

Home Visit by Service Type (Updated 4/01/2020)

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
<p>Referral</p>	<p>The ID program is choosing to cancel in-person visits/evaluations due to concerns with COVID-19. Parents have been offered a virtual intake and evaluation and have declined. The DDPM will contact parents to let them know that the process is on hold until (<i>specific date for this child</i>). Initial date of referral remains in effect and the reason for delay is documented as “family reason”.</p>	<p>N/A</p>	<p>The parent requests to cancel the in-person intake for the time being due to concerns with COVID-19. A virtual intake and evaluation have been offered, but the parent has declined. Intake has been rescheduled for (<i>date</i>). OR Intake has not yet been rescheduled.</p> <p>The DDPM will ask the family if they would like to proceed with the referral and discuss virtual evaluations, or if they would like to withdraw the referral.</p> <p>If the family withdraws the referral, the initial date of referral becomes date parent calls back to start referral process again.</p> <p>If the family proceeds with the referral, the initial date of referral remains in effect and the reason for delay is documented as “family reason”.</p>	<p>The ID program is choosing to close due to concerns with COVID-19.</p> <p>In regions with more than one ID program, the DDPM will still offer families a choice of all ID programs but note which program(s) have closed and when they will reopen. The DDPM will ensure that the family is aware that they can start with one program and transfer later if they wish.</p> <p>If a parent chooses to proceed with a closed program, the DDPM will contact parents to let them know that the process is on hold until (<i>specific date for this child</i>). Initial date of referral remains in effect and the reason for delay is documented as “family reason”.</p> <p>In a region with only one ID program, the DDPA will contact the Part C Coordinator to discuss referral process until the program reopens.</p>	<p>N/A</p>

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Referral, cont.	<p>Ex. Johnny Anderson was referred on 3/18/20. The ID program chose to stop in-person visits on 3/20/20 due to concerns with COVID-19 in the area. A virtual intake and evaluation were offered, but the family declined. The DDPM will contact the family to let them know that Tommy's EI process will begin on 4/14/20. The DDPM will write the following admin note: <i>"DDPM contacted the family on 3/20/20 to inform them that the ID program had stopped regular visits due to COVID-19 concerns in the area. Parents declined a virtual intake and evaluation. The intake and initial evaluation is rescheduled for 4/14/20."</i> Initial date of referral remains 3/18/20.</p>		<p>Ex. Johnny Anderson was referred on 3/18/20. Mom calls and asks to hold off on intake. The DDPM asks mom if she would like to proceed with the referral and discuss virtual evaluations, or if she would like to withdraw the referral. Mom decides to withdraw the referral. DDPM instructs the family to call back when they are ready to begin services. DDPM makes note in referral folder: <i>"Parent called and asked to cancel intake due to concerns with COVID-19. Parent will call back when they are ready to resume process."</i> Parent calls back on 4/20/20 ready to resume the process. Initial date of referral becomes 4/20/20.</p>	<p>Ex. Johnny Anderson was referred on 3/18/20. One ID program chose to close on 3/20/20 due to concerns with COVID-19 in the area. The region has other ID programs. The DDPM will inform the family of their choices of ID programs, noting that the program that is closed and when they will reopen. The DDPM will also inform the family that if they start with one provider, they do have the right to change to a different provider at any time. Parents chose the program that is closed.</p> <p>The DDPM will write the following admin note: <i>"DDPM contacted the family on 3/20/20 to provide program options, including the closed program. Dad chose to pursue the referral with the closed program. The program will open again on 4/20/20."</i> Initial date of referral remains 3/18/20.</p>	

