



# Burleigh County Water Resource District

Bismarck, North Dakota

(A Component Unit of Burleigh County)

## **Audit Report**

For the Year Ended December 31, 2016

**JOSHUA C. GALLION**  
STATE AUDITOR

Office of the State Auditor  
Division of Local Government

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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

TABLE OF CONTENTS  
For the Year Ended December 31, 2016

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	<u>Page(s)</u>
District Officials	1
Independent Auditor's Report	2 - 3
<b>BASIC FINANCIAL STATEMENTS</b>	
Statement of Net Position	4
Statement of Activities	5
Balance Sheet - Governmental Funds	6
Reconciliation of Governmental Funds Balance Sheet to the Statement of Net Position	7
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	8
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances to the Statement of Activities	9
Notes to the Financial Statements	10 - 17
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
Budgetary Comparison Schedule - General Fund	18
Notes to the Required Supplementary Information	19
<b>SUPPLEMENTARY INFORMATION</b>	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	20 - 21
Schedule of Findings and Questioned Costs	22
Management's Letter	23 - 24

BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

**DISTRICT OFFICIALS**

December 31, 2016

Dennis Reep  
Greg Larson  
Gordon Weixel  
Rodney Beck  
Rick Detwiller

David R. Bliss  
Michael Gunsch  
Nancy Buechler  
Mona Livdahl

Chairman  
Vice Chairman  
Secretary/Treasurer  
Manager  
Manager

Attorney  
Engineer  
Secretary/Treasurer  
Secretary

**STATE AUDITOR**

JOSHUA C. GALLION  
Phone (701) 328-2241  
Fax (701) 328-1406



Local Government Division:  
FARGO OFFICE  
MANAGER – DAVID MIX  
Phone: (701) 239-7252 Fax: (701) 239-7251

STATE OF NORTH DAKOTA  
**OFFICE OF THE STATE AUDITOR**  
STATE CAPITOL  
600 E. BOULEVARD AVENUE - DEPT. 117  
BISMARCK, NORTH DAKOTA 58505

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**INDEPENDENT AUDITOR'S REPORT**

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Governing Board  
Burleigh County Water Resource District  
Bismarck, North Dakota

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and the major fund of the Burleigh County Water Resource District, Bismarck, North Dakota, a component unit of Burleigh County, Bismarck, North Dakota, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Water Resource District's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and the major fund of the Burleigh County Water Resource District, Bismarck, North Dakota, a component unit of Burleigh County, Bismarck, North Dakota, as of December 31, 2016, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

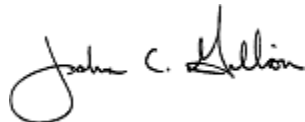
***Required Supplementary Information***

Management has omitted the *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the *budgetary comparison information* on page 18 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Report on Other Legal and Regulatory Requirements***

In accordance with *Government Auditing Standards*, we have also issued our report dated April 3, 2017 on our consideration of Burleigh County Water Resource District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Burleigh County Water Resource District's internal control over financial reporting and compliance.



Joshua C. Gallion  
State Auditor

Fargo, North Dakota  
April 3, 2017

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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

STATEMENT OF NET POSITION  
December 31, 2016

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	<u>Governmental Activities</u>
<u>ASSETS:</u>	
Cash and Cash Equivalents	\$ 4,666,670
Intergovernmental Receivable	12,816
Due From County	1,206
Taxes Receivable	4,810
Special Assessments Receivable	644
Capital Assets (not being depreciated):	
Land	112,482
Construction in Progress	649,593
Capital Assets (net of depreciation):	
Infrastructure	4,836
Land Improvements	1,003,242
Building	43,871
Office Furniture & Equipment	16,453
Total Capital Assets	<u>\$ 1,830,477</u>
Total Assets	<u>\$ 6,516,623</u>
<u>LIABILITIES:</u>	
Accounts Payable	\$ 81,415
Salaries Payable	5,207
Retainages Payable	10,460
Interest Payable	2,460
Long-Term Liabilities:	
Due Within One Year:	
Loans Payable	11,000
Bonds Payable	15,000
Due After One Year:	
Loans Payable	192,000
Bonds Payable	<u>340,000</u>
Total Liabilities	<u>\$ 657,542</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Grants Received in Advance	<u>\$ 3,398,903</u>
<u>NET POSITION:</u>	
Net Investment in Capital Assets	\$ 1,830,477
Restricted for:	
Conservation of Natural Resources	<u>629,701</u>
Total Net Position	<u>\$ 2,460,178</u>

