

AUDIT REPORT

CITY OF BELFIELD
Belfield, North Dakota

For the Years Ended December 31, 2016 and 2015

RATH & MEHRER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

CITY OF BELFIELD
Belfield, North Dakota

TABLE OF CONTENTS
For the Years Ended December 31, 2016 and 2015

	<u>Page (s)</u>
Officials	1
Independent Auditor's Report	2-3
Management's Discussion and Analysis	4-13
 BASIC FINANCIAL STATEMENTS	
Statement of Net Position - Modified Cash Basis	14,15
Statement of Activities - Modified Cash Basis	16,17
Balance Sheet - Modified Cash Basis - Governmental Funds	18,19
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position - Modified Cash Basis	20,21
Statement of Revenues, Expenditures and Changes in Fund Balances - Modified Cash Basis - Governmental Funds	22,23
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities - Modified Cash Basis	24,25
Statement of Net Position - Modified Cash Basis - Proprietary Funds	26,27
Statement of Revenues, Expenses and Changes in Fund Net Position - Modified Cash Basis - Proprietary Funds	28,29
Statement of Cash Flows - Modified Cash Basis - Proprietary Funds	30,31
Notes to the Financial Statements	32-48
 SUPPLEMENTARY INFORMATION	
Budgetary Comparison Schedules - Modified Cash Basis	
General Fund	49,50
Highway Fund	51,52
Heart River Project Fund	53,54
Notes to the Budgetary Comparison Schedules	55
Schedule of Employer's Share of Net Pension Liability ND Public Employees Retirement System	56
Schedule of Fund Activity Arising from Cash Transactions	57,58
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Governmental Auditing Standards	59-60
Schedule of Findings and Responses	61-62

CITY OF BELFIELD
Belfield, North Dakota

CITY OFFICIALS

Leo Schneider	Mayor
Bruce Baer	Council Member
Jeff Iverson	Council Member
Quentin Obrigewitsch	Council Member
Richard Schuhrke	Council Member
Natalie Muruato	Auditor

Rath & Mehrer, P.C.

Certified Public Accountants

Jayson Rath, CPA
Ken Mehrer, CPA
Bryce Fischer, CPA

425 North Fifth Street
Bismarck, ND 58501
Phone 701-258-4560
Fax 701-258-4983

INDEPENDENT AUDITOR'S REPORT

Governing Board
City of Belfield
Belfield, North Dakota

Report on the Financial Statements

We have audited the accompanying modified cash basis financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Belfield, Belfield, North Dakota, as of and for the years ended December 31, 2016 and 2015, and the related notes to the financial statements, which collectively comprise the city's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the city's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Belfield, Belfield, North Dakota, as of December 31, 2016 and 2015, and the respective changes in modified cash basis financial position; and where applicable, cash flows thereof for the years then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Other Matters

Other Information

Our audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the city's basic financial statements. The management's discussion and analysis, budgeting comparison information, schedule of employer's share of net pension liability and the schedules of fund activity arising from cash transactions are presented for additional analysis and are not a required part of the basic financial statements.

The management's discussion and analysis, budgeting comparison information, schedule of employer's share of net pension liability and the schedules of fund activity arising from cash transactions are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the management's discussion and analysis, budgeting comparison information, schedule of employer's share of net pension liability and the schedules of fund activity arising from cash transactions are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 22, 2017 on our consideration of the city's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the city's internal control over financial reporting and compliance.

Rath and Mehrer

Rath and Mehrer, P.C.

Bismarck, North Dakota

September 22, 2017

CITY OF BELFIELD

Management's Discussion and Analysis

December 31, 2016 and 2015

The Management's Discussion and Analysis (MD&A) of the City of New Belfield's financial performance provides an overall review of the city's financial activities for the fiscal years ended December 31, 2016 and 2015. The intent of the MD&A is to look at the city's financial performance as a whole. It should, therefore, be read in conjunction with the basic financial statements and related notes.

The MD&A is a new element of the Required Supplementary Information specified in the Government Accounting Standards Board's (GASB) Statement No. 34 "*Basic Financial Statements - and Management's Discussion and Analysis - For State and Local Governments*". Certain comparative information between the current fiscal year and the prior year is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

Key financial highlights for the year ended December 31, 2016 are as follows:

- * Total net position of the city increased \$847,803 as a result of the current year's operations. Net position of the governmental activities increased \$658,582 and net position of the business-type activities increased \$189,221.
- * Governmental net position totaled \$5,992,512 and business-type net position totaled \$3,858,591.
- * Total revenues from all sources were \$2,153,319 for governmental activities and \$1,552,146 for business-type activities.
- * Total expenses were \$1,494,737 for governmental activities and \$1,362,925 for business-type activities.
- * The city's general fund had \$1,320,983 in total revenues and \$1,435,399 in total expenditures. There was a total of \$96,943 received from other financing sources. Overall, the general fund balance decreased by \$17,473 for the year ended December 31, 2016.

Key financial highlights for the year ended December 31, 2015 are as follows:

- * Total net position of the city increased \$2,462,127 as a result of the current year's operations. Net position of the governmental activities increased \$3,006,122 and net position of the business-type activities decreased \$543,995.
- * Governmental net position totaled \$5,333,930 and business-type net position totaled \$3,669,370.
- * Total revenues from all sources were \$5,125,672 for governmental activities and \$1,917,580 for business-type activities.
- * Total expenses were \$2,119,550 for governmental activities and \$2,461,575 for business-type activities.
- * The city's general fund had \$909,289 in total revenues and \$1,349,064 in total expenditures. There was a total of \$10,578 paid from other financing uses. Overall, the general fund balance decreased by \$450,353 for the year ended December 31, 2015.

USING THIS ANNUAL REPORT

This annual financial report consists of a series of statements and related footnotes. These statements are organized so that the reader can understand the city as a financial whole. The statements then proceed to provide an increasingly detailed look at financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole city, presenting both an aggregate view of the city's finances and a longer-term view of those finances. These statements present information as follows:

- * Governmental activities - this includes most of the city's basic services which are primarily supported by property taxes, user fees and intergovernmental revenues.
- * Business-type activities - this includes those services which are intended to recover all or a significant part of their costs through user fees.

Fund financial statements provide the next level of detail. These statements tell how services were financed in the short-term as well as what remains for future spending. Separate statements for each fund category - governmental and proprietary - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

REPORTING ON THE CITY AS A WHOLE

Statement of Net Position and Statement of Activities

These statements are summaries of all the funds used by the city to provide programs and activities and attempt to answer the question "How did the city do financially during the years ended December 31, 2016 and 2015?"

The Statement of Net Position presents information on all the city's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the city is improving or deteriorating.

The Statement of Activities presents information on how the city's net position changed during the fiscal year. This statement is presented using the modified cash basis of accounting. This basis recognizes revenues and expenses when they result from cash transactions with provisions for depreciation of capital assets, and issuance of and payments made on long-term debt issues.

These two statements report the city's net position and changes in that position. This change in net position is important because it tells the reader whether, for the city as a whole, the financial position of the city has improved or deteriorated. The causes of this change may be the result of many factors, some financial and some not.

In the Statement of Net Position and the Statement of Activities, the city reports governmental and business-type activities. Governmental activities are the activities where most of the city's programs and services are reported including, but not limited to, general government, public safety, streets and public works, culture and recreation and debt service. Business-type activities are where the city's enterprise services are reported including, but not limited to, water, sewer and garbage.

REPORTING ON THE CITY'S MOST SIGNIFICANT FUNDS

Balance Sheet - Governmental Funds

The city uses separate funds to account for and manage money dedicated for particular purposes (e.g. taxes collected from special mill levies and funds received from grants and donations). The fund basis financial statements allow the city to demonstrate its stewardship over and accountability for resources provided by taxpayers and other entities. Fund financial statements provide detailed information about the city's major funds. Using the criteria established by GASB Statement No. 34, the city's general fund, highway fund, Heart River project fund, bond street project fund and street project fund are considered "major governmental funds". The city's waterworks operating fund and sewer operating fund are considered "major enterprise funds".

The city's other funds, which are used to account for a multitude of financial transactions, are summarized under the heading "Other Governmental Funds" and "Other Enterprise Funds".

FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

Table I provides a summary of the city's net position as of December 31, 2016 and 2015. A comparative analysis of city-wide data is presented for both current years and prior year.

As indicated in the financial highlights above, the city's net position increased by \$847,803 and \$2,462,127 for the years ended December 31, 2016 and 2015, respectively. Changes in net position may serve over time as a useful indicator of the city's financial position.

As of December 31, 2016 the city's net position of \$9,851,103 is segregated into three separate categories. Net investment in capital assets totals \$7,000,887. It should be noted that these assets are not available for future spending. The restricted component of net position is \$2,376,361 of the city's net position and represents resources that are subject to external restrictions on how they must be spent. The remaining unrestricted component of net position is \$473,855 which includes (\$320,614) relating to the reporting of it's share of the unfunded liability for the North Dakota Public Employees Retirement System as required by GASB Statement No. 68. The net amount of \$794,469 is available to meet the city's ongoing obligations.

Table I

Net Position
As of December 31, 2016

	<u>Governmental</u>	<u>Business- Type</u>
<u>Assets</u>		
Current Assets	2,486,539	679,692
Capital Assets (net of accumulated depreciation)	6,767,437	3,178,900
Total Assets	9,253,976	3,858,592
Deferred Outflows of Resources	76,637	0
<u>Liabilities</u>		
Current Liabilities	162,250	
Long-Term Liabilities	2,778,600	
Net Pension Liability	283,546	
Total Liabilities	3,224,396	0
Deferred Inflows of Resources	113,705	0
<u>Net Position</u>		
Net Investment in Capital Assets	3,826,587	3,174,300
Restricted	2,376,361	
Unrestricted	(210,436)	684,292
Total Net Position	5,992,512	3,858,592
	=====	=====

As of December 31, 2015 the city's net position of \$9,003,301 is segregated into three separate categories. Net investment in capital assets totals \$5,908,433. It should be noted that these assets are not available for future spending. The restricted component of net position is \$3,018,038 of the city's net position and represents resources that are subject to external restrictions on how they must be spent. The remaining unrestricted component of net position is \$76,830 which includes (\$333,988) relating to the reporting of it's share of the unfunded liability for the North Dakota Public Employees Retirement System as required by GASB Statement No. 68. The net amount of \$410,818 is available to meet the city's ongoing obligations.

