

CITY OF KINDRED  
KINDRED, NORTH DAKOTA

FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2015

City of Kindred  
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CITY OF KINDRED  
LIST OF OFFICIALS  
DECEMBER 31, 2015

CITY COUNCIL

Office

Jeff Wanner  
Robert Clarke  
Julie Johnson  
David Amerman  
Adam Spelhaug

Mayor

EMPLOYEES

Twila Morrison

City Auditor

# Harold J. Rotunda

Certified Public Accountant

INDEPENDENT AUDITOR'S REPORT

City Council  
City of Kindred  
Kindred, North Dakota

I have audited the accompanying modified cash basis financial statements of the governmental activities, business-type activities, each major fund and aggregate remaining fund information of City of Kindred as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

## **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to the financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

## **Opinion**

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of City of Kindred as of December 31, 2015, and the changes in modified cash basis financial position and cash flows, where applicable, thereof for the year then ended, in accordance with the basis of accounting described in Note 1.

### **Basis of Accounting**

I draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than U.S. generally accepted accounting principles. My opinion is not modified with respect to that matter.

### **Other Matters**

Management has omitted the management discussion and analysis and budgetary comparison information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. My opinion on the basic financial statements is not affected by this missing information.

### **Other Information**

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Kindred's basic financial statements. The Schedule of Activity is presented for purposes of additional analysis and is not a required part of the basis financial statements.

The Schedule of Activity is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basis financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the Schedule of Activity is fairly stated, in all material respects, in relation to the basis financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, I have also issued reports dated March 31, 2016, on my considerations of the City's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City's internal control over financial reporting and compliance.



West Fargo, North Dakota  
March 31, 2016

405 West Main Avenue Box 816 West Fargo, ND 58078 Phone (701)281-0483 Cell 212-3908

CITY OF KINDRED  
STATEMENT OF NET POSITION- MODIFIED CASH BASIS  
DECEMBER 31, 2015

	Governmental Activities	Business-type Activities	Total
<b>ASSETS</b>			
Current assets:			
Cash, cash equivalents and investments	1,292,950.20	326,653.84	1,619,604.04
			-
Current assets:			-
Capital assets (net of accumulated depreciation)	5,816,556.64	52,972.46	5,869,529.10
<b>Total Assets</b>	<b>7,109,506.84</b>	<b>379,626.30</b>	<b>7,489,133.14</b>
<b>LIABILITIES</b>			
Current liabilities:			
			-
			-
Non-current liabilities:			-
Due within one year:			-
Bonds payable	459,498.00		459,498.00
Notes payable	36,588.34		36,588.34
Due after one year:			-
Bonds payable	3,390,000.00		3,390,000.00
Notes payable	700,451.68		700,451.68
<b>Total liabilities</b>	<b>4,586,538.02</b>	<b>-</b>	<b>4,586,538.02</b>
<b>NET POSITION</b>			
Net investment in capital assets	1,230,018.62	52,972.46	1,282,991.08
Restricted for:			-
Capital projects	14,726.47		14,726.47
Debt service	493,894.45		493,894.45
Unrestricted	784,329.28	326,653.84	1,110,983.12
<b>Total Net Position</b>	<b>2,522,968.82</b>	<b>379,626.30</b>	<b>2,902,595.12</b>

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
STATEMENT OF ACTIVITIES- MODIFIED CASH BASIS  
YEAR ENDED DECEMBER 31, 2015

