

AUDIT REPORT

CITY OF TIOGA
Tioga, North Dakota

For the Year Ended December 31, 2016

RATH & MEHRER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

CITY OF TIOGA
Tioga, North Dakota

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CITY OF TIOGA
Tioga, North Dakota

CITY OFFICIALS

Drake McClelland	Commission President
John Grubb	Commission Vice President
Timothy Sundhagen	Commissioner
Todd Thompson	Commissioner
Heather Weflen	Commissioner
Abby Salinas	Auditor

Rath & Mehrer, P.C.

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INDEPENDENT AUDITOR'S REPORT

Governing Board
City of Tioga
Tioga, North Dakota

Report on the Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Tioga, Tioga, North Dakota, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the city's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the city's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Tioga, Tioga, North Dakota, as of December 31, 2016, and the respective changes in modified cash basis financial position; and where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the city's basic financial statements. The management's discussion and analysis, budgeting comparison information and the schedule of fund activity arising from cash transactions are presented for additional analysis and are not a required part of the basic financial statements.

The management's discussion and analysis, budgeting comparison information and the schedule of fund activity arising from cash transactions are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the management's discussion and analysis, budgeting comparison information and the schedule of fund activity arising from cash transactions are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 10, 2017 on our consideration of the city's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the city's internal control over financial reporting and compliance.

Rath and Mehrer

Rath and Mehrer, P.C.

Bismarck, North Dakota

March 10, 2017

CITY OF TIOGA

Management's Discussion and Analysis

December 31, 2016

The Management's Discussion and Analysis (MD&A) of the City of Tioga's financial performance provides an overall review of the city's financial activities for the fiscal year ended December 31, 2016. The intent of the MD&A is to look at the city's financial performance as a whole. It should, therefore, be read in conjunction with the basic financial statements and related notes.

The MD&A is a new element of the Required Supplementary Information specified in the Government Accounting Standards Board's (GASB) Statement No. 34 *"Basic Financial Statements - and Management's Discussion and Analysis - For State and Local Governments"*. Certain comparative information between the current fiscal year and the prior year is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

Key financial highlights for the year ended December 31, 2016 are as follows:

- * Total net position of the city increased \$3,775,764 as a result of the current year's operations. Net position of the governmental activities increased \$4,693,584 and net position of the business-type activities decreased \$917,820.
- * Governmental net position totaled \$15,858,068 and business-type net position totaled \$34,990,028.
- * Total revenues from all sources were \$6,376,351 for governmental activities and \$5,119,158 for business-type activities.
- * Total expenses were \$3,676,041 for governmental activities and \$4,043,704 for business-type activities.
- * The city's general fund had \$959,470 in total revenues and \$1,539,158 in total expenditures. There was a total of \$721,861 received from other financing sources. Overall, the general fund balance increased by \$142,173 for the year ended December 31, 2016.

USING THIS ANNUAL REPORT

This annual financial report consists of a series of statements and related footnotes. These statements are organized so that the reader can understand the city as a financial whole. The statements then proceed to provide an increasingly detailed look at financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole city, presenting both an aggregate view of the city's finances and a longer-term view of those finances. These statements present information as follows:

- * Governmental activities - this includes most of the city's basic services which are primarily supported by property taxes, user fees and intergovernmental revenues.
- * Business-type activities - this includes those services which are intended to recover all or a significant part of their costs through user fees.

Fund financial statements provide the next level of detail. These statements tell how services were financed in the short-term as well as what remains for future spending. Separate statements for each fund category - governmental and proprietary - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

REPORTING ON THE CITY AS A WHOLE

Statement of Net Position and Statement of Activities

These statements are summaries of all the funds used by the city to provide programs and activities and attempt to answer the question "How did the city do financially during the year ended December 31, 2016?".

The Statement of Net Position presents information on all the city's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the city is improving or deteriorating.

The Statement of Activities presents information on how the city's net position changed during the fiscal year. This statement is presented using the modified cash basis of accounting. This basis recognizes revenues and expenses when they result from cash transactions with provisions for depreciation of capital assets, and issuance of and payments made on long-term debt issues.

These two statements report the city's net position and changes in that position. This change in net position is important because it tells the reader whether, for the city as a whole, the financial position of the city has improved or deteriorated. The causes of this change may be the result of many factors, some financial and some not.

In the Statement of Net Position and the Statement of Activities, the city reports governmental and business-type activities. Governmental activities are the activities where most of the city's programs and services are reported including, but not limited to, general government, public safety, streets and public works, urban and economic development and culture and recreation. Business-type activities are where the city's enterprise services are reported including, but not limited to, water and sewer, garbage and vector fees.

REPORTING ON THE CITY'S MOST SIGNIFICANT FUNDS

Balance Sheet - Governmental Funds

The city uses separate funds to account for and manage money dedicated for particular purposes (e.g. taxes collected from special mill levies and funds received from grants and donations). The fund basis financial statements allow the city to demonstrate its stewardship over and accountability for resources provided by taxpayers and other entities. Fund financial statements provide detailed information about the city's major funds. Using the criteria established by GASB Statement No. 34, the city's general fund, city sales tax fund, oil and gas production tax fund, city hall remodel fund and Welo district 2015-3 fund are considered "major governmental funds". The city's water and sewer fund and oil impact grant fund are considered "major enterprise funds".

The city's other funds, which are used to account for a multitude of financial transactions, are summarized under the heading "Other Governmental Funds" or "Other Enterprise Funds".

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

Table I provides a summary of the city's net position as of December 31, 2016. A comparative analysis of city-wide data is presented for both current and prior year.

As indicated in the financial highlights above, the city's net position increased by \$3,775,764 for the year ended December 31, 2016. Changes in net position may serve over time as a useful indicator of the city's financial position.

The city's net position of \$50,848,096 is segregated into three separate categories. Net investment in capital assets totals \$39,410,851. It should be noted that these assets are not available for future spending. The restricted component of net position is \$2,153,626 of the city's net position and represents resources that are subject to external restrictions on how they must be spent. The remaining unrestricted component of net position is \$9,283,619 which includes (\$597,205) relating to the reporting of it's share of the unfunded liability for the North Dakota Public Employees Retirement System as required by GASB Statement No. 68. The net amount of \$9,880,824 is available to meet the city's ongoing obligations.

Table I
Net Position
As of December 31, 2016

	<u>Governmental</u>	<u>Business- Type</u>
<u>Assets</u>		
Current Assets	8,184,798	3,849,652
Capital Assets (net of accumulated depreciation)	8,270,475	33,204,376
Total Assets	<u>16,455,273</u>	<u>37,054,028</u>
Deferred Outflows of Resources	<u>325,237</u>	<u>0</u>
<u>Liabilities</u>		
Current Liabilities		116,000
Long-Term Liabilities		1,948,000
Net Pension Liability	752,551	
Total Liabilities	<u>752,551</u>	<u>2,064,000</u>
Deferred Inflows of Resources	<u>169,891</u>	<u>0</u>
<u>Net Position</u>		
Net Investment in Capital		
Assets	8,270,475	31,140,376
Restricted	2,135,809	17,817
Unrestricted	5,451,784	3,831,835
Total Net Position	<u>15,858,068</u>	<u>34,990,028</u>
	=====	=====

Net Position
As of December 31, 2015

	<u>Governmental</u>	<u>Business- Type</u>
<u>Assets</u>		
Current Assets	9,156,400	7,738,802
Capital Assets (net of accumulated depreciation)	2,534,271	30,225,124
Total Assets	<u>11,690,671</u>	<u>37,963,926</u>
Deferred Outflows of Resources	<u>138,593</u>	<u>0</u>
<u>Liabilities</u>		
Current Liabilities		131,000
Long-Term Liabilities		1,925,078
Net Pension Liability	556,206	
Total Liabilities	<u>556,206</u>	<u>2,056,078</u>
Deferred Inflows of Resources	<u>108,574</u>	<u>0</u>
<u>Net Position</u>		
Net Investment in Capital		
Assets	2,534,271	27,785,124
Restricted	1,460,850	25,432
Unrestricted	7,169,363	8,097,292
Total Net Position	<u>11,164,484</u> =====	<u>35,907,848</u> =====

Table II shows the changes in net position for the fiscal year ended December 31, 2016. A comparative analysis of city-wide data is presented for both current and prior year.