Net Position
As of December 31, 2015

	<u>Governmental</u>	<u>Business- Type</u>
<u>Assets</u>		
Current Assets	3,029,760	399,095
Capital Assets (net of accumulated depreciation)	5,503,158	3,270,275
Total Assets	<u>8,532,918</u>	<u>3,669,370</u>
Deferred Outflows of Resources	<u>43,684</u>	<u>0</u>
<u>Liabilities</u>		
Long-Term Liabilities	2,865,000	
Net Pension Liability	315,990	
Total Liabilities	<u>3,180,990</u>	<u>0</u>
Deferred Inflows of Resources	<u>61,682</u>	<u>0</u>
<u>Net Position</u>		
Net Investment in Capital Assets	2,638,158	3,270,275
Restricted	3,018,038	
Unrestricted	(322,265)	399,095
Total Net Position	<u>5,333,930</u> =====	<u>3,669,370</u> =====

Net Position
As of December 31, 2014

	<u>Governmental</u>	<u>Business- Type</u>
<u>Assets</u>		
Current Assets	1,936,252	851,716
Capital Assets (net of accumulated depreciation)	835,119	3,361,650
Total Assets	<u>2,771,371</u>	<u>4,213,366</u>
Deferred Outflows of Resources	<u>36,946</u>	<u>0</u>
<u>Liabilities</u>		
Current Liabilities	4,619	
Long-Term Liabilities	110,418	
Net Pension Liability	365,471	
Total Liabilities	<u>480,508</u>	<u>0</u>
Deferred Inflows of Resources	<u>0</u>	<u>0</u>
<u>Net Position</u>		
Net Investment in Capital Assets	720,082	3,361,650
Restricted	1,485,356	
Unrestricted	122,371	851,716
Total Net Position	<u>2,327,809</u> =====	<u>4,213,366</u> =====

Table II shows the changes in net position for the fiscal years ended December 31, 2016 and 2015. A comparative analysis of city-wide data is presented for both current years and prior year.

Table II

Changes in Net Position
As of December 31, 2016

	<u>Governmental</u>	<u>Business- Type</u>
Revenues		
<u>Program Revenues:</u>		
Charges for Services	70,285	777,367
Operating Grants and Contributions	923,374	746,620
<u>General Revenues:</u>		
Property Taxes	521,923	
Other Taxes	425,262	
Intergovernmental - Unrestricted	82,452	
Interest Earnings and Other Revenue	130,023	28,159
Total Revenues	<u>2,153,319</u>	<u>1,552,146</u>
Expenses		
General Government	393,599	
Public Safety	667,075	
Streets and Public Works	299,574	
Culture and Recreation	40,889	
Other	3,314	
Interest on Long-Term Debt	90,287	
Water		837,901
Sewer		310,951
Garbage		103,627
Public Works Replacement		110,446
Total Expenses	<u>1,494,737</u>	<u>1,362,925</u>
Net Change in Position	<u>658,582</u>	<u>189,221</u>
	=====	=====

Property taxes constituted 14%, other taxes 11%, unrestricted intergovernmental 2%, grants and contributions 45%, and charges for services made up 23% of the total revenues of all activities of the city for the fiscal year ended December 31, 2016.

General government constituted 14%, public safety 23%, streets and public works 10%, and enterprise 48% of total expenses for all activities during the fiscal year ended December 31, 2016.

Changes in Net Position
As of December 31, 2015

	<u>Governmental</u>	<u>Business- Type</u>
Revenues		
<u>Program Revenues:</u>		
Charges for Services	106,094	818,084
Operating Grants and Contributions	3,646,727	1,098,917
<u>General Revenues:</u>		
Property Taxes	107,769	
Other Taxes	1,041,600	
Intergovernmental - Unrestricted	99,454	
Interest Earnings and Other Revenue	124,028	579
Total Revenues	<u>5,125,672</u>	<u>1,917,580</u>
Expenses		
General Government	413,018	
Public Safety	931,895	
Streets and Public Works	569,471	
Culture and Recreation	125,061	
Other	20,964	
Discount on Bonds Issued	50,138	
Interest on Long-Term Debt	9,003	
Water		1,932,163
Sewer		424,026
Garbage		105,387
Total Expenses	<u>2,119,550</u>	<u>2,461,575</u>
Net Change in Position	<u>3,006,122</u>	<u>(543,995)</u>

Property taxes constituted 2%, other taxes 15%, unrestricted intergovernmental 1%, grants and contributions 67%, and charges for services made up 13% of the total revenues of all activities of the city for the fiscal year ended December 31, 2015.

General government constituted 9%, public safety 20%, streets and public works 12%, and enterprise 54% of total expenses for all activities during the fiscal year ended December 31, 2015.

Changes in Net Position
As of December 31, 2014

	<u>Governmental</u>	<u>Business- Type</u>
Revenues		
<u>Program Revenues:</u>		
Charges for Services	117,660	904,984
Operating Grants and Contributions	407,576	
Capital Grants and Contributions		3,094,676
<u>General Revenues:</u>		
Property Taxes	94,425	
Other Taxes	1,501,288	
Intergovernmental - Unrestricted	88,907	
Interest Earnings and Other Revenue	379,936	2,490
Total Revenues	<u>2,589,792</u>	<u>4,002,150</u>
Expenses		
General Government	402,089	
Public Safety	1,009,137	
Streets and Public Works	250,937	
Culture and Recreation	102,054	
Other	25,656	
Interest on Long-Term Debt	5,226	
Water		465,291
Sewer		163,441
Garbage		123,469
Public Works Replacement		3,296
Total Expenses	<u>1,795,099</u>	<u>755,497</u>
Net Change in Position	<u>794,693</u>	<u>3,246,653</u>

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table III shows the total cost of services and the net cost of services for governmental activities. That is, it identifies the cost of these services supported by tax revenue and other unrestricted revenues.

Table III

Total and Net Cost of Services
As of December 31, 2016

	Total Cost Year Ended Dec. 31, 2016	Net Cost Year Ended Dec. 31, 2016
General Government	393,599	367,751
Public Safety	667,075	594,641
Streets and Public Works	299,574	(83,550)
Culture and Recreation	40,889	40,889
Other	3,314	3,314
Interest on Long-Term Debt	90,287	(421,968)
Total Expenses	<u>1,494,737</u> =====	<u>501,078</u> =====

Total and Net Cost of Services
As of December 31, 2015

	Total Cost Year Ended Dec. 31, 2015	Net Cost Year Ended Dec. 31, 2015
General Government	413,018	385,221
Public Safety	931,895	756,379
Streets and Public Works	569,471	(2,975,578)
Culture and Recreation	125,061	125,061
Other	20,964	20,964
Discount on Bonds Issued	50,138	50,138
Interest on Long-Term Debt	9,003	4,545
Total Expenses	<u>2,119,550</u> =====	<u>(1,633,271)</u> =====

FINANCIAL ANALYSIS OF GOVERNMENTAL FUNDS

The purpose of the city's governmental funds is to provide information on the near-term inflows, outflows and balances of available resources. Unassigned fund balance generally can be used as a measure of the city's net resources available for spending as of the end of the fiscal year. These funds are accounted for using the modified cash basis of accounting. The city's governmental funds had total revenue of \$2,153,319 and expenditures of \$2,772,390 for the year ended December 31, 2016. For the year ended December 31, 2015, the city's governmental funds had total revenue of \$5,125,672 and expenditures of \$6,847,026. As of December 31, 2016, the unassigned fund balance of the city's general fund was \$110,178. As of December 31, 2015, the unassigned fund balance of the city's general fund was \$127,651 and total unassigned fund balances for all the city's governmental funds was \$11,723.

GENERAL FUND BUDGET HIGHLIGHTS

During the course of fiscal years 2016 and 2015, the city did not amend the general fund budgets.

Actual revenue for the year ended December 31, 2016 was \$367,267 more than budgeted. This variance was mainly due to the city underestimating revenues from energy impact grants and oil and gas production taxes. Actual expenditures for the year ended December 31, 2016 were over budget by \$214,599. This variance was mainly due to the city underestimating appropriations for public safety building improvements.

Actual revenue for the year ended December 31, 2015 was \$717,940 less than budgeted. This variance was mainly due to the city overestimating revenues from oil and gas production taxes. Actual expenditures for the year ended December 31, 2015 were under budget by \$327,035. This variance was mainly due to the city overestimating appropriations for general government purposes.

CAPITAL ASSETS

As of December 31, 2016 and 2015, the city had \$9,946,337 and \$8,773,433, respectively, invested in capital assets. The following tables show the balances, for governmental and business-type activities, as of December 31, 2016, 2015 and 2014.

Table IV

Capital Assets
(Net of Accumulated Depreciation)
As of December 31, 2016

	<u>Governmental</u>	<u>Business- Type</u>
Land		248,000
Construction in Progress	5,455,865	
Buildings and Infrastructure	934,987	2,917,550
Machinery and Vehicles	376,585	13,350
Total (net of depreciation)	<u>6,767,437</u> =====	<u>3,178,900</u> =====

This total represents an increase of \$1,172,904 in capital assets from January 1, 2016. The increase in construction in progress was due to a street project.

Capital Assets
(Net of Accumulated Depreciation)
As of December 31, 2015

	<u>Governmental</u>	<u>Business- Type</u>
Land		248,000
Construction in Progress	4,554,495	
Buildings and Infrastructure	518,645	3,002,575
Machinery and Vehicles	430,018	19,700
Total (net of depreciation)	<u>5,503,158</u> =====	<u>3,270,275</u> =====

This total represents an increase of \$4,576,664 in capital assets from January 1, 2015. The increase in construction in progress was due to a street project.

Capital Assets
(Net of Accumulated Depreciation)
As of December 31, 2014

	<u>Governmental</u>	<u>Business- Type</u>
Land		248,000
Buildings and Infrastructure	391,054	3,087,600
Machinery and Vehicles	444,065	26,050
Total (net of depreciation)	<u>835,119</u> =====	<u>3,361,650</u> =====

For a detailed breakdown of the additions and deletions to capital assets, readers are referred to Note 5 to the audited financial statements which follow this analysis.

DEBT ADMINISTRATION

As of December 31, 2016, the city had \$2,940,850 in outstanding debt of which \$162,250 was due within one year. As of December 31, 2015, the city had \$2,865,000 in outstanding debt.

During fiscal years 2016 and 2015, the city issued two new long-term debt obligations.

Loan Payable in the amount of \$75,850. The city obtained financing to provide funds for a police department relocation project. This loan will have a final payment on December 9, 2026.

Special Assessment Bonds Payable in the amount of \$2,865,000. The city issued the Refunding Improvement Bonds of 2015 to provide funds for a street project. These bonds will have a final payment on May 1, 2035.

