



Financial Statements  
June 30, 2020 and 2019

# North Dakota Development Fund, Inc.

Independent Auditor’s Report .....	1
Management’s Discussion and Analysis .....	4
Financial Statements	
Statements of Net Position .....	8
Statements of Revenues, Expenses and Changes in Net Position .....	9
Statements of Cash Flows .....	10
Notes to Financial Statements .....	11
Supplementary Information	
Combining Statements of Net Position .....	21
Combining Statements of Revenue, Expenses and Changes in Net Position .....	22
Combining Statements of Cash Flows .....	23
Independent Auditor’s Specific Comments Requested by the North Dakota Legislative Audit and Fiscal Review Committee .....	25
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	28
Schedule of Findings and Responses .....	30



## Independent Auditor's Report

Governor of North Dakota  
The Legislative Assembly

Board of Directors  
North Dakota Development Fund, Inc.  
Bismarck, North Dakota

### Report on the Financial Statements

We have audited the accompanying financial statements of North Dakota Development Fund, Inc., a component unit of the state of North Dakota, as of June 30, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the Development Fund's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of North Dakota Development Fund, Inc. as of June 30, 2020 and 2019, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matter**

As discussed in Note 1, the financial statements of the North Dakota Development Fund, Inc. are intended to present the financial position and the change in financial position of only that portion that is attributable to the transactions of the North Dakota Development Fund, Inc. They do not purport to, and do not, present fairly the financial position of the State of North Dakota as of June 30, 2020 and 2019, and the changes in its financial position and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### **Other Matters**

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Other Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The combining financial statements shown on pages 21 through 24 are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated December 4, 2020, on our consideration of North Dakota Development Fund, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering North Dakota Development Fund, Inc.'s internal control over financial reporting and compliance.

The image shows a handwritten signature in cursive script that reads "Eide Sully LLP". The signature is written in black ink and is positioned to the left of the typed text below.

Bismarck, North Dakota  
December 4, 2020

The discussion and analysis of the financial performance of the North Dakota Development Fund, Inc. that follows is meant to provide additional insight into the Development Fund's activities for the year ended June 30, 2020. Please read it in conjunction with the Development Fund's financial statements and footnotes, which are presented within this report.

### Financial Highlights

Total revenue increased by \$102,479 (11.49%) to \$994,243. Operating revenues increased by \$66,121 (7.87%) to \$906,066. Cash flow increased by \$7,168,685 (57.48%) to \$19,640,826. The Fund collected \$2,816,729 in principal payments in 2020, which was a decrease of \$471,188 (14.33%) from 2019. The increase in total and in operating revenue is attributable to an increase in dividend/interest income received from investments/loans and an increase in other income. The increase in loan interest income is due to loan growth in the portfolio in 2020. The increase in dividend income is due to the purchase of the New Venture Capital Program equities in the amount of \$6,564,111 from the Bank of North Dakota as part of the \$15 million transfer provided for in HB 1014 of the 2019 legislative session. The decrease in total principal funds collected was attributable to the Fund receiving lower payout of loans on the books of the North Dakota Development Fund as compared to 2019 partly due to suspended loan payments for COVID relief as well as receiving lower payout of loans on the books of the North Dakota Development Fund in 2019.

The Fund received \$105,544 in dividend payments in 2020 from equity investments made, compared to \$1,746 in dividend payments received in 2019. This increase is due to purchase of the New Venture Capital Program equities from the Bank of North Dakota as part of the \$15 million transfer provided for in HB 1014 of the 2019 legislative session.

General and Administrative expense decreased by \$11,187 (2.77%) from \$402,885 in 2019 to \$391,698 in 2020. The decrease was attributable to overall general decreased costs of operations compared to 2019.

Operating Income (loss) before non-operating revenues and expenses decreased by \$5,713,915 from (\$938,058) in 2019 to (\$6,651,973) in 2020. The decrease in the operating income (loss) in 2020 was attributable to an increase in provision for losses (change in allowance). This increase in provision for losses is a result from the purchase of the New Venture Capital Program equities from the Bank of North Dakota as part of the \$15 million transfer provided for in HB 1014 of the 2019 legislative session that created the NDDF Venture Capital Program.

Interest income on deposits increased by \$36,358 (70.16%) from \$51,819 received in 2019 to \$88,177 received in 2020. The increase was the result of larger balances carried at the Bank of North Dakota along with creation of a new account at the Bank of North Dakota for the NDDF Venture Capital program.

The change in net position increased by \$9,322,443 from (\$886,239) in 2019 to \$8,436,204 in 2020. The increase was attributable to the \$15 million transfer provided for by HB 1014. The impact of this increase on the net position was offset by a corresponding increase in reserves for bad debt expense for the equities purchased from the Bank of North Dakota.

Net position increased by \$8,436,204 from \$22,640,814 at the end of year 2019 to \$31,077,018 at the end of year 2020. The increase was attributable to the \$15 million transfer provided for by HB 1014. The impact of this increase on the net position was offset by a corresponding increase in reserves for bad debt expense for the equities purchased from the Bank of North Dakota.

Noncurrent net assets (excluding equipment) increased by \$3,617,596 from \$3,259,629 in 2019 to \$6,877,225 in 2020. The noncurrent assets consist of the Fund's loan and equity investments. The equity investments decreased by \$2,013,629 from \$3,221,812 in 2019 to \$1,208,183 in 2020. There were no equity investments that were charged off during 2020 and 2019.

The loan investments made increased by \$10,063,260 from \$19,083,675 in 2019 to \$29,146,935 in 2020. There were no loan investments that were charged off during 2020 and 2019.

Interest receivable on loans increased by \$59,861 to \$140,860. The increase in the receivable in 2020 is due to the increase in loans booked during 2020.

Current portion of loans receivable decreased from \$6,838,143 in 2019 to \$4,422,932 in 2019. The decrease is attributable to loans maturing in fiscal year 2020.

