

Financial Literacy Content Standards Writing Committee

Meeting Minutes

December 11-12, 2024

Wednesday, December 11, 2024

8:15 AM – 4:30 PM

North Dakota Heritage Center

Meeting Convened: 8:15 AM

Meeting Adjourned: 4:30 PM

Attendance – Financial Literacy Content Standard Writing Committee Members

- Autumn Bennett
- Vanessa DeCoteau
- Linda Gabbert
- Andrew Klein
- Wyatt Nagel
- Nicole Seyfried
- Chelsey Shutske
- Kayla Werre

Attendance – NDDPI, NDCTE, and Bank of North Dakota Members

- Davonne Eldredge, Facilitator, NDDPI
- Joycelyn Schneider, BND
- Jessica DeVaal, NDCTE

Review of October Meeting and Preview Agenda

Davonne Eldredge welcomed the Financial Literacy Content Standards Writing Committee members and reviewed work completed in the October meeting. The agenda for the December meeting was previewed.

Review of Standards Written in October

The committee broke into grade-span groups to review the standards written in October. The groups revised their work, which was recorded in the TEAM file.

Discussion of Progress on Standards

The whole group reported on their progress with writing the standards. The groups were at varying places with the writing. The grade span groups decided to continue writing standards within the sub-categories.

Standards Writing in Small Groups

The grade span groups continued writing standards for the sub-categories. As they worked, their work was recorded in the TEAM file.

Progress Check to Determine Next Steps

Mrs. Eldredge called the group together and had each group report progress. The groups had completed the standards within the Financial Awareness category. The whole group reviewed the vertical alignment of the standards within this category. Revisions to standards to align the progression of skills were noted in the TEAM.

Standards Writing in Small Groups

The group broke into their grade span groups to continue writing standards for the remaining sub-categories. As they worked, their work was recorded in the TEAM file.

Progress Check to Determine Next Steps

The group was called together to check progress on the remaining two categories. The grade span groups were in different categories at varying stages of completion of the standards. The work resumed in the grade span groups.

Standards Writing in Small Groups

The group broke into their grade span groups to continue writing standards for the remaining sub-categories. As they worked, their work was recorded in the TEAM file.

Progress Check to Determine Next Steps

The group was called together to check progress on the remaining two categories. The groups had completed the work in the remaining categories. The whole group reviewed the vertical alignment of the skills in the remaining categories. Revisions to standards were noted in the TEAM file.

Identification of Related Standards

Once the standards were completed, the grade-span groups looked for related standards in other disciplines. Some standards were used to help write the new standards; others were connected to similar concepts within the standards. Work was documented in the TEAM file.

Reflections on Day 1 and Planning for Day 2

Ms. Eldredge reviewed the work completed throughout the day and outlined the tasks remaining for Thursday.

Day 1 meeting adjourned at 4:30 PM.

Thursday, December 12, 2024

8:15 AM – 3:30 PM

North Dakota Heritage Center

Meeting Convened: 8:15 AM

Meeting Adjourned: 3:30 PM

Attendance – Financial Literacy Content Standard Development Committee Members

- | | |
|--------------------|-------------------|
| • Autumn Bennett | • Wyatt Nagel |
| • Vanessa DeCoteau | • Nicole Seyfried |
| • Linda Gabbert | • Chelsey Shutske |
| • Andrew Klein | • Kayla Werre |

Attendance – NDDPI, ND Career and Technical Education, and Bank of North Dakota Members

- | | |
|--|-------------------|
| • Davonne Eldredge, Facilitator, NDDPI | • Lance Hill, BND |
| • Jessica DeVaal, NDCTE | |

Welcome Back and Announcements

Davonne Eldredge welcomed the group back and previewed the agenda for the day.

Reflections on Day 1

Mrs. Eldredge reviewed the list of tasks remaining to prepare the first draft of the standards.

Identification of Related Standards

The committee continued identifying the standards related to other disciplines. Work was recorded in the TEAM file.

Review of Related Standards

The committee reviewed the related standards for each grade span as a whole group, and revisions were made in the TEAM file.

Writing Additional Standards Components

The committee broke into groups to work on the standards' introduction, glossary, appendices, and reference list. As each subcommittee worked, their work was documented in the TEAM file.

Review of the Standard Introduction

The committee met to review the introduction. Suggestions for revisions were discussed and documented in the TEAM file.

Review of the References

The whole committee met to review the list of references. References missed were added to the list and added in the TEAM file.

Review of the Appendices

The group included one appendix, which identified standards for financial literacy that meet the North Dakota Century Code requirements. As the connections were revised, edits were documented in the TEAM file.

Review of the Glossary

The committee reviewed the glossary terms and definitions. Revisions were noted in the TEAM file.

Vote for Public Release of First Draft Content

The group was asked to review the work that had been completed. The committee voted unanimously to release the content of the first draft for public comment.

Reflections on Day 2 and Planning for the March Meeting

Mrs. Eldredge reviewed the work completed during the December meeting. The committee had completed the standards, introduction, glossary, list of references, and an appendix of the standard's first draft. The draft will be prepared for feedback from the public.

The next steps in the process were reviewed. When the committee next meets, the public comments and review committee feedback will be reviewed. The standards will be revised and further aligned vertically and horizontally. Based on the feedback received, the standards components will be reviewed. Committee members were thanked for their work.

Day 2 meeting adjourned at 3:30 PM.