		Program Revenues		Revenue & Changes in Net Position
	Expenses	Charges for Services	Operating grants and Contributions	Governmental Activities
Governmental activities:				
General government	150,203.08			(150,203.08)
Public safety	30,279.42			(30,279.42)
Highways and streets	30,409.93		57,349.94	26,940.01
Economic development	19,546.57			(19,546.57)
Capital outlays	141,406.82			(141,406.82)
Debt service	94,050.53			(94,050.53)
 Total Governmental Activities	 465,896.35	 -	 57,349.94	 (408,546.41)
Business-type activities				
Water	154,629.65	184,012.53		29,382.88
Sewer	7,796.53	29,146.53		21,350.00
Garbage	45,407.75	48,967.79		3,560.04
Surcharge	1,525.95	-		(1,525.95)
Capital outlay	2,522.50			(2,522.50)
				-
				-
				-
 Total Business-type activities	 211,882.38	 262,126.85	 -	 50,244.47
 Total	 677,778.73	 262,126.85	 57,349.94	 (358,301.94)
 Net expense		Governmental (408,546.41)	Business-type 50,244.47	Total (358,301.94)
General Revenues				
Taxes:				
Property taxes		279,553.46		279,553.46
Sales taxes		121,273.09		121,273.09
Special assessments		462,838.71		462,838.71
State aid		84,414.62		84,414.62
Interest income		5,447.64	-	5,447.64
Charges for service		18,993.20		18,993.20
Other revenue		161,079.70	12,223.00	173,302.70
 Total General Revenues		 1,133,600.42	 12,223.00	 1,145,823.42
Transfers in (out)		-	-	-
 Change in Net Position		 725,054.01	 62,467.47	 787,521.48
Net Position- January 1		1,797,914.81	317,158.83	2,115,073.64
Net Position- December 31		2,522,968.82	379,626.30	2,902,595.12

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
BALANCE SHEET- GOVERNMENTAL FUNDS- MODIFIED CASH BASIS  
DECEMBER 31, 2015

	GENERAL	DEBT SERVICE	CAPITAL PROJECTS	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<b>ASSETS</b>					
Cash and investments	216,183.01	493,894.45	14,726.47	568,146.67	1,292,950.60
Due from other funds				193,170.12	193,170.12
					-
					-
					-
Total Assets	216,183.01	493,894.45	14,726.47	761,316.79	1,486,120.72
<b>LIABILITIES</b>					
Due to other funds				193,170.12	193,170.12
					-
	-			-	-
Total liabilities	-	-	-	193,170.12	193,170.12
<b>FUND BALANCE</b>					
Restricted for Capital Projects			14,726.47		14,726.47
Restricted for Debt Service		493,894.45		-	493,894.45
Restricted for special purposes				761,316.79	761,316.79
Unassigned	216,183.01			(193,170.12)	23,012.89
Total fund balance	216,183.01	493,894.45	14,726.47	568,146.67	1,292,950.60
Total liabilities and fund balance	216,183.01	493,894.45	14,726.47	761,316.79	1,486,120.72

The accompanying notes are an integral part of these financial statements.



CITY OF KINDRED  
 RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE  
 SHEET TO THE STATEMENT OF NET POSITION- MODIFIED CASH BASIS  
 DECEMBER 31, 2015

Total Fund Balances for Governmental Funds 1,292,950.60

Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and are not reported in governmental funds

Cost of capital assets	7,039,110.64	
Less accumulated depreciation	1,222,554.00	
Net capital assets		5,816,556.64

Long-term liabilities applicable to the District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities- both current and long-term are reported in the statement of net position. Balances at year end are:

Bonds payable	(3,570,000.00)
SRF Notes payable	(279,498.00)
Lease payable	(737,040.02)

Total Net Position of Governmental Activities 2,522,969.22

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES- GOVERNMENTAL FUNDS- MODIFIED CASH BASIS  
YEAR ENDED DECEMBER 31, 2015

	GENERAL	DEBT SERVICE	CAPITAL PROJECTS	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
Property taxes	66,935.49	161,788.19		50,829.78	279,553.46
Sales taxes				121,273.09	121,273.09
Special Assessments		462,838.71	-	-	462,838.71
Intergovernmental	66,335.53		16,022.39	59,406.64	141,764.56
Interest	5,250.81	-		196.83	5,447.64
Charges for services				18,993.20	18,993.20
Other	4,093.18		124,954.88	31,221.64	160,269.70
<b>Total Revenues</b>	<b>142,615.01</b>	<b>624,626.90</b>	<b>140,977.27</b>	<b>281,921.18</b>	<b>1,190,140.36</b>
<b>Current:</b>					
General government	93,739.92			56,463.16	150,203.08
Public safety	30,279.42			-	30,279.42
Highways and streets				30,409.93	30,409.93
Economic development				19,546.57	19,546.57
Capital outlays		6,641.49	1,286,858.74	60,315.33	1,353,815.56
Debt Service					
Principal		440,000.00	-	-	440,000.00
Interest expense		104,335.51	-	-	104,335.51
<b>Total Expenditures</b>	<b>124,019.34</b>	<b>550,977.00</b>	<b>1,286,858.74</b>	<b>166,734.99</b>	<b>2,128,590.07</b>
Excess revenues (expenditures)	18,595.67	73,649.90	(1,145,881.47)	115,186.19	(938,449.71)
<b>Other Financing Sources (Uses):</b>					
Transfers in	8.96	31,288.89		56,774.99	88,072.84
Transfers out		-	(1,288.89)	(86,783.55)	(88,072.44)
Bond proceeds			1,008,233.00	-	1,008,233.00
<b>Total other financing sources and u</b>	<b>8.96</b>	<b>31,288.89</b>	<b>1,006,944.11</b>	<b>(30,008.56)</b>	<b>1,008,233.40</b>
Net change in fund balances	18,604.63	104,938.79	(138,937.36)	85,177.63	69,783.69
Fund balance- beginning	197,578.38	388,956.16	153,663.83	482,968.54	1,223,166.91
Fund balance- ending	216,183.01	493,894.95	14,726.47	568,146.17	1,292,950.60