Cash and cash equivalents increased by \$7,168,685 (57.48%) to \$19,640,826 (cash balance is before loan and investment commitments). The increase in Cash and Cash Equivalents was attributable to available funds in the NDDF Venture Capital fund resulting from the \$15 million transfer provided for in HB 1014 of the 2019 legislative session.

The Fund does invest their excess funds into longer term deposits for a higher rate of return to coincide with the funding commitments made by the Fund to companies for loans and equity investments, which are not required to be funded in the short-term. The Fund has invested more funds in longer term certificates of deposit, which are at a higher rate of return earning more deposit interest and putting the funds to work in loan and equity investments to "Primary Sector" businesses in the State of North Dakota.

39 projects were funded totaling \$5,674,246.

### **Required Financial Statements**

The discussion and analysis are intended to serve as an introduction to the Development Fund's financial statements. The financial statements of the Development Fund provide accounting information similar to that of many other business entities. The Balance Sheet summarizes the assets and liabilities, with the difference between the two reported as net position. It also serves as a basis for analysis of the soundness and liquidity of the Development Fund. The statement of Revenues, Expenses and Changes in Net position summarize the Development Fund's operating performance for the year. The statements of Cash Flows summarize the flow of cash through the Development Fund as it conducts its business.

**Condensed Balance Sheet**  
**June 30, 2020 and 2019, and 2018**

Assets	<u>2020</u>	<u>2019</u>	<u>2018</u>
Current assets	\$ 24,204,618	\$ 19,391,283	\$ 20,052,994
Capital assets, net	1,360	3,738	6,116
Noncurrent assets	<u>6,877,225</u>	<u>3,259,629</u>	<u>3,883,465</u>
Total noncurrent assets	<u>6,878,585</u>	<u>3,263,367</u>	<u>3,889,581</u>
Total assets	<u>\$ 31,083,203</u>	<u>\$ 22,654,650</u>	<u>\$ 23,942,575</u>
<b>Liabilities and Net Position</b>			
Current liabilities	<u>\$ 6,185</u>	<u>\$ 13,836</u>	<u>\$ 30,522</u>
Noncurrent liabilities	<u>-</u>	<u>-</u>	<u>385,000</u>
Investment in capital assets	1,360	3,738	6,116
Unrestricted	<u>31,075,658</u>	<u>22,637,076</u>	<u>23,520,937</u>
Total net position	<u>31,077,018</u>	<u>22,640,814</u>	<u>23,527,053</u>
Total liabilities and net position	<u>\$ 31,083,203</u>	<u>\$ 22,654,650</u>	<u>\$ 23,942,575</u>

**Cash and Cash Equivalents**

Cash and cash equivalents consist of cash deposits with the Bank of North Dakota and are included in the current assets section of the balance sheet. Additional discussion of cash and cash equivalents can be found in Note 2 to the financial statements.

**Equity Investments**

Equity investments consist of capital investments in new or expanding primary sector businesses in or relocating to North Dakota and are included in noncurrent assets. Additional discussion of equity investments can be found in Note 3 to the financial statements.

**Loans Receivable**

Loans receivable consist of loans to new or expanding primary sector businesses in or relocating to North Dakota and are included in current and noncurrent assets in the balance sheet. Additional analysis of loans receivable can be found in Note 4.



**Condensed Statement of Revenues, Expenses and Changes in Net Position  
For the Year Ended June 30, 2020 and 2019, and 2018**

	2020	2019	2018
Operating Revenues			
Interest income on loans	\$ 754,077	\$ 745,580	\$ 649,646
Dividend income	105,544	1,746	-
Other	46,445	92,619	77,472
	906,066	839,945	727,118
Nonoperating Revenue			
Interest income on deposits and investments	88,177	51,819	36,451
	994,243	891,764	763,569
Operating Expenses			
General and administrative	391,698	402,885	528,609
Depreciation expense	2,378	2,378	2,378
Bad debt expense	7,163,963	1,372,740	1,473,326
	7,558,039	1,778,003	2,004,313
Transfers			
Bank of North Dakota	15,000,000	-	-
Change in Net Position	8,436,204	(886,239)	(1,240,744)
Net Position, Beginning of Year	22,640,814	23,527,053	24,767,797
Net Position, End of Year	\$ 31,077,018	\$ 22,640,814	\$ 23,527,053

**Economic Factors and Future Outlook**

As a result of the spread of the COVID-19 coronavirus, economic uncertainties have arisen which are likely to negatively impact net interest income and dividend income. Other financial impact could occur though such potential impact is unknown at this time.

On March 19, 2020 the Board of Directors voted to suspend loan payments and interest accrual on all NDDF loans where NDDF was not in a participant decision. On April 9, 2020, the Board of Directors voted to extend the COVID relief for an additional two months.

**Contacting the North Dakota Development Fund's Financial Management**

The information in this report is intended to provide the reader with an overview of the Development Fund's accountability for those operations. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the North Dakota Development Fund, PO Box 2057, Bismarck, ND 58502-2057.

North Dakota Development Fund, Inc.

Statements of Net Position

June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
Assets		
Current Assets		
Cash and cash equivalents	\$ 19,640,826	\$ 12,472,141
Interest receivable on loans	140,860	80,999
Current portion of loans receivable	<u>4,422,932</u>	<u>6,838,143</u>
Total current assets	<u>24,204,618</u>	<u>19,391,283</u>
Noncurrent Assets		
Loans receivable, net of current portion and allowance	6,877,225	2,909,629
Equity Investments, net	-	350,000
Equipment, net	<u>1,360</u>	<u>3,738</u>
Total noncurrent assets	<u>6,878,585</u>	<u>3,263,367</u>
Total assets	<u>\$ 31,083,203</u>	<u>\$ 22,654,650</u>
Liabilities and Net Position		
Current Liabilities		
Accrued expenses	<u>\$ 6,185</u>	<u>\$ 13,836</u>
Net Position		
Investment in capital assets	1,360	3,738
Unrestricted	<u>31,075,658</u>	<u>22,637,076</u>
Total net position	<u>31,077,018</u>	<u>22,640,814</u>
Total liabilities and net position	<u>\$ 31,083,203</u>	<u>\$ 22,654,650</u>

