

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

January 19, 2016

Members of the State Board for Career and Technical Education met at 10:00 a.m. CST, in the Peace Garden Room, State Capitol, Bismarck, via telephone. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Kirsten Baesler, Member
Ms. Cheri Giesen, Member
Dr. Mark Hagerott, Member
Dr. Jeff Lind, Member
Ms. Debby Marshall, Vice Chair
Ms. Sonia Meehl, Member
Ms. Val Moritz, Member
Mr. David Richter, Member

Wayne Kutzer, Mark Wagner, Brenda Schuler, Gwen Ferderer, Aaron Anderson, JoDee Free, Michael Netzloff, and Debra Huber were also present. Dr. Duchscherer welcomed the board and audience members.

CONSIDERATION OF DECEMBER 21, 2015 MINUTES – A motion was made by Dr. Lind and seconded by Mr. Richter to approve the minutes of the December 21, 2015 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT – Ms. Gwen Ferderer reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended December, 2015, reporting that the total budget expended is in line with the time elapsed.

Following a brief discussion, a motion was made by Ms. Marshall and seconded by Dr. Hagerott to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT – Potential State Agency Budget Reductions - Mr. Wayne Kutzer reviewed the 2015-17 Biennium General Fund Projections (canary handout) that included the potential effect of a 2.5% budget reduction for CTE. The Governor will be reviewing a new revenue forecast which is expected to be completed by the end of January. Once the forecast is completed, agencies will be notified of the required budget reductions. Mr. Kutzer stated that he will provide the board with any information he receives.

Discussion was also held on the Budget Stabilization Fund, Foundation Aid, and the possible effect reductions could have on schools.

Perkins Reauthorization – Mr. Kutzer reviewed Perkins Reauthorization information (white handout), reporting that even though the two separate committees: Senate Committee - HELP (Health, Education, Labor & Pensions) and House Committee - HEW (Health, Education & Welfare), are working independently, there is a mutual interest to renew the law in 2016 with the priority to align the Perkins Law with WIOA (Workforce Innovation & Opportunity Act).

Following discussion, Ms. Baesler requested that a representative from the CTE Board or agency be assigned to work with the Department of Public Instruction on the State Accountability Plan to ensure that Career and Technical Education is integrated into the plan.

Following more discussion, Dr. Duchscherer agreed that it is important that career and technical education be involved in the opportunity index and accountability plan and requested that Mr. Kutzer represent the Board and agency.

Mr. Kutzer then reported that the Business Education Supervisor position closes on February 1. Ms. Jessica DeVaal, a local Business Education instructor, has been contracted with to work on the FBLA and PBL State Conferences with Linda Kuntz, Administrative Assistant for Business Education.

REPORT ON SISTER ROSALIND GEFRE SCHOOL SETTLEMENT – Ms. Debra

Huber explained the school closure process and distributed information (purple handout) on the Sister Rosalind Gefre school settlement, stating that all students were notified of the settlement and all requested refunds have been issued. There is still a bond fund balance that is available for future claims.

Following a brief discussion, the board thanked Ms. Huber for her work in providing refunds to students.

CONSOLIDATED ANNUAL REPORT (CAR) – Mr. Mark Wagner reviewed the report, stating that no improvement plans are required and that revisions for 1S1 and 1S2 were made after the December meeting. The Actual vs. Adjusted information for 1S1 is +1.53% and for 1S2 is +4.22%. Mr. Wagner will be sending out report cards to schools and institutions shortly.

Following a brief discussion, a motion was made by Ms. Meehl and seconded by Dr. Lind to approve the 2015 Consolidated Annual Report as corrected and presented. The roll call vote was as follows:

Ms. Moritz– aye
 Ms. Marshall - aye
 Mr. Richter - aye
 Ms. Baesler – aye
 Dr. Hagerott - aye
 Ms. Giesen – Absent and not voting
 Ms. Meehl - aye
 Dr. Lind - aye
 Dr. Duchscherer – aye

The motion passed unanimously.

AGRICULTURE EDUCATION PROGRAM AREA UPDATE – Mr. Aaron

Anderson, Agriculture Education Supervisor distributed information on School-Based Agriculture Education, reporting that the three component model consists of classroom/

laboratory, SAE (Supervised Agriculture Experience) and FFA. Mr. Anderson also provided information on secondary, postsecondary and Adult Farm Management enrollments and activities.

Discussion was held on the recruitment and retention of Agriculture Education instructors and the variety of courses offered at North Dakota two year colleges and NDSU and how the colleges and NDSU could possibly collaborate more in the agriculture education area.

Mr. Anderson then reported on an optional professional development activity that will be held January 21-22 in Bismarck for agriculture education instructors. Following a brief discussion, Dr. Duchscherer questioned how information about this two-day professional development activity was promoted and asked Mr. Anderson to get feedback from school administrators, since he was unaware that it was occurring.

Following more discussion, the board thanked Mr. Anderson for his report.

AGRICULTURE EDUCATION PROGRAM STANDARDS – Ms. JoDee Free, Agriculture Education Assistant Supervisor, presented the proposed Agriculture Education Program Standards, explaining the proposed standards align with national standards and that frameworks are currently being developed from the 24 standards.

Discussion was held on who was involved in the development of the program standards. Ms. Free responded that agriculture education instructors, the Agriculture Education Board of Directors, the FFA Foundation, state officers and state staff were involved in the process.

Discussion was then held on whose responsibility it is to ensure that the curriculum is presented in a balanced way. Ms. Free responded that it is ultimately the instructor's responsibility.

Following a brief discussion, Ms. Free recommended approval of the proposed standards. A motion was made by Ms. Moritz and seconded by Ms. Marshall to approve the Agriculture

Education Program Standards as presented. The roll call vote was as follows:

Ms. Moritz– aye
 Dr. Lind - aye
 Mr. Richter - aye
 Ms. Baesler – aye
 Dr. Hagerott - aye
 Ms. Giesen – aye
 Ms. Meehl – aye
 Ms. Marshall - aye
 Dr. Duchscherer – aye

The motion passed unanimously.

BOARD DISCUSSION – Future Job Projections – Mr. Kutzer reviewed a list of in demand jobs identified in North Dakota (salmon handout), reporting that targeted emerging occupations were added to the list.

Discussion was held on emerging occupations in North Dakota, especially in the area of cyber security and the importance of motivating students to receive a strong foundation in information technology and other areas that would help them see the relevance of learning for their future in the workplace.

FUTURE MEETINGS – The February board meeting has been cancelled.

The March board meeting is scheduled for Monday, March 21, 2016.

The April board meeting is scheduled for Monday, April 18, 2016.

The meeting adjourned at 12:03 p.m.

Respectfully submitted,

Dr. Brian Duchscherer
 SBCTE Chairperson