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
 RECONCILIATION OF GOVERNMENTAL STATEMENT OF REVENUES, EXPENDITURES AND  
 CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES- MODIFIED CASH BASIS  
 YEAR ENDED DECEMBER 31, 2015

Net Change in Fund Balances- Total Governmental Funds 69,783.69

The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current year.

Current year capital outlay	1,286,858.74	
Current year depreciation expense	74,450.00	1,212,408.74

Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	(1,007,423.00)	
		450,284.98

Change in Net Position of Governmental Activities 725,054.41

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
STATEMENT OF NET POSITION- MODIFIED CASH BASIS  
PROPRIETARY FUNDS  
DECEMBER 31, 2015

	Water & Sewer	Sanitation	Total
<b>ASSETS</b>			
Current assets:			
Cash, cash equivalents and investments	308,033.89	18,619.95	326,653.84
			-
Non-current assets:			
Capital assets (net of accumulated depreciation)	52,972.46		52,972.46
			-
<b>Total Assets</b>	<b>361,006.35</b>	<b>18,619.95</b>	<b>379,626.30</b>
<b>LIABILITIES</b>			
Current liabilities:			
			-
			-
Non-current liabilities:			
Due within one year:			
Bonds payable			-
Notes payable			-
Due after one year:			
Bonds payable			-
Notes payable			-
<b>Total liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET POSITION</b>			
Net investment in capital assets	52,972.46		52,972.46
Restricted for:			
Capital projects			-
Debt service			-
Unrestricted	308,033.89	18,619.95	326,653.84
<b>Total Net Position</b>	<b>361,006.35</b>	<b>18,619.95</b>	<b>379,626.30</b>

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
STATEMENT OF REVENUE, EXPENSES AND CHANGES IN NET POSITION- MODIFIED CASH BASIS  
PROPRIETARY FUNDS  
YEAR ENDED DECEMBER 31, 2015

	Water & Sewer	Sanitation	Total
<b>OPERATING REVENUE</b>			
Charges for services	213,159.06	48,967.79	262,126.85
<b>OPERATING EXPENSES</b>			
Salaries and benefits	51,109.20		51,109.20
Professional fees	168.00		168.00
Insurance	-		-
Contract services	76,437.23	45,407.75	121,844.98
Electricity	12,032.78		12,032.78
Supplies	1,351.61		1,351.61
Repairs and maintenance	12,943.91		12,943.91
Office expense	-		-
Lease expense	4,165.08		4,165.08
Depreciation	2,522.50		2,522.50
Miscellaneous	5,744.32	-	5,744.32
	-		-
Total operating expenses	166,474.63	45,407.75	211,882.38
Operating income (loss)	46,684.43	3,560.04	50,244.47
<b>NON-OPERATING REVENUE (EXPENSE)</b>			
Other	12,223.00		12,223.00
Total non-operating rev (exp)	12,223.00	-	12,223.00
Income (loss) before transfers	58,907.43	3,560.04	62,467.47
Transfers in	-		-
Transfers out	-		-
Change in Net Position	58,907.43	3,560.04	62,467.47
Net Position- January 1	302,098.92	15,059.91	317,158.83
Net Position- December 31	361,006.35	18,619.95	379,626.30

