



**[INSERT PROGRAM/SUBGRANTEE NAME]**  
**21<sup>st</sup> Century Community Learning Centers**  
**Parent Release of Records and Information Consent Form**

Dear Parents and Guardians,

Your child has been invited to participate in a 21st Century Community Learning Center (21st CCLC) program, a federally funded competitive grant initiative authorized under Title IV, Part B of the Every Student Succeeds Act (ESSA). These programs provide academic enrichment, youth development, and family engagement opportunities outside regular school hours.

To complete enrollment, **[INSERT PROGRAM/SUBGRANTEE NAME]** must submit student information to the designated online Student Information System (SIS). This data will be shared with the North Dakota 21st CCLC State Evaluator for federally mandated program evaluation. The North Dakota Department of Public Instruction (NDDPI) will also contribute performance-related data to CitySpan, accessible to the program provider.

To offer after-school or summer programming, **[INSERT PROGRAM/SUBGRANTEE NAME]** will register my student in the North Dakota 21st CCLC program.

The following student data will be shared and used to calculate the impact the 21stCCLC has on student performance and to meet reporting requirements as a result of receiving state and federal funds.

- First and Last name
- Attending School
- Birth date
- State Student ID
- Demographic information (e.g., race/ethnicity, special education status, English learner status)
- GPA and school attendance
- State assessment scores

*The designated SIS, the North Dakota State Evaluator, and NDDPI will maintain the confidentiality of my student's personally identifiable information in accordance with applicable laws, including the Family Educational Rights and Privacy Act (FERPA).*

**Consent Statement:**

I consent to **[INSERT PROGRAM/SUBGRANTEE NAME]** disclosing my child’s personal information (listed above) to:

- The designated Student Information System (SIS)
- North Dakota 21st CCLC State Evaluator
- North Dakota Department of Public Instruction (NDDPI)

This is for the purposes of program registration, evaluation, and performance monitoring. This data sharing is required under ESSA Title IV, Part B, which governs the 21st CCLC program. Specifically, Sections 4203(a)(14) and 4205(b) mandate state-level evaluation and performance reporting to ensure program effectiveness and continuous improvement. All documents containing or derived from education records are considered confidential under FERPA and will not be disclosed to unauthorized third parties.

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|---|--|
| <b>Parent/Legal Guardian Full Name</b><br><i>(please print)</i> |  |
| <b>Parent/Legal Guardian Signature:</b>                         |  |
| <b>Date:</b>  |  |
| <b>Student’s Full Name</b><br><i>(please print)</i>             |  |

**Optional Participation in Surveys and Interviews:**

To support ongoing improvement of the 21st CCLC program, my child and I may be invited to participate in voluntary surveys or interviews about our experience. Feedback will help both the local program and the state evaluator improve services.

Check this box if you DO NOT wish to participate in surveys and/or interviews.