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Initial Evaluation	<p>ID program chose to cancel evaluation due to concerns with COVID-19. Evaluation rescheduled to <i>(date)</i>. OR Evaluation not rescheduled at this point. Initial date of referral remains in effect.</p> <p>Ex. Susie Jones was referred on 3/10/20. Initial evaluation was scheduled for 3/20/20. The ID program has chosen to cancel the evaluation due to concerns with COVID-19 as Susie lives in a city that has a confirmed case of COVID-19. The ID program will write the following admin note: <i>“Happy Town EI chose to cancel evaluation due to concerns with COVID-19 in the area. Evaluation is rescheduled for April 14, 2020.”</i> The initial date of referral remains 3/10/20.</p>	N/A	<p>Parent chose to cancel evaluation due to <i>(concerns with COVID-19, family member sick with COVID-19, family member’s school closed, other reason)</i>. Evaluation rescheduled to <i>(date)</i>. OR Evaluation not rescheduled at this point. Initial date of referral remains in effect.</p> <p>Ex. Susie Jones was referred on 3/10/20. The initial evaluation was scheduled for 3/20/20. Mom called and asked that they cancel it because her older child’s school is closed due to concerns with COVID-19. Mom doesn’t want to reschedule at this point. The ID program will write the following admin note: <i>“Susie’s mom chose to cancel the initial evaluation because her older child’s school is closed due to concerns with COVID-19. Mom does not want to reschedule at this point.”</i> The initial date of referral remains 3/10/20.</p>	<p>ID program is closed due to concerns with COVID-19 in the area. Evaluation rescheduled to <i>(date)</i>. OR Evaluation not rescheduled at this point. Initial date of referral remains in effect.</p> <p>Ex. Susie Jones was referred on 3/10/20. The initial evaluation was scheduled for 3/20/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The evaluation has not been rescheduled at this point. The ID program will write the following admin note: <i>“Happy Town EI is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The evaluation has not been rescheduled at this point.”</i> The initial date of referral remains 3/10/20.</p>	N/A

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
<p>Initial IFSP</p>	<p>ID program chose to cancel initial IFSP due to concerns with COVID-19. Initial IFSP rescheduled to <i>(date)</i>. OR Initial IFSP not rescheduled at this point. Initial date of referral remains in effect.</p> <p>Ex. Alex Lopez was referred on 3/10/20. Initial IFSP was scheduled for 3/20/20. The ID program has chosen to cancel the IFSP due to concerns with COVID-19 as Susie lives in a city that has a confirmed case of COVID-19. The ID program will write the following admin note: <i>“Happy Town EI chose to cancel IFSP due to concerns with COVID-19 in the area. Evaluation is rescheduled for April 14, 2020.”</i> The initial date of referral remains 3/10/20.</p>	<p>N/A</p>	<p>Parent chose to cancel initial IFSP due to <i>(concerns with COVID-19, family member sick with COVID-19, family member’s school closed, other reason)</i>. IFSP rescheduled to <i>(date)</i>. OR Evaluation not rescheduled at this point. Initial date of referral remains in effect.</p> <p>Ex. Alex Lopez was referred on 3/10/20. The initial IFSP was scheduled for 3/20/20. Mom called and asked that they cancel it because her older child’s school is closed due to concerns with COVID-19. Mom doesn’t want to reschedule at this point. The ID program will write the following admin note: <i>“Alex’s dad chose to cancel the initial IFSP because his older child’s school is closed due to concerns with COVID-19. Dad does not want to reschedule at this point.”</i> The initial date of referral remains 3/10/20.</p>	<p>ID program is closed due to concerns with COVID-19 in the area. IFSP rescheduled to <i>(date)</i>. OR IFSP not rescheduled at this point. Initial date of referral remains in effect.</p> <p>Ex. Alex Lopez was referred on 3/10/20. The initial IFSP was scheduled for 3/20/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The IFSP has not been rescheduled at this point. The ID program will write the following admin note: <i>“Happy Town EI is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The IFSP has not been rescheduled at this point.”</i> The initial date of referral remains 3/10/20.</p>	<p>N/A</p>

