

MFP Stakeholders Committee Meeting Minutes May 24, 2011

Time: 1pm-4pm CST

Location: Pioneer Room: Judicial Wing-State Capitol
Bismarck, North Dakota

Information Provided: Meeting PowerPoint Handout, MFP Marketing Materials, Aging and Disabilities Resource Link (ADRL) Marketing Materials

- A.** Committee Members were welcomed to the meeting and committee members and guests made their own introductions
- B.** The Realistic Job Previews developed with MFP Grant Rebalancing funds to assist in recruiting and retaining direct workforce professionals were discussed at length. This included the development of a RJP for both Qualified Services Providers and Direct Support Professionals. The QSP video was previewed by the committee during the meeting. Copies of the final draft will be distributed
- C.** Keith Vavrovsky, LSW from the ND Developmental Center provided an update on the census at the Developmental Center and the ND State Hospital. It was noted that there are currently 99 adults and one adolescent with a developmental disability in residence at the DC and 15 individuals with a DD at the NDSH. The goal is to reduce the census to 95 by July 1, 2011.

Three individuals are in the discharge planning process including two that will be transitioned through the MFP Grant Program. Efforts are being made to address the transition of the 15 consumers at the NDSH including a review with the DC transition task force to address ways to provide the necessary services in the community to make long term community residence more likely. Regional DD staff will be reviewing the needs with the NDSH and DC staff to begin the discharge planning process.

- D.** Cherry Schmidt, West Central Human Service Center Aging Service Program Administrator provided an update on the Aging and Disabilities Resource Link Pilot Grant. She noted that this pilot started in 2009 in cooperation with the Bismarck Senior Services Program. The primary service is Options Counseling to assist persons with evaluating service choices in the community.
- E.** Jan Engen, Aging Services Division Director provided an overview of the ADRL service development across the state of ND. This included a review of the inclusion of the ADRL within the Aging State Plan. The new 1-855-GO2Link number was reviewed along with the development of Options Counseling in all 8 regions of the state by 2013. Options counseling was also reviewed in detail.

Concerns about direct workforce availability and lack of community support services in the rural areas of the state were discussed as barriers to successfully rebalancing the LTC service system.

- F.** The regional Local Contact Agent (LCA) staff role was reviewed with the committee including the introduction of Brittney Schlosser from the WCHSC in Bismarck. The technical assistance that these two staff is providing to Nursing Facility Social Workers was discussed including MDS 3.0, Section Q completion, LCA referral process, community support services, and institutional diversion activities. Brittney noted that she has been well received by the NF Social Services staff.

It was noted that nursing facilities are admitting residents with more acute health needs and increased dementia related issues. Short term stays continue to be a primary role of many of the urban NF in the state.

Basic Care use has been on the increase over the last few years and it was suggested that consideration be given to address the need for information about community options for BC residents. It was agreed that this will be addressed over the coming months.

- G.** The MFP budget for 2011 was reviewed with the stakeholder committee including the administrative funding being provided by CMS to support the long term rebalancing efforts of the ND MFP Grant
- H.** Transition numbers for 2010 were finalized for the Stakeholder Committee to include:
1. Transitions for persons with a developmental disability in 2010: 15
(Goal of 8) (2011 goal is 9)
 2. Transitions for older adults or persons with a physical disability in 2010: 10
towards a goal of 12
 3. Transitions for persons with a developmental disability in 2011: 4 Transition to date (Goal of 8) (Multiple transitions are pending at this time)
 4. Transitions for older adults or persons with a physical disability in 2010: 4
(Goal of 30) Additional transitions are in the planning process but meeting the goal of 30 appears to unlikely at this time due to the delays in implementation of the new MFP Transition Coordination positions, outreach activities, and far fewer referrals than anticipated from the MDS 3.0 section Q process.
 5. It was communicated the 2011 goal was increased in response to changes in MFP eligibility, increase Transition Coordination staff, and the implementation of the new MDS Section Q.
- I.** The approved six new transition coordination staff and payment for outreach services provided by the CILs is now being implemented. Dakota and Options CIL Directors provided an update on the hiring process and need to expand the outreach activities.
- J.** The Nursing Quality Assurance Services contract has been awarded to St Alexius Awarded. The assessment is being developed at this time. The MFP nurse will

complete on onsite Assessment prior to Transition, an in home visit 14 days after Transition, and an in home visit 90 after Transition. They will review Health related needs and make recommendations on support services and follow-up with service delivery

- K.** The MFP Housing Program contract was awarded to the ND Center for Persons with Disabilities-Minot State University. They are in the process of hiring one Housing statewide Housing Facilitator and Four Housing Resource Specialists. These staff will assist with locating housing for persons with to return to the community or return to the community and facilitate housing development efforts

- L.** The HCBS Marketing contract was awarded to Agency MABU and will assist with developing marketing tools-vendor booth display boards and materials. Multiple events around the state were attended between March and May

- M.** The Committee was made aware that CMS has approved the use of MFP Rebalancing fund for a Rental Gap Assistance Program. ND has budgeted \$2,100 per month to provide rental assistance for up to six MFP participants per month. The number of persons served will vary dependent on the amount of assistance needed by each participant. The policy will mirror the local PHA/HUD rules for maximum rent (30% of monthly Income)

- N.** The next MFP Stakeholder meeting is set for July 19, 2011 from 1pm to 4pm in the Pioneer Room of the Judicial Wing of the State Capitol. The meeting schedule for 2011 includes Sept 20, 2011 from 1pm to 4pm and Nov 15, 2011 from 1pm to 4pm.