



ADMINISTRATION FOR
CHILDREN & FAMILIES

330 C Street, S.W., Washington DC 20201 | www.acf.hhs.gov

Christopher Jones, Executive Director
300 East Boulevard Avenue, Dept. 325
Bismarck, ND 58502-0250

Dear Executive Director Jones:

The Office of Child Care has completed its review of the proposed amendments to North Dakota's conditionally approved Child Care and Development Fund (CCDF) Plan for 2019-2021, submitted on April 30, 2020.

This letter is to inform you that the following CCDF Plan amendments were approved.

- **Section 1.1.2 – CCDF Administrator** – Amended to reflect Carmen Traeholt as the CCDF co-Administrator for the Lead Agency.

The following plan amendments were approved related to COVID-19:

- **Section 3.1.2 (c) - Eligibility Criteria Based on Reason for Care** - Amended to reflect that during the state declared emergency for COVID-19, the Lead Agency considers seeking employment (engaging in a job search) an eligible activity at initial eligibility determination (at application) and at the 12-month eligibility redetermination.
- **Section 4.5.1 – Payment Practices for CCDF Child Care Providers** - Amended to reflect that during the state declared emergency for COVID-19, the Lead Agency may provide full payment if a child is absent for more than five days or 40 hours per month.

The effective dates of March 1, 2020, May 8, 2020, and June 1, 2020 for these amendments to the North Dakota CCDF Plan are noted on the amendments log within the ACF-118 electronic submission site.

If you have any questions or need further assistance, please feel free to contact Karen Knoll-Moran, Child Care Program Manager in our Denver Regional Office at (303) 844-7292 or Karen.KnollMoran@acf.hhs.gov.

We appreciate your efforts to meet the child care needs of eligible families in the State of North Dakota and look forward to our continued partnership in the administration of your Child Care and Development Fund Program.

Sincerely,

Ellen C. Wheatley, Ph.D.
Deputy Director
Office of Child Care

cc: Emily Hakanson, Child Care Assistance Program Administrator
Carmen Traeholt, Early Childhood Services Statewide Manager
Karen Knoll-Moran, OCC Regional Program Manager, Region VIII
Valentina Asare-Adjebeng, Regional Liaison, Office of Child Care