

MFP Stakeholders Committee Meeting Minutes December 7, 2010

Time: 1pm-4pm CST

Location: Bismarck Public Library
Bismarck, North Dakota

Information Provided: PowerPoint Handout

- A.** Committee Members were welcomed to the meeting and committee members and guests made their own introductions

- B.** Transition numbers for 2010 were updated for the Stakeholder Committee to include:
 - 1. Transitions for persons with a developmental disability in 2010: 14 (Goal of 8) (2011 goal is 9)

Additional new transition from the DC is scheduled for 12/15/10
 - 2. Transitions for older adults or persons with a physical disability in 2010: 10 towards a goal of 12 (2011 goal is 30)
 - 3. It was communicated the 2011 goal was increased in response to changes in MFP eligibility, increase Transition Coordination staff, and the implementation of the new MDS Section Q.

- C.** The committee was made aware the MFP Site Visit Report was received on 12/3/2010 and is currently under internal review by the Department of Human Services. The report will be shared once that process has been completed. The issues within the document that were discussed in general with the committee included the recommendations to increase transition numbers, enhance waiver services, address issues identified related to the support of QSPs, develop quality outcome measures, address Ombudsmen staffing levels, address housing development, increase outreach and marketing of HCBS, CMS concerns about ND's Commitment to MFP/Rebalancing efforts and concerns about ND's dependence on institutional services, and to the need to utilize 100% MFP Administrative funding to support the grant projects efforts.

- D.** The memo from the MFP PA in response to the committee's questions during the 11/2/2010 meeting about communication from the MFP Stakeholder Committee to the legislature was reviewed. The questions about a policy statement or policy letter to be prepared and sent to the Governor's office and legislators from the MFP Stakeholder Committee was reviewed with the DHS Legal Advisory Unit and with Medical Services Administration to determine the correct course of action. The policy that employees of the ND Department of Humans Services are not allowed to participate in lobbying activities was identified as the as the primary

issue. The MFP Stakeholder Committee includes multiple Department employees at this time and policy prevents employees from taking action that could be viewed as lobbying.

The issues of MFP Stakeholder consensus was also identified as a concern as not all MFP Stakeholder Committee members are likely to agree with all of the content of a policy statement or policy letter prepared by the MFP Committee. This could lead to loss of open stakeholder idea exchange and or possible loss of Stakeholder member participation.

The committee was made aware that the best course of action appears to be for the stakeholder members that wish to participate in a policy statement/letter to the Governor's office or the legislature to prepare that statement either as separate entities or as a joint group that is not specifically identified as the MFP Stakeholder Committee. The committee members were made aware that Tom Alexander would be willing to coordinate this effort. The group agreed to meet following the MFP stakeholders meeting to determine their best course of action.

- E.** Maggie Anderson, Medical Services Director called in the meeting and reviewed the proposed DHS budget. Ms Anderson reminded the committee that the information is only proposed and the final budget will be released by the Governor on 12/8/2010.
- F.** The CMS approved funding for six new transition coordination staff, payment for outreach services provided by the CILs, and education for CIL staff was reviewed and discussed with the committee.
- G.** The CMS approved Nursing Quality Assurance Services using 100% MFP Administrative funding was reviewed including that an RFP release on 12/3/2010. The service will be developed to provide three nursing visits to each MFP consumer transitioning from a nursing facility. One visit will be prior to discharge to identify transition support needs, and two visits will be completed post discharge to assess successful community transition.
- H.** The CMS approved MFP Housing Program using 100% MFP Administrative funding was reviewed with the committee. An RFP was released on 12/6/2010 to provide a MFP Housing Facilitator and four regional housing resource specialists. The goal is to develop the housing resources that will allow individuals to remain in their own community or discharge from institutional care.
- I.** The CMS approved HCBS Marketing Plan using 100% MFP Administrative funding was reviewed with the committee. The RFP was released on 12/3/2010.
- J.** The committee was made aware that the MFP Operational Protocol has been update with the new benchmark and new administrative funding programs. It has been forwarded to the CMS Project Officer for review.
- K.** The committee was made aware that CMS reviewed all ND MFP Supplemental Services and recommended that all but two of these services be made MFP Demonstration Services. ND will be able to claim the high Federal Match for these services. The MFP Operational Protocol will be updated to reflect these changes to include the following:

MFP Demonstration Services

1. Transition Assistance
2. Transition Coordination from consent to day 180 and from discharge to MFP termination

MFP Supplemental Services

1. Other Transition Assistance Costs
2. Transition Coordination from day 181 to Discharge

- L.** The committee was made aware that the new nursing backup services is now operational
- M.** Barb Murry provided an update on the NDDC Project Planning Team which is intended to encourage providers to explore new service delivery models for providing services to the remaining residents of the Developmental Center.
- N.** Barb Murry provided an update on the Data Collection Technical Assistance and documentation that is being completed at this time.
- O.** Keith Vavrovsky provided the committee on update on the status of DC population and planned transitions.
- P.** Progress on the Realistic Job Preview DVDs was reviewed. It was noted that the first working draft is to be delivered this month.
- Q.** The committee was made aware that the new housing vouchers that were applied for in July of 2010 are still in the HUD decision process.
- R.** The Committee decided that the next meeting needs to be scheduled following the 2011 legislative session. Arrangements will be made for a meeting in May 2011.