Table II

Changes in Net Position
As of December 31, 2016

	<u>Governmental</u>	<u>Business- Type</u>
<u>Revenues</u>		
<u>Program Revenues:</u>		
Charges for Services	141,227	1,465,365
Operating Grants and Contributions	773,728	3,653,794
<u>General Revenues:</u>		
Property Taxes	268,609	
Other Taxes	4,832,954	
Intergovernmental - Unrestricted	122,739	
Interest Earnings and Other Revenue	237,095	
Total Revenues	<u>6,376,351</u>	<u>5,119,158</u>
<u>Expenses</u>		
General Government	850,187	
Public Safety	1,103,162	
Streets and Public Works	801,187	
Urban and Economic Development	800,213	
Culture and Recreation	33,135	
Other	88,157	
Water and Sewer		1,393,091
Water and Sewer Lines		2,212,585
Garbage		403,491
Vector Fees		34,538
Total Expenses	<u>3,676,041</u>	<u>4,043,704</u>
Net Change in Position Before Transfers	<u>2,700,310</u>	<u>1,075,454</u>
Transfers	<u>1,993,274</u>	<u>(1,993,274)</u>
Net Change in Position	<u>4,693,584</u> =====	<u>(917,820)</u> =====

Property taxes constituted 2%, other taxes 42%, unrestricted intergovernmental less than 1%, operating grants and contributions 32%, and charges for services made up 21% of the total revenues of all activities of the city for the fiscal year ended December 31, 2016.

General government constituted 11%, public safety 14%, streets and public works 10%, and enterprise 52% of total expenses for all activities during the fiscal year ended December 31, 2016.

Changes in Net Position
As of December 31, 2015

	<u>Governmental</u>	<u>Business- Type</u>
Revenues		
<u>Program Revenues:</u>		
Charges for Services	214,393	2,673,333
Operating Grants and Contributions	774,743	29,681
Capital Grants and Contributions		14,444,075
<u>General Revenues:</u>		
Property Taxes	186,995	
Other Taxes	7,925,997	
Intergovernmental - Unrestricted	113,589	
Interest Earnings and Other Revenue	380,298	57,216
Total Revenues	<u>9,596,015</u>	<u>17,204,305</u>
Expenses		
General Government	1,073,747	
Public Safety	1,750,937	
Streets and Public Works	1,373,627	
Urban and Economic Development	1,340,724	
Culture and Recreation	33,037	
Other	209,172	
Water and Sewer		1,289,520
Water and Sewer Lines		859,773
Garbage		396,932
Vector Fees		13,189
Total Expenses	<u>5,781,245</u>	<u>2,559,414</u>
Net Change in Position Before Transfers	<u>3,814,771</u>	<u>14,644,891</u>
Transfers	<u>(4,130,859)</u>	<u>4,130,859</u>
Net Change in Position	<u>(316,088)</u>	<u>18,775,750</u>
	=====	=====

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table III shows the total cost of services and the net cost of services for governmental activities. That is, it identifies the cost of these services supported by tax revenue and other unrestricted revenues.

Table III
Total and Net Cost of Services
As of December 31, 2016

	Total Cost Year Ended <u>Dec. 31, 2016</u>	Net Cost Year Ended <u>Dec. 31, 2016</u>
General Government	850,187	788,853
Public Safety	1,103,162	325,611
Streets and Public Works	801,187	725,118
Urban and Economic Development	800,213	800,213
Culture and Recreation	33,135	33,135
Other	88,157	88,157
 Total Expenses	 <u>3,676,041</u> =====	 <u>2,761,087</u> =====

FINANCIAL ANALYSIS OF GOVERNMENTAL FUNDS

The purpose of the city's governmental funds is to provide information on the near-term inflows, outflows and balances of available resources. Unassigned fund balance generally can be used as a measure of the city's net resources available for spending as of the end of the fiscal year. These funds are accounted for using the modified cash basis of accounting. The city's governmental funds had total revenue of \$6,376,351 and expenditures of \$9,341,227 for the year ended December 31, 2016. As of December 31, 2016, the unassigned fund balance of the city's general fund was \$389,799.

GENERAL FUND BUDGET HIGHLIGHTS

During the course of fiscal year 2016, the city amended the general fund budget. The gross effect of the amendments was to decreased estimated revenues by \$58,530, decrease appropriations by \$538,244 and decrease transfers in by \$1,254,750.

Actual revenue for the year ended December 31, 2016 was \$406,065 more than budgeted. This variance was due to the city underestimating total collections from intergovernmental and miscellaneous sources. Actual expenditures for the year ended December 31, 2016 were over budget by \$213,672. This variance was due mainly to the city underestimating general government, public safety and streets and public works type expenditures.

CAPITAL ASSETS

As of December 31, 2016, the city had \$41,474,851 invested in capital assets. The following table shows the balances, for governmental and business-type activities, as of December 31, 2016 and 2015.

Table IV

Capital Assets
(Net of Accumulated Depreciation)
As of December 31, 2016

	<u>Governmental</u>	<u>Business- Type</u>
Land	50,000	
Construction in Progress		9,128,649
Buildings and Infrastructure	7,693,177	24,005,342
Machinery and Vehicles	527,298	70,385
Total (net of depreciation)	<u>8,270,475</u> =====	<u>33,204,376</u> =====

This total represents an increase of \$8,715,456 in capital assets from January 1, 2016. The increase in machinery and vehicles was due to the purchase of a Bobcat skid-steer loader. The decrease in construction in progress and the increase in buildings and infrastructure was due to the completion of various city projects. For a detailed breakdown of the additions and deletions to capital assets, readers are referred to Note 4 to the audited financial statements which follow this analysis.

Capital Assets
(Net of Accumulated Depreciation)
As of December 31, 2015

	<u>Governmental</u>	<u>Business- Type</u>
Land	50,000	
Construction in Progress		14,726,392
Buildings and Infrastructure	1,864,017	15,408,126
Machinery and Vehicles	620,254	90,606
Total (net of depreciation)	<u>2,534,271</u> =====	<u>30,225,124</u> =====

DEBT ADMINISTRATION

As of December 31, 2016, the city had \$2,064,000 in outstanding debt of which \$116,000 was due within one year.

During fiscal year 2016, the city issued no new long-term debt obligations.

For a detailed breakdown of the long-term debt, readers are referred to Note 5 to the audited financial statements which follow this analysis.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our taxpayers and creditors with a general overview of the city's finances and to show the city's accountability for the money it receives. Anyone who has questions about information contained in this report or who is interested in receiving additional information is encouraged to contact Abby Salinas, City Auditor, Tioga, ND.