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Review	<p>ID program chose to cancel periodic review due to concerns with COVID-19. Periodic review rescheduled to <i>(date)</i>. OR Periodic review not rescheduled at this point. Original review date remains in effect.</p> <p>Ex. Timmy Thompson has a review due on 3/25/20. The review is scheduled for 3/20/20. The ID program has chosen to cancel home visits due to concerns with COVID-19 as Timmy lives in a city that has a confirmed case of COVID-19. The ID program will write the following admin note: <i>"Happy Town EI chose to cancel review meeting due to concerns with COVID-19 in the area. Review meeting is rescheduled for April 6, 2020."</i> The original review due date remains 3/25/20.</p>	N/A	<p>Parent chose to cancel periodic review due to <i>(concerns with COVID-19, family member sick with COVID-19, family member's school closed, other reason)</i>. Periodic review rescheduled to <i>(date)</i>. OR Periodic review not rescheduled at this point. Original review date remains in effect.</p> <p>Ex. Timmy Thompson has a review due on 3/25/20. The review is scheduled for 3/20/20. Mom called and asked that they cancel it because her older child's school is closed due to concerns with COVID-19. Mom doesn't want to reschedule at this point. The ID program will write the following admin note: <i>"Timmy's mom chose to cancel the review meeting because her older child's school is closed due to concerns with COVID-19. Mom does not want to reschedule at this point."</i> The original review due date remains 3/25/20.</p>	<p>ID program is closed due to concerns with COVID-19 in the area. Periodic review rescheduled to <i>(date)</i>. OR Periodic review not rescheduled at this point. Original review date remains in effect.</p> <p>Ex. Timmy Thompson has a review due on 3/25/20. The review is scheduled for 3/20/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The periodic has not been rescheduled at this point. The ID program will write the following admin note: <i>"Happy Town EI is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The periodic review has not been rescheduled at this point."</i> The original review due date remains 3/25/20.</p>	N/A

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
<p>Annual IFSP/Assessment</p>	<p>ID program chose to cancel annual IFSP due to concerns with COVID-19. Annual IFSP rescheduled to <i>(date)</i>. OR Annual IFSP not rescheduled at this point. Original IFSP date remains in effect.</p> <p>Ex. June Anderson has an annual IFSP due on 3/23/20. The IFSP is scheduled for 3/19/20. The ID program has chosen to cancel home visits due to concerns with COVID-19 as June lives in a city that has a confirmed case of COVID-19. The ID program will write the following admin note: <i>“Happy Town EI chose to cancel IFSP meeting due to concerns with COVID-19 in the area. IFSP meeting is rescheduled for April 6, 2020.”</i> The original IFSP due date remains 3/23/20.</p>		<p>Parent chose to cancel annual IFSP due to <i>(concerns with COVID-19, family member sick with COVID-19, family member’s school closed, other reason)</i>. Annual IFSP rescheduled to <i>(date)</i>. OR Annual IFSP not rescheduled at this point. Original IFSP date remains in effect.</p> <p>Ex. June Anderson has an annual IFSP due on 3/23/20. The IFSP is scheduled for 3/19/20. Mom called and asked that they cancel it because her older child’s school is closed due to concerns with COVID-19. Mom doesn’t want to reschedule at this point. The ID program will write the following admin note: <i>“June’s mom chose to cancel the IFSP meeting because her older child’s school is closed due to concerns with COVID-19. Mom does not want to reschedule at this point.”</i> The original IFSP due date remains 3/23/20.</p>	<p>ID program is closed due to concerns with COVID-19 in the area. Annual IFSP rescheduled to <i>(date)</i>. OR Annual IFSP not rescheduled at this point. Original IFSP date remains in effect.</p> <p>Ex. June Anderson has an annual IFSP due on 3/23/20. The IFSP is scheduled for 3/19/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The IFSP has not been rescheduled at this point. The ID program will write the following admin note: <i>“Happy Town EI is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The IFSP has not been rescheduled at this point.”</i> The original IFSP due date remains 3/23/20.</p>	

