



Executive Office

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Jack Dalrymple, Governor
Maggie D. Anderson, Interim Executive Director

Medicaid Providers:

The Department of Human Services (DHS) is beginning the transition to a new Medicaid Management Information System (MMIS). The new MMIS will offer providers a user friendly self-service web portal that has many new features and benefits. This MMIS web portal will allow providers to directly enter claims or upload batch transactions and will also offer real-time access to member eligibility, claims status, remittance advice, payment status, and claims history.

The North Dakota MMIS web portal will be implemented in two phases:

- Phase One: Provider Enrollment
- Phase Two: Claims Payment

Phase One, Provider Enrollment, is scheduled to go live in April 2013. **All providers and trading partners must re-enroll into the new MMIS.** Enrollment is required to continue participation in the North Dakota Medicaid program and to capture detailed, up-to-date information as the Department transitions to the new MMIS.

Providers will have approximately **six months to complete enrollment**; and you must be successfully re-enrolled before claims will process in Phase Two, Claims Payment.

The Department will offer several training tools to assist with the enrollment process including:

- Training toolkit - Provides a quick guide on basic application procedures and lists all materials that will be needed to complete the application
- Online training manuals - Provides a step-by-step process on how to complete the application, which can be printed or viewed online
- Computer Based Training (CBTs) - Provides a complete walk through of the enrollment process through an animated tutorial video
- Webinars/conference calls - These will be scheduled as needed and gives the providers the ability to view live demos and ask questions

You are encouraged to utilize the online training materials to assist with the application process.

Training information can be found at: www.nd.gov/dhs/info/mmis.html

Additional information about the North Dakota MMIS Portal can be found at:
www.nd.gov/dhs/mmis/

For additional assistance or questions, contact provider enrollment at:
1-800-755-2604, option 2 for North Dakota Medicaid, option 4 for Provider Enrollment.

Also, you can watch the Provider Updates section of the Department's website for future
announcements and updates

www.nd.gov/dhs/services/medicalserv/medicaid/provider.html

The Department is excited to reach this milestone on the MMIS project and we look
forward to working with you on the successful implementation of Phase One.

Thank you for your continued participation in the Medicaid program.

Sincerely,



Maggie D. Anderson
Interim Executive Director