Library and Technology Content Standards
Development Committee
Meeting Minutes
February 9-10, 2022

Wednesday, February 9, 2022
8:15 AM – 4:15 PM
State Capitol, Coteau Room

Facilitators:
Davonne Eldredge, Assistant Director of Academic Support, DPI
Carmen Redding, Division Director, ND State Library
Tammy Kruger, School Library Specialist, ND State Library

Meeting Convened: 8:15 AM
Meeting Adjourned: 4:00 PM

Attendance – Library and Technology Content Standards Development Committee Members
- Allen, Lesley
- Cain, Brenda – Virtual
- Francetic, Sarah
- Frink, Misti
- Fritz, Jessica
- Grenier, Tina – Virtual
- Hess, Jennifer – Virtual
- Kennedy, Beth - Virtual
- Kornkven, Kelly – Virtual
- Mehlhoff, Brandi
- Moberg, Susan
- Nelson, Nicole – Virtual
- Nyland, James
- Palmer, Alysa
- Riesinger, Marissa
- Stansbery, Dana

Attendance – NDDPI and ND State Library Staff Members
- Eldredge, Davonne
- Kruger, Tammy
- Redding, Carmen
- Mosser, Shari

Attendance – Guests
- Gerhardt, Tom – ND News Cooperative
- Denning Gackle, Jill

Welcome - Davonne Eldredge welcomed the Library and Technology Content Standards Development Committee members and expressed gratitude for their service and committed support. She facilitated introductions of committee members, staff, presenters, and collaborators.

Introductions, Overview of Roles and Responsibilities - Davonne Eldredge thanked the committee for the important work they will be doing. The roles and responsibilities of the committee were reviewed.

Introduction to Standards Development - Davonne Eldredge reviewed the purpose of the content standards, design elements, ND Legislative mandates, North Dakota Open Records and Open Meetings laws, and future selection of a Content Standards Review Committee.
**Guiding Process for Standards Development** - Ms. Eldredge discussed group working agreements, “fist-to-five” method of coming to consensus, various group structures, and the use of the TEAMS site for committee work and resources.

**Presentation of Media, Digital, and Informational Literacy** - Tammy Kruger and Carmen Redding from the ND State Library presented information about media, digital and information literacy. The presentation shared information about subtopics within these areas, and the skills and knowledge base that may need consideration in the standards.

**Presentation of New Literacy and Journalistic Criteria** - Tom Gerhardt from ND News Cooperative presented information about how their group is promoting news literacy. He shared background information about quality journalist expectations and availability of local news resources.

**Tasks for February Meetings** - Tasks for this two-day session and points to consider during the process were discussed, emphasizing that all standards be appropriate to all ND students and reflect ND priorities for content learning. Ms. Eldredge reviewed the differences between standards and curriculum. She reiterated the fact that the standards are written by this committee while curriculum is written in the local school district. The group was informed that the instructional units, lessons, and practices are set by the local school district.

- Task 1: Analyze comparable state and national standards
- Task 2: Current North Dakota standards analysis
- Task 3: Determine the organizational structure
- Task 4: Identify and describe elements within the organizational structure

**Task 1 – Group Work** - The committee broke into small groups to review national and state standards. They identified strengths and weaknesses of the standards and noted elements to consider when revising the ND Library Standards.

**Task 1 – Whole Group Discussion** - Each group shared their observations and opinions regarding comparable standards from other states and national standards emphasizing ND priorities and discussed the organizational formats used.

**Task 2 – Group Work** - The committee broke into small groups to review the results of the survey completed by the librarians in the state and conducted an analysis of the current ND Library and Technology Content Standards in comparison to the national and state standards previously reviewed.

**Task 2 – Whole Group Discussion** - Each group shared their observations and opinions regarding which elements of the current ND Library Standards should be retained and which should be changed or abandoned with a focus on current content area research, reflecting ND priorities, and user-friendly formats.
**Task 3 – Determine the Organizational Structure of Standards** - The committee broke into small groups to discuss the organizational structure of the revised standards. The groups looked at the elements of standards and discussed the levels and elements that would be used as their work moves forward.

**Task 3 – Whole Group Discussion** - Each group shared their vision for organizing the standards. The proposals were discussed by the whole group. A fist-to-five vote was taken to indicate consensus on the organizational structure. Consensus was reached on a three-level structure consisting of Concepts, Sub-Concepts, and Standards similar to the organization structure used in the North Dakota Computer Science and Cybersecurity Standards.

**Reflections on Day 1 and Planning for Day 2** - Ms. Eldredge reviewed the events of the day and discussed the tasks for Day 2. The Day 1 tasks completed were reviewed.
Welcome back and Announcements - Davonne Eldredge welcomed the group back and previewed the agenda for the day.

Reflections on Day 1 - Ms. Eldredge reviewed the differences between standards and curriculum and the activities of Day 1. Work completed on Day 1 and questions of the team were reviewed.

Task 4 - Group Work - The committee broke into small groups to identify the concepts that would be used to divide the standards.

Task 4 - Whole Group - The committee discussed the concepts brought forward by each group. They came to consensus regarding three concepts that would be used to break down the standards. The committee then worked as a whole group to determine how they wanted the concepts to appear. Consensus was reached regarding the order. Work was saved in the TEAMS file.

Task 4 - Group Work - The committee broke into small groups to write definitions of the concepts that would be used in the standards. Their work was saved in the TEAMS file.

Task 4 - Whole Group Debrief - Each group shared the definitions they had written. The entire committee discussed each definition and asked questions of the groups to clarify. The committee voted to achieve consensus on the wording of the definitions. During this process, the information was recorded in the TEAMS file.
**Task 4 – Group Work** - The smaller groups worked together to determine which sub-concepts would be included in the standards.

**Task 4 – Whole Group** - The committee discussed the sub-concepts brought forward by each group. As they worked, they continued to have some questions regarding the wording of some of the sub-concepts. They noted these questions and potential skill areas beneath some of the concepts. These questions will be revisited as the work progresses.

**Task 4 – Small Group** - The committee broke into small groups to define the sub-concepts. They started working within one of the concept areas.

**Task 4 – Whole Group** - The group shared their sub-concept definitions in writing. The definitions will be read and discussed when the meeting continues in March.

**Reflections on Day 2 and Planning for March Meeting** - Ms. Eldredge reviewed the progress the groups had made throughout the two days. The committee selected and defined their concepts. They identified sub-concepts they would like to use as a starting point. The committee started work on the definitions of those sub-concepts. Members were thanked for their hard work during the two days. The committee was told the standards writing work would continue with a discussion of their sub-concept definitions and writing of their grade span or level standards when the committee meets in March. Meeting adjourned at 3:15 PM.

**Next Meeting**: March 8-9, 2022, at the State Capitol, Coteau Room