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
<p>2.7 Meeting/2.9 Meeting</p>	<p>ID program chose to cancel 2.7 Meeting due to concerns with COVID-19. 2.7 Meeting rescheduled to <i>(date)</i>. OR 2.7 Meeting not rescheduled at this point. Original 2.7 Meeting due date remains in effect.</p> <p>Ex. Lily Begonia has a 2.7 Meeting due on 3/30/20. The 2.7 Meeting is scheduled for 3/27/20. The ID program has chosen to cancel home visits due to concerns with COVID-19 as Lily lives in a city that has a confirmed case of COVID-19. The ID program will write the following admin note: <i>“Happy Town EI chose to cancel 2.7 meeting due to concerns with COVID-19 in the area. 2.7 meeting is rescheduled for April 4, 2020.”</i> The original 2.7 due date remains 3/27/20.</p>	<p>The school program has chosen to cancel all visits for Early Childhood Special Education due to concerns with COVID-19. 2.9 Meeting rescheduled to <i>(date)</i>. OR 2.9 Meeting not rescheduled at this point. Original 2.9 Meeting due date remains in effect.</p> <p>Ex. Paul Hosta has a 2.9 Meeting due on 3/24/20. The 2.9 Meeting is scheduled for 3/20/20. The local Special Education Unit, North Pole Special Education, has chosen to cancel all visits to ECSE/Head Start families due to concerns with COVID-19. The meeting has been rescheduled for 4/3/20. The ID program will write the following admin note: <i>“North Pole Special Education Unit has canceled all visits to ECSE families due to concerns with COVID-19. The 2.9 meeting scheduled for 3/20/20 has been rescheduled for 4/3/20.”</i> The original 2.9 due date remains 3/30/20.</p>	<p>Parent chose to cancel 2.9 Meeting due to <i>(concerns with COVID-19, family member sick with COVID-19, family member’s school closed, other reason)</i>. Periodic review rescheduled to <i>(date)</i>. OR 2.9 Meeting not rescheduled at this point. Original 2.9 Meeting due date remains in effect.</p> <p>Ex. Paul Hosta has a 2.9 Meeting due on 3/24/20. The 2.9 Meeting is scheduled for 3/20/20. Grandpa called and asked that they cancel it because his older child’s school is closed due to concerns with COVID-19. Grandpa doesn’t want to reschedule at this point. The ID program will write the following admin note: <i>“Paul’s Grandpa chose to cancel the 2.9 meeting because his older child’s school is closed due to concerns with COVID-19. Grandpa does not want to reschedule at this point.”</i> The original 2.9 due date remains 3/24/20.</p>	<p>ID program is closed due to concerns with COVID-19 in the area. 2.7 Meeting rescheduled to <i>(date)</i>. OR 2.7 Meeting not rescheduled at this point. Original 2.7 Meeting due date remains in effect.</p> <p>Ex. Lily Begonia has a 2.7 Meeting due on 3/30/20. The 2.7 Meeting is scheduled for 3/27/20. The ID program has chosen to close the program due to concerns with COVID-19 in the area. The 2.7 Meeting has not been rescheduled at this point. The ID program will write the following admin note: <i>“Happy Town EI is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The 2.7 Meeting has not been rescheduled at this point.”</i> The original 2.7 due date remains 3/27/20.</p>	<p>The school program is closed due to concerns about COVID-19. 2.7 Meeting is rescheduled to <i>(date)</i>. OR 2.7 Meeting not rescheduled at this point. Original 2.7 Meeting due date remains in effect.</p> <p>Ex. Lily Begonia has a 2.7 Meeting due on 3/30/20. The 2.7 Meeting is scheduled for 3/27/20. North Pole Special Education Unit has chosen to close due to concerns with COVID-19 in the area. The 2.7 Meeting has not yet been rescheduled. The ID program will write the following admin note: <i>“North Pole Special Education is closed from 3/19/20-3/27/20 due to concerns about COVID-19 in the area. The 2.7 Meeting has not been rescheduled at this point.”</i> The original 2.7 due date remains 3/27/20.</p>

