

## Department of Career and Technical Education Equipment Policy for New Area Centers

The RFP for new Area Centers did not include a provision for this reimbursement funding to be used for program equipment purchases.

Instructional equipment included in the proposal for new Area CTE Centers maybe included as part of the plan. The reimbursement from the state will be the same as in the proposal - 75% of approved equipment.

Reimbursement for equipment will be for the initial year of 2008 – 2009 only.

When submitting a request, equipment must be identified by instructional program and where it will be placed.

All requests for equipment must be on the equipment form, SFN 15263

For more information see the [Equipment and Instructional Materials Guide](http://www.nd.gov/cte/forms/docs/EquipmentGuide.pdf) on our website at <http://www.nd.gov/cte/forms/docs/EquipmentGuide.pdf>

Effective September 25, 2007