

**PARTICIPANT INFORMATION**  
**PLEASE KEEP THIS PAGE FOR YOUR RECORDS**

The following event has been **approved for professional development credit and is available for online registration**

Title: Improved Career Decision Making (ICDM)

IOR: Kathryn Holle

Location: Bismarck

Date(s): February 26-27, 2014

Credit (s): 1

Grading Option(s): S/U

Project Number\*: 14.0057

\*Please refer to this number when contacting the university with any changes or updates to your course.

**Credit Registration Timeframe**

OPEN: February 18, 2014~ CLOSED: March 14, 2014 (Final day to register for credit).

**Event Information and Online Credit Registration**

**DIRECT LINK:** <http://educators.und.edu/workshop/?id=TL.IMPRVD.CAR.DEC.MKG>

**INFORMATION CONCERNING LATE Credit Registration FEES:**

*To avoid any late fees, please complete your credit registration **within the time frame stated above**. Failure to do so will result in a late fee of \$25, along with your original credit fee.*

**Payment:**

- Credit registrations are not complete until payment is received.
- Payment options include: Online (credit card); Mail Check to UND (address provided); and Third Party Payment (used only when the sponsoring school or agency is paying for the credit fee. Please get the *name of the contact person and billing address* from your instructor.)
- When mailing a check to UND, do so immediately after going online to register.
- Payment must be received within two weeks from the time you submit your online credit registration, or your credit registration will be canceled.

**Grades:**

- You will receive an email confirmation of your course completion and instructions for ordering transcripts **after UND receives the grade report** from the instructor. **Contact your instructor** concerning your grade if you have not received your course completion confirmation from UND within 2- 3 weeks of the end of course date.
- All grades for professional development credits are recorded on official transcripts at the University of North Dakota as continuing education credit. It takes approximately **3-4 weeks from your end of course date for grades to be posted on transcripts**, provided registrations and grades are received according to posted due dates.

**Viewing Unofficial Transcripts and Ordering Transcripts:**

For full instructions, go to: <http://educators.und.edu/transcripts/>

UND Office of Extended Learning  
Professional Development for Educators  
Phone: 800.225.5863  
Website: [www.educators.UND.edu](http://www.educators.UND.edu)