The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2016

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
<u>Governmental Activities:</u>				
Conservation of Natural Resources	\$ 703,770	\$ 551,509	\$ 176,774	\$ 24,513
Interest on Long-Term Debt	19,316	-	-	(19,316)
Total Governmental Activities	<u>\$ 723,086</u>	<u>\$ 551,509</u>	<u>\$ 176,774</u>	<u>\$ 5,197</u>
<u>General Revenues:</u>				
Taxes				\$ 646,050
Non-restricted Grants and Contributions				59,439
Interest Earnings				1,691
Loss on Sale of Capital Assets				(1,134,878)
Miscellaneous Revenues				18,237
Total General Revenues				<u>\$ (409,461)</u>
Change in Net Position				<u>\$ (404,264)</u>
Net Position - January 1				<u>\$ 2,864,442</u>
Net Position - December 31				<u>\$ 2,460,178</u>

The notes to the financial statements are an integral part of this statement.

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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

BALANCE SHEET - GOVERNMENTAL FUNDS  
December 31, 2016

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	<u>General</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 4,666,670
Intergovernmental Receivable	12,816
Due From County	1,206
Taxes Receivable	4,810
Special Assessments Receivable	<u>644</u>
Total Assets	<u>\$ 4,686,146</u>
<u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</u>	
<u>Liabilities:</u>	
Accounts Payable	\$ 81,415
Salaries Payable	<u>5,207</u>
Total Liabilities	<u>\$ 86,622</u>
<u>Deferred Inflows of Resources:</u>	
Taxes Receivable	\$ 4,810
Special Assessments Receivable	644
Grants Received in Advance	<u>3,398,903</u>
Total Deferred Inflows of Resources	<u>\$ 3,404,357</u>
Total Liabilities and Deferred Inflows of Resources	<u>\$ 3,490,979</u>
<u>Fund Balances:</u>	
<u>Restricted:</u>	
Conservation of Natural Resources	<u>\$ 1,195,167</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 4,686,146</u>

The notes to the financial statements are an integral part of this statement.



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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
December 31, 2016

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Total *Fund Balances* for Governmental Funds \$ 1,195,167

Total *net position* reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.

Cost of Capital Assets	\$ 2,909,615	
Less Accumulated Depreciation	<u>(1,079,138)</u>	1,830,477

Property taxes & special assmts. receivable will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and therefore are reported as deferred inflows in the funds.

Property Taxes Receivable	\$ 4,810	
Special Assessments Receivable	<u>644</u>	5,454

Long-term liabilities applicable to the Water District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities--both current and long-term--are reported in the statement of net position. Balances at December 31, 2016 are:

Accrued Interest on Long-Term Debt	\$ (2,460)	
Retainage Payable	(10,460)	
Bonds Payable	(355,000)	
Loans Payable	<u>(203,000)</u>	<u>(570,920)</u>

Total Net Position - Governmental Activities \$ 2,460,178

The notes to the financial statements are an integral part of this statement.

