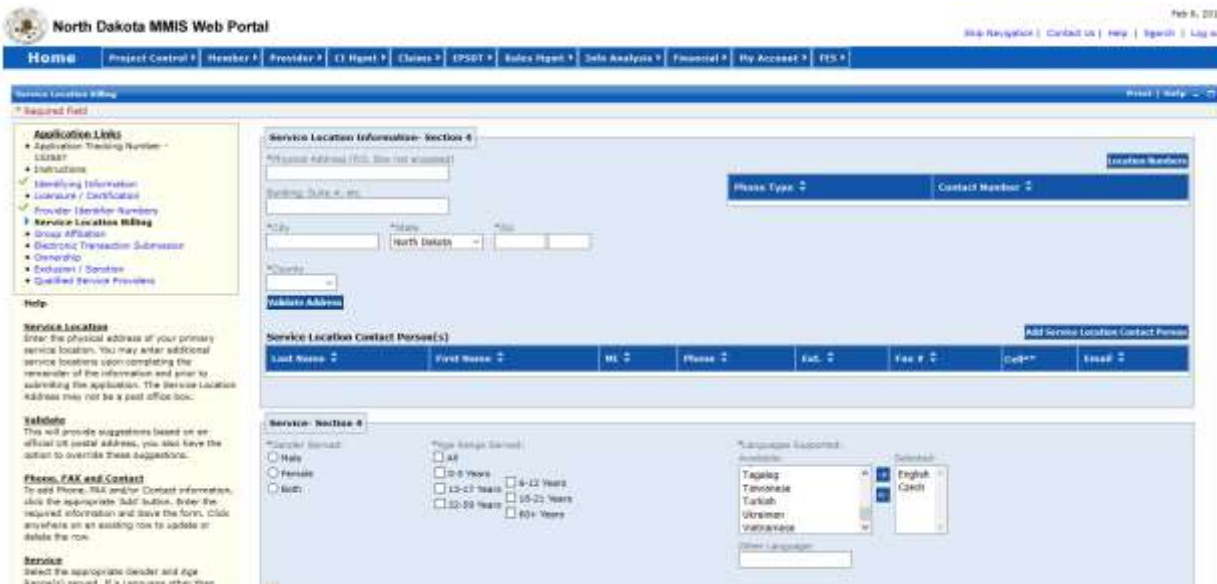


**Department of Human Services, Medical Services Division**  
**Medicaid Medical Advisory Committee**  
**February 8, 2018**  
**Updating Provider Preferences**

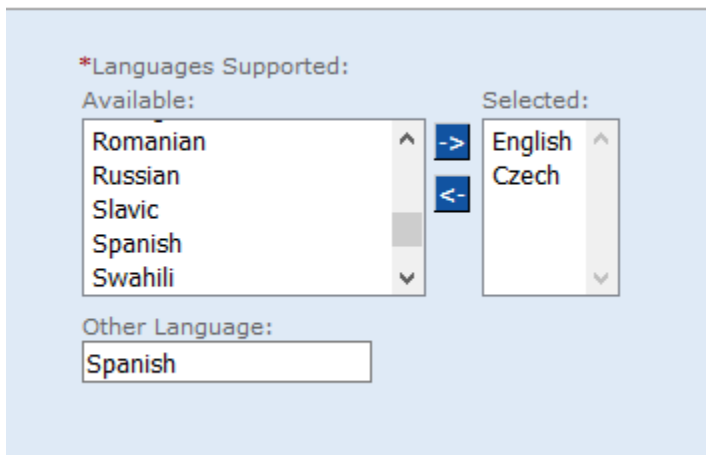
During the enrollment process and upon revalidation, the Medical Services Division is requesting providers review the languages supported area and New Patients section to ensure it properly reflects the facilities capabilities and preferences. Facilities may update the language and patient section any time their preferences change.

**Languages Supported**

During provider enrollment, the provider can indicate the languages they support. There are several options available in the picklist; highlight the language and click the arrow to move it over to the 'Selected' box.



If you are not able to find the language in the list, you may enter it in the 'Other Language' box.



If these options change, you can log in and update your provider record.

## Accepting New Patients

This option is not available to the provider during the initial provider enrollment, but the system will default to 'Accepts New Patients'.

The screenshot shows a web interface titled "Accepting New Patients". At the top right is a blue button labeled "Add Acceptance". Below it is a table with two columns: "Reason" and "Reason Date". The table contains one row with the following data:

Reason	Reason Date
<a href="#">01-Accepts New Patients</a>	01/01/2016

If your status changes at any time, you can log in and update your provider record.

The screenshot shows the "Accepting New Patients" interface with the "Add Acceptance" form open. The form has two columns: "Reason" and "Reason Date". The current entry is:

Reason	Reason Date
<a href="#">01-Accepts New Patients</a>	01/01/2016

Below the table, it says "1 - 1 of 1". There are buttons for "Add Acceptance", "Save", "Reset", and "Cancel". The "Add Acceptance" form is currently empty, with fields for "\*Reason" and "\*Reason Date". The "\*Reason" field has a dropdown menu with "02-Accepts Children Only" selected. The "\*Reason Date" field has "01/15/2018" entered, with a calendar icon below it.

Options available include:

Code	Short Description	Long Description
<a href="#">01</a>	NewPatient	Accepts New Patients
<a href="#">02</a>	ChildOnly	Accepts Children Only
<a href="#">03</a>	FullProv	Contact Provider Before Assigning
<a href="#">04</a>	NotAccept	Not Accepting
<a href="#">05</a>	ActiveDuty	Active Duty
<a href="#">06</a>	MedLeave	Medical Leave
<a href="#">07</a>	Sabbatical	Sabbatical