Event	ID Program Cancellation	Childcare Program Cancellation	Parent Cancellation	ID Program Closure	Childcare Program Closure
<p>Home Visits/Consults</p>	<p>ID program has chosen to cancel in-person home visits due to concerns with COVID-19 in the area. The ID program has offered the family the option of telephone calls for the visits, but the family has declined. OR The ID program has not offered the family telephone calls for the visits.</p> <p>Ex. Nathan Apples has 4 home visits scheduled for the next two weeks. The ID program has offered the family the option to have the visits over the phone, but the family has declined. The ID program will write the following admin note: <i>“Happy Time EI has canceled in-person home visits due to concerns with COVID-19 in the area. Nathan’s father declined phone visits for the next two weeks. Regular in-person visits will resume on 4/6/20.”</i></p>	<p>Childcare has chosen to close to outside visitors due to concerns with COVID-19. The ID program has offered the family the option of home visits at the family home, but the family has declined. OR The ID program has offered the family the option of telephone calls for the visits, but the family has declined.</p> <p>Ex. Sharon Clementine has 2 visits scheduled at her childcare center over the next two weeks. The childcare center is not allowing any outside visitors to enter the center. The ID program offered to have the visits at the family home or over the phone, but the family declined. The ID program will write the following admin note: <i>“Josie’s Childcare has stopped allowing any outside visitors into the center due to concerns with COVID-19. The family was offered their choice of in-person or telephone home visits but declined. Regular in-person visits at the childcare will resume on 4/6/20.”</i></p>	<p>The parent has chosen to cancel in-person home visits due to concerns with COVID-19 in the area. The ID program has offered the family the option of telephone calls for the visits, but the family has declined. OR The ID program has not offered the family the option of telephone calls for the visits.</p> <p>Ex. Nathan Apples has 4 home visits scheduled for the next two weeks. The ID program has not offered the family the option of having telephone visits. The ID program will write the following admin note: <i>“Nathan’s dad has cancelled visits due to concerns with COVID-19 in the area. Happy Time EI has not offered the family telephone visits as it is not appropriate for the family at this time. Regular in-person visits will resume on 4/6/20.”</i></p>	<p>ID program closed due to concerns with COVID-19 in the area.</p> <p>Ex. Nathan Apples has 4 home visits scheduled for the next two weeks. The ID program has closed due to concerns with COVID-19 in the area. The ID program will write the following admin note: <i>“Happy Time EI is closed from 3/16/20-3/20/20 due to concerns with COVID-19 in the area. Regular in-person visits will resume on 4/23/20.”</i></p>	<p>Childcare has closed due to concerns with COVID-19. The ID program has offered the family the option of home visits at the family home, but the family has declined. OR The ID program has offered the family the option of telephone calls for the visits, but the family has declined.</p> <p>Ex. Sharon Clementine has 2 visits scheduled at her childcare center over the next two weeks. The childcare center is closed from 3/16/20-3/27/20. The ID program offered to have the visits at the family home or over the phone, but the family declined. The ID program will write the following admin note: <i>“Sharon’s childcare is closed due to concerns with COVID-19. The family was offered their choice of in-person or telephone home visits but declined. Regular in-person visits at the childcare will resume on 4/30/20.”</i></p>

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
Initial Consult	<p>ID program has chosen to cancel in-person consults due to concerns with COVID-19 in the area. The ID program has offered the family the option of a telephone call for the consult, but the family has declined. OR The ID program has not offered the family the option of a telephone call for the consult. Initial consult due date remains in effect.</p> <p>Ex. Nathan Apples has an initial PT consult due by 4/2/20. The consult is scheduled for 3/23/20. The ID program has offered the family the option to have the initial consult over the phone, but the family has declined. The ID program will write the following admin note: <i>“Happy Time EI has canceled the initial PT consult for 3/23/20 due to concerns with COVID-19 in the area. Nathan’s father declined a phone consult. The consult has been rescheduled for 4/1/20.”</i> Initial PT consult due date remains 4/2/20.</p>	N/A	<p>The parent has chosen to cancel the initial consult due to concerns with COVID-19 in the area. The ID program has offered the family the option of a telephone call for the consult, but the family has declined. OR The ID program has not offered the family the option of a telephone call for the consult. Initial consult due date remains in effect.</p> <p>Ex. Nathan Apples has an initial PT consult due by 4/2/20. The consult is scheduled for 3/23/20. The ID program has not offered to have the consult over the phone as it would not be appropriate. The ID program will write the following admin note: <i>“Nathan’s dad has canceled the initial PT consult for 3/23/20 due to concerns with COVID-19 in the area. Happy Time EI has not offered the family telephone visits as it is not appropriate for the family. The consult has been rescheduled for 4/1/20.”</i> Initial PT consult due date remains 4/2/20.</p>	<p>ID program closed due to concerns with COVID-19 in the area. Initial consult due date remains in effect.</p> <p>Ex. Nathan Apples has an initial PT consult due by 4/2/20. The consult is scheduled for 3/23/20. The ID program has closed due to concerns with COVID-19 in the area. The ID program will write the following admin note: <i>“Happy Time EI is closed from 3/16/20-3/20/20 due to concerns with COVID-19 in the area. The initial PT consult scheduled for 3/23/20 has been rescheduled for 4/1/20.”</i> Initial PT consult due date remains 4/2/20.</p>	N/A