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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE - GOVERNMENTAL FUNDS  
For the Year Ended December 31, 2016

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	<u>General</u>
<u>Revenues:</u>	
Taxes	\$ 645,348
Intergovernmental	787,472
Interest Income	1,691
Miscellaneous	18,237
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Total Revenues	\$ 1,452,748
	<hr/>
<u>Expenditures:</u>	
Current:	
Payroll	\$ 21,343
Management Services	15,573
McDowell Dam	295,031
McDowell Dam - Capital Improvements	26,669
Projects	697,102
Drainage Complaints	39,684
Miscellaneous	50,215
Capital Outlay	48,496
Debt Service:	
Principal	16,000
Interest	11,572
Service Fees	1,670
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Total Expenditures	\$ 1,223,355
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Excess (Deficiency) of Revenues Over Expenditures	\$ 229,393
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<u>Other Financing Sources (Uses):</u>	
Sale of Capital Asset	\$ 120,166
Bond Proceeds	360,000
Less: Discounts	(5,400)
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Total Other Financing Sources and Uses	\$ 474,766
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Net Change in Fund Balances	\$ 704,159
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Fund Balance - January 1	\$ 491,008
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Fund Balance - December 31	\$ 1,195,167
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The notes to the financial statements are an integral part of this statement.

BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
For the Year Ended December 31, 2016

Net Change in *Fund Balances* - Total Governmental Funds \$ 704,159

The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation, losses, and deletions of capital assets exceeded capital outlay the current year.

Capital Asset Additions	\$ 555,060	
Current Year Depreciation Expense	<u>(54,257)</u>	500,803

In the statement of activities, only the gain on the sale of the capital assets is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net position differs from the change in fund balance by the loss on the capital assets sold.

Proceeds From Sale of Capital Assets	\$ (120,166)	
Loss on Capital Assets	<u>(1,134,878)</u>	(1,255,044)

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which debt issuance exceeded debt repayment:

Repayment of Debt	\$ 16,000	
Issuance of Debt	<u>(360,000)</u>	(344,000)

Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.

Net Increase in Retainage Payable	\$ (10,460)	
Net Increase in Interest Payable	<u>(674)</u>	(11,134)

Some revenues reported on the statement of activities are not reported as revenues in the governmental funds since they do not represent available resources to pay current expenditures. This consists of the change in taxes receivable and special assessments receivable.

Net Increase in Taxes Receivable	\$ 702	
Net Increase in Special Assessments Receivable	<u>250</u>	<u>952</u>

Change in Net Position of Governmental Activities		<u><u>\$ (404,264)</u></u>
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The notes to the financial statements are an integral part of this statement.

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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

NOTES TO THE FINANCIAL STATEMENTS  
December 31, 2016

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**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Burleigh County Water Resource District, Bismarck, North Dakota, a component unit of Burleigh County, have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Reporting Entity

The accompanying financial statements present the activities of the Burleigh County Water Resource District, a component unit of Burleigh County. Using GASB Statement No. 61 criteria, the water resource district has considered all potential component units for which the water resource district is financially accountable and other organizations for which the nature and significance of their relationships with the water resource district such that exclusion would cause the water resource district's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the Burleigh County Water Resource District to impose its will on that organization, or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the Burleigh County Water Resource District.

Based on these criteria, there are no component units to be included within the Burleigh County Water Resource District as a reporting entity, and the district is reported as a component unit of Burleigh County.

B. Basis of Presentation

*Government-wide statements:* The statement of net position and the statement of activities display information about the primary government, Burleigh County Water Resource District. These statements include the financial activities of the overall government. Eliminations have been made to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes and intergovernmental revenues.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Revenues not classified as program revenues, including general taxes and interest, are presented as general revenues.

*Fund Financial Statements:* The fund financial statements provide information about the District's major fund. Separate statements for the major fund category-governmental—is presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. Typically, aggregated information for the remaining non-major governmental funds is reported in a single column in the fund financial statements; currently, however, the Water District maintains a single fund, the general fund, which is always considered a major fund.

The Water Resource District reports the following major governmental fund:

*General Fund* - this is the Water District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The obligated funds are used to account for the accumulation of resources to help finance a portion of costs of various projects within each member Water Resource District.

#### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

*Government-wide Financial Statements.* The government-wide fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flows. Non-exchange transactions, in which the Water District gives (or receives) value without directly receiving (or giving) equal value in exchange, include taxes, grants, entitlements, and donations. On an accrual basis, revenue from taxes is recognized in the fiscal year in which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year when all eligibility requirements have been satisfied.