For a detailed breakdown of the long-term debt, readers are referred to Note 6 to the audited financial statements which follow this analysis.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our taxpayers and creditors with a general overview of the city's finances and to show the city's accountability for the money it receives. Anyone who has questions about information contained in this report or who is interested in receiving additional information is encouraged to contact Natalie Muruato, City Auditor, Belfield, ND.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Net Position - Modified Cash Basis
December 31, 2016

	Governmental Activities	Business-Type Activities	Total
ASSETS:			
Cash, Cash Equivalents and Investments	2,486,539.15	679,691.17	3,166,230.32
Capital Assets (net of accumulated depreciation):			
Land		248,000.00	248,000.00
Construction in Progress	5,455,865.00		5,455,865.00
Buildings and Infrastructure	934,987.00	2,917,550.00	3,852,537.00
Machinery and Vehicles	376,585.00	13,350.00	389,935.00
Total Capital Assets	6,767,437.00	3,178,900.00	9,946,337.00
Total Assets	9,253,976.15	3,858,591.17	13,112,567.32
DEFERRED OUTFLOWS OF RESOURCES:			
Changes in Resources Related to Pensions	76,637.00		76,637.00
LIABILITIES:			
Long-Term Liabilities:			
Due Within One Year:			
Loans Payable	7,249.90		7,249.90
Special Assessment Bonds Payable	155,000.00		155,000.00
Due After One Year:			
Loans Payable	68,600.10		68,600.10
Special Assessment Bonds Payable	2,710,000.00		2,710,000.00
Net Pension Liability	283,546.00		283,546.00
Total Liabilities	3,224,396.00		3,224,396.00
DEFERRED INFLOWS OF RESOURCES:			
Changes in Resources Related to Pensions	113,705.00		113,705.00
NET POSITION:			
Net Investment in Capital Assets	3,826,587.00	3,174,300.00	7,000,887.00
Restricted for:			
Debt Service	431,901.23		431,901.23
Special Purposes	1,944,459.80		1,944,459.80
Unrestricted	(210,435.88)	684,291.17	473,855.29
Total Net Position	5,992,512.15	3,858,591.17	9,851,103.32

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Net Position - Modified Cash Basis
December 31, 2015

	Governmental Activities	Business-Type Activities	Total
ASSETS:			
Cash, Cash Equivalents and Investments	3,029,760.36	399,095.48	3,428,855.84
Capital Assets (net of accumulated depreciation):			
Land		248,000.00	248,000.00
Construction in Progress	4,554,495.00		4,554,495.00
Buildings and Infrastructure	518,645.00	3,002,575.00	3,521,220.00
Machinery and Vehicles	430,018.00	19,700.00	449,718.00
Total Capital Assets	5,503,158.00	3,270,275.00	8,773,433.00
Total Assets	8,532,918.36	3,669,370.48	12,202,288.84
DEFERRED OUTFLOWS OF RESOURCES:			
Changes in Resources Related to Pensions	43,684.00		43,684.00
LIABILITIES:			
Long-Term Liabilities:			
Due After One Year:			
Special Assessment Bonds Payable	2,865,000.00		2,865,000.00
Net Pension Liability	315,990.00		315,990.00
Total Liabilities	3,180,990.00		3,180,990.00
DEFERRED INFLOWS OF RESOURCES:			
Changes in Resources Related to Pensions	61,682.00		61,682.00
NET POSITION:			
Net Investment in Capital Assets	2,638,158.00	3,270,275.00	5,908,433.00
Restricted for:			
Debt Service	3,963.31		3,963.31
Special Purposes	3,014,074.51		3,014,074.51
Unrestricted	(322,265.46)	399,095.48	76,830.02
Total Net Position	5,333,930.36	3,669,370.48	9,003,300.84

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2016

				Net (Expense) Revenue and Changes in Net Position	
	Expenses	Program Revenues		Primary Government	
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities
					Total
<u>Functions/Programs</u>					
<u>Primary Government:</u>					
<u>Governmental Activities:</u>					
General Government	393,598.52	25,847.38		(367,751.14)	(367,751.14)
Public Safety	667,074.70	15,609.11	56,824.73	(594,640.86)	(594,640.86)
Streets and Public Works	299,573.63	28,828.93	354,294.23	83,549.53	83,549.53
Culture and Recreation	40,889.36			(40,889.36)	(40,889.36)
Other	3,313.71			(3,313.71)	(3,313.71)
Interest on Long-Term Debt	90,286.97		512,254.65	421,967.68	421,967.68
Total Governmental Activities	1,494,736.89	70,285.42	923,373.61	(501,077.86)	(501,077.86)
<u>Business-Type Activities:</u>					
Water	837,900.96	478,457.65	556,957.25		197,513.94
Sewer	310,950.85	158,834.23	189,662.68		37,546.06
Garbage	103,627.04	114,225.70			10,598.66
Public Works Replacement	110,446.01	25,849.43			(84,596.58)
Total Business-Type Activities	1,362,924.86	777,367.01	746,619.93		161,062.08
Total Primary Government	2,857,661.75	847,652.43	1,669,993.54	(501,077.86)	161,062.08
=====					
<u>General Revenues:</u>					
<u>Taxes:</u>					
Property taxes; levied for general purposes				190,453.29	190,453.29
Sales taxes				331,469.82	331,469.82
Occupancy taxes				12,240.31	12,240.31
Cigarette taxes				2,421.30	2,421.30
Oil and gas production taxes				406,037.56	406,037.56
Telecommunications taxes				4,562.37	4,562.37
Intergovernmental revenue not restricted to specific programs				82,452.22	82,452.22
Earnings on investments and other revenue				130,022.78	28,158.61
Total General Revenues				1,159,659.65	28,158.61
Change in Net Position				658,581.79	189,220.69
Net Position - January 1				5,333,930.36	3,669,370.48
Net Position - December 31				5,992,512.15	3,858,591.17
=====					

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2015

	Net (Expense) Revenue and Changes in Net Position				
	Program Revenues			Primary Government	
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities
Functions/Programs					
Primary Government:					
Governmental Activities:					
General Government	413,017.66	27,796.84		(385,220.82)	(385,220.82)
Public Safety	931,895.22	49,516.01	126,000.00	(756,379.21)	(756,379.21)
Streets and Public Works	569,471.04	28,780.89	3,516,268.51	2,975,578.36	2,975,578.36
Culture and Recreation	125,061.35			(125,061.35)	(125,061.35)
Other	20,964.06			(20,964.06)	(20,964.06)
Discount on Bonds Issued	50,137.50			(50,137.50)	(50,137.50)
Interest on Long-Term Debt	9,003.33		4,458.80	(4,544.53)	(4,544.53)
Total Governmental Activities	2,119,550.16	106,093.74	3,646,727.31	1,633,270.89	1,633,270.89
Business-Type Activities:					
Water	1,932,162.61	573,486.31	641,562.01		(717,114.29)
Sewer	424,025.87	112,981.64	457,355.00		146,310.77
Garbage	105,386.82	104,890.26			(496.56)
Public Works Replacement		26,725.86			26,725.86
Total Business-Type Activities	2,461,575.30	818,084.07	1,098,917.01	(544,574.22)	(544,574.22)
Total Primary Government	4,581,125.46	924,177.81	4,745,644.32	1,633,270.89	(544,574.22)
General Revenues:					
Taxes:					
Property taxes; levied for general purposes				49,274.39	49,274.39
Property taxes; levied for special purposes				58,494.91	58,494.91
Sales taxes				650,292.84	650,292.84
Occupancy taxes				13,638.09	13,638.09
Cigarette taxes				2,596.57	2,596.57
Oil and gas production taxes				370,510.06	370,510.06
Telecommunications taxes				4,562.37	4,562.37
Intergovernmental revenue not restricted to specific programs				99,453.86	99,453.86
Earnings on investments and other revenue				124,027.80	578.81
Total General Revenues				1,372,850.89	578.81
Change in Net Position				3,006,121.78	(543,995.41)
Net Position - January 1				2,656,333.58	4,213,365.89
Prior Period Adjustment, See Note 11				(328,525.00)	(328,525.00)
Net Position - January 1, as Restated				2,327,808.58	4,213,365.89
Net Position - December 31				5,333,930.36	3,669,370.48

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Balance Sheet - Modified Cash Basis
Governmental Funds
December 31, 2016

Major Funds

	General	Highway	Heart River Project	Bond Street Project	Street Project	Other Governmental Funds	Total Governmental Funds
ASSETS:							
Cash, Cash Equivalents and Investments	110,178.12	341,097.14	548,517.97	427,924.05	758,082.18	300,739.69	2,486,539.15
FUND BALANCES:							
Restricted for:							
Public Safety						10,870.60	10,870.60
Streets and Highways		341,097.14			758,082.18		1,099,179.32
Emergency Purposes						14,797.81	14,797.81
City Sales Tax Projects						197,811.96	197,811.96
Heart River Project			548,517.97				548,517.97
Debt Service				427,924.05		3,977.18	431,901.23
Other Purposes						73,282.14	73,282.14
Unassigned	110,178.12						110,178.12
Total Fund Balances	110,178.12	341,097.14	548,517.97	427,924.05	758,082.18	300,739.69	2,486,539.15

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Balance Sheet - Modified Cash Basis
Governmental Funds
December 31, 2015

	Major Funds				Other Governmental Funds	Total Governmental Funds
	General	Highway	Heart River Project	Street Project		
ASSETS:						
Cash, Cash Equivalents and Investments	11,722.54	384,034.46	682,089.40	1,671,368.24	280,545.72	3,029,760.36
Interfund Receivables	115,928.27					115,928.27
Total Assets	127,650.81	384,034.46	682,089.40	1,671,368.24	280,545.72	3,145,688.63
=====						
LIABILITIES AND FUND BALANCES						
Liabilities:						
Interfund Payables					115,928.27	115,928.27
Fund Balances:						
Restricted for:						
General Government					4,707.00	4,707.00
Public Safety					9,278.21	9,278.21
Streets and Public Works		384,034.46		1,671,368.24		2,055,402.70
Emergency Purposes					14,797.81	14,797.81
City Sales Tax Projects					174,517.25	174,517.25
Heart River Project			682,089.40			682,089.40
Debt Service					3,963.31	3,963.31
Other Purposes					73,282.14	73,282.14
Unassigned	127,650.81				(115,928.27)	11,722.54
Total Fund Balances	127,650.81	384,034.46	682,089.40	1,671,368.24	164,617.45	3,029,760.36
=====						
Total Liabilities and Fund Balances	127,650.81	384,034.46	682,089.40	1,671,368.24	280,545.72	3,145,688.63
=====						

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Reconciliation of Governmental Funds Balance Sheet
to the Statement of Net Position - Modified Cash Basis
For the Year Ended December 31, 2016

Total Fund Balances for Governmental Funds	2,486,539.15
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Total net position reported for government activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.

Cost of Capital Assets	7,274,191.00	
Less Accumulated Depreciation	(506,754.00)	
Net Capital Assets		6,767,437.00

The deferred outflows and inflows of resources reported on the statement of net position are the result of changes in resources related to pensions and do not affect current financial resources.

Total Deferred Outflows of Resources	76,637.00	
Total Deferred Inflows of Resources	(113,705.00)	
Net Deferred Outflows/Inflows of Resources		(37,068.00)

Long-term liabilities applicable to the city's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Long-term liabilities -both current and long-term- are reported in the statement of net position. Balances at December 31, 2016 are:

Loans Payable	(75,850.00)	
Special Assessment Bonds Payable	(2,865,000.00)	
Net Pension Liability	(283,546.00)	
Total Long-Term Liabilities		(3,224,396.00)

Total Net Position of Governmental Activities	5,992,512.15
	=====

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Reconciliation of Governmental Funds Balance Sheet
to the Statement of Net Position - Modified Cash Basis
For the Year Ended December 31, 2015

Total Fund Balances for Governmental Funds	3,029,760.36
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Total net position reported for government activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.