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
STATEMENT OF CASH FLOWS- MODIFIED CASH BASIS  
PROPRIETARY FUNDS  
YEAR ENDED DECEMBER 31, 2015

	Water & Sewer	Sanitation	Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from customers	213,159.06	48,967.79	262,126.85
Payments to suppliers	(112,842.93)	(45,407.75)	(158,250.68)
Payments to employees	(51,109.20)	-	(51,109.20)
Other receipts	12,223.00	-	12,223.00
Net cash provided by (used in) operating activities	61,429.93	3,560.04	64,989.97
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>			
Transfers to other funds	-	-	-
Transfers from other funds	-	-	-
Net cash provided by (used in) noncapital financing activities	-	-	-
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>			
Purchase of capital assets	-	-	-
Principal paid on capital debt	-	-	-
Interest paid on capital debt	-	-	-
Debt proceeds	-	-	-
Net cash provided by (used in) capital and related financing activities	-	-	-
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest and dividends	-	-	-
Net cash provided by (used in) investing activities	-	-	-
Net increase (decrease) in cash and cash equivalents	61,429.93	3,560.04	64,989.97
Balance- beginning of year	246,603.96	15,059.91	261,663.87
Balance- end of year	308,033.89	18,619.95	326,653.84
<b>Reconciliation of operating income (loss) to net cash provided by operating activities:</b>			
Operating income (loss)	46,684.43	3,560.04	50,244.47
Adjustments to reconcile operating income to net cash provided by operating activities:	-	-	-
Depreciation expense	2,522.50	-	2,522.50
	-	-	-
Miscellaneous receipts (expense)	12,223.00	-	12,223.00
Net cash provided by operating activities	61,429.93	3,560.04	64,989.97

The accompanying notes are an integral part of these financial statements.

CITY OF KINDRED  
KINDRED, NORTH DAKOTA

NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Kindred (City) have been prepared on a modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

A. Reporting Entity

The accompanying financial statements present the activities of the City. The City has considered all potential component units for which the City is financially accountable and other organizations for which the nature and significance of their relationships with the City such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. This criteria includes appointing a voting majority of an organization's governing body and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the City.

Based on these criteria, there are no component units.

B. BASIS OF PRESENTATION, BASIS OF ACCOUNTING

Government-wide statements: The statement of net assets and the statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

CITY OF KINDRED  
Notes to Financial Statements- Continued

The statement of activities presents a comparison between direct expenses and program revenues for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenses/expenditures. Funds are organized into two major categories: governmental and proprietary. The City currently has no fiduciary funds.

The City reports the following fund types:

General Fund. The General Fund is the primary operating fund of the City and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.

Capital Projects Funds. Capital project funds are used to account for resources restricted for the acquisition or construction of specific capital projects or items.

Debt Service funds. Debt funds are used to account for the accumulation of financial resources for the payment of principal and interest on the City's debt. The City annually levies special assessments restricted for the retirement of debt.



CITY OF KINDRED  
Notes to Financial Statements- Continued

The City reports the following major enterprise funds:

Water- accounts for operating activities of the City's water utility services.

Sewer- accounts for operating activities of the City's sewer utility services.

Sanitation- accounts for operating activities of the City's sanitation services

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements. In the government-wide Statement of Net Assets and the Statement of Activities, activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting as defined below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus, as applied to the modified cash basis of accounting, is used as appropriate.

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements presents sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net assets.

CITY OF KINDRED

Notes to Financial Statements- Continued

In the government-wide Statement of Net Assets and the Statement of Activities, activities are presented using a modified cash basis of accounting. This basis of accounting recognizes assets, liabilities, net assets/fund equity, revenues and expenditures when they result from cash transactions with a provision for depreciation in the government-wide statements. This basis is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the City utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

Operating income reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, and then by general revenues.

CITY OF KINDRED

Notes to Financial Statements- Continued

D. Budgets

Based upon available financial information and requests by the city council, the auditor prepares the City budget. The budget is prepared for the general fund on the modified cash basis of accounting. The budget includes the proposed expenditures and the means of financing them. All annual appropriations lapse at year-end.