CITY OF TIOGA
Tioga, North Dakota

Statement of Net Position - Modified Cash Basis
December 31, 2016

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<u>ASSETS:</u>			
Cash and Cash Equivalents	8,184,798.01	3,849,652.00	12,034,450.01
Capital Assets (net of accumulated depreciation):			
Land	50,000.00		50,000.00
Construction in Progress		9,128,649.00	9,128,649.00
Buildings and Infrastructure	7,693,177.00	24,005,342.00	31,698,519.00
Machinery and Vehicles	527,298.00	70,385.00	597,683.00
Total Capital Assets	8,270,475.00	33,204,376.00	41,474,851.00
Total Assets	16,455,273.01	37,054,028.00	53,509,301.01
<u>DEFERRED OUTFLOWS OF RESOURCES:</u>			
Changes in Resources Related to Pensions	325,237.00		325,237.00
<u>LIABILITIES:</u>			
Long-Term Liabilities:			
Due Within One Year:			
Special Assessments Bonds Payable		31,000.00	31,000.00
Revenue Bonds Payable		85,000.00	85,000.00
Due After One Year:			
Special Assessments Bonds Payable		103,000.00	103,000.00
Revenue Bonds Payable		1,845,000.00	1,845,000.00
Net Pension Liability	752,551.00		752,551.00
Total Liabilities	752,551.00	2,064,000.00	2,816,551.00
<u>DEFERRED INFLOWS OF RESOURCES:</u>			
Changes in Resources Related to Pensions	169,891.00		169,891.00
<u>NET POSITION:</u>			
Net Investment in Capital Assets	8,270,475.00	31,140,376.00	39,410,851.00
Restricted for:			
Debt Service		17,816.60	17,816.60
Special Purposes	2,135,809.13		2,135,809.13
Unrestricted	5,451,783.88	3,831,835.40	9,283,619.28
Total Net Position	15,858,068.01	34,990,028.00	50,848,096.01

The accompanying notes are an integral part of these financial statements.

Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2016

Total Primary Government

General Revenues:

Taxes:

Property taxes; levied for general purposes	268,609.26	268,609.26
Telecommunications taxes	6,236.34	6,236.34
Cigarette taxes	3,722.76	3,722.76
Gaming taxes	367.00	367.00
City sales taxes	1,501,406.08	1,501,406.08
Occupancy taxes	60,773.52	60,773.52
Oil and gas production taxes	3,260,447.90	3,260,447.90
Intergovernmental revenue not restricted to specific programs	122,738.88	122,738.88
Earnings on investments and other revenue	237,095.05	237,095.05
Transfers	1,993,273.51	(1,993,273.51)

Total General Revenues and Transfers	7,454,670.30	(1,993,273.51)	5,461,396.79
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Change in Net Position	4,693,583.64	(917,819.75)	3,775,763.89
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Net Position - January 1	11,164,484.37	35,523,925.75	46,688,410.12
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Prior Period Adjustment (Note 9)		383,922.00	383,922.00
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Net Position - January 1, as restated	11,164,484.37	35,907,847.75	47,072,332.12
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Net Position - December 31	15,858,068.01	34,990,028.00	50,848,096.01
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The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Balance Sheet - Modified Cash Basis
Governmental Funds
December 31, 2016

Major Funds

	General	City Sales Tax	Oil and Gas Production Tax	City Hall Remodel	Welo District 2015-3	Other Governmental Funds	Total Governmental Funds
ASSETS:							
Cash and Cash Equivalents	389,798.57	1,867,330.55	5,609,190.31	-0-	-0-	318,478.58	8,184,798.01
FUND BALANCES:							
Restricted for:							
Streets and Public Works						423.50	423.50
Infrastructure		1,253,266.64				136,136.55	1,389,403.19
Urban and Economic Development		283,719.08				99,816.08	383,535.16
Culture and Recreation		330,344.83					330,344.83
Other Purposes						32,102.45	32,102.45
Assigned to:							
Infrastructure			3,752,358.75				3,752,358.75
Building			1,856,831.56				1,856,831.56
Emergency Purposes						50,000.00	50,000.00
Unassigned	389,798.57						389,798.57
Total Fund Balances	389,798.57	1,867,330.55	5,609,190.31	-0-	-0-	318,478.58	8,184,798.01

The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Reconciliation of Governmental Funds Balance Sheet
to the Statement of Net Position - Modified Cash Basis
For the Year Ended December 31, 2016

Total Fund Balances for Governmental Funds	8,184,798.01
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Total net position reported for government activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.

Cost of Capital Assets	9,270,935.00	
Less Accumulated Depreciation	(1,000,460.00)	
Net Capital Assets		8,270,475.00

The deferred outflows and inflows of resources reported on the statement of net position are the result of changes in resources related to pensions and do not affect current financial resources.

Total Deferred Outflows of Resources	325,237.00	
Total Deferred Inflows of Resources	(169,891.00)	
Net Deferred Outflows/Inflows of Resources		155,346.00

Long-term liabilities applicable to the city's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Long-term liabilities -both current and long-term- are reported in the statement of net position. Balances at December 31, 2016 are:

Net Pension Liability		(752,551.00)
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Total Net Position of Governmental Activities		15,858,068.01
		=====

The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Statement of Revenues, Expenditures and Changes in Fund Balances -
Modified Cash Basis
Governmental Funds
For the Year Ended December 31, 2016

Major Funds

	General	City Sales Tax	Oil and Gas Production Tax	City Hall Remodel	Welo District 2015-3	Other Governmental Funds	Total Governmental Funds
Revenues:							
Taxes	274,845.60	1,501,406.08				60,773.52	1,837,025.20
Special Assessments	61,333.46					3,092.05	3,092.05
Licenses, Permits and Fees	326,828.64	288,439.25	2,972,008.65			1,248.55	62,582.01
Intergovernmental	78,644.70					573,727.82	4,161,004.36
Fines and Forfeits	217,817.13	15,000.00				1,185.87	78,644.70
Miscellaneous							234,003.00
Total Revenues	959,469.53	1,804,845.33	2,972,008.65			640,027.81	6,376,351.32
Expenditures:							
Current:							
General Government	732,917.71					362,770.28	732,917.71
Public Safety	693,974.83					505,704.17	1,056,745.11
Streets and Public Works	112,265.08					190,790.39	617,969.25
Urban and Economic Development		609,422.29					800,212.68
Culture and Recreation		33,134.98					33,134.98
Other				88,113.33	44.13		88,157.46
Capital Outlay				3,468,790.00	2,511,800.00	31,500.00	6,012,090.00
Total Expenditures	1,539,157.62	642,557.27		3,556,903.33	2,511,844.13	1,090,764.84	9,341,227.19
Excess (Deficiency) of Revenues Over Expenditures	(579,688.09)	1,162,288.06	2,972,008.65	(3,556,903.33)	(2,511,844.13)	(450,737.03)	(2,964,875.87)

CITY OF TIOGA
Tioga, North Dakota

Reconciliation of Governmental Funds Statement of Revenues, Expenditures and
Changes in Fund Balances to the Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2016

Net Change in Fund Balances - Total Governmental Funds	(971,602.36)
--	--------------

The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current year.

Current Year Capital Outlay	6,012,090.00	
Current Year Depreciation Expense	(275,886.00)	5,736,204.00

Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.

