of Public Instruction	DPI Test Program	Test FO used for testing standard form creation		Dec 8, 2023 5:10 PM
2315	Not Applied	North Dakota Department of Public Instruction	DPI Test Program	DPI Training Funding Opportunity		Aug 31, 2023 11:59 PM
20655	Not Applied	North Dakota Department of Public Instruction	DPI Test Program	Test for Annual Risk Assessment		Apr 28, 2023 11:43 AM
34748	Ending	North Dakota Department of Public Instruction	Rural, Low Income Schools	Rural, Low Income Schools 2023-2024	Aug 1, 2023 8:12 AM	Sep 14, 2023 4:00 PM
37480	Ending	North Dakota Department of Public Instruction	Rural, Low Income Schools	Reading Learning Platform Training - LETRS Volumes 1 & 2		Not Applicable

How the funds can be used

- These funds can support any form of LETRS training
 - Through an REA
 - Directly through Lexia
 - Administered by a local trained facilitator
- Some example use of funds:
 - 110 – Teacher stipends for work outside of contract hours, sub pay
 - 200 – Benefits for stipends and sub pay
 - 300 – Any training that is contracted
 - 500 – Travel for training (mileage, hotel, meals)
 - 600 – LETRS training materials
 - 800 – Registration fees for trainings

How to claim funds

- All reimbursements will be submitted to WebGrants
- Please submit reimbursement after all expenditures for training have been spent (e.g., once for LETRS vol. 1 and once for LETRS vol.2)
- A form must be completed for each teacher covered under funding (example to right)
- Larger districts will be able to add a line for each building; smaller districts will only need to submit one

For the expenditures being claimed during this performance period, please list the following

Teachers Trained Details

[Save Form](#)

Elementary Building Name*:

100 character(s) left

Teacher Name*:

100 character(s) left

Teacher Role and Grade Levels Served*:

200 character(s) left

Level of Training*:

Projected Completion Date*:

100 character(s) left

[Save Form](#)

Questions?

- Contact Taylor Olsen (tolson@nd.gov)
- Contact Ann Ellefson (aellefson@nd.gov)