North Dakota Development Fund, Inc.  
 Statements of Revenues, Expenses and Changes in Net Position  
 Years Ended June 30, 2020 and 2019

	2020	2019
Operating Revenues		
Interest income on loans	\$ 754,077	\$ 745,580
Dividend income	105,544	1,746
Other	46,445	92,619
	906,066	839,945
Operating Expenses		
General and administrative	391,698	402,885
Depreciation expense	2,378	2,378
Provision for losses (change in allowance)	7,163,963	1,372,740
	7,558,039	1,778,003
Operating Income (Loss)	(6,651,973)	(938,058)
Nonoperating Revenue		
Interest income on deposits and investments	88,177	51,819
Transfers		
Bank of North Dakota	15,000,000	-
Change in Net Position	8,436,204	(886,239)
Net Position, Beginning of Year	22,640,814	23,527,053
Net Position, End of Year	\$ 31,077,018	\$ 22,640,814

North Dakota Development Fund, Inc.

Statements of Cash Flows  
Years Ended June 30, 2020 and 2019

	2020	2019
Operating Activities		
Other receipts	\$ 46,445	\$ 94,998
Payments to suppliers	(399,349)	(419,571)
Net Cash (used for) Operating Activities	<u>(352,904)</u>	<u>(324,573)</u>
Investing Activities		
Interest received on cash and cash equivalents and loans	887,937	776,450
Purchase of equity investments	(8,368,206)	(1,091,700)
Proceeds from the sale of equity investments	386,792	324,870
Disbursements of business loans	(3,201,663)	(5,259,419)
Principal payments received on business loans	2,816,729	3,287,917
Net Cash (used for) Investing Activities	<u>(7,478,411)</u>	<u>(1,961,882)</u>
Non-Cash Financing Activity		
Transfer	15,000,000	-
Net Change in Cash and Cash Equivalents	7,168,685	(2,286,455)
Cash and Cash Equivalents at Beginning of Year	<u>12,472,141</u>	<u>14,758,596</u>
Cash and Cash Equivalents at End of Year	<u>\$ 19,640,826</u>	<u>\$ 12,472,141</u>
Reconciliation of Operating Loss to Net Cash		
Provided by Operating Activities		
Operating income (loss)	\$ (6,651,973)	\$ (938,058)
Adjustments to reconcile operating		
income (loss) to net cash used for operating activities		
Depreciation	2,378	2,378
Provision for loan losses	473,415	806,543
Provision for equity investment losses	6,690,548	566,830
Reclassification of interest and dividend income	(859,621)	(745,579)
Changes in assets and liabilities		
Accrued expenses	(7,651)	(16,687)
Net Cash (used for) Operating Activities	<u>\$ (352,904)</u>	<u>\$ (324,573)</u>

## **Note 1 - Summary of Significant Accounting Policies**

### **Organization and Nature of Activities**

The North Dakota Development Fund, Inc. (the Corporation) was established pursuant to Chapter 10-30.3 of the North Dakota Century Code as amended by the passage of Senate Bill 2058 during the 1991 legislative session. The Corporation is a statewide nonprofit development corporation with the authority to take equity positions in; to provide loans to; or to use other innovative financing mechanisms to provide capital for new or expanding primary sector businesses in North Dakota or relocating to North Dakota.

The Corporation uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain corporate functions or activities.

The following activities are used by the Corporation:

#### Development Fund

The Development Fund is used to account for fund investments, including equity positions, loans, loan guarantees, and other innovative financing mechanisms for new or expanding primary sector businesses in North Dakota or relocating to North Dakota.

#### Regional Rural Development Revolving Loan Fund

The Regional Rural Development Revolving Loan Fund is used to account for fund investments including equity positions, loans, loan guarantees, or debt financing on a matching basis to new or expanding primary sector businesses in rural areas.

#### Small Business Technology Investment Fund

The Small Business Technology Fund is used to provide matching investments to startup technology-based businesses.

#### Child Care Fund

The Child Care Fund is used to account for fund investments including loans and loan guarantees for new or expanding child-care facilities in North Dakota.

#### Venture Capital Loan Program

The Venture Capital Loan Program is used to provide flexible financing through debt and equity investments for new or expanding businesses in the state of North Dakota.

The Corporation may form additional corporations, partnerships or other forms of business associations in order to further its mission.

The Director of the Department of Commerce Division of the Economic Development and Finance shall appoint the Chief Executive Officer of the Corporation. All investments, contracts, partnerships, limited liability companies, and business transactions of the Corporation are the responsibility of the Chief Executive Officer and the eight-member Board of Directors, who are appointed by the Governor.

### **Reporting Entity**

In accordance with Governmental Accounting Standards Board (GASB) Statements, the Corporation should include all component units over which the Corporation exercises such aspects as (1) appointing a voting majority of an organization's governing body and (2) has the ability to impose its will on that organization or (3) the potential for the organization to provide specific financial benefits to, or impose specific burdens on the Corporation. GASB further defined reporting units as a legally separate, tax exempt affiliated organization that meet all of the following criteria:

- The economic resources of the organization entirely or almost entirely directly benefit the Corporation or its constituents, and
- The Corporation or its component units are entitled to or can otherwise access, a majority of the economic resources of the organization, and
- The economic resources that the Corporation is entitled to, or can otherwise access, are significant to the Corporation.

Based upon criteria set forth in GASB, no organizations were determined to be part of the reporting entity. The Corporation is included as part of the primary government of the State of North Dakota's reporting entity.

### **Basis of Accounting**

The Corporation is presented in the accompanying financial statements as a proprietary fund type – an enterprise fund.

An enterprise fund is used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that costs of providing goods or services to the general public or other funds on a continuing basis be financed or recovered primarily through user charges. The Corporation operates primarily with appropriations from the general fund.

