

## **ND State Hospital Transition Assistance**

Transition assistance is the one-time payment of community set-up expenses for individuals who make the transition from the ND State Hospital to their own home, apartment or other similar environment in the community. Each approved participant will have up to \$2,500 available to them to assist with transition costs.

This service includes payments for the following:

- Security and utility deposits
- Health and safety technology
- Home modifications
- Adaptive equipment
- Home/Apartment furnishings-linens, dishes, small appliances, furniture
- Assistive technology devices
- One time modifications for a vehicle owned by the individual
- Moving expenses (costs related to moving personal belongs and transport of the consumer), payment of past due utility bills, etc.

### **Application Process for the ND State Hospital Transition Assistance**

The Transition Coordinator, DD Program Manager, SMI Case Manager, or other support service provider will assist the consumer in making a request for payment of these items by submitting the Transition Assistance Services Request Form to the MFP Program Administrator for approval.

The MFP Program Administrator will review and approve the ND State Hospital Transition Assistance Services requests and return them to the person or agency that submitted the request. Once approved, the items can be purchased by the agency assisting the consumer. The agency will need to retain receipts for all items purchased and submit an itemized Excel spreadsheet provided for this purpose to request reimbursement to the MFP Program Administrator for payment approval.

### **Purchase limitations:**

- The ND State Hospital Transition Assistance Services will not approve or reimburse for any type of gift cards or similar pre-purchased items. The funds must be used for specific items or activities so that the item purchased can be clearly identified.

- Television purchase will not approve for more than \$300 unless medical documentation is provided that demonstrates the need for a larger amount.
- Transition Assistance items purchased for individuals that do not transition will need to be returned when that is possible.
- If the return of an item is not possible it can be retained and used for another consumer. The agency should only request reimbursement for the purchase of that item when the new consumer transitions. In cases where an item cannot be returned or used by another consumer please submit as part of your normal reimbursement request and note that the item could not be returned and could not be used for another consumer.
- Transition Assistance Service items purchased for a consumer becomes the property of the consumer upon their successful transition to the community. The consumer is free to manage this property any way they see fit once the transition occurs.

Requests for funds beyond the \$2,500 allotment will be handled on a case by case basis. Alternative funding sources, consumer need, and fund availability will all be considered as part of the decision making process by the Department of Human Service.