*Governmental Fund Financial Statements.* Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Water District considers all revenues reported in the governmental funds to be available if the revenues are collected sixty days after year-end. All revenues are susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for claims and judgments, which are reported as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the Water District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the Water District's policy to first apply cost-reimbursement grant resources to such programs, and then by general revenues.

When both restricted and unrestricted resources are available for use, it is the Water District's policy to use restricted resources first, then unrestricted resources as they are needed.

#### D. Cash, Cash Equivalents and Investments

Cash includes amounts in demand deposits. Deposits must either be deposited with the Bank of North Dakota or in other financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the uninsured balance.

E. Capital Assets

Capital assets which include property, plant and equipment are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Water Resource District as assets with an initial, individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight-line method and the following estimated useful lives:

<b>Assets</b>	<b>Years</b>
Land Improvements	15 – 40 years
Buildings	40 years
Building Improvements	15 - 40 years
Machinery & Equipment	3 - 15 years
Infrastructure	40 - 50 years
Vehicles	3 – 10 years
Office Equipment	3 – 10 years

F. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums, discounts and issuance costs are deferred and amortized over the life of the bonds using the straight-line method. If amounts are not material, they are recognized in the current period.

In the fund financial statements, when applicable governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

G. Fund Balances / Net Position

GASB Statement No. 54 established fund balance classifications that comprise a hierarchy based on the extent to which the government is bound to honor constraints (restrictions or limitations) imposed upon the use of the resources reported in governmental funds.

***Fund Balance Spending Policy:***

It is the policy of Burleigh County Water Resource District to spend unrestricted resources of funds in the following order: committed, assigned and then unassigned.

**BURLEIGH COUNTY WATER RESOURCE DISTRICT**  
Notes to the Financial Statements – Continued

**GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions**

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories listed below.

<b>CLASSIFICATION</b>	<b>DEFINITION</b>	<b>EXAMPLES</b>
Non-spendable	Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.	Inventories, prepaid amounts (expenses), long-term receivables, endowment funds.
Restricted	Fund balance is reported as restricted when constraints are placed on the use of resources that are either (a) Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments. (b) Imposed by law through constitutional provisions or enabling legislation.	Funds restricted by State Statute, unspent bond proceeds, grants earned but not spent, debt covenants, taxes raised for a specific purpose.
Committed	A committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the governing board. Formal action is required to be taken to establish, modify or rescind a fund balance commitment.	By board action, construction, claims and judgments, retirements of loans and notes payable, capital expenditures and self-insurance.
Assigned	Assigned fund balances are amounts that are constrained by the government's intent to be used for specific purposes, but are under the direction of the board and the business manager.	By board action, construction, claims and judgments, retirements of loans and notes payable, capital expenditures and self-insurance.
Unassigned	Unassigned fund balance is the lowest classification for the General Fund. This is fund balance that has not been reported in any other classification. (a) The General Fund is the only fund that can report a positive unassigned fund balance	Available for any remaining general fund expenditure.

Burleigh County Water Resource District reports restricted fund balance at December 31, 2016 in the general fund.

Restricted Fund Balances – consist of the following items at December 31, 2016:

General Fund (major) – available for all expenditures related to the operation of the Water Resource District. The major primary sources of revenues are a restricted tax levy and State/Federal grants/reimbursements.

**Net Position:**

The Burleigh County Water Resource District implemented the provisions of GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position during the year ended December 31, 2016.

When both restricted and unrestricted resources are available for use, it is the Water District's policy to use restricted resources first, then unrestricted resources as they are needed.

Net investment in capital assets is reported for capital assets less accumulated depreciation and any related debt used to construct them. The resources needed to repay this related debt must be provided from other sources, since capital assets are not used to liquidate these liabilities. These assets are not available for future spending.

## BURLEIGH COUNTY WATER RESOURCE DISTRICT

### Notes to the Financial Statements – Continued

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Restrictions of net position shown in the net position statement are due to a restricted tax levy and restricted Federal & State grants/reimbursements. Net position in the statement of net position is also shown by primary function for conservation of natural resources.