Net Increase to Pension Expense	(71,018.00)
---------------------------------	-------------

Change in Net Position of Governmental Activities	4,693,583.64
	=====

The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Statement of Net Position - Modified Cash Basis
Proprietary Funds
December 31, 2016

	Major Enterprise Funds			
	Water and Sewer	Oil Impact Grant Fund	Other Enterprise Funds	Total Enterprise Funds
<u>ASSETS</u>				
<u>Current Assets:</u>				
Cash and Cash Equivalents	2,180,688.99	1,551,997.61	116,965.40	3,849,652.00
<u>Noncurrent Assets:</u>				
Capital Assets (net of accumulated depr):				
Construction in Progress	9,128,649.00			9,128,649.00
Buildings and Infrastructure	11,300,517.00	12,704,825.00		24,005,342.00
Machinery and Vehicles	70,385.00			70,385.00
Total Capital Assets	20,499,551.00	12,704,825.00		33,204,376.00
Total Assets	22,680,239.99	14,256,822.61	116,965.40	37,054,028.00
=====				
<u>LIABILITIES</u>				
<u>Current Liabilities:</u>				
Special Assessment Bonds Payable	31,000.00			31,000.00
Revenue Bonds Payable	85,000.00			85,000.00
Total Current Liabilities	116,000.00			116,000.00
<u>Noncurrent Liabilities:</u>				
Special Assessment Bonds Payable	103,000.00			103,000.00
Revenue Bonds Payable	1,845,000.00			1,845,000.00
Total Noncurrent Liabilities	1,948,000.00			1,948,000.00
Total Liabilities	2,064,000.00			2,064,000.00
<u>NET POSITION</u>				
Net Investment in Capital Assets	18,435,551.00	12,704,825.00		31,140,376.00
Restricted for:				
Debt Service	17,816.60			17,816.60
Unrestricted	2,162,872.39	1,551,997.61	116,965.40	3,831,835.40
Total Net Position	20,616,239.99	14,256,822.61	116,965.40	34,990,028.00
=====				

The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Statement of Revenues, Expenses and Changes in Fund Net Position - Modified Cash Basis
Proprietary Funds

For the Year Ended December 31, 2016

	Major Enterprise Funds			
	Water and Sewer	Oil Impact Grant Fund	Other Enterprise Funds	Total Enterprise Funds
<u>Operating Revenues:</u>				
Charges for Sales and Services:				
Water Sales	674,867.58			674,867.58
Warehouse Water Sales	83,810.60			83,810.60
Sewer Charges	265,224.23			265,224.23
Garbage Collection Charges			400,070.74	400,070.74
Vector Fees			26,628.09	26,628.09
Miscellaneous Charges	14,763.26			14,763.26
Total Operating Revenues	1,038,665.67		426,698.83	1,465,364.50
<u>Operating Expenses:</u>				
Water and Sewer	1,040,451.45			1,040,451.45
Garbage			403,490.81	403,490.81
Vector Fees			34,537.51	34,537.51
Depreciation	297,263.00	2,212,585.00	1,300.00	2,511,148.00
Total Operating Expenses	1,337,714.45	2,212,585.00	439,328.32	3,989,627.77
Operating Income (Loss)	(299,048.78)	(2,212,585.00)	(12,629.49)	(2,524,263.27)
<u>Non-Operating Revenues (Expenses):</u>				
Special Assessments	32,825.05			32,825.05
Oil Impact Grant Funds		2,897,865.77		2,897,865.77
ND State Water Commission Grants	723,102.76			723,102.76
Debt Service - Interest and Service Charges	(54,076.55)			(54,076.55)
Total Non-Operating Revenues (Expenses)	701,851.26	2,897,865.77		3,599,717.03
Income (Loss) Before Transfers	402,802.48	685,280.77	(12,629.49)	1,075,453.76
Transfers In	5,070,632.41			5,070,632.41
Transfers Out	(165,197.64)	(6,898,708.28)		(7,063,905.92)
Change in Net Position	5,308,237.25	(6,213,427.51)	(12,629.49)	(917,819.75)
Net Position - January 1	14,924,080.74	20,470,250.12	129,594.89	35,523,925.75
Prior Period Adjustment (Note 9)	383,922.00			383,922.00
Net Position - January 1, as restated	15,308,002.74	20,470,250.12	129,594.89	35,907,847.75
Net Position - December 31	20,616,239.99	14,256,822.61	116,965.40	34,990,028.00

The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Statement of Cash Flows - Modified Cash Basis
Proprietary Funds
For the Year Ended December 31, 2016

	Major Enterprise Funds		Other Enterprise Funds	Total Enterprise Funds
	Water and Sewer	Oil Impact Grant Fund		
<u>Cash flows from operating activities:</u>				
Receipts from customers	1,038,665.67		426,698.83	1,465,364.50
Payments to suppliers and employees	(1,040,451.45)		(438,028.32)	(1,478,479.77)
Net cash provided (used) by operating activities	(1,785.78)		(11,329.49)	(13,115.27)
<u>Cash flows from noncapital financing activities:</u>				
Transfers in	5,070,632.41			5,070,632.41
Transfers out	(165,197.64)	(6,898,708.28)		(7,063,905.92)
Net cash provided (used) by noncapital financing activities	4,905,434.77	(6,898,708.28)		(1,993,273.51)
<u>Cash flows from capital and related financing activities:</u>				
Special assessments	32,825.05			32,825.05
ND state water commission grants	723,102.76			723,102.76
Oil impact grant funds		2,897,865.77		2,897,865.77
Revenue bonds issued	125,000.00			125,000.00
Street and water/sewer lines	(5,490,400.00)			(5,490,400.00)
Principal payments	(117,078.00)			(117,078.00)
Interest payments	(54,076.55)			(54,076.55)
Net cash provided (used) by capital and related financing activities	(4,780,626.74)	2,897,865.77		(1,882,760.97)
Net increase (decrease) in cash and cash equivalents	123,022.25	(4,000,842.51)	(11,329.49)	(3,889,149.75)
Cash and cash equivalents, January 1	2,057,666.74	5,552,840.12	128,294.89	7,738,801.75
Cash and cash equivalents, December 31	2,180,688.99	1,551,997.61	116,965.40	3,849,652.00
=====				
<u>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities</u>				
Operating (loss)	(299,048.78)	(2,212,585.00)	(12,629.49)	(2,524,263.27)
<u>Adjustments to reconcile operating income to net cash provided (used) by operating activities:</u>				
Depreciation expense	297,263.00	2,212,585.00	1,300.00	2,511,148.00
Net cash provided (used) by operating activities	(1,785.78)	-0-	(11,329.49)	(13,115.27)
=====				

The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Statement of Fiduciary Assets and Liabilities
Modified Cash Basis - Agency Funds
December 31, 2016

	Agency Funds
<u>Assets:</u>	
Cash and Cash Equivalents	12,732.34
	=====
<u>Liabilities:</u>	
Due to Other Governments	12,732.34
	=====

The accompanying notes are an integral part of these financial statements.

CITY OF TIOGA
Tioga, North Dakota

Notes to the Financial Statements
December 31, 2016

Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Tioga operates under a city commission form of government. The financial statements of the city have been prepared on a modified cash basis, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Financial Reporting Entity

The accompanying financial statements present the activities of the city. The city has considered all potential component units for which the city is financially accountable and other organizations for which the nature and significance of their relationships with the city are such that exclusion would cause the city's financial statements to be misleading or incomplete. The Government Accounting Standards Board has set forth criteria to be considered in determining financial accountability. This criteria includes appointing a voting majority of an organization's governing body and (1) the ability of the city to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the city.

Based on these criteria, there are no component units to be included within the City of Tioga as a reporting entity.