City taxes must be levied by the governing board on or before October 7. The taxes levied must be certified to the County auditor by October 10. The governing body of the City may amend its tax levy and budget for the current fiscal year on or before the tenth day of October of each year, but the certification must be filed with the County auditor by October 10. The current budget, except for property taxes, may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared.

E. Cash, Cash Equivalents and Investments

Cash and cash equivalents include amounts in demand deposits and money market accounts. Investments consist of certificates of deposits, with a maturity date in excess of 90 days, stated at cost.

F. Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Net estimated historical cost was used to value the majority of assets acquired prior to January 1, 2003. Prior to January 1, 2003, governmental funds' infrastructure assets were not capitalized. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

CITY OF KINDRED  
Notes to Financial Statements- Continued

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the City is depreciated using the straight line method over the following estimated useful lives:

ASSETS	YEARS
Permanent Buildings	50
Vehicles and equipment	10

G. Long-Term Obligations

In the government-wide financial statements, long term debt and other long term obligations are reported as liabilities in the governmental activities statement of net assets. Bond premiums, discounts and issuance costs are recognized in the current period since the amounts are not material.

In the fund financial statements, governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

H. Fund Balance

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form - inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

CITY OF KINDRED

Notes to Financial Statements- Continued

**Restricted** - This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed** - These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the city council-the City's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the council removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Assigned** - This classification reflects the amounts constrained by the City's "intent" to be used for specific purposes, but are neither restricted nor committed. The council has the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as non-spendable and are neither restricted nor committed.

**Unassigned** - This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, the City's preference is to first use restricted resources, then unrestricted resources-committed, assigned, and unassigned-in order as needed.

The council has set a General Fund minimum fund balance target at 10% of expenditures and recurring transfers.

I. Interfund Transactions

In the governmental fund statements, transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

CITY OF KINDRED  
Notes to Financial Statements- Continued

All other interfund transactions, except reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. In the government-wide financial statements, interfund transactions have been eliminated.

J. Use of estimates

The preparation of financial statements in conformity with the Other comprehensive basis of accounting (OCBOA) used by the City requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

NOTE 2: LEGAL COMPLIANCE - BUDGETS

BUDGET AMENDMENTS

The Council did not amend the City budget for 2015

EXPENDITURES OVER APPROPRIATIONS

The City did not overspend any budgets. No remedial action is required.

NOTE 3 DEPOSITS AND INVESTMENTS

In accordance with North Dakota Statutes, the City maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposit not covered by insurance or bonds.

CITY OF KINDRED  
Notes to Financial Statements- Continued

Authorized collateral includes bills, notes, or bonds issued by the United State government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal Land Bank bonds, notes, warrants, and certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies, instrumentalities, or by any City, city, township, school district, park district, or other political subdivision of the State of North Dakota whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by another state of the United States, or such other securities approved by the banking board.

At December 31, 2015, the City's carrying amount of deposits was \$1,619,604. Of the bank balances, \$250,000 was covered by Federal Depository Insurance. The remaining balance of \$1,369,604 was collateralized with securities held by the pledging financial institution's agent in the government's name.

Credit Risk

State statutes authorize the City to invest in:(1) Bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress.(2) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are the type listed above.(3) Certificates of Deposit fully insured by the federal deposit insurance corporation or the state.(4) Obligations of the state.

Concentration of Credit Risk

The City does not have a limit on the amount it may invest in any one issuer.

CITY OF KINDRED  
Notes to Financial Statements- Continued

NOTE 4: PROPERTY TAXES

Taxes receivable represents the past five years of uncollected current and delinquent taxes. No allowance has been established for uncollectible taxes receivable.

The County treasurer acts as and agent to collect property taxes levied in the County for all taxing authorities. Any material tax collections are distributed after the end of each month.

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1 and may be paid in two installments. The first installment includes one-half of the real estate taxes and all the special assessments and the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount on property taxes is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes and special assessments in a single payment on or before February 15 and receive the discount on the property taxes.



