



SCHOOL BASED SERVICES

This document is subject to change. Please check our web site for updates.

This provider manual outlines policy and claims submission guidelines for claims submitted to the North Dakota Health Enterprise MMIS.

North Dakota (ND) Medicaid pays public school districts for providing health related services that are described in the Individual Education Plan (IEP). To receive ND Medicaid payment, the services must be part of a local public school district special education program. ND Medicaid will not directly pay private schools, but can make payments to the public school district for IEP-related services for children in that district who are attending private educational facilities.

The public school district must use qualified personnel to provide services that will be billed to ND Medicaid. Personnel must meet all applicable state licensing standards and can be either an employee of or contracted through the Public School District.

COVERED SERVICES

Services must be medically necessary and outlined within an IEP that has been developed by the schools planning placement team and approved by the member's physician.

- Physical Therapy and Occupational Therapy;
- Speech-Language Pathology;
- Audiology;
- Psychologist or Psychiatrist;
- Durable medical equipment and supplies;
- Nursing Services;
- Transportation from school to IEP services provided at an offsite location, and transportation back to school. Inclusion of the service in the member's IEP is mandatory.

NON-COVERED SERVICES

- Services provided without physician order or authorization.
- Services authorized by a physician but not documented in the member's IEP.
- Services that are not provided directly to the member. Indirect services such as attendance of staff meetings, staff supervision, member screening, development and use of instructional text and treatment materials, are non-covered services.
- Communications between the provider and member that is not face-to-face.
- Follow-up visits upon completion of treatment services without physician orders/authorization.
- When maximum benefits of treatment programs are reached (maintenance therapy).
- Transportation to and from home to school.

BILLING GUIDELINES

Providers must bill for services using the North Dakota Web Portal using the electronic claims submission web pages or Electronic Data Exchange transaction. The claim must include a valid National Provider Identification number (NPI) and taxonomy code.

Billed services must be based on a specific service provided to an eligible ND Medicaid member for a specific period of time. Special Education Districts must maintain records to document the actual time spent delivering services to eligible members and must be maintained for three full fiscal years. At a minimum the records should indicate by individual member, the type of service provided, the date and time it was provided, and who provided the service.

Services that are similar to those provided by a school district may be provided to the member outside of the educational setting if medically necessary. These services may be provided concurrently with IEP-related services and must be billed by the entity providing the service but are subject to applicable limits.