Event	ID Program Cancellation	School Program Cancellation	Parent Cancellation	ID Program Closure	School Program Closure
<p>Exit AEPS</p>	<p>ID program has chosen to cancel in-person visits due to concerns with COVID-19 in the area. The ID program has offered the family the option of a telephone call for the exit AEPS, but the family has declined. OR The ID program has not offered the family the option of a telephone call for the exit AEPS. Exit AEPS due date remains in effect.</p> <p>Ex. Reza Pilcher has an exit AEPS due by 4/2/20. The exit AEPS is scheduled for 3/23/20. The ID program has offered the family the option to conduct the exit AEPS over the phone, but the family has declined. The ID program will write the following admin note: <i>“Happy Time EI has canceled the exit AEPS on 3/23/20 due to concerns with COVID-19 in the area. Reza’s grandma declined a phone exit AEPS. The exit AEPS has been rescheduled for 4/1/20.”</i> Exit AEPS due date remains 4/2/20.</p>	<p>N/A</p>	<p>Parent has asked to cancel the in-person exit AEPS due to concerns with COVID-19 in the area. The ID program has offered the family the option of a telephone call for the exit AEPS, but the family has declined. OR The ID program has not offered the family the option of a telephone call for the exit AEPS. Exit AEPS due date remains in effect.</p> <p>Ex. Reza Pilcher has an exit AEPS due by 4/2/20. The exit AEPS is scheduled for 3/23/20. The ID program has offered the family the option to conduct the exit AEPS over the phone, but the family has declined. The ID program will write the following admin note: <i>“Reza’s grandmother has canceled the exit AEPS on 3/23/20 due to concerns with COVID-19 in the area. Reza’s grandma declined a phone exit AEPS. The exit AEPS has been rescheduled for 4/1/20.”</i> Exit AEPS due date remains 4/2/20.</p>	<p>ID program closed due to concerns with COVID-19 in the area. Exit AEPS due date remains in effect.</p> <p>Ex. Reza Pilcher has an exit AEPS due by 4/2/20. The exit AEPS is scheduled for 3/23/20. The ID program is closed from 3/16/20-3/27/20. The ID program will write the following admin note: <i>“Happy Time EI is closed from 3/16/20-3/27/20 due to concerns with COVID-19 in the area. The exit AEPS scheduled for 3/23/20 has been rescheduled for 4/1/20.”</i> Exit AEPS due date remains 4/2/20.</p>	<p>N/A</p>

ACTIVITY	DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
<p>Evaluation/Assessment</p> <ul style="list-style-type: none"> • Initial Evaluation* • Initial Assessment • Annual Assessment • Transition-Joint Assessment* • Exit Child Outcome Tool 	<p>ALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN.</p> <p>Initial Evaluations may not be conducted over the phone. It must be conducted via a videoconferencing platform or in-person.</p> <p>Transition-Joint Assessment may be conducted over the phone or via a secure videoconferencing system in accordance with IDEA Part B guidance.</p> <p>Annual Evaluation/assessment may be conducted over the phone or via a secure videoconferencing system. During the COVID-19 nationwide public health emergency, providers may, in good faith, provide services using technology that is not compliant with HIPAA, provided it is non-public facing.</p> <p>Only assessments/evaluations that are criterion-referenced and include parents report in the administration protocol may be used. This means that norm-referenced assessments may not be used for phone or videoconference assessments.</p> <p>The AEPS is a criterion-referenced assessment.</p> <p>If the family declines a remote evaluation or assessment, or the program feels it is not</p>	<p>At a minimum, have a Bachelor’s degree and license to practice in the state of ND, with preference given to those with coursework, practicum and experience with infants and toddlers with disabilities and their families.</p> <p>Core Evaluation/Assessment Team members:</p> <ul style="list-style-type: none"> • Occupational Therapist • Physical Therapist • Speech-Language Pathologist • Early Childhood Special Educator • Social Worker 	<p>Completed Evaluation Report, Assessment Report and child outcome tool completed in THERAP.</p>

