

Teacher Innovation Grant Application Guidance

OVERVIEW

The Teacher Innovation Grant supports innovative and creative teaching, and learning projects for North Dakota licensed teachers working in North Dakota public schools. The intent of the grant is to support proactive teaching approaches that integrate new instructional strategies and methods in the classroom. These projects are new to the teachers and students involved and will transform learning in specific and viable ways. We are interested in projects that enhance curriculum and/or community at the school, grade, or department in which they are implemented.

Who is Eligible to Apply?

North Dakota licensed teachers who work in North Dakota public schools may apply for these grants. Prior recipients of the grant are not eligible to reapply. Individual teachers or collaborative teams including two or more teachers may apply. If a team applies, an individual must be identified as the primary contact. Guidance counselors may apply for a grant if the project will benefit students in the classroom.

Funding

The department has reserved up to \$10,000 per quarter to be awarded to one or more applicants.

KEY APPLICATION GUIDELINES

- All applications must include assurance of school administration approval.
- Grant applications may include some professional development and training.
- Grants may not be used to fund food items or videos unless they are an integral part of the innovative program.
- All expenditures will be managed through the district.
- The project must be completed and have all expenditures recorded by June 30, 2024.
- A final reflection on the project and documentation of all expenditures is required.
- Information about the grant projects and recipients will be published on the grant webpage.

Deadline to Apply

Apply for a [Teacher Innovation Grant](#) by April 27, 2022.

Review of Applications

A team will review all applications using the attached rubric to guide the evaluation process.

Application and Evaluation Timeline

Responses to application items must be clear and concise and address all topics on the submission form. Information on **who** the program will benefit, **why** the project is valuable to students, **how** it will be implemented, **what** is particularly innovative, and **when** the project will be completed.

Timeline

- Submission: Applications are due by April 27, 2022 via the electronic application.
- Review: Proposals are presented to the Teacher Innovation Grant Review Committee.
- Announcement: Awards are announced May 11, 2022.
- Funding: Grant funds are available May 11, 2022.
- Expenditures: Funds expended by June 30, 2024.
- Final Reflection: Use the approved form and submit by June 30, 2024.

GRANT REQUIREMENTS

Grant Criteria

- Demonstrate a strong justification
- Include evidence of innovative teaching
- Ability to be replicated, shared, or adopted beyond the initial setting
- Include evidence of research-based or scientifically-based that supports the project (as applicable)
- Contain a thoughtful and reasonable budget
- Alignment with school and district goals
- Principal or district administrator approval

Allowable Costs:

- Materials or supplies directly related to the development or implementation of the proposal
- Registration or admission fees for professional development
- Resources to support the implementation of a new course
- Substitute teacher costs for teachers to attend professional development
- Travel fees, including bus rental charges for students

Non-Allowable Costs:

- Routine classroom supplies purchased each year
- Food and beverages (unless directly tied to the innovative program)
- Chromebooks, iPads, or laptop computers (not directly tied to the innovative program)

Review and Approval

A team of reviewers will evaluate each application using the attached rubric. Applicants who are not granted funding are encouraged to seek feedback from peers and to resubmit applications in the following quarter. Prior recipients of the grant are not eligible to reapply.

REIMBURSEMENT PROCESS

Purchases and expenditures will be made using the district process for purchasing materials and program implementation. The district will submit these expenditures on WebGrants for reimbursement. Documentation of expenditures (ledger, receipts, etc.) will be required. All expenditures must be submitted by June 30, 2024.

Final Reflection

The final reflection will allow recipients to share photos and the outcome of the project. The content within these reflections may be used by the state to inspire new projects and promote collaboration.