INFORMATIONAL SHEET FOR ANNEXATIONS

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
SCHOOL FINANCE AND ORGANIZATION
SFN 18858 (11-26)

To be completed by the County Superintendent of Schools and submitted as evidence at the County Hearing

☐ Regular Annexation ☐ Annexation involving an Exchange of Property	Petitioner to Contact		
	Mailing Address		
	City	State	Zip Code
County Hearing Date	Telephone		

The County Superintendent should fill out this Informational Sheet with any relevant information. The County Superintendent need not fill in certain parts of the Informational Sheet if the information would not be relevant to the determination whether to approve or disapprove the annexation. This Informational Sheet must be offered by the County Superintendent as evidence at the county hearing, therefore the County Superintendent should be confident the information provided is correct. This form does not need to be included in the packet of information provided to the State Board by the County Committee.

If this annexation involves an exchange of property, state whether the following requirements of NDCC section 15.1-12-02 are met:		
1. Does the signer of the petition reside upon the property sought to be annexed?	☐ Yes	☐ No
2. Has the approval of one qualified elector from each residence within the property to be annexed been obtained?	☐ Yes	☐ No
3. Does the owner of the property in the adjacent district agree to the exchange of property?	☐ Yes	☐ No
4. Has the difference in taxable valuation of the properties involved in the exchange been approved by both school districts?	☐ Yes	☐ No
5. Is each property involved in the exchange contiguous to the school district to which it would be annexed?	☐ Yes	☐ No
6. Have the property owners received notice of hearing, 21-days prior to the hearing, by certified mail with return receipt?	☐ Yes	☐ No

Please provide ALL property owners' mailing addresses used for notice:

	Petitioners' School District:	Other School District:
A. Value of School Property 1. Sites	$	$
2. Buildings	$	$
3. Equipment	$	$
B. 1. Outstanding Bonded Indebtedness	$	$
2. Other Outstanding Indebtedness	$	$

C 1. Mill Levies

Fund Group I - General Fund	Petitioners' School District:	Other School District:
General Fund – District Property Tax		
High School Tuition Levy		
High School Transportation Levy		
Judgment Levy		
Asbestos Levy		
Technology Levy		
Remodeling Levy		
Alternative Education Program Levy		

Fund Group 2 – Special Reserve

Special Reserve Levy		

Fund Group 3 – Capital Projects

Building Fund Levy		
Special Assessments Fund Levy		

Fund Group 4 – Debt Service

Sinking & Interest Fund Levy		
Asbestos Bonding Levy		
Judgment Bonding Levy		
Remodeling Bonding Levy		
Alternative Ed Program Bonding Levy		
HVAC Levy		
TOTAL LEVIES		

C 2. The levies for bonded indebtedness to which the petitioned property will be subjected, or from which the petitioned property will be exempted, as provided in NDCC section 15.1-12-08, if the annexation is approved. (Include here a statement addressing what taxes will apply to the petitioned property if the annexation is approved. For example, will the petitioners be responsible for paying all taxes in the district attached to and no taxes in the district detached from, or will the petitioners continue to be responsible for payment on the bonded debt of the district detached from in addition to all the taxes in the district attached to, etc.? Consider NDCC section 15.1-12-08.)

	Petitioners' School District:	Other School District:
D. 1. Current Taxable Valuation	$	$
2. Taxable Valuation of Petitioned Property (Number of Sections or Acres: _____)	$	
3. Taxable Valuation of Property to be Exchanged, if any		$
4. Taxable Valuation, If Approved	$	$
E. 1. Number of Sections in the Districts		
2. Geographical Features		
3. Boundaries		

F. Students Attending School (i.e., Enrollment):	Petitioners' School District:	Other School District:
Kindergarten		
Elementary (grades 1-6)		
Junior High (grades 7-8)		
High School (grades 9-12)		
Total Enrollment		

G. School Buildings:

1 Name, Location (what town?), and Grade Levels Offered		
2. Condition		
3. Distance Students Living in Petitioned Area would have to Travel to Attend Schools		

H. Location and Condition of:

1. Roads		
2. Highways		
3. Natural Barriers		

I. 1. Names and ages of all children residing on the property to be annexed (by family):

I. 2. Conditions affecting the welfare of students residing on the property to be annexed:

	Petitioners' School District:	Other School District:
J. Boundaries of other Governmental Entities		
K. Educational needs of communities in each affected district:		

L. Potential savings in:

1. Transportation services		
2. Administrative services		

	Petitioners' School District:	Other School District:
M. Change in disparity in per student valuation: 1. Current per student valuation (Current Taxable Valuation divided by Enrollment)	Difference: $ _____ $	$
2. There are _____ children in the area sought to be annexed, _____ of whom are ages 4-17.	Taxable valuation , if approved / Enrollment, if approved = Per student valuation if approved Use the above formula to determine the per student valuation, if approved, for each school district: Petitioners School District: _____ / _____ - _____ = _____ (Per student valuation, if approved) Other School District: _____ / _____ + _____ = _____ (Per student valuation, if approved)	
3. Per student valuation, if approved (resulting from computations above, right)	$_____ Difference: $ _____	$ _____
4. Approval of the annexation will result in an increase/decrease (cross out one) in the difference in per student valuation by:	$_____	
5. Petitioned property's per student valuation	Taxable valuation of petitioned property / Number of students, ages 4-17 living on petitioned property = Per student valuation of petitioned property _____ = _____	

N. Potential to equalize or increase the educational opportunities for students in each affected district

O. The potential modification to the property tax obligation of the owners of the real property to be annexed, and the concerns of the property owners to be annexed.

P. All other Relevant Factors: