



Pembina County
Cavalier, North Dakota
Audit Report

For the Year Ended December 31, 2015

ROBERT R. PETERSON
STATE AUDITOR

Office of the State Auditor
Division of Local Government

PEMBINA COUNTY
Cavalier, North Dakota

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PEMBINA COUNTY
Cavalier, North Dakota

COUNTY OFFICIALS

December 31, 2015

Hetty Walker	Commissioner - Chairperson
Laverne Doyle	Commissioner - Vice Chairperson
Hugh Ralston	Commissioner
Nick Rutherford	Commissioner
Gary Nilsson	Commissioner
Linda Schlittenhard	County Auditor/Treasurer/Supt. of Schools
Kay Braget	County Clerk of Court/County Recorder
Terry Meidinger	Sheriff
Ryan Bialas	States Attorney
Julie Doyle	Tax Director
Devin Johnson	Highway Superintendent
Andrew Kirking	Disaster Emergency Director

STATE AUDITOR

ROBERT R. PETERSON
Phone (701) 328-2241
Fax (701) 328-1406



Local Government Division:
FARGO OFFICE
MANAGER – DAVID MIX
Phone: (701) 239-7252 Fax: (701) 239-7251

STATE OF NORTH DAKOTA
OFFICE OF THE STATE AUDITOR
STATE CAPITOL
600 E. BOULEVARD AVENUE - DEPT. 117
BISMARCK, NORTH DAKOTA 58505

INDEPENDENT AUDITOR'S REPORT

Board of County Commissioners
Pembina County
Cavalier, North Dakota

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Pembina County, Cavalier, North Dakota, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Pembina County, Cavalier, North Dakota, as of December 31, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

As discussed in Note 25 to the financial statements, Pembina County adopted new accounting guidance, GASB Statement No. 68, Accounting and Financial Reporting for Pensions, and GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Management has omitted the *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the *budgetary comparison information, pension schedules, and the notes to the required supplementary information* on pages 30-37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

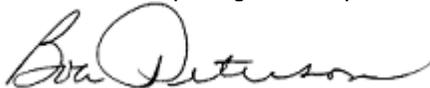
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Pembina County's basic financial statements. The *schedule of fund activity and schedule of expenditures of federal awards – Water Resource District, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* are presented for purposes of additional analysis and are not a required part of the financial statements.

The *schedule of fund activity arising from cash transactions and schedule of expenditures of federal awards – Water Resource District* is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, *the schedule of fund activity arising from cash transactions and the schedule of expenditures of federal awards – Water Resource District* are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 22, 2016 on our consideration of Pembina County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pembina County's internal control over financial reporting and compliance.



Robert R. Peterson
State Auditor

Fargo, North Dakota
August 22, 2016

PEMBINA COUNTY
Cavalier, North Dakota

STATEMENT OF NET POSITION
December 31, 2015

	Primary Governmental	Component Units	
	Activities	Water Resource District	Job Development Authority
ASSETS:			
Cash and Investments	\$ 4,721,644	\$ 738,340	\$ 356,674
Intergovernmental Receivable	339,989	290,155	2,215
Accounts Receivable	125,920	-	-
Special Assessments Receivable	-	3,013	-
Road Accounts Receivable	16,512	-	-
Taxes Receivable	79,211	4,113	2,206
Job Development Loans Receivable (net of allowance)	-	-	236,185
Capital Assets (not being depreciated):			
Land	4,900	-	-
Construction in progress	-	3,624,009	-
Capital Assets (being depreciated):			
Buildings	1,357,680	-	-
Equipment and Vehicles	1,133,421	-	-
Infrastructure	1,617,945	11,093,214	-
Total Capital Assets	<u>\$ 4,113,946</u>	<u>\$ 14,717,223</u>	<u>\$ -</u>
Total Assets	<u>\$ 9,397,222</u>	<u>\$ 15,752,844</u>	<u>\$ 597,280</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension	<u>\$ 168,307</u>	<u>\$ 4,288</u>	<u>\$ -</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 9,565,529</u>	<u>\$ 15,757,132</u>	<u>\$ 597,280</u>
LIABILITIES:			
Accounts Payable	\$ 165,676	\$ 212,383	\$ 158
Salaries Payable	14,041	5,353	-
Grants Received in Advance	76,485	-	-
Retainage Payable	-	120,857	-
Long-Term Liabilities:			
Due Within One Year:			
Loan Payable	119,000	-	-
Lines of Credit Payable	-	91,129	-
Compensated Absences Payable	13,307	287	-
Due After One Year:			
Warrants Payable	-	932,485	-
Lines of Credit Payable	-	1,210,477	-
Compensated Absences Payable	119,763	2,587	-
Net Pension Liability	1,924,887	26,848	-
Total Liabilities	<u>\$ 2,433,159</u>	<u>\$ 2,602,406</u>	<u>\$ 158</u>
DEFERRED INFLOWS OF RESOURCES			
Pension	<u>\$ 225,785</u>	<u>\$ 3,149</u>	<u>\$ -</u>
Total Liabilities and Deferred Intflows of Resources	<u>\$ 2,658,944</u>	<u>\$ 2,605,555</u>	<u>\$ 158</u>
NET POSITION:			
Net Investment in Capital Assets	\$ 4,113,946	\$ 14,626,094	\$ -
Restricted for:			
Public Safety	38,076	-	-
Highways and Bridges	2,323,769	-	-
Health and Welfare	59,749	-	-
Emergencies	376,905	-	-
Economic Development	-	-	360,937
Loans	-	-	236,185
Unrestricted	<u>(5,860)</u>	<u>(1,474,517)</u>	<u>-</u>
Total Net Position	<u>\$ 6,906,585</u>	<u>\$ 13,151,577</u>	<u>\$ 597,122</u>