Cost of Capital Assets	5,930,772.00	
Less Accumulated Depreciation	(427,614.00)	
Net Capital Assets		5,503,158.00

The deferred outflows and inflows of resources reported on the statement of net position are the result of changes in resources related to pensions and do not affect current financial resources.

Total Deferred Outflows of Resources	43,684.00	
Total Deferred Inflows of Resources	(61,682.00)	
Net Deferred Outflows/Inflows of Resources		(17,998.00)

Long-term liabilities applicable to the city's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Long-term liabilities -both current and long-term- are reported in the statement of net position. Balances at December 31, 2015 are:

Special Assessments Bonds Payable	(2,865,000.00)	
Net Pension Liability	(315,990.00)	
Total Long-Term Liabilities		(3,180,990.00)

Total Net Position of Governmental Activities	5,333,930.36
	=====

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Revenues, Expenditures and Changes in Fund Balances
Modified Cash Basis
Governmental Funds
For the Year Ended December 31, 2016

	Major Funds					Other	Total
	General	Highway	Heart River Project	Bond Street Project	Street Project	Governmental Funds	Governmental Funds
Revenues:							
Taxes	316,608.43	132,548.43	16,568.57			73,000.36	538,725.79
Special Assessments	9,043.63			503,211.02			512,254.65
Licenses, Permits and Fees	25,847.38						25,847.38
Intergovernmental	842,872.93	59,157.11					902,030.04
Charges for Services		28,828.93				1,592.39	30,421.32
Fines and Forfeits	14,016.72						14,016.72
Miscellaneous	112,594.13	17,414.78				13.87	130,022.78
Total Revenues	1,320,983.22	237,949.25	16,568.57	503,211.02		74,606.62	2,153,318.68
Expenditures:							
Current:							
General Government	402,484.11					2,685.41	405,169.52
Public Safety	595,462.87					13,254.83	608,717.70
Streets and Public Works		268,537.57	140.00		11,916.06		280,593.63
Culture and Recreation	7,752.25					33,137.11	40,889.36
Other						3,313.71	3,313.71
Capital Outlay	429,700.00	12,349.00			901,370.00		1,343,419.00
Debt Service:							
Interest and Service Charges				90,286.97			90,286.97
Total Expenditures	1,435,399.23	280,886.57	140.00	90,286.97	913,286.06	52,391.06	2,772,389.89
Excess (Deficiency) of Revenues Over Expenditures	(114,416.01)	(42,937.32)	16,428.57	412,924.05	(913,286.06)	22,215.56	(619,071.21)
Other Financing Sources (Uses):							
Transfers In	154,707.00			15,000.00		118,613.68	288,320.68
Transfers Out	(133,613.68)		(150,000.00)			(4,707.00)	(288,320.68)
Proceeds from Loan	75,850.00						75,850.00
Total Other Financing Sources (Uses)	96,943.32		(150,000.00)	15,000.00		113,906.68	75,850.00
Net Change in Fund Balances	(17,472.69)	(42,937.32)	(133,571.43)	427,924.05	(913,286.06)	136,122.24	(543,221.21)
Fund Balance - January 1	127,650.81	384,034.46	682,089.40	-0-	1,671,368.24	164,617.45	3,029,760.36
Fund Balance - December 31	110,178.12	341,097.14	548,517.97	427,924.05	758,082.18	300,739.69	2,486,539.15

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Revenues, Expenditures and Changes in Fund Balances
Modified Cash Basis
Governmental Funds
For the Year Ended December 31, 2015

	Major Funds				Other	Total
	General	Highway	Heart River Project	Street Project	Governmental Funds	Governmental Funds
Revenues:						
Taxes	161,582.19	263,268.06	162,511.19		188,901.26	776,262.70
Special Assessments	4,458.80					4,458.80
Licenses, Permits and Fees	27,796.84					27,796.84
Intergovernmental	636,886.00	66,936.56		3,411,006.44		4,114,829.00
Charges for Services	210.00	28,780.89			35,436.63	64,427.52
Fines and Forfeits	13,869.38					13,869.38
Miscellaneous	64,485.46	56,642.25			2,899.99	124,027.70
Total Revenues	909,288.67	415,627.76	162,511.19	3,411,006.44	227,237.88	5,125,671.94
Expenditures:						
Current:						
General Government	348,280.76				57,470.90	405,751.66
Public Safety	849,630.36				29,636.86	879,267.22
Streets and Public Works		551,720.34		5.70		551,726.04
Culture and Recreation	15,932.89				109,128.46	125,061.35
Other					20,964.06	20,964.06
Capital Outlay	135,220.00	50,500.00		4,554,495.00		4,740,215.00
Debt Service:						
Principal					115,037.21	115,037.21
Interest and Service Charges					9,003.33	9,003.33
Total Expenditures	1,349,064.01	602,220.34		4,554,500.70	341,240.82	6,847,025.87
Excess (Deficiency) of Revenues Over Expenditures	(439,775.34)	(186,592.58)	162,511.19	(1,143,494.26)	(114,002.94)	(1,721,353.93)
Other Financing Sources (Uses):						
Transfers In	1,482.40				12,060.00	13,542.40
Transfers Out	(12,060.00)				(1,482.40)	(13,542.40)
Special Assessment Bonds Issued				2,865,000.00		2,865,000.00
Discount on Bonds				(50,137.50)		(50,137.50)
Total Other Financing Sources (Uses)	(10,577.60)			2,814,862.50	10,577.60	2,814,862.50
Net Change in Fund Balances	(450,352.94)	(186,592.58)	162,511.19	1,671,368.24	(103,425.34)	1,093,508.57
Fund Balance - January 1	578,003.75	570,627.04	519,578.21	-0-	268,042.79	1,936,251.79
Fund Balance - December 31	127,650.81	384,034.46	682,089.40	1,671,368.24	164,617.45	3,029,760.36

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Reconciliation of Governmental Funds Statement of Revenues, Expenditures
and Changes in Fund Balances to the Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2016

Net Change in Fund Balances - Total Governmental Funds	(543,221.21)
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The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current year.

Current Year Capital Outlay	1,343,419.00	
Current Year Depreciation Expense	(79,140.00)	1,264,279.00

The proceeds of debt issuances are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of net position, issuing debt increases long-term liabilities and does not affect the statement of activities. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which debt proceeds exceeded repayment of debt.

Debt Proceeds	(75,850.00)	
Repayment of Debt	0.00	(75,850.00)

Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.

Net Decrease to Pension Expense	13,374.00

Change in Net Position of Governmental Activities	658,581.79
	=====

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Reconciliation of Governmental Funds Statement of Revenues, Expenditures
and Changes in Fund Balances to the Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2015

Net Change in Fund Balances - Total Governmental Funds	1,093,508.57
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The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current year.

Current Year Capital Outlay	4,740,215.00	
Current Year Depreciation Expense	(72,176.00)	4,668,039.00

The proceeds of debt issuances are reported as financing sources in governmental funds and thus contribute to the change in fund balance. In the statement of net position, issuing debt increases long-term liabilities and does not affect the statement of activities. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which debt proceeds exceeded repayment of debt.

Debt Proceeds	(2,865,000.00)	
Repayment of Debt	115,037.21	(2,749,962.79)

Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.

Net Increase to Pension Expense	(5,463.00)

Change in Net Position of Governmental Activities	3,006,121.78

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Net Position - Modified Cash Basis
Proprietary Funds
December 31, 2016

	Major Enterprise Funds			
	Waterworks Operating	Sewer Operating	Other Enterprise Funds	Total Enterprise Funds
<hr/>				
ASSETS				
<u>Current Assets:</u>				
Cash and Cash Equivalents	325,695.52	177,662.82	176,332.83	679,691.17
<hr/>				
<u>Noncurrent Assets:</u>				
Capital Assets (net of accumulated depr):				
Land	50,000.00	198,000.00		248,000.00
Buildings and Infrastructure	1,314,175.00	1,603,375.00		2,917,550.00
Machinery and Vehicles		8,750.00	4,600.00	13,350.00
<hr/>				
Total Noncurrent Assets	1,364,175.00	1,810,125.00	4,600.00	3,178,900.00
<hr/>				
Total Assets	1,689,870.52	1,987,787.82	180,932.83	3,858,591.17
<hr/>				
NET POSITION				
Net Investment in Capital Assets	1,364,175.00	1,810,125.00		3,174,300.00
Unrestricted	325,695.52	177,662.82	180,932.83	684,291.17
<hr/>				
Total Net Position	1,689,870.52	1,987,787.82	180,932.83	3,858,591.17
<hr/>				

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Net Position - Modified Cash Basis
Proprietary Funds
December 31, 2015

	Major Enterprise Funds			
	Waterworks Operating	Sewer Operating	Other Enterprise Funds	Total Enterprise Funds
<u>ASSETS</u>				
<u>Current Assets:</u>				
Cash and Cash Equivalents	73,381.58	93,382.44	232,331.46	399,095.48
<u>Noncurrent Assets:</u>				
Capital Assets (net of accumulated depr):				
Land	50,000.00	198,000.00		248,000.00
Buildings and Infrastructure	1,354,325.00	1,648,250.00		3,002,575.00
Machinery and Vehicles		10,500.00	9,200.00	19,700.00
Total Noncurrent Assets	1,404,325.00	1,856,750.00	9,200.00	3,270,275.00
Total Assets	1,477,706.58	1,950,132.44	241,531.46	3,669,370.48
=====				
<u>NET POSITION</u>				
Net Investment in Capital Assets	1,404,325.00	1,856,750.00		3,261,075.00
Unrestricted	73,381.58	93,382.44	241,531.46	408,295.48
Total Net Position	1,477,706.58	1,950,132.44	241,531.46	3,669,370.48
=====				

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Revenues, Expenses and Changes in Fund Net Position - Modified Cash Basis
Proprietary Funds
For the Year Ended December 31, 2016