As a proprietary fund type, the Corporation accounts for its transactions using the accrual basis of accounting. Revenues are recognized for its transactions when they are earned, and expenses are recognized when they are incurred.

**Revenue and Expense Recognition**

The Corporation presents its revenues and expenses as operating or non-operating based on recognition definitions from GASB. Operating activities are those activities that are necessary and essential to the mission of the Corporation. Operating revenues include all charges to customers, research contracts and grants, dividends earned on equity investments and interest earned on loans. Revenues from non-exchange transactions and state appropriations that represent subsidies or gifts to the Corporation, as well as investment income, are considered non-operating since these are either investing, capital or noncapital financing activities. Operating expenses are all expense transactions incurred other than those related to investing, capital or noncapital financing activities. Revenues received for capital financing activities, as well as related expenses, are considered neither operating nor non-operating activities and are presented after non-operating activities on the accompanying Statement of Revenues, Expenses, and Changes in Net Position.

**Concentration of Credit Risk**

Loans receivable consist primarily of loans to new or expanding businesses in North Dakota or relocating businesses to North Dakota. The Corporation performs credit evaluations and maintains a security interest until related loans are collected.

**Cash Equivalents**

The Corporation considers all highly liquid investments purchased with maturity of three months or less to be cash equivalents.

**Equity Investments**

The Corporation records its equity investments at cost adjusted for other than temporary impairment as determined by the Board of Directors. The other than temporary impairment of equity investments is included in fund equity. Realization of the carrying value of these investments is subject to future developments inherent in such investments (see Note 3).

Among the factors considered in determining whether an other than temporary impairment of an investment has occurred are the cost of the investment, development since the acquisition of the investment, the financial condition and operating results of the issuer, the long-term potential of the business of the issuer, and other factors generally pertinent to the valuation of investments. The Development Fund has relied on financial data of investees and, in many instances, on estimates by the management company and of the investee company as to the potential effect of future developments.

**Expense Allocation**

The Development Fund pays all expenses of the Corporation.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Material estimates that are particularly susceptible to significant change in the near-term relate to the determination of the allowance for loan losses and valuation of equity investments.

**Capital Assets and Depreciation**

All capital assets are recorded in the accompanying financial statements at cost. Donated capital assets are stated at fair market value at the time of donation. Equipment with a cost greater than \$5,000 is capitalized and reported in the accompanying financial statements. The Corporation's capital assets are being depreciated on a straight-line basis over estimated useful life of 8 years.

**Loans**

Loans are reported at their outstanding unpaid principal adjusted for charge-offs and the allowance for loan losses.

Interest income is accrued on the unpaid principal balance. The accrual of interest on loans is discontinued at the time the loan is 90 to 120 days delinquent unless the credit is well secured and in process of collection. Loans are placed on non-accrual or charged-off at an earlier date if collection of principal or interest is doubtful. All current year interest accrued but not collected for loans that are placed on non-accrual or charged off is reversed against interest income. All prior year interest accrued but not collected is charged-off against the allowance for loan losses. The interest on these loans is accounted for on the cash-basis or cost-recovery method, until qualifying for return to accrual. Loans are returned to accrual status when all principal and interest amounts contractually due are brought current and future payments are reasonably assured.

The Corporation has determined that the accounting for nonrefundable fees and costs associated with originating or acquiring loans does not have a material effect on their financial statements. As such, these fees and costs have been recognized during the period they are collected and incurred, respectively.

**Allowance for Loan Losses**

The allowance for loan losses is established as losses are estimated to have occurred through a provision for loan losses charged to earnings. Loan losses are charged against the allowance when management believes the uncollectibility of a loan balance is confirmed. Subsequent recoveries, if any, are credited to a recovery account.

The allowance for loan losses is evaluated on a regular basis by management and is based upon management's periodic review of the collectability of the loans in light of historical experience, the nature and volume of the loan portfolio, adverse situations that may affect the borrower's ability to repay, estimated value of any underlying collateral and prevailing economic conditions. This evaluation is inherently subjective as it requires estimates that are susceptible to significant revision as more information becomes available.



A loan is considered impaired when, based on current information and events, it is probable that the Corporation will be unable to collect the scheduled payments of principal or interest when due according to the contractual terms of the loan agreement. Factors considered by management in determining impairment include payment status, collateral value, and the probability of collecting scheduled principal and interest payments when due. Loans that experience insignificant payment delays and payment shortfalls generally are not classified as impaired. Management determines the significance of payment delays and payment shortfalls on a case-by-case basis, taking into consideration all of the circumstances surrounding the loan and the borrower's prior payment record, and the amount of the shortfall in relation to the principal and interest owed. Impairment is measured on a loan-by-loan basis by either the present value of expected future cash flows discounted at the loan's effective interest rate, the loan's obtainable market price, or the fair value of the collateral if the loan is collateral dependent. The Corporation separately identifies individual loans for impairment disclosures by rating them on a scale of 1 to 6.

### Restricted Resources

It is the North Dakota Development Fund, Inc.'s policy to first apply restricted resources when an expense is incurred for which both restricted and unrestricted resources are available.

### Note 2 - Deposits

The Corporation is required to maintain its deposits at the Bank of North Dakota (a related party). As of June 30, 2020, the Corporation had the following:

	Fair Value	Less Than One Year
Cash		
Bank of North Dakota	<u>\$ 19,640,826</u>	<u>\$ 19,640,826</u>

As of June 30, 2019, the Corporation had the following:

	Fair Value	Less Than One Year
Cash		
Bank of North Dakota	<u>\$ 12,472,141</u>	<u>\$ 12,472,141</u>

### Interest Rate Risk

Interest rate risk is the risk that changes in interest rates of investments will adversely affect the fair value of the investments.

**Custodial and Concentration of Credit Risk**

For deposits and investments, the custodial credit risk that, in the event of the failure of a depository financial institution, the Corporation will not be able to recover collateral securities that are in possession of an outside party. The Corporation's deposits are uncollateralized. All of the Corporation's deposits are with the Bank of North Dakota.