#### NOTE 2: DEPOSITS

In accordance with North Dakota Statutes, the Burleigh County Water Resource District maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes, or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal land bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district, or other political subdivision of the state of North Dakota. Whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by any other state of the United States or such other securities approved by the banking board.

At year ended December 31, 2016, the water resource district's carrying amount of deposits was \$4,666,670 and the bank balance was \$4,828,699. Of the bank balance, \$500,000 was covered by Federal Depository Insurance. The remaining bank balance was collateralized with securities held by the pledging financial institution's agent in the government's name.

#### Credit Risk:

The Water Resource District may invest idle funds as authorized in North Dakota Statutes, as follows:

- (a) Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of congress.
- (b) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are the type listed above.
- (c) Certificates of Deposit fully insured by the federal deposit insurance corporation.
- (d) Obligations of the state.

#### Concentration of Credit Risk:

The water resource district does not have a limit on the amount it may invest in any one issuer.

#### NOTE 3: TAXES AND SPECIAL ASSESSMENTS RECEIVABLE

Taxes and special assessments receivable represent the past three years of delinquent uncollected taxes and special assessments levies/billings. No allowance has been established for uncollectible taxes and special assessments receivable since any losses would be covered by the sale of the property.

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Any material tax collections are distributed after the end of each month.

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**BURLEIGH COUNTY WATER RESOURCE DISTRICT**  
Notes to the Financial Statements – Continued

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1. The tax levy may be paid in two installments: the first installment includes one-half of the real estate taxes; the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes and special assessments in a single payment on or before February 15 and receive the 5% discount on the property taxes.

**NOTE 4: INTERGOVERNMENTAL RECEIVABLE**

Intergovernmental receivables consist of amounts due from the state for state revenue sharing.

**NOTE 5: DUE FROM COUNTY**

Due from county represents the amount of taxes collected prior to year-end by Burleigh County that remain on hand at the county that are distributed to the water district shortly after December 31, 2016.

**NOTE 6: CAPITAL ASSETS**

The following is a summary of changes in capital assets for the year ended December 31, 2016:

<b>Governmental Activities:</b>	<b>Balance January 1</b>	<b>Increases</b>	<b>Decreases</b>	<b>Transfers</b>	<b>Balance December 31</b>
<i>Capital assets not being depreciated:</i>					
Land	\$ 1,367,526	\$ -	\$ 1,255,044	\$ -	\$ 112,482
Construction in Progress	619,112	555,060	-	(524,579)	649,593
<b>Total Capital Assets, Not Being Depreciated</b>	<b>\$ 1,986,638</b>	<b>\$ 555,060</b>	<b>\$ 1,255,044</b>	<b>\$ (524,579)</b>	<b>\$ 762,075</b>
<i>Capital assets, being depreciated:</i>					
Infrastructure	\$ 92,848	\$ -	\$ -	\$ -	\$ 92,848
Land Improvements	1,236,959	-	-	524,579	1,761,538
Building	187,660	-	-	-	187,660
Office Furniture & Equip.	105,495	-	-	-	105,495
<b>Total Capital Assets, Being Depreciated</b>	<b>\$ 1,622,962</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 524,579</b>	<b>\$ 2,147,541</b>
<i>Less accumulated depreciation for:</i>					
Infrastructure	\$ 85,691	\$ 2,321	\$ -	\$ -	\$ 88,012
Land Improvements	712,863	45,433	-	-	758,296
Building	140,633	3,156	-	-	143,789
Office Furniture & Equip.	85,695	3,347	-	-	89,042
<b>Total Accumulated Depreciation</b>	<b>\$ 1,024,882</b>	<b>\$ 54,257</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,079,139</b>
<b>Total Capital Assets Being Depreciated, Net</b>	<b>\$ 598,080</b>	<b>\$ (54,257)</b>	<b>\$ -</b>	<b>\$ 524,579</b>	<b>\$ 1,068,402</b>
<b>Governmental Activities-Capital Assets, Net</b>	<b>\$ 2,584,718</b>	<b>\$ 500,803</b>	<b>\$ 1,255,044</b>	<b>\$ -</b>	<b>\$ 1,830,477</b>

Depreciation was charged to the Conservation of Natural Resources function in 2016.

