



ND STATE COUNCIL ON DEVELOPMENTAL DISABILITIES
FORT TOTTEN ROOM – STATE CAPITOL

Wednesday, June 13, 2013

Time	Event/Topic	Purpose
9:00 AM	Pre-meeting for new council members	Members who are interested in being mentors, and those that have been on the Council for less than two years are invite to meet early and review the agenda for the upcoming meeting.
10:00 AM	Call the meeting to order and roll call	Determine members who are present/absent. Ensure the Council has a quorum.
10:05 AM	Introductions	Members will provide a brief introduction of themselves with one interesting fact about themselves.
10:10 AM	Review March meeting minutes	Review and revise/approve previous meeting minutes
10:15 AM	Old Business <ul style="list-style-type: none"> • Consumer Advisory Council appointment 	The Council will need to appointment a member to sit on the Consumer Advisory Council. The person who is appointed to the CAC will represent the DD Council
10:25 AM	Break	
10:35 AM	Committee Reports: <ul style="list-style-type: none"> • Executive Committee • Membership • State Plan 	The Council will vote on the last member for the Executive Committee. The Council's standing committees will provide the full Council with a report of their activities.
11:15 AM	2014 Council Budget	Members will review and approve the 2014 Council budget of expenditures to include administrative costs and contract dollars.
11:45 AM	Lunch	
12:30 PM	State Plan	As required by the DD Act, the DD Council members will begin the

		annual review of the State Plan Goals and Objectives. This document was provided to Council members in March 2013. Please reference that copy.
1:15 PM	2014 RFP	Review the status of the 2014 RFPs. Copies of the RFPs will be available at the meeting for Council members.
1:20 PM	Executive Director Report	The ND DD Council Executive Director will provide a brief report of ongoing work and accomplishments.
1:35 PM	Council Operating Budget	Review the 2012/2013 Council budget
1:45 PM	Elevator Speech	Several DD Council members will demonstrate the concept of an “elevator speech” in describing the purpose and work of the DD Council
1:55 PM	Public Comment	Time of general comments from the public who may be attending the meeting. It is an information sharing opportunity for the DD Council.
2:05 PM	Member Announcements	Members will provide the group with announcements of upcoming actives or events from across North Dakota
2:15 PM	Training later in the agenda	Members will receive a brief training on roles and responsibilities of DD Council members.
2:30 PM	Other Business	Time left for other New Business
2:45 PM	Meeting survey	Complete the meeting survey and return it to the Executive Director with your comments. A self-addressed envelope was provide with your meeting packet.
2:55 PM	Next Meeting	September 12, 2013
3:00 PM	Meeting Adjourned	Be sure to see Bonnie for reimbursement forms