**Note 3 - Equity Investments**

Equity investments in business concerns as of June 30, 2020 and 2019 are as follows:

	<u>2020</u>	<u>2019</u>
Development Fund	\$ 1,033,183	\$ 2,343,962
Regional Rural Development Revolving Loan Fund	-	877,850
Development Fund Venture Capital	175,000	-
	<u>1,208,183</u>	<u>3,221,812</u>
Valuation allowance - Other than temporary impairment	<u>(1,208,183)</u>	<u>(2,871,812)</u>
	<u>\$ -</u>	<u>\$ 350,000</u>

Among the factors considered in determining whether an other than temporary impairment of an investment has occurred are the cost of the investment, development since the acquisition of the investment, the financial condition and operating results of the issuer, the long-term potential of the business of the issuer, and other factors generally pertinent to the valuation of investments. The Development Fund has relied on financial data of investees and, in many instances, on estimates by the management company and of the investee company as to the potential effect of future developments.

The Corporation acquired its investment by direct purchase from the issuer under investment representations, and the Board of Directors valued the securities on the premise that they may not be sold without registration under the Securities Act of 1933. The price of securities purchased was determined by direct negotiation between the Corporation and the seller.

North Dakota Development Fund, Inc.

Notes to Financial Statements

June 30, 2020 and 2019

Changes in the valuation allowance for equity investments as of June 30, 2020 and 2019 are as follows:

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 2,871,812	\$ 2,664,004
Provision for equity investment losses	6,532,233	566,830
Transfers	<u>(8,195,862)</u>	<u>(359,022)</u>
Balance, end of year	<u>\$ 1,208,183</u>	<u>\$ 2,871,812</u>

**Note 4 - Loans Receivable**

Loans receivable at June 30, 2020 and 2019 are as follows:

	<u>2020</u>	<u>2019</u>
Development fund	\$ 13,550,308	\$ 10,722,905
Regional rural development revolving loan fund	6,142,975	6,317,584
Small business technology fund	50,000	50,000
Child care program	2,009,573	1,993,186
Development fund venture capital	<u>7,394,079</u>	<u>-</u>
	29,146,935	19,083,675
Allowance for loan losses	<u>(17,846,778)</u>	<u>(9,335,903)</u>
Loans receivable, net of allowance for loan losses	11,300,157	9,747,772
Less: current portion of loans receivable	<u>4,422,932</u>	<u>6,838,143</u>
Loans receivable, net of current portion	<u>\$ 6,877,225</u>	<u>\$ 2,909,629</u>

North Dakota Development Fund, Inc.

Notes to Financial Statements

June 30, 2020 and 2019

Changes in the allowance for loan losses as of June 30, 2020 and 2019 are as follows:

	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 9,335,903	\$ 8,166,749
Provision for loan losses (reserve decrease)	315,013	810,132
Transfers	8,195,862	359,022
Balance, end of year	<u>\$ 17,846,778</u>	<u>\$ 9,335,903</u>

**Note 5 - Equipment**

A statement of changes in fixed assets for the years ended June 30, 2020 and 2019 is as follows:

	<u>Balance 06/30/19</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 06/30/20</u>
Furniture and equipment	\$ 37,539	\$ -	\$ -	\$ 37,539
Computer software	48,345	-	-	48,345
Accumulated depreciation	(82,146)	(2,378)	-	(84,524)
	<u>\$ 3,738</u>	<u>\$ (2,378)</u>	<u>\$ -</u>	<u>\$ 1,360</u>
	<u>Balance 06/30/18</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 06/30/19</u>
Furniture and equipment	\$ 37,539	\$ -	\$ -	\$ 37,539
Computer software	48,345	-	-	48,345
Accumulated depreciation	(79,768)	(2,378)	-	(82,146)
	<u>\$ 6,116</u>	<u>\$ (2,378)</u>	<u>\$ -</u>	<u>\$ 3,738</u>

## **Note 6 - Commitments and Contingencies**

### **Development Fund**

The Board of Directors has approved equity investments, loans, grants and guaranty of collections at June 30, 2020 for which funds have not been disbursed or written agreements entered into in the approximate amount of \$1,333,650.

### **Regional Rural Development Revolving Loan Fund**

The Board of Directors has approved equity investments, loans, and guaranty of collections at June 30, 2020 for which funds have not been disbursed or written agreements entered into in the approximate amount of \$998,082.

### **Child Care Loan Fund**

The Board of Directors has approved equity investments, loans, and guaranty of collections at June 30, 2020 for which funds have not been disbursed or written agreements entered into in the approximate amount of \$107,312.

### **Development Fund Venture Capital Fund**

The Board of Directors has approved equity investments, loans, and guaranty of collections at June 30, 2020 for which funds have not been disbursed or written agreements entered into in the approximate amount of \$546,142.

## **Note 7 - Related Party Transactions**

The financial statements of the North Dakota Development Fund, Inc. include equity investments in entities partially owned by members of the Board of Directors. The related party investment balance was \$1,301,918 and \$1,317,149 as of June 30, 2020 and 2019, respectively. Additionally, the North Dakota Development Fund, Inc. has loans receivables from the same entities with a balance of \$814,906 and \$1,159,101 as of June 30, 2020 and 2019.

**Note 8 - Risk Management**

North Dakota Development Fund, Inc. is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The following are funds/pools established by the State for risk management issues:

The 1995 Legislative Session established the Risk Management Fund (RMF), an internal service fund, to provide a self-insurance vehicle for funding the liability exposures of state agencies resulting from the elimination of the state's sovereign immunity. The RMF manages the tort liability of the state, its agencies' employees, and the University System. All state agencies participate in the RMF and their fund contribution was determined using a projected cost allocation approach. The statutory liability of the State is limited to a total of \$250,000 per person and \$1,000,000 per occurrence.