	Major Enterprise Funds			
	Waterworks Operating	Sewer Operating	Other Enterprise Funds	Total Enterprise Funds
<u>Operating Revenues:</u>				
Charges for Sales and Services:				
Water Charges	333,037.93			333,037.93
Sewer Charges		158,834.23		158,834.23
Garbage Charges			101,794.94	101,794.94
Inert Pile			12,430.76	12,430.76
Bulk Water Sales	125,676.43			125,676.43
Water Deposits	900.00			900.00
Other Charges	18,843.29		25,849.43	44,692.72
 Total Operating Revenues	 478,457.65	 158,834.23	 140,075.13	 777,367.01
<u>Operating Expenses:</u>				
Salaries and Benefits	53,800.34	57,843.97	65,742.35	177,386.66
Operations	454,004.84	206,481.88	143,730.70	804,217.42
Water Purchases	289,945.78			289,945.78
Depreciation	40,150.00	46,625.00	4,600.00	91,375.00
 Total Operating Expenses	 837,900.96	 310,950.85	 214,073.05	 1,362,924.86
 Operating Income (Loss)	 (359,443.31)	 (152,116.62)	 (73,997.92)	 (585,557.85)
<u>Non-Operating Revenues:</u>				
Interest Income			559.60	559.60
Energy Impact Grants	556,957.25	189,662.68		746,619.93
Miscellaneous Revenues	14,650.00	109.32	12,839.69	27,599.01
 Total Non-Operating Revenues	 571,607.25	 189,772.00	 13,399.29	 774,778.54
 Change in Net Position	 212,163.94	 37,655.38	 (60,598.63)	 189,220.69
 Net Position - January 1	 1,477,706.58	 1,950,132.44	 241,531.46	 3,669,370.48
 Net Position - December 31	 1,689,870.52	 1,987,787.82	 180,932.83	 3,858,591.17
	=====			

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Revenues, Expenses and Changes in Fund Net Position - Modified Cash Basis
Proprietary Funds
For the Year Ended December 31, 2015

	Major Enterprise Funds			
	Waterworks Operating	Sewer Operating	Other Enterprise Funds	Total Enterprise Funds
<u>Operating Revenues:</u>				
Charges for Sales and Services:				
Water Charges	444,442.20			444,442.20
Sewer Charges		112,981.64		112,981.64
Garbage Charges			94,123.73	94,123.73
Inert Pile			10,766.53	10,766.53
Bulk Water Sales	104,454.88			104,454.88
Water Deposits	800.00			800.00
Other Charges	23,789.23		26,725.86	50,515.09
Total Operating Revenues	573,486.31	112,981.64	131,616.12	818,084.07
<u>Operating Expenses:</u>				
Salaries and Benefits	50,256.06	57,833.48	67,957.44	176,046.98
Operations	1,456,512.27	319,567.39	32,829.38	1,808,909.04
Water Purchases	385,244.28			385,244.28
Depreciation	40,150.00	46,625.00	4,600.00	91,375.00
Total Operating Expenses	1,932,162.61	424,025.87	105,386.82	2,461,575.30
Operating Income (Loss)	(1,358,676.30)	(311,044.23)	26,229.30	(1,643,491.23)
<u>Non-Operating Revenues:</u>				
Interest Income			278.81	278.81
Energy Impact Grants	563,562.01	457,355.00		1,020,917.01
Stark County	78,000.00			78,000.00
Miscellaneous Revenues			300.00	300.00
Total Non-Operating Revenues	641,562.01	457,355.00	578.81	1,099,495.82
Income (Loss) Before Transfers	(717,114.29)	146,310.77	26,808.11	(543,995.41)
Transfers In			1,570.15	1,570.15
Transfers Out			(1,570.15)	(1,570.15)
Change in Net Position	(717,114.29)	146,310.77	26,808.11	(543,995.41)
Net Position - January 1	2,194,820.87	1,803,821.67	214,723.35	4,213,365.89
Net Position - December 31	1,477,706.58	1,950,132.44	241,531.46	3,669,370.48

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Cash Flows - Modified Cash Basis
Proprietary Funds
For the Year Ended December 31, 2016

	Major Enterprise Funds			
	Waterworks Operating	Sewer Operating	Other Enterprise Funds	Total Enterprise Funds
<u>Cash flows from operating activities:</u>				
Receipts from customers	478,457.65	158,834.23	140,075.13	777,367.01
Payments to suppliers	(743,950.62)	(206,481.88)	(143,730.70)	(1,094,163.20)
Payments to employees	(53,800.34)	(57,843.97)	(65,742.35)	(177,386.66)
Net cash provided (used) by operating activities	(319,293.31)	(105,491.62)	(69,397.92)	(494,182.85)
<u>Cash flows from noncapital financing activities:</u>				
Energy impact grants	556,957.25	189,662.68		746,619.93
Miscellaneous revenues	14,650.00	109.32	12,839.69	27,599.01
Net cash provided (used) by noncapital financing activities	571,607.25	189,772.00	12,839.69	774,218.94
<u>Cash flows from investing activities:</u>				
Interest income			559.60	559.60
Net increase in cash and cash equivalents	252,313.94	84,280.38	(55,998.63)	280,595.69
Cash and cash equivalents, January 1	73,381.58	93,382.44	232,331.46	399,095.48
Cash and cash equivalents, December 31	325,695.52	177,662.82	176,332.83	679,691.17
=====				
<u>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities</u>				
Operating income (loss)	(359,443.31)	(152,116.62)	(73,997.92)	(585,557.85)
<u>Adjustments to reconcile operating income to net cash provided (used) by operating activities:</u>				
Depreciation expense	40,150.00	46,625.00	4,600.00	91,375.00
Net cash provided (used) by operating activities	(319,293.31)	(105,491.62)	(69,397.92)	(494,182.85)
=====				

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Statement of Cash Flows - Modified Cash Basis
Proprietary Funds
For the Year Ended December 31, 2015

	Major Enterprise Funds		Other	Total
	Waterworks Operating	Sewer Operating	Enterprise Funds	Enterprise Funds
<u>Cash flows from operating activities:</u>				
Receipts from customers	573,486.31	112,981.64	131,616.12	818,084.07
Payments to suppliers	(1,841,756.55)	(319,567.39)	(32,829.38)	(2,194,153.32)
Payments to employees	(50,256.06)	(57,833.48)	(67,957.44)	(176,046.98)
Net cash provided (used) by operating activities	(1,318,526.30)	(264,419.23)	30,829.30	(1,552,116.23)
<u>Cash flows from noncapital financing activities:</u>				
Transfers in			1,570.15	
Transfers out			(1,570.15)	
Energy impact grants	563,562.01	457,355.00		1,020,917.01
Stark county	78,000.00			78,000.00
Miscellaneous revenues			300.00	300.00
Interfund loan transactions	99,553.33	(99,553.33)		
Net cash provided (used) by noncapital financing activities	741,115.34	357,801.67	300.00	1,099,217.01
<u>Cash flows from investing activities:</u>				
Interest income			278.81	278.81
Net increase in cash and cash equivalents	(577,410.96)	93,382.44	31,408.11	(452,620.41)
Cash and cash equivalents, January 1	650,792.54	-0-	200,923.35	851,715.89
Cash and cash equivalents, December 31	73,381.58	93,382.44	232,331.46	399,095.48
=====				
<u>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities</u>				
Operating income (loss)	(1,358,676.30)	(311,044.23)	26,229.30	(1,643,491.23)
<u>Adjustments to reconcile operating income to net cash provided (used) by operating activities:</u>				
Depreciation expense	40,150.00	46,625.00	4,600.00	91,375.00
Net cash provided (used) by operating activities	(1,318,526.30)	(264,419.23)	30,829.30	(1,552,116.23)
=====				

The accompanying notes are an integral part of these financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Notes to the Financial Statements
December 31, 2016 and 2015

Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Belfield operates under a city council form of government. The financial statements of the city have been prepared on a modified cash basis, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Financial Reporting Entity

The accompanying financial statements present the activities of the city. The city has considered all potential component units for which the city is financially accountable and other organizations for which the nature and significance of their relationships with the city are such that exclusion would cause the city's financial statements to be misleading or incomplete. The Government Accounting Standards Board has set forth criteria to be considered in determining financial accountability. This criteria includes appointing a voting majority of an organization's governing body and (1) the ability of the city to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the city.

Based on these criteria, there are no component units to be included within the City of Belfield as a reporting entity.

B. Basis of Presentation

Government-wide Financial Statements: The statement of net position and the statement of activities display information about the primary government, the City of Belfield. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the *governmental* and *business-type* activities of the city. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the city's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the city's funds. Separate statements for each fund category - *governmental* and *proprietary* - are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investments earnings, result from nonexchange transactions or ancillary activities.

The city reports the following major governmental funds:

General Fund. This is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Highway. This fund accounts for the state highway tax distribution used for street repairs and maintenance.

Heart River Project. This fund accounts for a portion of the city's sales tax collections to provide funding for a flood control project on the Heart river and other city projects.

Bond Street Project. This fund accounts for special assessments collected for the purpose of retiring the principal and interest on the Refunding Improvement Bonds of 2015.

Street Project. This fund accounts for the proceeds from the Refunding Improvement Bonds of 2015 and other sources used for a city street project.

The city reports the following major enterprise funds:

Waterworks Operating. This fund accounts for the activities of the city's water distribution system.

Sewer Operating. This fund accounts for the activities of the city's sewage collection system.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting, as defined in item b below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus, as applied to the modified cash basis of accounting, is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net position.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-like activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation in the government-wide statements and proprietary fund statements. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the city utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

D. Cash, Cash Equivalents and Investments

Cash and cash equivalents include amounts in demand deposits, money market accounts and highly liquid short-term investments with original maturities of three months or less.

Investments consist of certificates of deposit stated at cost.

E. Capital Assets

Capital assets include plant and equipment. Assets are reported in the governmental activities column and the business-type activities column in the government-wide financial statements. Assets are also reported in the proprietary fund statements. Capital assets are defined by the city as assets with an initial, individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

Buildings and Infrastructure	40 to 75 years
Machinery and Vehicles	5 to 25 years

F. Compensated Absences

No liability is recorded for nonvesting accumulating rights to receive sick pay benefits.

Vested or accumulated vacation leave is not reported in the government-wide statement of net position as it is considered immaterial.

G. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums, discounts and issuance costs are recognized in the current period since the amounts are not material.

In the fund financial statements, governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

H. Pension

For purposes of measuring net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS); additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance." Fund equity for all other reporting is classified as "net position."

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the city is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

Nonspendable - Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash such as inventories or prepaid expenses) or (b) legally or contractually required to be maintained intact (i.e., endowment funds).

Restricted - Fund balances are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the city or through external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments (i.e., funds restricted by state statute, unspent bond proceeds, grants earned but not spent, debt covenants or taxes raised for a specific purpose).

Committed - Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the city council through the adoption of a resolution. The city council also may modify or rescind the commitment.

Assigned - Fund balances are reported as assigned when amounts are constrained by the city's intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned - Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The city reports positive unassigned fund balance only in the general fund. Negative fund balances may be reported in all funds.

Flow Assumptions - When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the city's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the city's policy to use fund balance in the following order:

- * Committed
- * Assigned
- * Unassigned

Net Position - Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used (i.e., the amount that the city has not spent) for the acquisition, construction or improvement of those assets. Net position is reported as restricted as described in the fund balance section above. All other net position is reported as unrestricted.

J. Interfund Transactions

In the governmental and proprietary fund statements, transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

All other interfund transactions, except reimbursements, are reported as transfers.

In the government-wide financial statements, interfund transactions have been eliminated.