**NOTE 7: ACCOUNTS PAYABLE**

Accounts payable consists of amounts owed for goods or services received prior to year-end and chargeable to the appropriations for the year then ended but paid after that date.

**BURLEIGH COUNTY WATER RESOURCE DISTRICT**  
Notes to the Financial Statements – Continued

**NOTE 8: SALARIES PAYABLE**

Salaries payable consists of salaries and benefits owed to federal, state, and private agencies for amounts withheld from employee's salaries as of December 31, 2016.

**NOTE 9: GRANTS RECEIVED IN ADVANCE**

Grants received in advance consist of funds received related to construction projects where the eligibility requirements have not been met at December 31, 2016.

**NOTE 10: INTEREST PAYABLE**

Interest payable consists of the portion of interest accrued on long-term debt outstanding at December 31, 2016.

**NOTE 11: LONG-TERM LIABILITIES**

**Changes in Long-Term Liabilities** - During the year ended December 31, 2016, the following changes occurred in liabilities reported in long-term liabilities:

<b>Governmental Activities:</b>	<b>Balance January 1</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance December 31</b>	<b>Due Within One Year</b>
Loans Payable	\$ 214,000	\$ -	\$ 11,000	\$ 203,000	\$ 11,000
Bonds Payable	-	360,000	5,000	355,000	15,000
<b>Total Governmental Activities</b>	<b>\$ 214,000</b>	<b>\$ 360,000</b>	<b>\$ 16,000</b>	<b>\$ 558,000</b>	<b>\$ 26,000</b>

Outstanding debt at December 31, 2016 consists of the following individual loan and bond issues:

**Loans Payable:**

\$5,627 State Revolving Fund Loan with annual installments of \$627 to \$1,000, through September 1, 2019; interest of 2%. \$ 3,000

\$239,026 State Revolving Fund Loan with annual installments of \$10,000 to \$15,000, through September 1, 2032; interest of 2.5%. 200,000

Total Loans Payable \$ 203,000

**Bonds Payable:**

\$360,000 Refunding Improvement Bonds, 2016 with annual installments of \$23,850 to \$26,700, through November 1, 2026; interest of 2%. Then interest changes to 3% through November 1, 2035. \$ 355,000

Total Bonds Payable \$ 355,000

Total Long Term Debt \$ 558,000

**BURLEIGH COUNTY WATER RESOURCE DISTRICT**  
Notes to the Financial Statements – Continued

Debt service requirements on long-term debt at December 31, 2016 are as follows:

<b>GOVERNMENTAL ACTIVITIES</b>				
<b>Year Ending December 31</b>	<b>Loans Payable</b>		<b>Bonds Payable</b>	
	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>
2017	\$ 11,000	\$ 5,060	\$ 15,000	\$ 8,850
2018	11,000	4,790	15,000	8,550
2019	11,000	4,520	15,000	8,250
2020	10,000	4,250	15,000	7,950
2021	10,000	4,000	15,000	7,650
2022 - 2026	60,000	16,125	90,000	33,300
2027 - 2031	75,000	7,500	100,000	21,000
2032 - 2036	15,000	375	90,000	5,700
<b>Total</b>	<b>\$ 203,000</b>	<b>\$ 46,620</b>	<b>\$ 355,000</b>	<b>\$ 101,250</b>

**NOTE 12: RETAINAGES PAYABLE**

Retainages payable consists of 10% of work completed owed to a contractor for the Missouri River Center Flood Control Project not yet completed at year end.

