

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION

Minutes of Meeting

January 20, 2015

Members of the State Board for Career and Technical Education met at 8:00 a.m. CST, in Meeting Room E, Comfort Inn, Bismarck. The meeting was called to order by Dr. Brian Duchscherer, Chair. The following members were present:

Ms. Kirsten Baesler, Member
Mr. Phil Davis (for Ms. Cheri Giesen, Member)
Mr. Jeff Lind, Member
Ms. Debby Marshall, Vice Chair
Ms. Sonia Meehl, Member
Ms. Val Moritz, Member
Mr. David Richter, Member

Wayne Kutzer, Dwight Crabtree, Brenda Schuler, Kelly Scholl, Debra Huber and Doug Vannurden were also present. Dr. Duchscherer welcomed the board and audience members.

CONSIDERATION OF DECEMBER 22, 2014 MINUTES – Mr. Lind moved and Ms. Moritz seconded to approve the minutes of the December 22, 2014 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT - Mr. Kutzer reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended December, 2014, reporting that the total budget expended is in line with the time elapsed.

Discussion was held on the Budget and Reimbursement Process (BRP) and the ongoing costs associated with the system. Mr. Kutzer responded that the system is working well; however, improvements continue to be made and unforeseen issues are getting resolved.

Following a brief discussion, Ms. Marshall moved and Mr. Richter seconded to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT – A Memorandum of Understanding (MOU) with the Troops to Teachers program and the ND National Guard training facility at Camp Grafton is being developed. The program would allow qualified National Guard instructors to become CTE certified construction teachers.

CTE in Memorial Hall will be held January 26-29. Each day, eight to ten schools will be showcasing career and technical education programs and student organizations to legislators.

The CTE Administrators will be meeting on January 27-28 at the Career Academy in Bismarck.

The National Center of Career and Technical Education is working with the Department of Education on a study of the impact of North Dakota Roads to Success Curriculum for career planning at the 11th and 12th grades. The intent is to work with schools that have not started working with the Roads to Success curriculum and schools that have started using the curriculum but not at the 11th and 12th grade levels. The study would involve a pre and posttest that would show if there was any impact on the students using the Roads to Success curriculum and their outlook on college planning. Mr. Kutzer will continue to provide updates.

Following a brief discussion, the board thanked Mr. Kutzer for his report.

2015 LEGISLATIVE SESSION – Mr. Kutzer reported that the hearing on HB1019 - CTE Budget Bill, was held on January 12, and seemed to go well, with several questions relating to data and data collection being asked. There were representatives from CTE Administrators and Workforce Training who also spoke on behalf of the bill. The next step will be to work with the legislative committee on any questions or clarifications they request.

SB2213 – relating to school board elections, will be heard today, January 20, and HB1461 – relating to data information, is being heard on February 2. Mr. Kutzer reported that he will keep the board informed of all legislation coming through.

Discussion was held on legislative bills and the board thanked Mr. Kutzer for keeping them informed.

NAME CHANGE OF BUSINESS AND OFFICE TECHNOLOGY TO BUSINESS

EDUCATION – Ms. Kelly Scholl recommended approval and provided rationale for the proposed name change from Business and Office Technology to Business Education, reporting that it better represents the current direction of the curriculum.

Discussion was held on the proposed name change; how it is referred to in the career clusters; and, whether instructors were supportive of the name change. Mr. Kutzer responded that the current career clusters use the term Business/Administration and Ms. Scholl responded that instructors have been very positive and supportive of the proposed service area name change.

Following a brief discussion, Mr. Richter moved and Ms. Marshall seconded to approve the name change from Business and Office Technology to Business Education. The roll call vote was as follows:

Ms. Meehl – aye
 Ms. Moritz – aye
 Mr. Lind – aye
 Ms. Marshall - aye
 Mr. Richter – aye
 Ms. Baesler - aye
 Mr. Davis – aye
 Dr. Duchscherer – aye

The motion passed unanimously.

PRIVATE CAREER SCHOOLS – Defunct Sister Rosalind Gefre Schools Settlement

– Ms. Debra Huber provided an update on the Sister Rosalind Gefre Schools closure and settlement, reporting that she is in the process of developing a procedure to notify students who may be owed money. A check in the amount of \$42,000 has been received from the bonding company; however approximately \$68,000 may be owed to students. Once it is determined

what the actual amount owed to students is, a process for paying the students will be determined. One option could be to use the private career schools fee fund, if there isn't enough money in the bond to refund students.

Following a brief discussion, the board thanked Ms. Huber for her report and persistence on behalf of students.

2014 FINAL CONSOLIDATED ANNUAL REPORT (CAR) – Mr. Crabtree reviewed the data information, reporting that all measures have been met and no follow-up information will be required. The final report was submitted to the U.S. Office of Education by December 31, 2014.

Mr. Crabtree reported that the yearly negotiation process with the U.S. Department of Education will begin soon for year nine of the six year act. The negotiation process must be completed yearly due to the continuing resolution.

Following a brief discussion, the board thanked Mr. Crabtree for his report.

CAREER AND TECHNICAL STUDENT ORGANIZATION CONFERENCES – Mr. Kutzer invited board members to attend the CTSO conferences that will be held in February, March, April, and June.

FUTURE MEETINGS –The February board meeting is scheduled for Tuesday, February 17, 2015, in Bismarck.

The March board meeting is scheduled for Monday, March 16, 2015, in Bismarck.

The meeting adjourned at 9:16 a.m.

Respectfully submitted,

Dr. Brian Duchscherer
SBCTE Chairperson