K. Use of Estimates

The preparation of financial statements in conformity with the special purpose framework (SPF) used by the city requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

Note 2 DEPOSITS AND INVESTMENTS

In accordance with North Dakota Statutes, the city maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institutions situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal Land Bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investments companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district or any other political subdivision of the State of North Dakota, whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by another state of the United States or other securities approved by the banking board.

At December 31, 2016 the city's carrying amount of deposits was \$3,166,230 and the bank balance was \$3,176,164. Of the bank balance, \$250,000 was covered by Federal Depository Insurance. The remaining balance of \$2,926,164 was collateralized with securities held by the pledging financial institution's agent in the government's name.

At December 31, 2015 the city's carrying amount of deposits was \$3,428,856 and the bank balance was \$4,659,970. Of the bank balance, \$250,000 was covered by Federal Depository Insurance. The remaining balance of \$4,409,970 was collateralized with securities held by the pledging financial institution's agent in the government's name.

Credit Risk

The city may invest idle funds as authorized in North Dakota Statutes, as follows:

- (1) Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities or organizations created by an act of Congress.
- (2) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above.
- (3) Certificates of deposit fully insured by the federal deposit insurance corporation.
- (4) Obligations of the State.

At December 31, 2016 the city held certificates of deposit in the amount of \$168,894, which are all considered deposits.

At December 31, 2015 the city held certificates of deposit in the amount of \$168,894, which are all considered deposits.

Concentration of Credit Risk

The city does not have a limit on the amount the city may invest in any one issuer.

Note 3 PROPERTY TAXES

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Any material tax collections are distributed after the end of each month.

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1 and may be paid in two installments. The first installment includes one-half of the real estate taxes and all the special assessments and the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount on property taxes is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes and special assessments in a single payment on or before February 15 and receive the discount on the property taxes.

Note 4 INTERFUND RECEIVABLES/PAYABLES

Interfund receivables/payables are created by negative cash balances in various funds. The amounts shown as interfund payables represent the amounts of negative cash in the funds. Interfund receivables/payables for the year ended December 31, 2015 are as follows:

	<u>Receivable Fund</u>	<u>Payable Fund</u>
General	115,928.27	
Social Security		8,146.27
Memorial Hall		68,807.70
Insurance Reserve		38,974.30

Note 5 CAPITAL ASSETS

The following is a summary of changes in capital assets for the years ended December 31:

	<u>2016</u>			
	<u>Balance</u> <u>January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>December 31</u>
Governmental Activities:				
Capital assets not being depreciated:				
Construction in Progress	4,554,495	901,370		5,455,865
Capital assets being depreciated:				
Buildings and Infrastructure	622,220	429,700		1,051,920
Machinery and Vehicles	754,057	12,349		766,406
Total	<u>1,376,277</u>	<u>442,049</u>		<u>1,818,326</u>
Less accumulated depreciation for:				
Buildings and Infrastructure	103,575	13,358		116,933
Machinery and Vehicles	324,039	65,782		389,821
Total	<u>427,614</u>	<u>79,140</u>		<u>506,754</u>
Total capital assets being depreciated, net	<u>948,663</u>	<u>362,909</u>		<u>1,311,572</u>
Governmental Activities Capital Assets, Net	<u>5,503,158</u>	<u>1,264,279</u>	<u>-0-</u>	<u>6,767,437</u>

	<u>2015</u>			
	<u>Balance</u> <u>January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>December 31</u>
Governmental Activities:				
Capital assets not being depreciated:				
Construction in Progress		4,554,495		4,554,495
Capital assets being depreciated:				
Buildings and Infrastructure	487,000	135,220		622,220
Machinery and Vehicles	709,557	50,500	6,000	754,057
Total	<u>1,196,557</u>	<u>185,720</u>	<u>6,000</u>	<u>1,376,277</u>
Less accumulated depreciation for:				
Buildings and Infrastructure	95,946	7,629		103,575
Machinery and Vehicles	265,492	64,547	6,000	324,039
Total	<u>361,438</u>	<u>72,176</u>	<u>6,000</u>	<u>427,614</u>
Total capital assets being depreciated, net	<u>835,119</u>	<u>113,544</u>		<u>948,663</u>
Governmental Activities Capital Assets, Net	<u>835,119</u>	<u>4,668,039</u>	<u>-0-</u>	<u>5,503,158</u>

	<u>2016</u>		
	<u>Balance</u> <u>January 1</u>	<u>Increases</u>	<u>Decreases</u>
Business-type Activities:			<u>Balance</u> <u>December 31</u>
<i>Capital assets not being depreciated:</i>			
Land	248,000		248,000
<i>Capital assets being depreciated:</i>			
Buildings and Infrastructure	3,419,000		3,419,000
Machinery and Vehicles	117,500		117,500
Total	3,536,500		3,536,500
<i>Less accumulated depreciation for:</i>			
Buildings and Infrastructure	416,425	85,025	501,450
Machinery and Vehicles	97,800	6,350	104,150
Total	514,225	91,375	605,600
Total capital assets being depreciated, net	3,022,275	(91,375)	2,930,900
Business-type Activities Capital Assets, Net	3,270,275	(91,375)	-0-
	=====	=====	=====

	<u>2015</u>		
	<u>Balance</u> <u>January 1</u>	<u>Increases</u>	<u>Decreases</u>
Business-type Activities:			<u>Balance</u> <u>December 31</u>
<i>Capital assets not being depreciated:</i>			
Land	248,000		248,000
<i>Capital assets being depreciated:</i>			
Buildings and Infrastructure	3,419,000		3,419,000
Machinery and Vehicles	117,500		117,500
Total	3,536,500		3,536,500
<i>Less accumulated depreciation for:</i>			
Buildings and Infrastructure	331,400	85,025	416,425
Machinery and Vehicles	91,450	6,350	97,800
Total	422,850	91,375	514,225
Total capital assets being depreciated, net	3,113,650	(91,375)	3,022,275
Business-type Activities Capital Assets, Net	3,361,650	(91,375)	-0-
	=====	=====	=====

Depreciation expense was charged to functions/programs of the city as follows for the years ended December 31:

	<u>2016</u>	<u>2015</u>
<u>Governmental Activities:</u>		
General Government	1,803	1,803
Public Safety	58,357	52,628
Streets and Public Works	18,980	17,745
 Total	 79,140	 72,176
	=====	=====
 <u>Business-type Activities:</u>		
Water	40,150	40,150
Sewer	46,625	46,625
Garbage	4,600	4,600
 Total	 91,375	 91,375
	=====	=====

Note 6 LONG-TERM DEBT

Changes in Long-Term Liabilities. During the years ended December 31, 2016 and 2015, the following changes occurred in liabilities reported in the long-term liabilities - Governmental Activities:

	<u>2016</u>				
	<u>Balance</u>			<u>Balance</u>	<u>Due Within</u>
	<u>January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>December 31</u>	<u>One Year</u>
Loans Payable		75,850		75,850	7,250
Special Assessment					
Bonds Payable	2,865,000			2,865,000	155,000
 Total	 2,865,000	 75,850	 -0-	 2,940,850	 162,250
	=====	=====	=====	=====	=====
	 <u>2015</u>				
	<u>Balance</u>			<u>Balance</u>	<u>Due Within</u>
	<u>January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>December 31</u>	<u>One Year</u>
Loans Payable	115,037		115,037		
Special Assessment					
Bonds Payable		2,865,000		2,865,000	
 Total	 115,037	 2,865,000	 115,037	 2,865,000	 -0-
	=====	=====	=====	=====	=====

Outstanding debt at December 31, 2016 consists of the following:

General Obligation Debt. General obligation debt is a direct obligation and pledges the full faith and credit of the government. General obligation debt outstanding at December 31, 2016, is as follows:

Bank Loan Payable. The city has entered into a RDFC loan agreement to provide funds for a police department relocation project.

\$75,850.00 RDFC Loan Payable, due in annual installments of \$8,008.40 through December 9, 2026; payments include interest at 1%.	75,850.00 =====
--	--------------------

The annual requirements to amortize the outstanding loan payable are as follows:

<u>Year Ending December 31</u>	<u>Principal</u>	<u>Interest</u>
2017	7,249.90	758.50
2018	7,322.40	686.00
2019	7,395.62	612.78
2020	7,469.58	538.82
2021	7,544.28	464.12
2022-2026	38,868.22	1,173.79
Total	75,850.00 =====	4,234.01 =====

Special Assessment Bond Debt. The city has issued special assessment bonds to provide funds for a street project. Special assessment bonds outstanding at December 31, 2016 are as follows:

\$2,865,000 Refunding Improvement Bonds of 2015 due in annual installments of \$150,000 to \$155,000 through May 1, 2035; interest is at 3.7%	2,865,000.00 =====
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The annual requirements to amortize the outstanding special assessment bond debt are as follows:

<u>Year Ending December 31</u>	<u>Principal</u>	<u>Interest</u>
2017	155,000.00	103,137.50
2018	155,000.00	97,402.50
2019	155,000.00	91,667.50
2020	150,000.00	86,025.00
2021	150,000.00	80,475.00
2022-2026	750,000.00	319,125.00
2027-2031	750,000.00	180,375.00
2032-2035	600,000.00	44,400.00
Total	2,865,000.00 =====	1,002,607.50 =====

Note 7 TRANSFERS

The following is a reconciliation between transfers in and transfers out as reported in the basic financial statements for the years ended December 31:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
<u>December 31, 2016</u>		
Social Security	10,831.68	
Memorial Hall	68,807.70	
Insurance Reserve	38,974.30	
General		118,613.68
General	4,707.00	
Advertising		4,707.00
To close funds.		
Bond Street Project	15,000.00	
General		15,000.00
To subsidize expenditures.		
General	150,000.00	
Heart River Project		150,000.00
To subsidize infrastructure projects.		
<u>December 31, 2015</u>		
General	1,482.40	
Bondholders		1,482.40
Residential Refuse	1,570.15	
Contract Refuse		1,570.15
Community Block Grant	12,060.00	
General		12,060.00
To close funds.		

Note 8 DEFICIT FUND BALANCES

The following funds had deficit balances as of December 31, 2015:

<u>Special Revenue Funds</u>	
Social Security	(8,146.27)
Memorial Hall	(68,807.70)
Insurance Reserve	(38,974.30)

The city eliminated these deficit balances with transfers from the general fund during 2016.

Note 9 RISK MANAGEMENT

The City of Belfield is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

In 1986, state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The city pays an annual premium to NDIRF for its general liability, automobile and public assets insurance coverage. The coverage by NDIRF is limited to losses of \$2,000,000 per occurrence for general liability and automobile; and \$702,542 for public assets.

The city also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The city pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third party insurance carrier for losses in excess of \$1,000,000 per occurrence during a 12 month period. The State Bonding Fund currently provides the city with a blanket fidelity bond coverage in the amount of \$2,000,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The city has worker's compensation with the Department of Workforce Safety and Insurance; and purchases commercial insurance for employee health and accident insurance.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

Note 10 PENSION PLAN

North Dakota Public Employees Retirement System (Main System)

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the NDPERS plan is financed by investment income and contributions.