The notes to the financial statements are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2015

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position		
		Fees, Fines, Forfeits and Charges for Services	Operating Grants and Contributions	Primary	Component Units	
				Governmental Activities	Water Resource District	Job Development Authority
Primary Government:						
General Government	\$ 2,311,717	\$ 161,577	\$ -	\$ (2,150,140)		
Public Safety	1,082,114	300,179	31,628	(750,307)		
Highways and Bridges	2,583,393	99,201	1,027,146	(1,457,046)		
Flood Repair	107,390	-	116,522	9,132		
Emergency	-	-	-	-		
Health and Welfare	1,541,614	86,494	414,576	(1,040,544)		
Conserv. of Natural Resources	249,716	15,914	32,444	(201,358)		
Economic Development	38,092	-	-	(38,092)		
Interest on Long-Term Debt	217	-	-	(217)		
Total Governmental Activities	\$ 7,914,253	\$ 663,365	\$ 1,622,316	\$ (5,628,572)		
Component Units:						
Water Resource District	\$ 230,953	\$ -	\$ 4,664,785		\$ 4,433,832	\$ -
Job Development Authority	113,172	2,590	-		-	(110,582)
Total Component Units	\$ 344,125	\$ 2,590	\$ 4,664,785		\$ 4,433,832	\$ (110,582)
General Revenues:						
Taxes:						
Property taxes; levied for general purposes				\$ 953,789	\$ 209,296	\$ -
Property taxes; levied for special purposes				2,851,010	-	110,028
Property taxes; levied for debt service				79,779	-	-
Property taxes; levied for drains/maintenance				-	1,637,853	-
State Aid & Grants not restricted to specific programs				840,649	-	10,373
Unrestricted Investment Earnings				-	394	-
Miscellaneous Revenue				331,442	19,085	-
Total General Revenues				\$ 5,056,669	\$ 1,866,628	\$ 120,401
Change in Net Position				\$ (571,903)	\$ 6,300,460	\$ 9,819
Net Position - January 1				\$ 9,477,901	\$ 5,567,513	\$ 682,548
Prior Period Adjustment				(1,999,413)	1,283,604	(95,245)
Net Position - January 1, as restated				\$ 7,478,488	\$ 6,851,117	\$ 587,303
Net Position - December 31				\$ 6,906,585	\$ 13,151,577	\$ 597,122

The notes to the financial statements are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

BALANCE SHEET - GOVERNMENTAL FUNDS
December 31, 2015

	General	Highway Funds	County Road and Bridge	Social Services	Flood Emergency	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and Cash Equivalents	\$ 1,163,385	\$ 2,065,919	\$ 794,168	\$ -	\$ 76,485	\$ 621,687	\$ 4,721,644
Intergovernmental Receivable	147,185	103,367	12,205	42,687	9,133	25,411	339,989
Accounts Receivable	125,920	-	-	-	-	-	125,920
Due from Other Funds	4,950	-	-	-	-	-	4,950
Road Accounts Receivable	-	-	16,512	-	-	-	16,512
Taxes Receivable	41,549	-	16,462	15,611	-	5,589	79,211
Total Assets	\$ 1,482,989	\$ 2,169,286	\$ 839,348	\$ 58,298	\$ 85,618	\$ 652,687	\$ 5,288,226
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES							
<u>Liabilities:</u>							
Accounts Payable	\$ 17,964	\$ 115,255	\$ 19,180	\$ 13,011	\$ -	\$ 266	\$ 165,676
Salaries Payable	289	13,159	-	-	-	593	14,041
Grants Received in Advance	-	-	-	-	76,485	-	76,485
Due to Other Funds	-	-	-	-	-	4,950	4,950
Total Liabilities	\$ 18,253	\$ 128,414	\$ 19,180	\$ 13,011	\$ 76,485	\$ 5,809	\$ 261,152
<u>Deferred Inflows of Resources:</u>							
Road Receivable	\$ -	\$ -	\$ 16,512	\$ -	\$ -	\$ -	\$ 16,512
Taxes Receivable	41,549	-	16,462	15,611	-	5,589	79,211
Total Deferred Inflows of Resources	\$ 41,549	\$ -	\$ 32,974	\$ 15,611	\$ -	\$ 5,589	\$ 95,723
Total Liabilities and Deferred Inflows of Resources	\$ 59,802	\$ 128,414	\$ 52,154	\$ 28,622	\$ 76,485	\$ 11,398	\$ 356,875
<u>Fund Balances:</u>							
<u>Restricted</u>							
Highways and Bridges	\$ -	\$ 2,040,872	\$ 787,194	\$ -	\$ -	\$ -	\$ 2,828,066
Flood Repair & Mitigation	-	-	-	-	9,133	-	9,133
Health and Welfare	-	-	-	29,676	-	56,280	85,956
Public Safety	-	-	-	-	-	79,559	79,559
Conservation of Natural Resources	-	-	-	-	-	129,794	129,794
Emergencies	-	-	-	-	-	375,459	375,459
General Government & Other Purposes	-	-	-	-	-	5,750	5,750
<u>Unassigned:</u>	1,423,187	-	-	-	-	(5,553)	1,417,634
Total Fund Balances	\$ 1,423,187	\$ 2,040,872	\$ 787,194	\$ 29,676	\$ 9,133	\$ 641,289	\$ 4,931,351
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 1,482,989	\$ 2,169,286	\$ 839,348	\$ 58,298	\$ 85,618	\$ 652,687	\$ 5,288,226

The notes to the financial statements are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
December 31, 2015

Total *Fund Balances* of Governmental Funds \$ 4,931,351

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.

Cost of Capital Assets	\$ 59,781,364	
Less Accumulated Depreciation	<u>(55,667,418)</u>	
Net Capital Assets		4,113,946

Property taxes and road dept. receivables will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and, therefore, are reported as deferred revenues in the funds.

Property Taxes Receivable	\$ 79,211	
Road Department Accounts Receivable	<u>16,512</u>	95,723

Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the governmental funds.

Deferred Outflows Related to Pensions	\$ 168,307	
Deferred Inflows Related to Pensions	<u>(225,785)</u>	(57,478)

Long-term liabilities applicable to the county's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities-both current and long-term- are reported in the statement of net position. Balances at December 31, 2015 are:

Lines of Credit Payable	\$ (119,000)	
Compensated Absences Payable	(133,070)	
Net Pension Liability	<u>(1,924,887)</u>	(2,176,957)

Net Position of Governmental Activities \$ 6,906,585

The notes to the financial statements are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS

For the Year Ended December 31, 2015

	General	Highway Funds	County Road	Social Services	Flood Emergency	Other Governmental Funds	Total Governmental Funds
Revenues:							
Taxes	\$ 955,323	\$ -	\$ -	\$ 858,798	\$ -	\$ 2,074,512	\$ 3,888,633
Intergovernmental	733,128	1,014,133	12,206	285,471	116,523	301,503	2,462,964
Charges for Services	431,661	100,256	-	83,343	-	46,171	661,431
Licenses, Permits and Fees	2,990	-	-	-	-	-	2,990
Miscellaneous	200,650	35,543	-	2,644	-	92,605	331,442
Total Revenues	\$ 2,323,752	\$ 1,149,932	\$ 12,206	\$ 1,230,256	\$ 116,523	\$ 2,514,791	\$ 7,347,460
Expenditures:							
Current:							
General Government	\$ 1,057,322	\$ -	\$ -	\$ -	\$ -	\$ 1,220,132	\$ 2,277,454
Public Safety	935,055	-	-	-	-	183,818	1,118,873
Highways and Bridges	-	1,910,611	19,180	-	-	746,674	2,676,465
Flood Repair	-	-	-	-	107,390	-	107,390
Health and Welfare	208,874	-	-	1,168,574	-	166,020	1,543,468
Conserv. of Natural Resources	-	-	-	-	-	248,295	248,295
Economic Development	38,092	-	-	-	-	-	38,092
Debt Service:							
Principal	-	-	-	-	-	115,000	115,000
Interest and Fiscal Charges	-	-	-	-	-	217	217
Total Expenditures	\$ 2,239,343	\$ 1,910,611	\$ 19,180	\$ 1,168,574	\$ 107,390	\$ 2,680,156	\$ 8,125,254
Excess (Deficiency) of Revenues Over Expenditures	\$ 84,409	\$ (760,679)	\$ (6,974)	\$ 61,682	\$ 9,133	\$ (165,365)	\$ (777,794)
Other Financing Sources (Uses):							
Loan Proceeds	\$ -	\$ 119,000	\$ -	\$ -	\$ -	\$ -	\$ 119,000
Transfers in	199,041	198,700	794,168	1,013,449	-	-	2,205,358
Transfers out	(55,000)	-	-	(810,000)	-	(1,340,358)	(2,205,358)
Total Other Financing Sources and Uses	\$ 144,041	\$ 317,700	\$ 794,168	\$ 203,449	\$ -	\$ (1,340,358)	\$ 119,000
Net Change in Fund Balances	\$ 228,450	\$ (442,979)	\$ 787,194	\$ 265,131	\$ 9,133	\$ (1,505,723)	\$ (658,794)
Fund Balances - January 1	\$ 1,194,737	\$ 2,483,851	\$ -	\$ (235,455)	\$ -	\$ 2,147,012	\$ 5,590,145
Fund Balances - December 31	\$ 1,423,187	\$ 2,040,872	\$ 787,194	\$ 29,676	\$ 9,133	\$ 641,289	\$ 4,931,351

The notes to the financial statements are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2015

Net Change in *Fund Balances* - Total Governmental Funds \$ (658,794)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current year.

Current Year Capital Outlay	\$ 371,769	
Current Year Depreciation Expense	<u>(283,909)</u>	87,860

In the statement of activities, only the gain on the sale of the capital assets is reported, whereas in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net position differs from the change in fund balance by the loss on the capital assets sold. (13,034)

The issuance of debt decreases long-term liabilities, while the repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is the amount by which debt issuance exceeded debt payments.

Issuance of Debt - Loan	\$ (119,000)	
Repayment of Debt	<u>115,000</u>	(4,000)

Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds. This consists of a net decrease in compensated absences. 4,127

Some revenues reported on the statement of activities are not reported as revenues in the governmental funds since they do not represent available resources to pay current expenditures. This consists of the following:

Decrease in Taxes Receivable	\$ (4,055)	
Decrease in Road Accounts Receivable	<u>(1,055)</u>	(5,110)

The Net Pension Liability and related Deferred Outflows of Resources and Deferred Inflows of Resources are reported in the government wide statements; however, activity related to these pension items do not involve current financial resources, and are not reported in the funds.

Increase in Net Pension Liability	\$ (114,605)	
Increase in Deferred Outflows of Resources Related to Pensions	4,064	
Decrease in Deferred Inflows of Resources Related to Pensions	<u>127,589</u>	<u>17,048</u>

Change in Net Position of Governmental Activities \$ (571,903)

The notes to the financial statements are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

STATEMENT OF FIDUCIARY ASSETS & LIABILITIES
AGENCY FUNDS
December 31, 2015

	<u>Agency Funds</u>
<u>Assets:</u>	
Cash and Cash Equivalents	<u>\$ 3,638,423</u>
<u>Liabilities:</u>	
Due to Other Governments	<u>\$ 3,638,423</u>

The notes to the financial statements are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

NOTES TO THE FINANCIAL STATEMENTS
December 31, 2015

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Pembina County have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applicable to governments. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the county's accounting policies are described below.

A. Reporting Entity

The accompanying financial statements present the activities of Pembina County. The county has considered all potential component units for which the county is financially accountable and other organizations for which the nature and significance of their relationships with the county such that exclusion would cause the county's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. This criteria includes appointing a voting majority of an organization's governing body and (1) the ability of Pembina County to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on Pembina County.

Based on these criteria, there are two discretely presented component units to be included within Pembina County as a reporting entity.

COMPONENT UNITS

In conformity with accounting principles generally accepted in the United States of America, the financial statements of the component units have been included in the financial reporting entity as discretely presented component units.

Discretely Presented Component Units: The component unit columns in the basic financial statements include the financial data of the county's two component units. These units are reported in separate columns to emphasize that they are legally separate from the county.

Pembina County Job Development Authority - The County's governing board appoints a voting majority of the members of the Pembina County Job Development Authority. The county has the authority to approve or modify the Job Development Authority's operational and capital budgets. The county's governing board must approve the tax levy established by the Job Development Authority. The Job Development Authority has the authority to issue bonded debt.

Pembina County Water Resource District - The County's governing board appoints a voting majority of the members of the Pembina County Water Resource District Board. The county has the authority to approve or modify the Water Resource District operational and capital budgets. The county also must approve the tax levy established by the Water Resource District.

Component Unit Financial Statements: The financial statements of the discretely presented component units are presented in the County's basic financial statements. Complete financial statements of the component units can be obtained from the Pembina County Auditor/Treasurer, Pembina County, 301 Dakota Street West, Cavalier, North Dakota, 58220.

B. Basis of Presentation

Government-wide statements: The statement of net position and the statement of activities display information about the primary government, Pembina County and its component units. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made, when applicable, to minimize the double-counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the County's and the component units governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including taxes, interest and non-restricted grants and contributions, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the county's funds including its fiduciary funds. Separate statements for each fund category—*governmental* and *fiduciary*—are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The county reports the following major governmental funds:

General Fund. This is the county's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Highway Funds. This fund accounts for repair and improvement of highways that are legally restricted from state highway tax distribution. The major sources of revenues are a restricted tax levy and State/Federal grants/reimbursements.

County Road and Bridge Fund. This fund accounts for repair and improvement of county roads and bridges that are legally restricted from taxes levied. The major sources of revenues are a restricted tax levy and State/Federal grants/reimbursements.

Social Services Fund. This fund accounts for the costs of providing social service benefits and programs to needy residents of the county. The major sources of revenues are restricted State/Federal grants/reimbursements.

Flood Emergency Fund. This fund accounts for state and federal grants for flood disaster repairs and the related disbursements. The major primary source of revenue is restricted Federal and State grants/reimbursements for flood related repairs.

The County reports the following fund type:

Agency Funds. These funds account for assets by the County in a custodial capacity as an agent on behalf of others. The County's agency funds are used to account for property taxes collected on behalf of other governments.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide and Fiduciary Fund Financial Statements. The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus. The government-wide and fiduciary financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the County gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The County considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. All revenues are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, and then by general revenues.

D. Cash, Cash Equivalents and Investments

Cash and cash equivalents include amounts in demand deposits, money market accounts and highly liquid short-term investments with original maturities of 3 months or less.

E. Capital Assets**PRIMARY GOVERNMENT:**

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

General infrastructure assets acquired prior to January 1, 2004 consisting of various road and bridge network assets are not reported in the financial statements, as the County was required to prospectively report infrastructure assets beginning January 1, 2004 as a Phase III GASB 34 implementation entity. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Interest incurred during the construction phase of capital assets is not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	40
Machinery & Equipment	5 - 15
Vehicles	3 - 5
Office Equipment	3 - 5
Infrastructure	40

DISCRETELY PRESENTED COMPONENT UNIT:Pembina County Water Resource District:

Capital assets of the Pembina County Water Resource District, a discretely presented component unit of Pembina County, include equipment and infrastructure. Assets are reported in a discretely presented component unit column in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

General infrastructure assets acquired prior to January 1, 2004 consisting of various drain and dam projects are not reported in the financial statements, as the District was required to prospectively report infrastructure assets beginning January 1, 2004 as a Phase III GASB 34 implementation entity. The District reported various infrastructure projects in progress at December 31, 2004 as construction in progress.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Infrastructure	20
Equipment	5 - 7

F. Compensated Absences

Vacation leave is earned at the rate of one to two days per month depending on years of service. Employees are allowed to accrue a maximum of 30 days of vacation. Upon termination of employment, employees will be paid for vacation benefits that have accrued through the last day of the week. Sick leave benefits are earned at the rate of one day per month regardless of the years of service. An unlimited number of sick leave hours may be carried over. Employees that reach the Rule of 85 are paid accumulated sick leave, but terminated employees are not paid for accumulated sick leave. A liability for the vested portion of compensated absences for governmental funds is reported in the government-wide statement of net position.

Years of Service	Hours per Month
1 through 3 years	8
4 through 7 years	10
8 through 12 years	12
13 through 18 years	14
19 years and above	16

G. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position for the primary government and the Pembina County Water Resource District, a discretely presented component unit. Bond premiums, discounts and issuance costs, when applicable, are recognized in the current period since the amounts are not material.

In the fund financial statements, governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

H. Pension

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS) and additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

I. Fund Balances / Net Position

GASB Statement No. 54 established new fund balance classifications that comprise a hierarchy based on the extent to which the government is bound to honor constraints (restrictions or limitations) imposed upon the use of the resources reported in governmental funds.

Fund Balance Spending Policy:

It is the policy of Pembina County to spend restricted resources first, followed by unrestricted resources. It is also the policy of the Board to spend unrestricted resources of funds in the following order: committed, assigned and then unassigned.

Major Special Revenue Fund Purposes & Revenue Sources:

Purposes and major revenue sources of the major special revenue funds (highway funds, farm to market, social services, social services levy, and flood emergency fund) are disclosed in more detail in Note 1B.

GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories listed on the next page.

CLASSIFICATION	DEFINITION	EXAMPLES
Nonspendable	Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.	Inventories, prepaid amounts (expenses), long-term receivables, endowment funds.
Restricted	Fund balance is reported as restricted when constraints are placed on the use of resources that are either (a) Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments. (b) Imposed by law through constitutional provisions or enabling legislation.	Funds restricted by State Statute, unspent bond proceeds, grants earned but not spent, debt covenants, taxes raised for a specific purpose.

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PEMBINA COUNTY

Notes to the Financial Statements – Continued

CLASSIFICATION	DEFINITION	EXAMPLES
Committed	A committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the governing board. Formal action is required to be taken to establish, modify or rescind a fund balance commitment.	By board action, construction, claims and judgments, retirements of loans and notes payable, capital expenditures and self-insurance.
Assigned	Assigned fund balances are amounts that are constrained by the government's intent to be used for specific purposes, but are under the direction of the board and the business manager.	By board action, construction, claims and judgments, retirements of loans and notes payable, capital expenditures and self-insurance.
Unassigned	Unassigned fund balance is the lowest classification for the General Fund. This is fund balance that has not been reported in any other classification. (a) The General Fund is the only fund that can report a positive unassigned fund balance. (b) A negative unassigned fund balance may be reported in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes.	Available for any remaining general fund expenditure.

Pembina County only has restricted and unassigned fund balances at December 31, 2015.

Restricted Fund Balances – consist of the following items at December 31, 2015:

Restricted fund balances are shown by primary function on the balance sheet for debt service, public safety, highways & bridges, health and welfare, conservation of natural resources, emergencies, and general government and other purposes (reported in the other governmental funds). Restricted fund balances are restricted by enabling legislation (primarily state law for tax levies) and by outside 3rd parties (State & Federal governments for various grants & reimbursements).

Special Revenue Funds – Restricted & Committed Fund Balances:

- (a) Restricted by specified tax levies and/or restricted Federal & State grants/reimbursements:
- Restricted tax levies – includes fund balances for various tax levies other than the general fund.
 - Restricted grants/reimbursements – primarily includes FEMA funds, other grant funds, and highway tax distribution.

Net Position:

When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first, then unrestricted resources as they are needed.

Net investment in capital assets is reported for capital assets less accumulated depreciation, and less any related debt to purchase/finance the construction of those capital assets. These assets are not available for future spending.

Restrictions of net position shown in the statement of net position are due to restricted tax levies and restricted Federal & State grants/reimbursements.

Restrictions of net position in the statement of net position is shown by primary function and are restricted for debt service, public safety, highways & bridges, health & welfare, culture & recreation, conservation of natural resources, emergencies, economic development, loans, and other general government purposes (health insurance, insurance reserve, veteran's service officer, and social security).

Unrestricted net position is primarily unrestricted amounts related to the general fund, as well as amounts shown for negative funds (sheriff's grants and state reimbursements). The unrestricted net position is available to meet the district's ongoing obligations.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

J. Interfund Transactions

In the governmental fund statements, transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

All other interfund transactions, except reimbursements, are reported as transfers.

In the government-wide financial statements, interfund transactions have been eliminated.

NOTE 2: LEGAL COMPLIANCE - BUDGETS

BUDGET AMENDMENTS

The board of county commissioners amended the county budget for 2015 as follows:

	EXPENDITURES		
	Original Budget	Budget Amendment	Amended Budget
Nonmajor Funds:			
<u>Special Revenue Funds:</u>			
WIC	\$ 34,000	\$ 946	\$ 34,946
Sheriff's Special Trust	5,000	4,458	9,458
Document Preservation	6,200	217	6,417
County Agent Special Trust	-	5,834	5,834
County Nurse Special Trust	200	710	910
Victim Witness	14,550	24,996	39,546
Asset Forfeiture	1,000	1,837	2,837

NOTE 3: DEPOSITS

In accordance with North Dakota Statutes, Pembina County maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes, or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal land bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district, or other political subdivision of the state of North Dakota. Whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by any other state of the United States or such other securities approved by the banking board.

At year ended December 31, 2015, the county's carrying amount of deposits was \$8,394,225 and the bank balances totaled \$7,635,728. Of the bank balances, \$1,411,562 was deposited at the Bank of North Dakota, and \$1,500,000 was covered by Federal Depository Insurance, while the remaining bank balances were collateralized with securities held by the pledging financial institution's agent in the government's name.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

At year ended December 31, 2015, the water resource district's carrying amount of deposits was \$738,340 and the bank balances totaled \$752,888. Of the bank balances, \$271,405 was covered by Federal Depository Insurance, while the remaining bank balances were collateralized with securities held by the pledging financial institution's agent in the government's name.

Credit Risk:

The county may invest idle funds as authorized in North Dakota Statutes, as follows:

- (a) Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of congress.
- (b) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are the type listed above.
- (c) Certificates of Deposit fully insured by the federal deposit insurance corporation.
- (d) Obligations of the state.

As of December 31, 2015, the county had certificates of deposit totaling \$1,065,000, all of which were considered deposits.

Concentration of Credit Risk:

The county does not have a limit on the amount it may invest in any one issuer.

NOTE 4: TAXES RECEIVABLE

The taxes receivable represents the past three years of delinquent uncollected taxes. No allowance has been established for uncollectible taxes receivable because any defaults will be covered by enforcement of the liens.

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Any material collections are distributed after the end of the month.

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1. The tax levy may be paid in two installments: the first installment includes one-half of the real estate taxes and all the special assessments; the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes on or before February 15 and receive the 5% discount on the property taxes.

NOTE 5: DUE TO / FROM OTHER FUNDS

The due to/due from other funds reported on the balance sheet represents the amount of negative cash in other governmental funds at year-end that was covered by the general fund.

NOTE 6: ROAD ACCOUNTS RECEIVABLE

Road accounts receivable consist of amounts due for road work for townships, cities and private citizens.

NOTE 7: INTERGOVERNMENTAL RECEIVABLE

Intergovernmental receivables consist of amounts due from the state for the state and federal share of various social service programs, highway tax distribution, state revenue sharing, and other state and federal grants.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

NOTE 8: JOB DEVELOPMENT LOANS RECEIVABLE

The Job Development Authority, a discretely presented component unit of Pembina County, provides loans to businesses for either start-up costs or expansion costs. The Development Authority receives applications from various businesses within the community and either approves or denies the applications based on majority board decision. The Authority had the following activity in loans outstanding for the year ended December 31, 2015.

Name/Business	Beginning Balance January 1 Restated	New Loans/ Additions	Payments	Ending Balance December 31
La Tea Da	\$ 1,325	\$ -	\$ 1,325	\$ -
Dakota Valley Growers, LLLP	4,189	-	4,229	(40)
Pete Marciniak Enterprises	16,899	-	2,025	14,874
Border Town Wire Products	3,224	-	516	2,708
Red River Repair	12,023	-	3,951	8,072
On Prairie Software	36,000	-	2,211	33,789
HBS of ND LLC	33,931	4,727	-	38,658
Agrimaxx, Inc (Enduraplas)	64,969	6,835	-	71,804
Harvest Fuel - Food First (Sweet Pro Feeds)	9,130	1,987	-	11,117
J&B Holdings - Woodside Industries	10,249	3,194	-	13,443
Stateside Electric	2,213	869	-	3,082
Walhalla Farmers Grain	3,905	3,543	-	7,448
Sweet Pro Feeds	3,028	2,638	-	5,666
Enduraplas	1,839	1,757	-	3,596
Olafson Agrarian	2,430	2,326	-	4,756
Rimco	3,903	3,719	-	7,622
Kids Townhouse, Inc.	-	5,958	-	5,958
Halcrow's	-	3,632	-	3,632
Total Net Loans Receivable	\$ 209,257	\$ 41,185	\$ 14,257	\$ 236,185

NOTE 9: DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows of resources in the government wide financial statements consist of amounts related to pensions for differences in actual and expected experience and district contributions made subsequent to the measurement date.

NOTE 10: ACCOUNTS RECEIVABLE

Accounts receivable consists of amounts due from vendors and NDDOT for wireless 911 fees and weed spraying in the general fund and other governmental funds (weed fund).

PEMBINA COUNTY

Notes to the Financial Statements – Continued

NOTE 11: CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended December 31, 2015:

PRIMARY GOVERNMENT Governmental Activities	Balance January 1	Increases	Decreases	Balance December 31
<i>Capital assets not being depreciated:</i>				
Land	\$ 4,900	\$ -	\$ -	\$ 4,900
Construction in Progress	-	-	-	-
Total Capital Assets, Not Being Depreciated	\$ 4,900	\$ -	\$ -	\$ 4,900
<i>Capital assets being depreciated:</i>				
Buildings	\$ 3,078,184	\$ -	\$ -	\$ 3,078,184
Equipment	3,233,531	371,769	133,796	3,471,504
Infrastructure	53,226,776	-	-	53,226,776
Total Capital Assets, Being Depreciated	\$ 59,538,491	\$ 371,769	\$ 133,796	\$ 59,776,464
<i>Less Accumulated Depreciation for:</i>				
Buildings	\$ 1,654,880	\$ 65,624	\$ -	\$ 1,720,504
Equipment	2,292,920	165,925	120,762	2,338,083
Infrastructure	51,556,471	52,360	-	51,608,831
Total Accumulated Depreciation	\$ 55,504,271	\$ 283,909	\$ 120,762	\$ 55,667,418
Total Capital Assets Being Depreciated, Net	\$ 4,034,220	\$ 87,860	\$ 13,034	\$ 4,109,046
Governmental Activities Capital Assets, Net	\$ 4,039,120	\$ 87,860	\$ 13,034	\$ 4,113,946

Depreciation expense was charged to functions/programs of the county as follows:

Governmental Activities:	Amounts
General Government	\$ 37,145
Public Safety	67,148
Highways and Bridges	172,611
Health and Welfare	3,047
Conservation of Natural Resource	3,958
Total Depreciation Expense - Governmental Activities	\$ 283,909

Pembina County Water Resource District:

The following is a summary of changes in capital assets for the Pembina County Water Resource District, a discretely presented component unit of Pembina County, for the year ended December 31, 2015:

WATER RESOURCE DISTRICT Governmental Activities	Balance January 1	Increases/ Transfers	Decreases/ Transfers	Balance December 31
<i>Capital assets not being depreciated:</i>				
Construction in Progress	\$ 5,834,109	\$ 5,858,057	\$ 8,068,157	\$ 3,624,009
<i>Capital assets being depreciated:</i>				
Equipment	\$ 74,391	\$ -	\$ -	\$ 74,391
Infrastructure	4,818,086	8,068,157	-	12,886,243
Total Capital Assets, Being Depreciated	\$ 4,892,477	\$ 8,068,157	\$ -	\$ 12,960,634
<i>Less Accumulated Depreciation for:</i>				
Equipment	\$ 74,391	\$ -	\$ -	\$ 74,391
Infrastructure	1,148,717	644,312	-	1,793,029
Total Accumulated Depreciation	\$ 1,223,108	\$ 644,312	\$ -	\$ 1,867,420
Total Capital Assets Being Depreciated, Net	\$ 3,669,369	\$ 7,423,845	\$ -	\$ 11,093,214
Governmental Activities Capital Assets, Net	\$ 9,503,478	\$ 13,281,902	\$ 8,068,157	\$ 14,717,223

Depreciation expense totaling \$644,312 was charged to the conservation of natural resources function for the year ended December 31, 2015.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

NOTE 12: ACCOUNTS PAYABLE

Accounts payable consists of amounts on open account for goods and services received prior to December 31, 2014 and chargeable to the appropriations for the years then ended, but paid for subsequent to that date.

NOTE 13: SALARIES PAYABLE

Salaries payable consists of a liability account reflecting amounts owing to employees for work provided on behalf of the county prior to December 31 of each year-end.