B. Basis of Presentation

Government-wide Financial Statements: The statement of net position and the statement of activities display information about the primary government, the City of Tioga. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the *governmental* and *business-type activities* of the city. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the city's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the city's funds including its fiduciary funds. Separate statements for each fund category - governmental, proprietary and fiduciary - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investments earnings, result from nonexchange transactions or ancillary activities.

The city reports the following major governmental funds:

General Fund. This is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

City Sales Tax. This fund accounts for the city's sales tax collections, which are used for urban and economic development, parks and recreation, community improvement and to provide property tax relief.

Oil and Gas Production Tax. This fund is used to account for oil and gas production taxes set aside for future building/infrastructure projects.

City Hall Remodel. This fund accounts for oil and gas production taxes used for a city hall remodel project.

Welo District 2015-3. This fund accounts for oil and gas production taxes used for an infrastructure project.

The city reports the following major enterprise funds:

Water and Sewer. This fund accounts for the activities of the city's water distribution system and sewage collection system.

Oil Impact Grant Fund. This fund accounts for oil impact grants received from the state for the purpose of funding city infrastructure projects.

The city reports the following fund type:

Agency Fund. This fund accounts for assets held by the city in a custodial capacity as an agent on behalf of others. The city's agency fund is used to account for various deposits of the airport.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting, as defined in item b below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus, as applied to the modified cash basis of accounting, is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net position.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental, business-like and fiduciary fund activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation in the government-wide statements and proprietary fund statements. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the city utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

D. Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits, money market accounts and highly liquid short-term investments with original maturities of three months or less.

E. Capital Assets

Capital assets include plant and equipment. Assets are reported in the governmental activities column and the business-type activities column in the government-wide financial statements. Assets are also reported in the proprietary fund statements. Capital assets are defined by the city as assets with an initial, individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

Buildings and Infrastructure	20 to 75 years
Machinery and Vehicles	5 to 20 years

F. Compensated Absences

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

Vested or accumulated vacation leave is not reported in the government-wide statement of net position as it is considered immaterial.

G. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums, discounts and issuance costs are recognized in the current period since the amounts are not material.

In the fund financial statements, governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

H. Pension

For purposes of measuring net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS); additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the city is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

Nonspendable - Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash such as inventories or prepaid expenses) or (b) legally or contractually required to be maintained intact (i.e., endowment funds).

Restricted - Fund balances are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the city or through external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments (i.e., funds restricted by state statute, unspent bond proceeds, grants earned but not spent, debt covenants or taxes raised for a specific purpose).

Committed - Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the city council through the adoption of a resolution. The city council also may modify or rescind the commitment.

Assigned - Fund balances are reported as assigned when amounts are constrained by the city's intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned - Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The city reports positive unassigned fund balance only in the general fund. Negative fund balances may be reported in all funds.

Flow Assumptions - When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the city's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the city's policy to use fund balance in the following order:

- * Committed
- * Assigned
- * Unassigned

Net Position - Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used (i.e., the amount that the city has not spent) for the acquisition, construction or improvement of those assets. Net position is reported as restricted as described in the fund balance section above. All other net position is reported as unrestricted.

J. Interfund Transactions

In the governmental and proprietary fund statements, transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

All other interfund transactions, except reimbursements, are reported as transfers.

In the government-wide financial statements, interfund transactions have been eliminated.

K. Use of Estimates

The preparation of financial statements in conformity with the special purpose framework (SPF) used by the city requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

Note 2 DEPOSITS AND INVESTMENTS

In accordance with North Dakota Statutes, the city maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institutions situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal Land Bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investments companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district or any other political subdivision of the State of North Dakota, whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by another state of the United States or other securities approved by the banking board.

At December 31, 2016 the city's carrying amount of deposits was \$12,047,182 and the bank balance was \$12,099,341. Of the bank balance, \$250,000 was covered by Federal Depository Insurance. The remaining balance of \$11,849,341 was collateralized with securities held by the pledging financial institution's agent in the government's name.

Credit Risk

The city may invest idle funds as authorized in North Dakota Statutes, as follows:

- (1) Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities or organizations created by an act of Congress.
- (2) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above.
- (3) Certificates of deposit fully insured by the federal deposit insurance corporation.
- (4) Obligations of the State.

Concentration of Credit Risk

The city does not have a limit on the amount the city may invest in any one issuer.

Note 3 PROPERTY TAXES

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Any material tax collections are distributed after the end of each month.

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1 and may be paid in two installments. The first installment includes one-half of the real estate taxes and all the special assessments and the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount on property taxes is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes and special assessments in a single payment on or before February 15 and receive the discount on the property taxes.

Note 4 CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended December 31, 2016:

	<u>Balance January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance December 31</u>
Governmental Activities:				
Capital assets not being depreciated:				
Land	50,000			50,000
Capital assets being depreciated:				
Buildings and Infrastructure	2,131,000	5,980,590		8,111,590
Machinery and Vehicles	1,099,545	31,500	21,700	1,109,345
Total	3,230,545	6,012,090	21,700	9,220,935
Less accumulated depreciation for:				
Buildings and Infrastructure	266,983	151,430		418,413
Machinery and Vehicles	479,291	124,456	21,700	582,047
Total	746,274	275,886		1,000,460
Total capital assets being depreciated, net	2,484,271	5,736,204		8,220,475
Governmental Activities Capital Assets, Net	2,534,271	5,736,204	-0-	8,270,475
	=====	=====	=====	=====
	<u>Balance January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance December 31</u>
Business-type Activities:				
Capital assets not being depreciated:				
Construction in Progress	14,726,392	3,109,450	8,707,193	9,128,649
Capital assets being depreciated:				
Buildings and Infrastructure	18,074,004	11,088,143	1,675,500	27,486,647
Machinery and Vehicles	157,457			157,457
Total	18,231,461	11,088,143	1,675,000	27,644,104
Less accumulated depreciation for:				
Buildings and Infrastructure	2,665,878	2,490,927	1,675,500	3,481,305
Machinery and Vehicles	66,851	20,221		87,072
Total	2,732,729	2,511,148	1,675,500	3,568,377
Total capital assets being depreciated, net	15,498,732	8,576,995		24,075,727
Business-type Activities Capital Assets, Net	30,225,124	11,686,445	8,707,193	33,204,376
	=====	=====	=====	=====

Depreciation expense was charged to functions/programs of the city as follows:

<u>Governmental Activities:</u>	
General Government	46,251
Public Safety	46,417
Streets and Public Works	183,218
Total	<u>275,886</u> =====
<u>Business-type Activities:</u>	
Water and Sewer	297,263
Oil Impact Grant Fund	2,212,585
Vehicle Replacement	1,300
Total	<u>2,511,148</u> =====

Note 5 LONG-TERM DEBT

Changes in Long-Term Liabilities. During the year ended December 31, 2016, the following changes occurred in liabilities reported in the long-term liabilities:

Business-type Activities

	<u>Balance</u> <u>January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>December 31</u>	<u>Due Within</u> <u>One Year</u>
Special Assessment Bonds	165,000		31,000	134,000	31,000
Revenue Bonds	1,891,078	125,008	86,078	1,930,000	85,000
Total	<u>2,056,078</u>	<u>125,000</u>	<u>117,078</u>	<u>2,064,000</u>	<u>116,000</u>
	=====	=====	=====	=====	=====

Outstanding debt at December 31, 2016 consists of the following:

Business-type Activities (Proprietary Funds):