**NOTE 13: DEFERRED INFLOWS OF RESOURCES**

Deferred inflows of resources in the fund financial statements reported on the balance sheet consist of amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met related to uncollected taxes receivable, uncollected special assessments receivable, and grants received in advance from the state water commission for the MRCC project and the Fox Island Project. \$4,000,000 in grants were received in advance, and as of December 31, 2016, only \$601,097 had been expended leaving an unexpended balance of \$3,398,903. Under the modified accrual basis of accounting, such amounts are measurable but not available and include the taxes receivable and the special assessments receivable. On the government-wide statement of net position, the deferred inflows of resources consist solely of the grants received in advance.

BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND

For the Year Ended December 31, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>				
Taxes	\$ 662,500	\$ 662,500	\$ 645,348	\$ (17,152)
Intergovernmental	1,147,890	1,147,890	787,472	(360,418)
Interest Income	100	100	1,691	1,591
Miscellaneous	15,400	15,400	18,237	2,837
<b>Total Revenues</b>	<b>\$ 1,825,890</b>	<b>\$ 1,825,890</b>	<b>\$ 1,452,748</b>	<b>\$ (373,142)</b>
<u>Expenditures:</u>				
Current:				
Payroll	\$ 38,000	\$ 38,000	\$ 21,343	\$ 16,657
Management Services	21,000	21,000	15,573	5,427
McDowell Dam	271,000	271,000	295,031	(24,031)
McDowell Dam - Capital Improvements	36,650	36,650	26,669	9,981
Projects	2,206,670	2,206,670	697,102	1,509,568
Drainage Complaints	70,000	70,000	39,684	30,316
Miscellaneous	152,910	152,910	50,215	102,695
Capital Outlay	35,000	35,000	48,496	(13,496)
Debt Service:				
Principal	-	-	16,000	(16,000)
Interest	5,330	5,330	11,572	(6,242)
Service Fees	-	-	1,670	(1,670)
<b>Total Expenditures</b>	<b>\$ 2,836,560</b>	<b>\$ 2,836,560</b>	<b>\$ 1,223,355</b>	<b>\$ 1,613,205</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ (1,010,670)</b>	<b>\$ (1,010,670)</b>	<b>\$ 229,393</b>	<b>\$ 1,240,063</b>
<u>Other Financing Sources (Uses):</u>				
Sale of Capital Assets	\$ 120,000	\$ 120,000	\$ 120,166	\$ 166
Bond Proceeds	-	-	360,000	360,000
Less: Bond Discount	-	-	(5,400)	(5,400)
<b>Total Other Financing Sources and Uses</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 474,766</b>	<b>\$ 354,766</b>
<b>Net Changes in Fund Balances</b>	<b>\$ (890,670)</b>	<b>\$ (890,670)</b>	<b>\$ 704,159</b>	<b>\$ 1,594,829</b>
<b>Fund Balance - January 1</b>	<b>\$ 491,008</b>	<b>\$ 491,008</b>	<b>\$ 491,008</b>	<b>\$ -</b>
<b>Fund Balance - December 31</b>	<b>\$ (399,662)</b>	<b>\$ (399,662)</b>	<b>\$ 1,195,167</b>	<b>\$ 1,594,829</b>

The accompanying required supplementary information notes are an integral part of this schedule.

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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
December 31, 2016

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NOTE 1: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information:

- The water resource board adopts an “appropriated budget” on a basis consistent with accounting principles generally accepted in the United States (GAAP) for the general fund.
- The budget includes proposed expenditures and means of financing them.
- The water resource board, on or before the October meeting shall determine the amount of taxes that shall be levied for member county purposes and shall levy all such taxes in specific amounts. NDCC 11-23-05
- Each budget is controlled by the water resource district secretary/treasurer at the revenue and expenditure function/object level.
- The current budget, except for property taxes, may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared. NDCC 57-15-31.1
- All appropriations lapse at year-end.