CITY OF KINDRED  
Notes to Financial Statements- Continued

NOTE 5: CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended December 31, 2015:

	Balance Jan 1	Increases	Decreases	Balance December 31
Government activities				
Capital assets not being depreciated				
Construction in progress	2,033,411	1,286,859		3,320,270
Capital assets, being depreciated				
Infrastructure	2,932,861			2,932,861
Bldgs and Improvements	664,729			664,729
Vehicles & Equipment	121,250			121,250
Total	3,718,840			3,718,840
Less accumulated depreciation for:				
Infrastructure	366,625	73,325		439,950
Buildings & Improve	664,729			664,729
Vehicles & Equip	116,750	1,125		117,875
Total Accumulated Dep	1,148,104	74,450		1,222,554
Total Cap Assets Being Depreciated, Net	2,570,736			2,496,287
Total net	4,604,148			5,816,557
Business-type activities:				
Capital assets not being depreciated				
Construction in progress				
Capital assets, being depreciated				
Bldgs and Improvements	614,982			614,982
Vehicles & Equipment	10,000			10,000
Total	624,982			624,982
Less accumulated depreciation for:				
Buildings & Improve	559,488	2,522		562,010
Vehicles & Equipment	10,000			10,000
Total	569,488	2,522		572,010
Total Cap Assets Being Depreciated, Net	55,495			52,972
Total net	55,495			52,972
Depreciation Expense was charged to functions/programs of the City as follows:				
Governmental Activities:				
General government			1,125	
Public safety				
Public works				
Infrastructure			73,325	
Total			74,450	
Business-type Activities:				
Water & sewer			2,522	

CITY OF KINDRED  
Notes to Financial Statements- Continued

NOTE 6: LONG-TERM DEBT

Changes in Long-Term Liabilities - During the year ended December 31, 2015, the following changes occurred in liabilities reported in long-term debt:

	Payable 2014	Increases	Decreases	Payable 2015	Due Within One Year
GOVERNMENTAL ACTIVITIES					
Bonds Payable	3,100,000	845,000	375,000	3,570,000	385,000
Notes payable	354,498		75,000	279,498	74,498
Lease payable	574,902	175,098	12,960	737,040	31,119
TOTAL	4,029,400	1,020,098	462,960	4,586,538	

BONDS PAYABLE

Bonds payable consist of the following:

	Maturity Date	Interest Rate	Balance Outstanding
Refunding imp- 2015	09/01/2025	2.5%	845,000
Refunding imp- 2003	09/01/2019	2.5%	160,000
Refunding imp- 2015-1	09/01/2021	2.5%	505,000
Refunding imp- 2015-1	09/01/2021	2.5%	75,000
Refunding imp- 2014	09/01/2022	2.5%	940,000
Refunding imp- 2014	09/01/2022	2.5%	1,045,000
Total			3,570,000

There are a number of limitations and restrictions contained in the various bond indentures. The City is in compliance with all significant limitations and restrictions.

Special Assessment bonds are paid directly from debt service sinking funds. Special assessments are certified annually in amounts sufficient to pay debt service requirements. Whenever all special assessments appropriated and collected for a special assessment district are insufficient to pay principal and interest then due on special assessment improvement bonds issued against such improvement district, the city is required to levy a deficiency levy upon all taxable property in the City.

SRF NOTES PAYABLE

The City obtained financing from the State of North Dakota's State Revolving Loan Fund (SRF) to finance improvements to the City's utility systems. Details relative to the outstanding notes payable are shown below:

	Maturity Date	Interest Rate	Balance Outstanding
Water Treatment-1999-1	09/01/2015	2.5%	270,000
Water treatment bonds-2001	09/01/2019	4.2-5.0%	9,498
Total			279,498

CITY OF KINDRED  
Notes to Financial Statements- Continued

The annual long-term debt service requirements for bonds payable, as of December 31, 2015, are as follows:

GOVERNMENTAL ACTIVITIES

Year Ending December 31	Bonds Payable		SRF Notes Payable	
	Principal	Interest	Principal	Interest
2016	385,000	64,353	74,498	6,987
2017	375,000	56,368	65,000	5,125
2018	375,000	48,023	70,000	3,500
2019	370,000	39,554	70,000	1,750
2020	375,000	72,463		
2021-2025	725,000	124,928		
2026-2028	495,000	31,886		
TOTAL	3,100,000	437,573	279,498	17,362

Lease payable

The City is obligated to the following capital lease agreements at December 31, 2015 are shown below:

2016	67,707
2017	67,707
2018	67,707
2019	67,707
2020	67,707
Thereafter	<u>660,144</u>
	998,679
Less amount representing interest	<u>261,639</u>
Principal balance remaining	737,040
	=====