Special Assessment Debt. The city has issued special assessment bonds to provide funds for the replacement of watermain and the construction of water transmission lines. Special assessment bonds outstanding at December 31, 2016, are as follows:

\$418,727.00 Water and Sewer Improvement Bonds of 2006, due in annual installments of \$31,000.00 to \$35,000.00 through September 1, 2020; interest is at 2.5%.	134,000.00 =====
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The annual requirements to amortize the outstanding special assessment bond debt are as follows:

<u>Year Ending</u> <u>December 31</u>	<u>Principal</u>	<u>Interest</u>
2017	31,000.00	3,350.00
2018	33,000.00	2,575.00
2019	35,000.00	1,750.00
2020	35,000.00	875.00
Total	<u>134,000.00</u> =====	<u>8,550.00</u> =====

Revenue Bonds. The city has issued bonds whereby the city pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds outstanding at December 31, 2016, are as follows:

\$2,500,000.00 Sewer Improvement Revenue Bonds, Series 2014, due in annual installments of \$85,000.00 to \$130,000.00 through September 1, 2034; interest is at 2%.	1,930,000.00 =====
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The annual requirements to amortize the outstanding revenue bond debt are as follows:

<u>Year Ending December 31</u>	<u>Principal</u>	<u>Interest</u>
2017	85,000.00	38,600.00
2018	90,000.00	36,900.00
2019	90,000.00	35,100.00
2020	95,000.00	33,300.00
2021	95,000.00	31,400.00
2022-2026	520,000.00	127,200.00
2027-2031	580,000.00	72,800.00
2032-2034	375,000.00	14,900.00
Total	1,930,000.00 =====	390,200.00 =====

Note 6 TRANSFERS

The following is a reconciliation between transfers in and transfers out as reported in the basic financial statements for the year ended December 31, 2016:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
Municipal Highway	275,000.00	
General		275,000.00
General	1,046,861.08	
City Hall Remodel	3,556,903.33	
Oil & Gas Production Tax - Building		3,956,903.33
City Sales Tax - Property Tax Relief		496,861.08
Water Operating		150,000.00

To subsidize expenditures.

City Sales Tax - Property Tax Relief	202,500.86	
City Sales Tax - Economic Development		202,500.86

To reduce economic development balance to required \$150,000 cap.

SRF Fund	15,197.64	
Sewer Operating		15,197.64
Water Tower	784,763.62	
Annabelle	69,076.25	
Oil & Gas Production Tax -		
Infrastructure		853,839.87
Main Street Reconstruction	166,946.39	
Wastewater Treatment Ren.	5,111.60	
Wastewater Treatment Facility	3,157,710.97	
Welo District 2015-3	2,511,844.13	
Water/St./Sewer Imp. Dist.		
2014-2	300,714.50	
Water/St./Sewer Imp. Dist.		
2014-1	322,714.42	
Simons	116,193.00	
Lagoon Access Road	267,473.27	
Tioga Dam EAP	50,000.00	
Oil Impact Grant		6,898,708.28
To subsidize expenditures/eliminate deficit fund balances.		
Emergency	50,000.00	
General		50,000.00

To set-aside funds for emergency purposes.

Note 7 RISK MANAGEMENT

The City of Tioga is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

In 1986, state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The city pays an annual premium to NDIRF for its general liability, automobile and public assets insurance coverage. The coverage by NDIRF is limited to losses of \$2,000,000 per occurrence for general liability and automobile; and \$1,337,849 for public assets.

The city also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The city pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third party insurance carrier for losses in excess of \$1,000,000 per occurrence during a 12 month period. The State Bonding Fund currently provides the city with a blanket fidelity bond coverage in the amount of \$2,000,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The city has worker's compensation with the Department of Workforce Safety and Insurance; and purchases commercial insurance for employee health and accident insurance.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

Note 8 PENSION PLAN

North Dakota Public Employees Retirement System (Main System)

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the NDPERS plan is financed by investment income and contributions.

Responsibility for administration of the NDPERS benefits program is assigned to a Board comprised of seven members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by active membership of the NDPERS system; and one member elected by the retired public employees.

Pension Benefits

Benefits are set by statute. NDPERS has no provision or policies with respect to automatic and ad hoc post-retirement benefit increases. Members of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016 the Rule of 85 will be replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

Death and Disability Benefits

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition of disabled is set by the NDPERS in the North Dakota Administrative Code.

Refunds of Member Account Balance

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.

Member and Employer Contributions

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of covered compensation. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

- 1 to 12 months of service -
Greater of one percent of monthly salary or \$25
- 13 to 25 months of service -
Greater of two percent of monthly salary or \$25
- 25 to 36 months of service -
Greater of three percent of monthly salary or \$25
- Longer than 36 months of service -
Greater of four percent of monthly salary or \$25

Pension Liabilities, Pension Expense; and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2016, the City of Tioga reported a liability of \$752,551 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The city's proportion of the net pension liability was based on the city's share of covered payroll in the Main System pension plan relative to the covered payroll of all participating Main System employers. At June 30, 2015 the city's proportion was .110672 percent, which was an increase of .023042 from its proportion measured as of June 30, 2014.

For the year ended December 31, 2016 the city recognized pension expense of \$100,848. At December 31, 2016 the city reported deferred outflows of resources and deferred inflows of resources related to pensions, from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	-----	-----
Differences between expected and actual experience	21,832	
Changes in assumptions		67,049
Net difference between projected and actual earnings on pension plan investments	86,956	102,842
Changes in proportion and differences between employer contributions and proportionate share of contributions	144,971	
City contributions subsequent to the measurement date (see below)	71,478	
Total	<u>325,237</u>	<u>169,891</u>
	=====	=====

\$71,478 reported as deferred outflows of resources related to pensions resulting from city contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2017.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	

2017	8,735
2018	8,735
2019	8,735
2020	41,562
2021	16,117
Thereafter	0

Actuarial assumptions. The total pension liability in the July 1, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.50%
Salary increases	4.50% per annum
Investment rate of return	8.00%, net of investment expenses.
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Retiree Morality Table with ages set back one year for males (not set back for females).

The actuarial assumptions used were based on the results of an actuarial experience study completed in 2015. They are the same as the assumptions used in the July 1, 2015, funding actuarial valuation for NDPERS.

As a result of the 2015 actuarial experience study, the NDPERS Board adopted several changes to the actuarial assumptions effective July 1, 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the fund's target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	31%	6.90%
International Equity	21%	7.55%
Private Equity	5%	11.30%
Domestic Fixed Income	17%	1.52%
International Equity Income	5%	0.45%
Global Real Assets	20%	5.38%
Cash Equivalents	1%	0.00%

Discount rate. The discount rate used to measure the total pension liability was 8 percent as of June 30, 2015. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2015, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2015. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2015.

Sensitivity of the city's proportionate share of the net pension liability to changes in the discount rate. The following presents the city's proportionate share of the net pension liability calculated using the discount rate of 8 percent, as well as what the city's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (7 percent) or 1-percentage-point higher (9 percent) than the current rate:

	1% Decrease (7%)	Current Rate (8%)	1% Increase (9%)
The city's proportionate share of the net pension liability	1,153,999	752,551	424,094

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued NDPERS financial report.

Note 9 PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to the Business-Type activities and proprietary funds. This adjustment is to account for loan forgiveness granted to the city from the North Dakota Public Finance Authority during 2015 on the Sewer Improvement Revenue Bonds, Series 2014 in the amount of \$383,922.