The Corporation participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund through the policies of the North Dakota Commerce Department. North Dakota Commerce Department pays an annual premium to the Fire and Tornado Fund to cover property damage to personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third-party insurance carrier for losses in excess of one million dollars per occurrence during a twelve-month period. The State Bonding Fund currently provides the Agency with blanket fidelity bond coverage in the amount of \$100,000 per employee. The State Bonding Fund does not currently charge any premium for this coverage.

The Corporation participates in the North Dakota Workforce Safety and Insurance, (WSI) an Enterprise Fund of the State of North Dakota. WSI is a state insurance fund and a "no fault" insurance system covering the State's employers and employees financed by premiums assessed to employers. The premiums are available for the payment of claims to employees injured during employment.

There have been no significant reductions in insurance coverage from the prior year and settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

**Note 9 - Transfers**

During the year ended June 30, 2020, the North Dakota Development Fund received a transfer of \$15,000,000 from the Bank of North Dakota. Per House Bill 1014, the North Dakota Development Fund used a portion of these proceeds to purchase venture capital assets from the Bank of North Dakota.



Supplementary Information  
June 30, 2020 and 2019

**North Dakota Development Fund, Inc.**

North Dakota Development Fund, Inc.  
Combining Statements of Net Position  
June 30, 2020

	Development Fund	Regional Rural Development Revolving Loan Fund	Child Care Fund	Small Business Technology	Development Fund Venture Capital	2020	2019 (Memorandum only)
<b>Assets</b>							
<b>Current Assets</b>							
Cash and cash equivalents	\$ 7,248,785	\$ 6,851,123	\$ 175,217	\$ 969,475	\$ 4,396,226	\$ 19,640,826	\$ 12,472,141
Interest receivable on loans	101,929	36,446	2,485	-	-	140,860	80,999
Current portion of loans receivable	1,173,316	3,059,845	189,771	-	-	4,422,932	6,838,143
Total current assets	<u>8,524,030</u>	<u>9,947,414</u>	<u>367,473</u>	<u>969,475</u>	<u>4,396,226</u>	<u>24,204,618</u>	<u>19,391,283</u>
<b>Noncurrent Assets</b>							
Loans receivable, net of current portion and allowance	4,533,500	235,503	831,367	-	1,276,855	6,877,225	2,909,629
Advance to Child Care Fund	873,750	-	-	-	-	873,750	873,750
Equity investments, net	-	-	-	-	-	-	350,000
Equipment, net	1,360	-	-	-	-	1,360	3,738
Total noncurrent assets	<u>5,408,610</u>	<u>235,503</u>	<u>831,367</u>	<u>-</u>	<u>1,276,855</u>	<u>7,752,335</u>	<u>4,137,117</u>
Total assets	<u>\$ 13,932,640</u>	<u>\$ 10,182,917</u>	<u>\$ 1,198,840</u>	<u>\$ 969,475</u>	<u>\$ 5,673,081</u>	<u>\$ 31,956,953</u>	<u>\$ 23,528,400</u>
<b>Liabilities and Net Position</b>							
<b>Current Liabilities</b>							
Accrued expenses	\$ 6,185	\$ -	\$ -	\$ -	\$ -	\$ 6,185	\$ 13,836
<b>Noncurrent Liabilities</b>							
Advance from Development Fund	-	-	873,750	-	-	873,750	873,750
Total liabilities	<u>6,185</u>	<u>-</u>	<u>873,750</u>	<u>-</u>	<u>-</u>	<u>879,935</u>	<u>887,586</u>
<b>Net Position</b>							
Investment in capital assets	1,360	-	-	-	-	1,360	3,738
Unrestricted	13,925,095	10,182,917	325,090	969,475	5,673,081	31,075,658	22,637,076
Total net position	<u>13,926,455</u>	<u>10,182,917</u>	<u>325,090</u>	<u>969,475</u>	<u>5,673,081</u>	<u>31,077,018</u>	<u>22,640,814</u>
Total liabilities and net position	<u>\$ 13,932,640</u>	<u>\$ 10,182,917</u>	<u>\$ 1,198,840</u>	<u>\$ 969,475</u>	<u>\$ 5,673,081</u>	<u>\$ 31,956,953</u>	<u>\$ 23,528,400</u>



North Dakota Development Fund, Inc.  
Combining Statements of Revenue, Expenses and Changes in Net Position  
Years Ended June 30, 2020

	Development Fund	Regional Rural Development Revolving Loan Fund	Child Care Fund	Small Business Technology	Development Fund Venture Capital	2020	2019 (Memorandum only)
Operating Revenues							
Interest income on loans	\$ 486,412	\$ 225,333	\$ 40,212	\$ -	\$ 2,120	\$ 754,077	\$ 745,580
Dividend income	-	-	-	-	105,544	105,544	1,746
Other	42,331	570	1,770	-	1,774	46,445	92,619
	<u>528,743</u>	<u>225,903</u>	<u>41,982</u>	<u>-</u>	<u>109,438</u>	<u>906,066</u>	<u>839,945</u>
Operating Expenses							
General and administrative	391,698	-	-	-	-	391,698	402,885
Depreciation expense	2,378	-	-	-	-	2,378	2,378
Provision for losses (reserve decrease)	852,128	(161,694)	22,903	-	6,450,626	7,163,963	1,372,740
	<u>1,246,204</u>	<u>(161,694)</u>	<u>22,903</u>	<u>-</u>	<u>6,450,626</u>	<u>7,558,039</u>	<u>1,778,003</u>
Operating Income (Loss)	<u>(717,461)</u>	<u>387,597</u>	<u>19,079</u>	<u>-</u>	<u>(6,341,188)</u>	<u>(6,651,973)</u>	<u>(938,058)</u>
Nonoperating Revenue (Expense)							
Interest income on deposits and investments	31,783	35,771	368	5,986	14,269	88,177	51,819
Transfers	3,000,000	-	-	-	12,000,000	15,000,000	-
Change in Net Position	2,314,322	423,368	19,447	5,986	5,673,081	8,436,204	(886,239)
Net Position, Beginning of Year	<u>11,612,133</u>	<u>9,759,549</u>	<u>305,643</u>	<u>963,489</u>	<u>-</u>	<u>22,640,814</u>	<u>23,527,053</u>
Net Position, End of Year	<u>\$ 13,926,455</u>	<u>\$ 10,182,917</u>	<u>\$ 325,090</u>	<u>\$ 969,475</u>	<u>\$ 5,673,081</u>	<u>\$ 31,077,018</u>	<u>\$ 22,640,814</u>