Responsibility for administration of the NDPERS benefits program is assigned to a Board comprised of seven members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by active membership of the NDPERS system; and one member elected by the retired public employees.

Pension Benefits

Benefits are set by statute. NDPERS has no provision or policies with respect to automatic and ad hoc post-retirement benefit increases. Members of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016 the Rule of 85 will be replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

Death and Disability Benefits

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition of disabled is set by the NDPERS in the North Dakota Administrative Code.

Refunds of Member Account Balance

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.

Member and Employer Contributions

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of covered compensation. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

- 1 to 12 months of service -
Greater of one percent of monthly salary or \$25
- 13 to 25 months of service -
Greater of two percent of monthly salary or \$25
- 25 to 36 months of service -
Greater of three percent of monthly salary or \$25
- Longer than 36 months of service -
Greater of four percent of monthly salary or \$25

Pension Liabilities, Pension Expense; and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2016, the City of Belfield reported a liability of \$283,546 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2015 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The city's proportion of the net pension liability was based on the city's share of covered payroll in the Main System pension plan relative to the covered payroll of all participating Main System employers. At June 30, 2015 the city's proportion was .041699 percent, which was a decrease of .008085 from its proportion measured as of June 30, 2014.

For the year ended December 31, 2016 the city recognized pension expense of \$18,211. At December 31, 2016 the city reported deferred outflows of resources and deferred inflows of resources related to pensions, from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	8,226	
Changes in assumptions		25,263
Net difference between projected and actual earnings on pension plan investments	32,763	38,749
Changes in proportion and differences between employer contributions and proportionate share of contributions	5,777	49,693
City contributions subsequent to the measurement date (see below)	29,871	
Total	<u>76,637</u>	<u>113,705</u>

\$29,871 reported as deferred outflows of resources related to pensions resulting from city contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2017.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	

2017	(16,495)
2018	(16,495)
2019	(16,495)
2020	(4,127)
2021	(13,303)
Thereafter	0

Actuarial assumptions. The total pension liability in the July 1, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.50%
Salary increases	4.50% per annum
Investment rate of return	8.00%, net of investment expenses.
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Retiree Morality Table with ages set back one year for males (not set back for females).

The actuarial assumptions used were based on the results of an actuarial experience study completed in 2015. They are the same as the assumptions used in the July 1, 2015, funding actuarial valuation for NDPERS.

As a result of the 2015 actuarial experience study, the NDPERS Board adopted several changes to the actuarial assumptions effective July 1, 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the fund's target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
-----	-----	-----
Domestic Equity	31%	6.90%
International Equity	21%	7.55%
Private Equity	5%	11.30%
Domestic Fixed Income	17%	1.52%
International Equity Income	5%	0.45%
Global Real Assets	20%	5.38%
Cash Equivalents	1%	0.00%

Discount rate. The discount rate used to measure the total pension liability was 8 percent as of June 30, 2015. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2015, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2015. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2015.

Sensitivity of the city's proportionate share of the net pension liability to changes in the discount rate. The following presents the city's proportionate share of the net pension liability calculated using the discount rate of 8 percent, as well as what the city's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (7 percent) or 1-percentage-point higher (9 percent) than the current rate:

	1% Decrease (7%)	Current Rate (8%)	1% Increase (9%)
The city's proportionate share of the net pension liability	434,804	283,546	159,790

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued NDPERS financial report.

Note 11 PRIOR PERIOD ADJUSTMENT

A prior period adjustment was made to the Governmental Activities. This adjustment was made to account for the city's net pension liability less its deferred outflows of resources at December 31, 2014.

CITY OF BELFIELD
Belfield, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
General Fund
For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	416,416.20	416,416.20	316,608.43	(99,807.77)
Special Assessments	1,200.00	1,200.00	9,043.63	7,843.63
Licenses, Permits and Fees	37,200.00	37,200.00	25,847.38	(11,352.62)
Intergovernmental	460,100.00	460,100.00	842,872.93	382,772.93
Fines and Forfeits	12,000.00	12,000.00	14,016.72	2,016.72
Miscellaneous	26,800.00	26,800.00	112,594.13	85,794.13
Total Revenues	953,716.20	953,716.20	1,320,983.22	367,267.02
<u>Expenditures:</u>				
Current:				
General Government	326,100.00	326,100.00	402,484.11	(76,384.11)
Public Safety	869,700.00	869,700.00	595,462.87	274,237.13
Culture and Recreation	25,000.00	25,000.00	7,752.25	17,247.75
Capital Outlay			429,700.00	(429,700.00)
Total Expenditures	1,220,800.00	1,220,800.00	1,435,399.23	(214,599.23)
Excess (Deficiency) of Revenue Over Expenditures	(267,083.80)	(267,083.80)	(114,416.01)	152,667.79
<u>Other Financing Sources (Uses):</u>				
Transfers In	90,000.00	90,000.00	154,707.00	64,707.00
Transfers Out			(133,613.68)	(133,613.68)
Proceeds from Loan			75,850.00	75,850.00
Total Other Financing Sources (Uses)	90,000.00	90,000.00	96,943.32	6,943.32
Net Change in Fund Balances	(177,083.80)	(177,083.80)	(17,472.69)	159,611.11
Fund Balance - January 1	127,650.81	127,650.81	127,650.81	
Fund Balance - December 31	(49,432.99)	(49,432.99)	110,178.12	159,611.11

CITY OF BELFIELD
Belfield, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
General Fund
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	220,845.00	220,845.00	161,582.19	(59,262.81)
Special Assessments			4,458.80	4,458.80
Licenses, Permits and Fees	46,700.00	46,700.00	27,796.84	(18,903.16)
Intergovernmental	1,322,984.00	1,322,984.00	636,886.00	(686,098.00)
Charges for Services	2,000.00	2,000.00	210.00	(1,790.00)
Fines and Forfeits	20,000.00	20,000.00	13,869.38	(6,130.62)
Miscellaneous	14,700.00	14,700.00	64,485.46	49,785.46
Total Revenues	1,627,229.00	1,627,229.00	909,288.67	(717,940.33)
<u>Expenditures:</u>				
Current:				
General Government	664,639.00	664,639.00	348,280.76	316,358.24
Public Safety	954,460.00	954,460.00	849,630.36	104,829.64
Culture and Recreation	57,000.00	57,000.00	15,932.89	41,067.11
Capital Outlay			135,220.00	(135,220.00)
Total Expenditures	1,676,099.00	1,676,099.00	1,349,064.01	327,034.99
Excess (Deficiency) of Revenue Over Expenditures	(48,870.00)	(48,870.00)	(439,775.34)	(390,905.34)
<u>Other Financing Sources (Uses):</u>				
Transfers In			1,482.40	1,482.40
Transfers Out			(12,060.00)	(12,060.00)
Total Other Financing Sources (Uses)			(10,577.60)	(10,577.60)
Net Change in Fund Balances	(48,870.00)	(48,870.00)	(450,352.94)	(401,482.94)
Fund Balance - January 1	578,003.75	578,003.75	578,003.75	
Fund Balance - December 31	529,133.75	529,133.75	127,650.81	(401,482.94)

CITY OF BELFIELD
Belfield, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
Highway Fund
For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	270,000.00	270,000.00	132,548.43	(137,451.57)
Intergovernmental	672.50	672.50	59,157.11	58,484.61
Charges for Services	75,750.00	75,750.00	28,828.93	(46,921.07)
Miscellaneous	60,000.00	60,000.00	17,414.78	(42,585.22)
Total Revenues	406,422.50	406,422.50	237,949.25	(168,473.25)
<u>Expenditures:</u>				
Current:				
Streets and Public Works	332,010.00	332,010.00	268,537.57	63,472.43
Capital Outlay	20,000.00	20,000.00	12,349.00	7,651.00
Total Expenditures	352,010.00	352,010.00	280,886.57	71,123.43
Net Change in Fund Balances	54,412.50	54,412.50	(42,937.32)	(97,349.82)
Fund Balance - January 1	384,034.46	384,034.46	384,034.46	
Fund Balance - December 31	438,446.96	438,446.96	341,097.14	(97,349.82)

CITY OF BELFIELD
Belfield, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
Highway Fund
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	352,944.00	352,944.00	263,268.06	(89,675.94)
Intergovernmental	70,861.00	70,861.00	66,936.56	(3,924.44)
Charges for Services	47,500.00	47,500.00	28,780.89	(18,719.11)
Miscellaneous	336,000.00	336,000.00	56,642.25	(279,357.75)
Total Revenues	807,305.00	807,305.00	415,627.76	(391,677.24)
<u>Expenditures:</u>				
Current:				
Streets and Public Works	631,305.00	631,305.00	551,720.34	79,584.66
Capital Outlay	40,000.00	40,000.00	50,500.00	(10,500.00)
Total Expenditures	671,305.00	671,305.00	602,220.34	69,084.66
Net Change in Fund Balances	136,000.00	136,000.00	(186,592.58)	(322,592.58)
Fund Balance - January 1	570,627.04	570,627.04	570,627.04	
Fund Balance - December 31	706,627.04	706,627.04	384,034.46	(322,592.58)

CITY OF BELFIELD
Belfield, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
Heart River Project Fund
For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	33,750.00	33,750.00	16,568.57	(17,181.43)
<u>Expenditures:</u>				
Current:				
Streets and Public Works			140.00	(140.00)
Excess (Deficiency) of Revenue Over Expenditures	33,750.00	33,750.00	16,428.57	(17,321.43)
<u>Other Financing (Uses):</u>				
Transfers Out	(350,000.00)	(350,000.00)	(150,000.00)	200,000.00
Net Change in Fund Balances	(316,250.00)	(316,250.00)	(133,571.43)	182,678.57
Fund Balance - January 1	682,089.40	682,089.40	682,089.40	
Fund Balance - December 31	365,839.40	365,839.40	548,517.97	182,678.57

CITY OF BELFIELD
Belfield, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
Heart River Project Fund
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<u>Revenues:</u>				
Taxes	242,365.00	242,365.00	162,511.19	(79,853.81)
<u>Expenditures:</u>				
Current:				
Streets and Public Works			-0-	
Net Change in Fund Balances	242,365.00	242,365.00	162,511.19	(79,853.81)
Fund Balance - January 1	519,578.21	519,578.21	519,578.21	
Fund Balance - December 31	761,943.21	761,943.21	682,089.40	(79,853.81)

CITY OF BELFIELD
Belfield, North Dakota

Notes to the Budgetary Comparison Schedules
December 31, 2016 and 2015

Note 1 SUMMARY OF SIGNIFICANT BUDGET POLICIES

Based upon available financial information and requests by the governing board, the city auditor prepares the preliminary budget. The city budget is prepared for the general, special revenue and debt service funds by function and activity on the cash basis of accounting. The preliminary budget includes the proposed expenditures and the means of financing them. All annual appropriations lapse at year-end.