	Business-Type Activities and Proprietary Funds
Net Position as previously reported	35,523,925.75
Adjustment to restate the December 31, 2015 balance:	
Loan Forgiveness	383,922.00
Net Position December 31, 2015 as restated	35,907,847.75

CITY OF TIOGA
Tioga, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
General Fund
For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	269,004.98	269,004.98	274,845.60	5,840.62
Licenses, Permits and Fees	65,300.00	31,200.00	61,333.46	30,133.46
Intergovernmental	183,930.00	144,400.00	326,828.64	182,428.64
Fines and Forfeits	70,000.00	92,100.00	78,644.70	(13,455.30)
Miscellaneous	23,700.00	16,700.00	217,817.13	201,117.13
Total Revenues	611,934.98	553,404.98	959,469.53	406,064.55
<u>Expenditures:</u>				
Current:				
General Government	716,589.08	686,447.34	732,917.71	(46,470.37)
Public Safety	997,140.03	599,038.00	693,974.83	(94,936.83)
Streets and Public Works	150,000.00	40,000.00	112,265.08	(72,265.08)
Total Expenditures	1,863,729.11	1,325,485.34	1,539,157.62	(213,672.28)
Excess (Deficiency) of Revenues Over Expenditures	(1,251,794.13)	(772,080.36)	(579,688.09)	192,392.27
<u>Other Financing Sources (Uses):</u>				
Transfers In	1,783,750.00	529,000.00	1,046,861.08	517,861.08
Transfers Out	(526,287.00)	(526,287.00)	(325,000.00)	201,287.00
Total Other Financing Sources (Uses)	1,257,463.00	2,713.00	721,861.08	719,148.08
Net Change in Fund Balances	5,668.87	(769,367.36)	142,172.99	911,540.35
Fund Balance - January 1	247,625.58	247,625.58	247,625.58	
Fund Balance - December 31	253,294.45	(521,741.78)	389,798.57	911,540.35

CITY OF TIOGA
Tioga, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
City Sales Tax Fund
For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:				
Taxes	3,853,850.00	1,800,000.00	1,501,406.08	(298,593.92)
Intergovernmental			288,439.25	288,439.25
Miscellaneous			15,000.00	15,000.00
Total Revenues	3,853,850.00	1,800,000.00	1,804,845.33	4,845.33
Expenditures:				
Current:				
Urban and Economic Development	936,500.00	936,500.00	609,422.29	327,077.71
Culture and Recreation			33,134.98	(33,134.98)
Total Expenditures	936,500.00	936,500.00	642,557.27	293,942.73
Excess (Deficiency) of Revenues Over Expenditures	2,917,350.00	863,500.00	1,162,288.06	298,788.06
Other Financing Sources (Uses):				
Transfers In	636,500.00	210,000.00	202,500.86	(7,499.14)
Transfers Out	(3,446,250.00)	(2,380,000.00)	(699,361.94)	1,680,638.06
Total Other Financing Sources (Uses)	(2,809,750.00)	(2,170,000.00)	(496,861.08)	1,673,138.92
Net Change in Fund Balances	107,600.00	(1,306,500.00)	665,426.98	1,971,926.98
Fund Balance - January 1	1,201,903.57	1,201,903.57	1,201,903.57	
Fund Balance - December 31	1,309,503.57	(104,596.43)	1,867,330.55	1,971,926.98

CITY OF TIOGA
Tioga, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
Oil and Gas Production Tax Fund
For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Intergovernmental	4,260,000.00	2,960,000.00	2,972,008.65	12,008.65
<u>Other Financing (Uses):</u>				
Transfers Out	(6,651,485.00)	(6,651,485.00)	(4,810,743.20)	1,840,741.80
Net Change in Fund Balances	(2,391,485.00)	(3,691,485.00)	(1,838,734.55)	1,852,750.45
Fund Balance - January 1	7,447,924.86	7,447,924.86	7,447,924.86	
Fund Balance - December 31	5,056,439.86	3,756,439.86	5,609,190.31	1,852,750.45

CITY OF TIOGA
Tioga, North Dakota

Notes to the Budgetary Comparison Schedules
December 31, 2016

Note 1 SUMMARY OF SIGNIFICANT BUDGET POLICIES

Based upon available financial information and requests by the governing board, the city auditor prepares the preliminary budget. The city budget is prepared for the general, special revenue and debt service funds by function and activity on the cash basis of accounting. The preliminary budget includes the proposed expenditures and the means of financing them. All annual appropriations lapse at year-end.

The governing board holds a public hearing where any taxpayer may testify in favor of, or against, any proposed expenditures or tax levies requested in the preliminary budget. After the budget hearing and on or before October 7, the board adopts the final budget. The final budget must be filed with the county auditor by October 10. No expenditure shall be made, or liability incurred, in excess of the total appropriation by fund except as authorized by North Dakota Century Code Section 40-40-18. However, the governing board may amend the budget during the year for any revenues and appropriations not anticipated at the time the budget was prepared. The budget amendments must be approved by the board and the approval must be noted in the official proceedings of the board.

Note 2 LEGAL COMPLIANCE

Budget Amendments

The governing board approved the following amendments to the city's budget for the year ending December 31, 2016:

	<u>Original Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
<u>Estimated Revenues</u>			
General Fund	611,935	(58,530)	553,405
<u>Special Revenue Funds</u>			
City Sales Tax	3,853,850	(2,053,850)	1,800,000
City Share of Specials	24,200	(5,000)	19,200
Oil & Gas Prod. Tax	4,260,000	(1,300,000)	2,960,000
Municipal Highway	92,316	(10,516)	81,800
<u>Appropriations</u>			
General Fund	1,863,729	(538,244)	1,325,485
<u>Special Revenue Fund</u>			
Municipal Highway	773,091	(282,000)	491,091
<u>Transfers In</u>			
General Fund	1,783,750	(1,254,750)	529,000
<u>Special Revenue Funds</u>			
City Sales Tax	636,500	(426,500)	210,000
Municipal Highway	450,000	(40,000)	410,000
<u>Transfers Out</u>			
<u>Special Revenue Fund</u>			
City Sales Tax	3,446,250	(1,066,250)	2,380,000

Excess of Actual Expenditures Over Budget

Expenditures exceeded budget in the following funds for the year ending December 31, 2016:

General Fund	213,672.28
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Special Revenue Funds

Occupancy Tax	105,790.39
Police Oil Impact Grant Fund	128,137.41

No remedial action is anticipated or required by the city regarding these excess expenditures.

CITY OF TIOGA
Tioga, North Dakota

Schedule of Employer's Share of Net Pension Liability
ND Public Employees Retirement System
Last 10 Fiscal Years*

	2015	2016
	-----	-----
City's proportion of the net pension liability	0.087630%	0.110672%
City's proportionate share of the net pension liability	556,206	752,551
City's covered-employee payroll	826,421	1,124,679
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	67.30%	66.91%
Plan fiduciary net position as a percentage of the total pension liability	77.70%	77.15%

Schedule of Employer Contributions
ND Public Employees Retirement System
Last 10 Fiscal Years*

	2015	2016
	-----	-----
Statutorily required contribution	55,176	80,077
Contributions in relation to the statutorily required contribution	(55,176)	(80,077)
Contribution deficiency (excess)	0	0
City's covered-employee payroll	826,421	1,124,679
Contributions as a percentage of covered-employee payroll	6.68%	7.12%

* Complete data for this schedule is not available prior to 2015.

- For changes of assumptions, see Note 8 to the financial statements.