North Dakota Development Fund, Inc.  
Combining Statements of Cash Flows  
Years Ended June 30, 2020

	Development Fund	Regional Rural Development Revolving Loan Fund	Child Care Fund	Small Business Technology	Development Fund Venture Capital	2020	2019 (Memorandum only)
<b>Operating Activities</b>							
Other receipts	\$ 42,331	\$ 570	\$ 1,770	\$ -	\$ 1,774	\$ 46,445	\$ 94,998
Payments to suppliers	(399,349)	-	-	-	-	(399,349)	(419,571)
<b>Net Cash (Used For) Provided by Operating Activities</b>	<b>(357,018)</b>	<b>570</b>	<b>1,770</b>	<b>-</b>	<b>1,774</b>	<b>(352,904)</b>	<b>(324,573)</b>
<b>Non-Capital Financing Activities</b>							
Transfer	3,000,000	-	-	-	12,000,000	15,000,000	-
<b>Investing Activities</b>							
Interest received on cash and cash equivalents and loans	468,880	250,497	40,641	5,986	121,933	887,937	776,450
Purchase of equity investments	(818,000)	(9,100)	-	-	(7,541,106)	(8,368,206)	(1,091,700)
Proceeds from the sale of equity investments	386,792	-	-	-	-	386,792	324,870
Disbursements of business loans	(2,604,178)	-	(411,110)	-	(186,375)	(3,201,663)	(5,259,419)
Principal received on business loans	1,360,448	1,061,559	394,722	-	-	2,816,729	3,287,917
<b>Net Cash (Used For) Provided by Investing Activities</b>	<b>(1,206,058)</b>	<b>1,302,956</b>	<b>24,253</b>	<b>5,986</b>	<b>(7,605,548)</b>	<b>(7,478,411)</b>	<b>(1,961,882)</b>
<b>Net Change in Cash and Cash Equivalents</b>	<b>1,436,924</b>	<b>1,303,526</b>	<b>26,023</b>	<b>5,986</b>	<b>4,396,226</b>	<b>7,168,685</b>	<b>(2,286,455)</b>
<b>Cash and Cash Equivalents at Beginning of Year</b>	<b>5,811,861</b>	<b>5,547,597</b>	<b>149,194</b>	<b>963,489</b>	<b>-</b>	<b>12,472,141</b>	<b>14,758,596</b>
<b>Cash and Cash Equivalents at End of Year</b>	<b>\$ 7,248,785</b>	<b>\$ 6,851,123</b>	<b>\$ 175,217</b>	<b>\$ 969,475</b>	<b>\$ 4,396,226</b>	<b>\$ 19,640,826</b>	<b>\$ 12,472,141</b>

North Dakota Development Fund, Inc.  
Combining Statements of Cash Flows  
Years Ended June 30, 2020

	Development Fund	Regional Rural Development Revolving Loan Fund	Child Care Fund	Small Business Technology	Development Fund Venture Capital	2020	2019 (Memorandum only)
<b>Reconciliation of Operating</b>							
Income (Loss) to Net Cash (Used In)							
Provided by Operating Activities							
Operating income (loss)	\$ (717,461)	\$ 387,597	\$ 19,079	\$ -	\$ (6,341,188)	\$ (6,651,973)	\$ (938,058)
Adjustments to reconcile operating (loss) income to net cash from (used for) provided by operating activities							
Depreciation	2,378	-	-	-	-	2,378	2,378
Provision for loan losses	369,716	(170,794)	22,903	-	251,590	473,415	806,543
Provision for equity investment losses	482,412	9,100	-	-	6,199,036	6,690,548	566,830
Reclassification of interest and dividend income	(486,412)	(225,333)	(40,212)	-	(107,664)	(859,621)	(745,579)
<b>Changes in Assets and Liabilities</b>							
Accrued expenses	(7,651)	-	-	-	-	(7,651)	(16,687)
<b>Net Cash (used in) Provided by Operating Activities</b>	<u>\$ (357,018)</u>	<u>\$ 570</u>	<u>\$ 1,770</u>	<u>\$ -</u>	<u>\$ 1,774</u>	<u>\$ (352,904)</u>	<u>\$ (324,573)</u>



**Independent Auditor's Specific Comments Requested by the North Dakota Legislative Audit and Fiscal Review Committee**

Governor of North Dakota  
The Legislative Assembly

Board of Directors  
North Dakota Development Fund, Inc.  
Bismarck, North Dakota

The Legislative Audit and Fiscal Review Committee requires that certain items be addressed by independent certified public accountants performing audits of state agencies. The items and our responses regarding the June 30, 2020 audit of the North Dakota Development Fund, Inc. (the Corporation) are as follows:

**Audit Report Communications:**

1. What type of opinion was issued on the financial statements?

Unmodified.

2. Was there compliance with statutes, laws, rules, and regulations under which the agency was created and functioning?

Yes.

3. Was internal control adequate and functioning effectively?

Yes, except for the findings noted on the Schedule of Findings and Responses beginning on page 30.

4. Were there indications of lack of efficiency in financial operations and management of the agency?

No.

5. Has action been taken on findings and recommendations included in prior audit reports?

No, please see the finding 2020-001 noted on the Schedule of Findings and Responses on page 30.

6. Was a management letter issued? If so, provide a summary below, including any recommendations and the management responses.

No.

**Audit Committee Communication:**

1. Identify any significant changes in accounting policies, any management conflicts of interest, and contingent liabilities, or any significant unusual transactions?

None.