NOTE 7. DESIGNATED FUND BALANCE

Fund equity in the various funds has been designated for the following purposes:

Designated for Debt Service      \$438,863

CITY OF KINDRED  
Notes to Financial Statements- Continued

NOTE 8: FUND DEFICITS

The following fund balances had deficits at December 31, 2015:

Airport	2,003	Will be eliminated with taxes.
Forestry	5,844	Will be eliminated with grants/transfers.
Retirement	2,057	Will be eliminated with taxes.
Memorial bldg	15,874	Will be eliminated with taxes.
City share	1,834	Will be eliminated with taxes.
Pool	187,678	Will be eliminated with taxes/transfers.
City Hall	2,301	Will be eliminated with taxes.
Sewer study	44,901	Will be eliminated with transfers.
2014-1	6,437	Will be eliminated with taxes.

NOTE 9: TRANSFERS

The City transfers operating revenues between funds. The City transfers sales tax revenue to the 2013-1- \$30,000. The City transferred from the Dakota Pyrotechnics fund to General fund- \$9. The City transferred from the 2013-1 construction fund to 2013-1 debt fund- \$56,775.

NOTE 10: RISK MANAGEMENT

The City is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters

In 1986 state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDRIF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The City pays an annual premium to NDRIF for its general liability and automobile insurance coverage. The coverage by NDRIF is limited to losses of one million dollars per occurrence.

The State Bonding Fund currently provides the City with blanket fidelity bond coverage in the amount of \$1,000,000 for its employees. The State Bonding fund does not currently charge any premium for this coverage.

The City has workers compensation with the Workforce, Safety and Insurance and purchases commercial insurance for personal property, building, inland marine, and boiler and machinery.

CITY OF KINDRED  
 FUND BALANCE  
 DECEMBER 31, 2015

	BEGINNING BALANCE	REVENUE	EXPENSE	TRANSFERS IN (OUT)	ENDING BALANCE
100 GENERAL FUNDS	197,578.38	142,615.01	124,019.34	8.96	216,183.01
301 STREET FUND	232,807.31	57,546.77	30,409.93		259,944.15
202 SOCIAL SECURITY FUND	23,426.84	6,415.15			29,841.99
203 CITY SHARE SPEC FUND	(1,088.98)	9,609.55	10,354.14		(1,833.57)
213 RETIREMENT	(1,189.55)	6,332.81	7,200.00		(2,056.74)
110 SALES TAX	161,584.28	67,590.46	-	(30,000.00)	199,174.74
208 EMERGENCY FUND	8,444.57	1,252.70			9,697.27
210 AIRPORT	(1,743.30)	749.89	1,009.61		(2,003.02)
214 MEMORIAL BUILDING	(6,019.52)	1,000.00	10,854.93		(15,874.45)
212 FORESTRY	(5,028.89)	5,639.88	6,455.11		(5,844.12)
206 LIBRARY	1,075.15	10,194.56	10,295.44		974.27
311 POOL LEASE	56,774.99			(56,774.99)	-
209 ECONOMIC DEVELOPMENT	4,314.04	1,598.40	1,010.36		4,902.08
205 PLANNING & ZONING	736.15	1,376.64	2,808.16		(695.37)
307 POOL	(11,672.63)	74,608.75	49,961.19	56,774.99	69,749.92
304 DAKOTA PYROTECHNICS	8.96			(8.96)	-
305 BRAATEN CABINETS	5,950.74	18,750.43	18,536.21		6,164.96
204 CITY HALL	(2,068.85)	4,633.27	4,864.99		(2,300.57)
637 EQUIPMENT	16,657.63	14,621.92	12,974.92		18,304.63
636 2014-2	-	53,753.18	16,703.51		37,049.67
609 WATER & SEWER 99-1	162,910.00	64,425.09	74,887.50		152,447.59
611 WATER/STREET IMP 2003-1	29,346.06	49,024.07	47,373.00		30,997.13
619 2014-1	(2,202.32)	94,263.75	59,916.00		32,145.43
608 STORM IMPROVEMENT 04-1	16,594.34	18,160.58	25,625.00		9,129.92
415 2014-2	-	832,325.00	769,230.67		63,094.33
617 AGASSIZ ESTATES 2007-1	28,918.61	33,098.71	20,135.00		41,882.32
620 2013-1 COUNTY 15	(6,989.29)	23,690.14	54,426.50	31,288.89	(6,436.76)
621 TRUCK ROUTE PROJECT 2006	160,378.76	288,211.38	251,910.49		196,679.65
310 POOL CONSTRUCTION	(32,090.39)	316,885.27	442,900.40		(158,105.52)
620 2013-1 COUNTY 15	1,288.89			(1,288.89)	(0.00)
414 2014-1	184,464.93		74,727.67		109,737.26
<b>TOTAL FUND BALANCE</b>	<b>1,223,166.91</b>	<b>2,198,373.36</b>	<b>2,128,590.07</b>	<b>-</b>	<b>1,292,950.20</b>
501 WATER FUND	197,233.77	191,812.53	154,629.65		234,416.65
502 SEWER FUND	85,042.43	29,146.53	7,796.53		106,392.43
503 SANITATION FUND	15,059.91	48,967.79	45,407.75		18,619.95
505 WATER RESERVOIR	161.51				161.51
638 SEWER	(49,324.45)		(4,423.00)		(44,901.45)
504 SURCHARGE	13,490.70		1,525.95		11,964.75
<b>TOTAL RETAINED EARNINGS</b>	<b>261,663.87</b>	<b>269,926.85</b>	<b>204,936.88</b>	<b>-</b>	<b>326,653.84</b>
<b>TOTAL FUND BAL &amp; RET EARN</b>	<b>1,484,830.78</b>	<b>2,468,300.21</b>	<b>2,333,526.95</b>	<b>-</b>	<b>1,619,604.04</b>