CITY OF TIOGA
Tioga, North Dakota
Schedule of Fund Activity Arising from Cash Transactions
For the Year Ended December 31, 2016

	Balance 1-1-16	Receipts	Transfers In	Transfers Out	Disbursements	Balance 12-31-16
Major Governmental Funds						
General Fund	247,625.58	959,469.53	1,046,861.08	325,000.00	1,539,157.62	389,798.57
City Sales Tax:						
Economic Development	150,000.00	444,500.86		202,500.86	242,000.00	150,000.00
Property Tax Relief		294,360.22	202,500.86	496,861.08		
Recreation	152,084.78	30,028.12				182,112.90
Parks	151,338.79	30,028.12			33,134.98	148,231.93
Community Improvement	20,775.80	105,084.37			67,141.09	58,719.08
Obligated Tioga Fund Projects	75,000.00					75,000.00
Infrastructure	652,704.20	600,562.44				1,253,266.64
Tioga Medical Center		300,281.20			300,281.20	
Oil and Gas Production Tax:						
Infrastructure	3,120,194.31	1,486,004.31		853,839.87		3,752,358.75
Building	4,327,730.55	1,486,004.34		3,956,903.33		1,856,831.56
City Hall Remodel			3,556,903.33		3,556,903.33	
Welo District 2015-3			2,511,844.13		2,511,844.13	
Total Major Governmental Funds	8,897,454.01	5,736,323.51	7,318,109.40	5,835,105.14	8,250,462.35	7,866,319.43
Non-Major Governmental Funds						
Municipal Highway	288.88	77,069.54	275,000.00		351,934.92	423.50
Special Assessment Deficiency	14,845.24					14,845.24
Emergency			50,000.00			50,000.00
Planning and Zoning		185.87				185.87
Occupancy Tax	229,832.95	60,773.52			190,790.39	99,816.08
City Share of Specials	10,800.37					10,800.37
Police Oil Impact Grant Fund		417,379.69			311,535.41	105,844.28
Police Federal Fund		81,527.14			51,234.87	30,292.27
Carlson S/D Specials Fund	3,178.92	3,092.05				6,270.97
Annabelle			69,076.25		69,076.25	
Simons			116,193.00		116,193.00	
Total Non-Major Governmental Funds	258,946.36	640,027.81	510,269.25		1,090,764.84	318,478.58
Total Governmental Funds	9,156,400.37	6,376,351.32	7,828,378.65	5,835,105.14	9,341,227.19	8,184,798.01
Major Enterprise Funds						
Water and Sewer:						
Water Operating	1,594,467.54	773,441.45		150,000.00	567,328.50	1,650,580.49
Sewer Operating	417,404.58	265,224.23		15,197.64	170,069.84	497,361.33
Watermain Repl. Bonds of 2005	20,362.41	4,568.16				24,930.57
Water & Sewer Imp. Bonds of 2006	25,432.21	28,256.89			35,872.50	17,816.60
Main Street Reconstruction			166,946.39		166,946.39	
Wastewater Treatment Renovation			5,111.60		5,111.60	
Wastewater Treatment Facility			3,157,710.97		3,157,710.97	
Water Tower		723,102.76	784,763.62		1,507,866.38	
Lagoon Access Road			267,473.27		267,473.27	

(continued)

CITY OF TIOGA
Tioga, North Dakota
Schedule of Fund Activity Arising from Cash Transactions
For the Year Ended December 31, 2016
(continued)

	Balance 1-1-16	Receipts	Transfers In	Transfers Out	Disbursements	Balance 12-31-16
Major Enterprise Funds (cont.)						
Water/St./Sewer Imp. Dist. 2014-2			300,714.50		300,714.50	
Water/St./Sewer Imp. Dist. 2014-1			322,714.42		332,714.42	(10,000.00)
Tioga Dam EAP			50,000.00		50,000.00	
SRF Fund		125,000.00	15,197.64		140,197.64	
Oil Impact Grant Fund	5,552,840.12	2,897,865.77		6,898,708.28		1,551,997.61
Total Major Enterprise Funds	7,610,506.86	4,817,459.26	5,070,632.41	7,063,905.92	6,702,006.01	3,732,686.60
Non-Major Enterprise Funds						
Garbage Operating	39,032.14	400,070.74			403,490.81	35,612.07
Vector Fees	89,262.75	26,628.09			34,537.51	81,353.33
Total Non-Major Enterprise Funds	128,294.89	426,698.83			438,028.32	116,965.40
Total Enterprise Funds	7,738,801.75	5,244,158.09	5,070,632.41	7,063,905.92	7,140,034.33	3,849,652.00
Agency Fund						
Airport	275.55	12,456.79				12,732.34
Total All Funds	16,895,477.67	11,632,966.20	12,899,011.06	12,899,011.06	16,481,261.52	12,047,182.35

Rath & Mehrer, P.C.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT

Governing Board
City of Tioga
Tioga, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Tioga, Tioga, North Dakota, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the city's basic financial statements, and have issued our report thereon dated March 10, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the city's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control. Accordingly, we do not express an opinion on the effectiveness of the city's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the city's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items II-1 and II-2, that we consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the city's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

The city's response to the findings identified in our audit are described in the accompanying *Schedule of Findings and Responses*. The city's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the city's internal control or on compliance. This is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the city's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rath and Mehrer, P.C.

Bismarck, North Dakota

March 10, 2017

CITY OF TIOGA
Tioga, North Dakota

Schedule of Findings and Responses
For the Year Ended December 31, 2016

SECTION I - SUMMARY OF AUDIT RESULTS:

Financial Statements

Type of Auditor's Report Issued:

Governmental Activities	Unmodified-Modified Cash Basis
Business-Type Activities	Unmodified-Modified Cash Basis
Major Governmental Funds	Unmodified-Modified Cash Basis
Major Business-Type Funds	Unmodified-Modified Cash Basis
Aggregate Remaining Fund Information	Unmodified-Modified Cash Basis

Internal control over financial reporting:

* Material weakness(es) identified? ☐ Yes ☒ No

* Significant deficiency(ies) identified? ☒ Yes ☐ None Reported

Noncompliance Material to financial
statements noted? ☐ Yes ☒ No

SECTION II - FINANCIAL STATEMENT FINDINGS:

Significant Deficiencies

1. Segregation of Duties

Condition: The city has one person responsible for most accounting functions.

Criteria: There should be sufficient accounting personnel so duties of employees are segregated. The segregation of duties would provide better control over assets of the city.

Effect: There is no segregation of duties as one employee is responsible to collect monies, deposit monies, issue checks, send checks to vendors, record receipts and disbursements in journals, maintain the general ledger and prepare financial statements. This increases the risk of misstatement of the city's financial condition.

Recommendation: Due to the size of the city, it is not feasible to obtain proper separation of duties and no recommendation will be made.

Client Response: No response is considered necessary.

2. Financial Statement Preparation

Condition: The city's financial statements as of December 31, 2016 are prepared by the city's external auditors.

Criteria: A good system of internal controls requires the city to determine that the financial statements are prepared based on the modified cash basis of accounting. This means that the city must maintain knowledge of current accounting principles and required financial statement disclosures.

Effect: A control system is not in place to determine that the financial statements are properly stated and in compliance with the modified cash basis of accounting.

Recommendation: We recommend the city obtain the necessary knowledge of current accounting principles to prepare financial statements or outsource the preparation of its financial statements.

Client Response: It is not cost effective for the city to prepare its own financial statements.