2. Identify any significant accounting estimates, the process used by management to formulate the accounting estimates, and the basis for the auditor's conclusions regarding the reasonableness of those estimates?

The most sensitive estimates affecting the financial statements include the allowance for uncollectible loans receivable and valuation allowance for equity investments.

The allowance for loan losses is evaluated on a regular basis by management and is based upon management's periodic review of the collectability of the loans in light of historical experience, the nature and volume of the loan portfolio, adverse situations that may affect the borrower's ability to repay, estimated value of any underlying collateral and prevailing economic conditions. This evaluation is inherently subjective as it requires estimates that are susceptible to significant revision as more information becomes available.

Among the factors considered in determining whether an other than temporary impairment of an investment has occurred are the cost of the investment, development since the acquisition of the investment, the financial condition and operating results of the issuer, the long-term potential of the business of the issuer, and other factors generally pertinent to the valuation of investments. The Development Fund has relied on financial data of investees and, in many instances, on estimates by the management company and of the investee company as to the potential effect of future developments.

Our opinion on the reasonableness of these estimates is based on the testing performed during our audit procedures. Our procedures included assessing the risk assigned by the Development Fund to the loans and equity investments, evaluation of the past history of these amounts, discussion with management, and review of recent information regarding the loans and investments.

3. Identify any significant audit adjustments.

The following material audit adjustment was identified as a result of the audit procedures performed which was brought to the attention of, and corrected by, management:

Due from Bank of North Dakota	\$15,000,000	
Transfer In		\$15,000,000

4. Identify any disagreements with management, whether or not resolved to the auditor's satisfaction, relating to a financial accounting, reporting, or auditing matter that could be significant to the financial statements.

None.

5. Identify any serious difficulties encountered in performing the audit.

The North Dakota Development Fund experienced significant turnover in the current year. This turnover did impact our ability to receive timely information on House Bill #1014.

6. Identify any major issues discussed with management prior to retention.

None.

7. Identify any management consultations with other accountants about auditing and accounting matters.

None.

8. Identify any high-risk information technology systems critical to operations based on the auditor's overall assessment of the importance of the system to the agency and its mission or whether any exceptions identified in the six audit report questions to be addressed by auditors are directly related to the operations of an information technology system.

The Corporation uses SPARAK for its accounting and operations. We noted no internal control issues or exceptions related to the information system used by the Corporation.

This report is intended solely for the information and use of the Legislative Audit and Fiscal Review Committee, North Dakota Development Fund, Inc. Board of Directors and other state officials and legislative committees and is not intended to be and should not be used by anyone other than these specified parties.



Bismarck, North Dakota  
December 4, 2020



**Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance  
and Other Matters Based on an Audit of Financial Statements Performed in Accordance with  
*Government Auditing Standards***

Governor of North Dakota  
The Legislative Assembly

Board of Directors  
North Dakota Development Fund, Inc.  
Bismarck, North Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of North Dakota Development Fund, Inc., a component unit of the State of North Dakota, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise North Dakota Development Fund, Inc.'s basic financial statements, and have issued our report thereon dated December 4, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered North Dakota Development Fund, Inc.'s internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of North Dakota Development Fund, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of North Dakota Development Fund, Inc.'s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and responses as items 2020-001 and 2020-002 that we consider to be material weaknesses.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether North Dakota Development Fund, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **North Dakota Development Fund, Inc.'s Response to the Findings**

North Dakota Development Fund, Inc.'s response to the findings identified in our audit is described in the accompanying schedule of findings and responses. North Dakota Development Fund, Inc.'s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

The image shows a handwritten signature in cursive script that reads "Eide Bailly LLP". The signature is written in black ink and is positioned above the typed name of the firm.

Bismarck, North Dakota  
December 4, 2020



**2020-001 - Preparation of Financial Statements**

Criteria: Proper controls over financial reporting include the ability to prepare financial statements and accompanying notes to the financial statements that are materially correct.

Condition: The North Dakota Development Fund, Inc. does not have an internal control system designed to provide for the preparation of the financial statements being audited. As auditors, we were requested to draft the financial statements and accompanying notes to the financial statements. This circumstance is not unusual in an organization of your size. It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

Cause: The control deficiency could result in a misstatement to the presentation of the financial statements.

Effect: Inadequate controls over financial reporting of the North Dakota Development Fund, Inc. result in the more than remote likelihood that the North Dakota Development Fund, Inc. would not be able to draft the financial statements and accompanying notes to the financial statements that are materially correct without the assistance of the auditors.

Recommendations: While we recognize that this condition is not unusual for an organization your size, it is important that you be aware of this condition for financial reporting purposes. Management and the Board should continually be aware of the financial reporting of the North Dakota Development Fund, Inc. and changes in reporting requirements.

Views of responsible officials: Since it is not cost-effective for an organization our size to have staff to prepare audit-ready financial statements, we have chosen to hire Eide Bailly, a public accounting firm, to prepare the audit financial statements as part of their annual audit of North Dakota Development Fund, Inc.

**2020-002 – Material Proposed Audit Adjustments**

Criteria: A good system of internal accounting control should provide for the proper reconcilements of all general ledger accounts and adjustments of those accounts to the reconciled balances. This also includes accounting for transactions in accordance with generally accepted accounting principles.

Condition: We identified misstatements in North Dakota Development Fund, Inc.'s financial statements causing us to propose material audit adjustments.

Cause: North Dakota Development Fund, Inc. had an entirely new staff in the current year. The organization does not have a document that details transactions outside of the typical day to day activities.

Effect: Misstatements in the financial statements could result from inadequate controls over recording of transactions and it affects the North Dakota Development Fund, Inc.'s ability to detect misstatements to the financial statements.

Recommendations: The organization should develop a document that details various transactions made by the organization and includes supporting documentation to enable new staff the ability to easily understand what has occurred in the past and how to properly account for those transactions.

Views of responsible officials:

The organization accepts the recommendation of proposed audit adjustment and will prepare more thorough documentation of the North Dakota Development Fund's staff process to provide for a smoother transition of employees.