The governing board holds a public hearing where any taxpayer may testify in favor of, or against, any proposed expenditures or tax levies requested in the preliminary budget. After the budget hearing and on or before October 7, the board adopts the final budget. The final budget must be filed with the county auditor by October 10. No expenditure shall be made, or liability incurred, in excess of the total appropriation by fund except as authorized by North Dakota Century Code Section 40-40-18. However, the governing board may amend the budget during the year for any revenues and appropriations not anticipated at the time the budget was prepared. The budget amendments must be approved by the board and the approval must be noted in the official proceedings of the board.

Note 2 LEGAL COMPLIANCE

The governing board did not amend the budget during the year ended December 31, 2016.

Budget Amendments

The governing board approved the following amendments to the city's budget for the year ending December 31, 2015:

	<u>Original Budget</u>	<u>Amendment</u>	<u>Amended Budget</u>
<u>Appropriations</u>			
<u>Special Revenue Funds</u>			
Insurance Reserve	10,000	6,910	16,910
Fire Hall	15,000	109,041	124,041
<u>Transfers Out</u>			
<u>Special Revenue Fund</u>			
Community Block Grant		1,482	1,482

Excess of Actual Expenditures Over Budget

Expenditures exceeded budget in the following funds for the year ending December 31, 2016:

General Fund	214,599.23
<u>Special Revenue Funds</u>	
Heart River Project	140.00
Social Security	2,685.41
<u>Debt Service Fund</u>	
Bond Street Project	2,286.97

No remedial action is anticipated or required by the city regarding these excess expenditures.

CITY OF BELFIELD
Belfield, North Dakota

Schedule of Employer's Share of Net Pension Liability
ND Public Employees Retirement System
Last 10 Fiscal Years*

	2015	2016
	-----	-----
City's proportion of the net pension liability	0.049784%	0.041699%
City's proportionate share of the net pension liability	315,990	283,546
City's covered-employee payroll	513,271	493,736
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	61.56%	57.43%
Plan fiduciary net position as a percentage of the total pension liability	77.70%	77.15%

Schedule of Employer Contributions
ND Public Employees Retirement System
Last 10 Fiscal Years*

	2015	2016
	-----	-----
Statutorily required contribution	34,134	35,154
Contributions in relation to the statutorily required contribution	(34,134)	(35,154)
Contribution deficiency (excess)	0	0
City's covered-employee payroll	513,271	493,736
Contributions as a percentage of covered-employee payroll	6.65%	7.12%

* Complete data for this schedule is not available prior to 2015.

- For changes of assumptions, see Note 10 to the financial statements.

CITY OF BELFIELD
Belfield, North Dakota

Schedule of Fund Activity
Arising from Cash Transactions
For the Year Ended December 31, 2016

	Balance 1-1-16	Receipts	Transfers In	Transfers Out	Disbursements	Balance 12-31-16
<u>Major Governmental Funds</u>						
General Fund	127,650.81	1,396,833.22	154,707.00	133,613.68	1,435,399.23	110,178.12
Highway	384,034.46	237,949.25			280,886.57	341,097.14
Heart River Project	682,089.40	16,568.57		150,000.00	140.00	548,517.97
Bond Street Project		503,211.02	15,000.00		90,286.97	427,924.05
Street Project	1,671,368.24				913,286.06	758,082.18
Total Major Governmental Funds	2,865,142.91	2,154,562.06	169,707.00	283,613.68	2,719,998.83	2,185,799.46
<u>Non-Major Governmental Funds</u>						
Social Security	(8,146.27)		10,831.68		2,685.41	
Advertising	4,707.00			4,707.00		
Emergency	14,797.81					14,797.81
City Sales Tax	174,517.25	73,000.36			49,705.65	197,811.96
Memorial Hall	(68,807.70)		68,807.70			
Insurance Reserve	(38,974.30)		38,974.30			0.00
Grants	73,282.14					73,282.14
Bondholders						
Fire Hall	9,278.21	1,592.39				10,870.60
Debt Service Reserve	3,963.31	13.87				3,977.18
Total Non-Major Governmental Funds	164,617.45	74,606.62	118,613.68	4,707.00	52,391.06	300,739.69
Total Governmental Funds	3,029,760.36	2,229,168.68	288,320.68	288,320.68	2,772,389.89	2,486,539.15
<u>Major Enterprise Funds</u>						
Waterworks Operating	73,381.58	1,050,064.90			797,750.96	325,695.52
Sewer Operating	93,382.44	348,606.23			264,325.85	177,662.82
Total Major Enterprise Funds	166,764.02	1,398,671.13			1,062,076.81	503,358.34
<u>Non-Major Enterprise Funds</u>						
Residential Refuse	40,782.92	127,322.14			99,027.04	69,078.02
Public Works Replacement	191,548.54	26,152.28			110,446.01	107,254.81
Total Non-Major Enterprise Funds	232,331.46	153,474.42			209,473.05	176,332.83
Total Enterprise Funds	399,095.48	1,552,145.55			1,271,549.86	679,691.17
Total All Funds	3,428,855.84	3,781,314.23	288,320.68	288,320.68	4,043,939.75	3,166,230.32

CITY OF BELFIELD
Belfield, North Dakota

Schedule of Fund Activity
Arising from Cash Transactions
For the Year Ended December 31, 2015

	Balance 1-1-15	Receipts	Transfers In	Transfers Out	Disbursements	Balance 12-31-15
<u>Major Governmental Funds</u>						
General Fund	578,003.75	909,288.67	1,482.40	12,060.00	1,349,064.01	127,650.81
Highway	570,627.04	415,627.76			602,220.34	384,034.46
Heart River Project	519,578.21	162,511.19				682,089.40
Street Project		6,225,868.94			4,554,500.70	1,671,368.24
Total Major Governmental Funds	1,668,209.00	7,713,296.56	1,482.40	12,060.00	6,505,785.05	2,865,142.91
<u>Non-Major Governmental Funds</u>						
Social Security	(17,566.01)	49,905.64			40,485.90	(8,146.27)
Advertising	4,035.53	746.47			75.00	4,707.00
Emergency	14,660.94	136.87				14,797.81
City Sales Tax	199,848.36	129,448.25			154,779.36	174,517.25
Memorial Hall	(69,415.50)	5,557.82			4,950.02	(68,807.70)
Insurance Reserve	(28,066.51)	6,002.21			16,910.00	(38,974.30)
Grants	73,282.14					73,282.14
Bondholders	1,482.40			1,482.40		
Fire Hall	97,882.12	35,436.63			124,040.54	9,278.21
Community Block Grant	(12,060.00)		12,060.00			
Debt Service Reserve	3,959.32	3.99				3,963.31
Total Non-Major Governmental Funds	268,042.79	227,237.88	12,060.00	1,482.40	341,240.82	164,617.45
Total Governmental Funds	1,936,251.79	7,940,534.44	13,542.40	13,542.40	6,847,025.87	3,029,760.36
<u>Major Enterprise Funds</u>						
Waterworks Operating	750,345.87	1,215,048.32			1,892,012.61	73,381.58
Sewer Operating	(99,553.33)	570,336.64			377,400.87	93,382.44
Total Major Enterprise Funds	650,792.54	1,785,384.96			2,269,413.48	166,764.02
<u>Non-Major Enterprise Funds</u>						
Contract Refuse	1,270.15	300.00		1,570.15		
Residential Refuse	34,981.41	105,018.18	1,570.15		100,786.82	40,782.92
Public Works Replacement	164,671.79	26,876.75				191,548.54
Total Non-Major Enterprise Funds	200,923.35	132,194.93	1,570.15	1,570.15	100,786.82	232,331.46
Total Enterprise Funds	851,715.89	1,917,579.89	1,570.15	1,570.15	2,370,200.30	399,095.48
Total All Funds	2,787,967.68	9,858,114.33	15,112.55	15,112.55	9,217,226.17	3,428,855.84

Rath & Mehrer, P.C.

Certified Public Accountants

Jayson Rath, CPA
Ken Mehrer, CPA
Bryce Fischer, CPA

426 North Fifth Street
Bismarck, ND 58501
Phone 701-258-4560
Fax 701-258-4983

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT

Governing Board
City of Belfield
Belfield, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Belfield, Belfield, North Dakota, as of and for the years ended December 31, 2016 and 2015, and the related notes to the financial statements, which collectively comprise the city's basic financial statements, and have issued our report thereon dated September 22, 2017.

Internal Control Over Financial Reporting

In planning and performing our audits of the financial statements, we considered the city's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control. Accordingly, we do not express an opinion on the effectiveness of the city's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the city's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items II-1 and II-2, that we consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the city's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

The city's response to the findings identified in our audits are described in the accompanying *Schedule of Findings and Responses*. The city's response was not subjected to the auditing procedures applied in the audits of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the city's internal control or on compliance. This is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the city's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rath and Mehrer

Rath and Mehrer, P.C.

Bismarck, North Dakota

September 22, 2017

CITY OF BELFIELD
Belfield, North Dakota

Schedule of Findings and Responses
For the Years Ended December 31, 2016 and 2015

SECTION I - SUMMARY OF AUDIT RESULTS:

Financial Statements

Type of Auditor's Report Issued:

Governmental Activities	Unmodified-Modified Cash Basis
Business-Type Activities	Unmodified-Modified Cash Basis
Major Governmental Funds	Unmodified-Modified Cash Basis
Major Business-Type Funds	Unmodified-Modified Cash Basis
Aggregate Remaining Fund Information	Unmodified-Modified Cash Basis

Internal control over financial reporting:

* Material weakness(es) identified? ☐ Yes ☒ No

* Significant deficiency(ies) identified? ☒ Yes ☐ None Reported

Noncompliance Material to financial
statements noted? ☐ Yes ☒ No

SECTION II - FINANCIAL STATEMENT FINDINGS:

Significant Deficiencies

1. Segregation of Duties

Condition: The city has one person responsible for most accounting functions.

Criteria: There should be sufficient accounting personnel so duties of employees are segregated. The segregation of duties would provide better control over assets of the city.

Effect: There is no segregation of duties as one employee is responsible to collect monies, deposit monies, issue checks, send checks to vendors, record receipts and disbursements in journals, maintain the general ledger and prepare financial statements. This increases the risk of misstatement of the city's financial condition.

Recommendation: Due to the size of the city, it is not feasible to obtain proper separation of duties and no recommendation will be made.

Client Response: No response is considered necessary.

2. Financial Statement Preparation

Condition: The city's financial statements as of December 31, 2016 and 2015 are prepared by the city's external auditors.

Criteria: A good system of internal controls requires the city to determine that the financial statements are prepared based on the modified cash basis of accounting. This means that the city must maintain knowledge of current accounting principles and required financial statement disclosures.

Effect: A control system is not in place to determine that the financial statements are properly stated and in compliance with the modified cash basis of accounting.

Recommendation: We recommend the city obtain the necessary knowledge of current accounting principles to prepare financial statements or outsource the preparation of its financial statements.

Client Response: It is not cost effective for the city to prepare its own financial statements.