	appropriate to provide a remote evaluation or assessment, this must be documented according to the documentation guidance above.		
ACTIVITY	DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
<p>IFSP Development/Update</p> <ul style="list-style-type: none"> • Interim (Only DDPM completes) • Initial • Periodic Review • Annual • Transfers • Transition 	<p>ALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN.</p> <p>IFSP Development/Update may be conducted over the phone or via a secure videoconferencing system. During the COVID-19 nationwide public health emergency, providers may, in good faith, provide services using technology that is not compliant with HIPAA, provided it is non-public facing.</p> <p>If the family declines a remote IFSP, or the program feels it is not appropriate to provide a remote IFSP, this must be documented according to the documentation guidance above.</p>	<p>At a minimum, have a Bachelor’s degree and license to practice in the state of ND, with preference given to those with coursework, practicum and experience with infants and toddlers with disabilities and their families:</p> <ul style="list-style-type: none"> • Social Work • Speech-Language Pathology • Occupational Therapy • Physical Therapy • Nursing • Early Childhood Special Education • Early Childhood Education • Special Education 	<p>Completed IFSP Document in Therap that meets 0-3 Checklist requirements.</p> <p>For any type of review, the review must be attached to the IFSP, or embedded into the IFSP in Therap.</p>
ACTIVITY	DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
Home Visit	<p>ALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN.</p> <p>Home Visits may be conducted over the phone or via a secure videoconferencing system. During the COVID-19 nationwide public health emergency, providers may, in good faith, provide services using technology that is not compliant with HIPAA, provided it is non-public facing.</p>	<p>At a minimum, have a Bachelor’s degree and license to practice in the state of ND, with preference given to those with coursework, practicum and experience with infants and toddlers with disabilities and their families:</p> <ul style="list-style-type: none"> • Social Work • Speech-Language Pathology • Occupational Therapy • Physical Therapy • Nursing 	Documentation, including the date of Home Visit, must be available in child’s file.

	If the family declines a remote home visit, or the program feels it is not appropriate to provide a remote visit, this must be documented according to the documentation guidance above.	<ul style="list-style-type: none"> • Early Childhood Special Education • Early Childhood Education • Special Education 	
ACTIVITY	DESCRIPTION OF PAY POINT	PERSONNEL QUALIFICATIONS	PRODUCT
Consultation	<p>ALL THE REQUIREMENTS OF THE ORIGINAL PAY POINT REMAIN.</p> <p>IFSP Development/Update may be conducted over the phone or via a secure videoconferencing system. During the COVID-19 nationwide public health emergency, providers may, in good faith, provide services using technology that is not compliant with HIPAA, provided it is non-public facing.</p> <p>If the family declines a remote consultation or the program does not feel it is appropriate to provide a remote consultation, this must be documented according to the documentation guidance above.</p>	<p>At a minimum, have a Bachelor’s degree and license to practice in the state of ND, with preference given to those with coursework, practicum and experience with infants and toddlers with disabilities and their families:</p> <ul style="list-style-type: none"> • Social Work • Speech-Language Pathology • Occupational Therapy • Physical Therapy • Nursing* • Early Childhood Special Education • Audiology 	Consultation Report attached to IFSP in Therap

The Pay Points can be found here, beginning on page 8: <https://www.nd.gov/dhs/services/disabilities/earlyintervention/stateguidelines/personnel-qualifications.pdf>

Additional information on HIPAA and telehealth compliance can be found here: <https://www.hhs.gov/hipaa/for-professionals/special-topics/emergency-preparedness/notification-enforcement-discretion-telehealth/index.html>

According to the document “QUESTIONS AND ANSWERS ON PROVIDING SERVICES TO CHILDREN WITH DISABILITIES DURING THE CORONAVIRUS DISEASE 2019 OUTBREAK” from OSEP dated 3.12.20, if an ID Program’s office is open, the program is responsible for continuing to provide services to families. If the office is closed, services are not required to be provided. Once the office reopens, the service coordinator (DDPM) and PEIP must discuss whether it is necessary to update the child’s IFSP and services and hold an IFSP meeting as appropriate.