**CITY OF KINDRED**

**REPORTS IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**DECEMBER 31, 2015**

City of Kindred  
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# Harold J. Rotunda

## Certified Public Accountant

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

### Independent Auditor's Report

City Council  
City of Kindred  
Kindred, North Dakota

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of City of Kindred as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise basic financial statements, and have issued my report thereon dated March 31, 2016.

#### **Internal Control Over Financial Reporting**

In planning and performing my audit of the financial statements, I considered City of Kindred's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, I do not express an opinion on the effectiveness of internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified. I did identify one deficiency in internal control, described in the accompanying schedule of findings that I consider to be a significant deficiency (2015-1).

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether City of Kindred's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

#### **City's Response to Findings**

City of Kindred's response to the finding identified in my audit is described in the accompanying schedule of findings. City of Kindred's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Harold Rotunda, CPA  
March 31, 2016

CITY OF KINDRED  
 SCHEDULE OF FINDINGS AND RESPONSES  
 FOR THE YEAR ENDED DECEMBER 31, 2015

Section I - Summary of Auditor's Results

Financial Statements

Type of Report Issued?

Governmental Activities		Unmodified	
Major Funds		Unmodified	
Aggregate Remaining Fund Information		Unmodified	

Internal Control over financial reporting:

Material weaknesses identified?	_____	Yes	___X___	No
Significant deficiencies identified not Considered to be material weaknesses?	___X___	Yes	_____	No
Noncompliance material to financial statements Noted?	_____	Yes	___X___	No

Section II- Financial Statement Findings

Finding No. 2015-1

Condition

The limited number of staff prevents a proper segregation of duties.

Criteria

A good system of internal accounting control contemplates an adequate segregation of duties so that no one individual handles a transaction from its inception to its completion.

Effect

Inadequate segregation of duties could adversely affect the City's ability to detect misstatements in amounts that would be material in relation to the financial statements in a timely period by employees in the normal course of performing their assigned functions.

CITY OF KINDRED  
SCHEDULE OF FINDINGS AND RESPONSES  
FOR THE YEAR ENDED DECEMBER 31, 2015

Recommendation

While I recognize that the City office staff may not be large enough to permit complete segregation of duties in all respects for an effective system of internal accounting control, all accounting functions should be reviewed to determine if additional segregation is feasible and to improve the efficiency and effectiveness of the City.

Client Response

At the present time, the City has segregated the duties of all key accounting personnel in the most efficient manner possible, given its limited staff. Due to cost constraints, there will be no further administrative employees added.