STATE AUDITOR

JOSHUA C. GALLION  
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MANAGER – DAVID MIX  
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STATE OF NORTH DAKOTA  
**OFFICE OF THE STATE AUDITOR**  
STATE CAPITOL  
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BISMARCK, NORTH DAKOTA 58505

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

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Independent Auditor's Report

Governing Board  
Burleigh County Water Resource District  
Bismarck, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, and the major fund of the Burleigh County Water Resource District, Bismarck, North Dakota, a component unit of Burleigh County, Bismarck, North Dakota, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Burleigh County Water Resource District's basic financial statements, and have issued our report thereon dated April 3, 2017.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered Burleigh County Water Resource District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Burleigh County Water Resource District's internal control. Accordingly, we do not express an opinion on the effectiveness of Burleigh County Water Resource District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **BURLEIGH COUNTY WATER RESOURCE DISTRICT**

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* - Continued

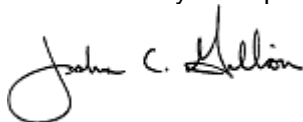
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### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Burleigh County Water Resource District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Joshua C. Gallion  
State Auditor

Fargo, North Dakota  
April 3, 2017

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BURLEIGH COUNTY WATER RESOURCE DISTRICT  
Bismarck, North Dakota

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For the Year Ended December 31, 2016

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**Section I - Summary of Auditor's Results**

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**Financial Statements**

Type of Auditor's Report Issued?	
Governmental Activities	Unmodified
Major Governmental Fund	Unmodified

**Internal Control Over Financial Reporting**

Material weaknesses identified?	<u>    </u> Yes	<u>  X  </u> None noted
Significant deficiencies identified?	<u>    </u> Yes	<u>  X  </u> None noted
Noncompliance material to financial statements noted?	<u>    </u> Yes	<u>  X  </u> None noted

**Section II - Financial Statement Findings**

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No matters reported.



**STATE AUDITOR**

JOSHUA C. GALLION  
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BISMARCK, NORTH DAKOTA 58505

Governing Board  
Burleigh County Water Resource District  
Bismarck, North Dakota

We have audited the financial statements of the governmental activities, and the major fund of the Burleigh County Water Resource District, Bismarck, North Dakota, a component unit of Burleigh County, Bismarck, North Dakota, for the year ended December 31, 2016 which collectively comprise the Water Resource District's basic financial statements, and have issued our report thereon dated April 3, 2017. Professional standards require that we provide you with the following information related to our audit.

**OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA, GOVERNMENT AUDITING STANDARDS**

As stated in our engagement letter dated January 23, 2017, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the basic financial statements are free of material misstatement. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, or fraud may exist and not be detected by us.

In planning and performing our audit, we considered Burleigh County Water Resource District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide an opinion on internal control over financial reporting.

As part of obtaining reasonable assurance about whether Burleigh County Water Resource District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

**SIGNIFICANT ACCOUNTING POLICIES/QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Burleigh County Water Resource District are described in Note 1 to the financial statements. Application of existing policies was not changed during the year ended December 31, 2016. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements presented by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements is useful lives of capital assets.

**CORRECTED AND UNCORRECTED MISSTATEMENTS**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and report them to the appropriate level of management. None of the misstatements detected as a result of audit procedures were material, either individually or in the aggregate, to the financial statements taken as a whole.

**DISAGREEMENTS WITH MANAGEMENT**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, or reporting matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

**MANAGEMENT REPRESENTATIONS**

We have requested certain representations from management that are included in the management representation letter dated April 3, 2017.

**MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the district's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT**

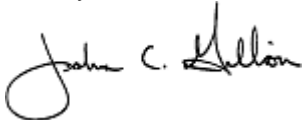
We encountered no significant difficulties in dealing with management in performing and completing our audit.

**OTHER AUDIT FINDINGS OR ISSUES**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the governing board and management of Burleigh County Water Resource District, and is not intended to be, and should not be used for any other purpose. We would be happy to meet with you and any member of your staff to discuss any of the items in this letter in more detail if you so desire.

Thank you and the employees of Burleigh County Water Resource District for the courteous and friendly assistance we received during the course of our audit. It is a pleasure for us to be able to serve Burleigh County Water Resource District.



Joshua C. Gallion  
State Auditor

Fargo, North Dakota  
April 3, 2017

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