



Public Meeting Notice

ND State Council on Developmental Disabilities

November 3 - 4, 2015

Comfort Inn, 1030 E Interstate Ave,
Bismarck N.D.

Long Term Planning Meeting Format

Purpose of the meeting: 1. To develop of goals and objectives for the long-range plan which reflect agreements of the board, 2. discuss development and implementation of the plan, and 3. seek strategies for how to implement the plan.
Introductions & Roles: 1. Introduction of people at the meeting, to include a description of why you are at the meeting and what role you will play 2. Discuss who is a board member and who is not.
Rules of the meeting: 1. Everyone participates 2. Listen 3. Ask for clarification 4. Help identify solutions 5. The BOARD makes decisions 6. Others?

AGENDA

Tuesday, November 3, 2015

Time	Event/Topic	Purpose
10:00 AM	Call the meeting to order and roll call	Determine members who are present/absent. Ensure the Council has a quorum.
10:05 AM	Comprehensive Review and Analysis	JoAnne Hoesel will provide final information on data collected from the Comprehensive Review and Analysis
12:00 PM	Lunch	
1:00	Introductions	
1:05	Timelines	The big picture - review timelines of the planning process
1:15	Training on Goal Development	Discuss what makes a goal good <ul style="list-style-type: none"> • Goal development activity • Look at examples of goals • Goal checklist activity
2:20	Break	
2:25	Focus Group/Needs Assessment Report	Cheryl will provide a report on the focus group and needs assessment data collected. <ul style="list-style-type: none"> • Review what we know from focus group summaries and needs assessment

3:00	Goal Development	Brainstorm together on the self-advocacy goal
3:30	Small Group Activity	Divide and conquer – small group activity to develop the rest of the long term goals.
4:00	Prioritize Goals	Begin to prioritize the most important issues to address in this long term plan
4:30	Adjourn	

Wednesday, November 4, 2015

Time	Event/Topic	Purpose
9:00 PM	Call the meeting to order and roll call	Determine members who are present/absent. Ensure the Council has a quorum.
9:00	Review Day One	Convene and summarize work from day one
9:20	Prioritize Goals	Finish prioritization of goals and reach Council member consensus
10:00	Goal checklist	Write the language and components of the goals using the checklist
10:30	Break	
10:45	Write Goals	Continue writing goals using the checklist
11:15	The difference between Objectives and Activities	Discuss what makes a good objective and the difference between an objective and activities
12:00	Lunch	
1:00	Self-Advocacy Objectives	Brainstorm together on the self-advocacy objectives
2:15	Small Group activity for objectives	Divide and conquer – small group activity to develop the rest of the objectives (2-3 goals per goal) Share objectives, discuss and revise
2:45	Break	
3:30	Activities and Outcomes/outputs	Begin planning activities and expected outcomes/outputs for each objective
4:00	Share group progress and discuss next steps for future meetings	
4:30	Adjourn	

Individuals with disabilities who need accommodations, including appropriate auxiliary aids to participate, can contact Cheryl Hess at 701-328-4847, ND Relay TTY 800-366-6888, or chess@nd.gov

Date Posted: Oct. 30, 2015