NOTE 14: GRANTS RECEIVED IN ADVANCE

Grants received in advance consist of funds received in the FEMA fund where the eligibility requirements have not all been met at December 31, 2015. Asset recognition criteria have been met, but revenue recognition criteria have not been met.

NOTE 15: RETAINAGE PAYABLE

Retainages payable consists of a liability account reflecting amounts owing to contractors on the open contract as outlined above at December 31, 2015 by the Water Resource District.

NOTE 16: LONG-TERM LIABILITIES

Primary Government:

Changes in Long-Term Liabilities - During the year ended December 31, 2015; the following changes occurred in governmental activities long-term liabilities for the primary government:

PRIMARY GOVERNMENT Governmental Activities:	Balance January 1	Increases	Decreases	Balance December 31	Due Within One Year
Loan Payable	\$ 115,000	\$ 119,000	\$ 115,000	\$ 119,000	\$ 119,000
Compensated Absences *	137,197	-	4,127	133,070	13,307
Net Pension Liability *	1,810,282	114,605	-	1,924,887	-
Total Governmental Activities	\$ 2,062,479	\$ 233,605	\$ 119,127	\$ 2,176,957	\$ 132,307

* The change in compensated absences and net pension liability is shown as a net change because changes in salary prohibit exact calculations of additions and reductions at a reasonable cost.

Loan Payable - The remaining principal of \$119,000 for the county loan payable is due in one payment in 2016 with total interest owed of \$397.

DISCRETELY PRESENTED COMPONENT UNIT:

Pembina County Water Resource District:

During the year ended December 31, 2015, the following changes occurred in the long-term liabilities of the Water Resource District:

WATER RESOURCE DISTRICT Governmental Activities:	Balance January 1	Increases	Decreases	Balance December 31	Due Within One Year
Warrants Payable	\$ 1,095,212	\$ 641,956	\$ 804,683	\$ 932,485	\$ -
Lines of Credit Payable	1,101,416	1,168,222	968,032	1,301,606	91,129
Compensated Absences *	2,362	512	-	2,874	287
Net Pension Liability *	25,250	1,598	-	26,848	-
Total Governmental Activities	\$ 2,224,240	\$ 1,812,288	\$ 1,772,715	\$ 2,263,813	\$ 91,416

* The change in compensated absences and net pension liability is shown as a net change because changes in salary prohibit exact calculations of additions and reductions at a reasonable cost.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

WRD Lines of Credit Payable:

\$335,030 Line of Credit from Choice Financial Bank for Drain #72, no set payment schedule, interest at 5.15%.	\$ 335,030
\$366,596 Line of Credit from United Valley Bank, due in 2016 and 2017, interest at 4.0-4.25%.	366,596
\$599,980 Line of Credit from KodaBank, due in 2016 and 2017, interest at 2.49%.	<u>599,980</u>
Total Water Resource District Lines of Credit Payable	<u>\$1,301,606</u>

Warrants Payable:

There are no set payment schedules for the warrants payable totaling \$932,485 payable at December 31, 2015; thus, the future debt payments separated into principal and interest portions for the next five years individually and five year increments thereafter are not disclosed.

Payment schedule for the \$335,030 line of credit payable is not available. Payment schedule for principal for the United Valley Bank line of credit and the KodaBank line of credit totaling \$966,576 is as follows:

Year Ending December 31	United Valley Principal	KodaBank Principal	Total Principal
2016	\$ 21,129	\$ 70,000	\$ 91,129
2017	345,467	529,980	875,447
Total	\$ 366,596	\$ 599,980	\$ 966,576

NOTE 17: CONDUIT DEBT

From time to time, the county has issued Community Development Block Grant Loans to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the public interest. The loans and bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the loans and bonds, ownership of the acquired facilities transfers to the private-sector entity served by the loan issuance. Neither the County, the State, nor any political subdivision thereof is obligated in any manner for repayment of the loans. Accordingly, the loans are not reported as liabilities in the accompanying financial statements.

As of December 31, 2015, there is one Community Development Block Grant Loan outstanding (Dakota Valley Growers), with a principal amount payable of \$77,491.

NOTE 18: DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources in the government wide financial statements consist of amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the accrual basis of accounting, this includes amounts related to pensions for the net difference between projected and actual earnings on pension plan investments, changes in assumptions, and changes in proportion and differences between employer contributions and proportionate share of contributions.

Deferred inflows of resources in the balance sheet represent the amount of uncollected taxes and the road accounts receivable in the fund financial statements for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, uncollected taxes and road accounts receivable are measurable but not available.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

NOTE 19: TRANSFERS

The following is reconciliation between transfers in and transfers out as reported in the basic financial statements of the governmental activities for the year ended December 31, 2015:

Fund	Transfers In	Transfers Out
Major Funds:		
General Fund	\$ 199,040	\$ 55,000
Highway Funds	198,700	-
Road & Br/F-M/Co Loan	794,168	-
Social Services	1,013,449	810,000
Nonmajor Funds		
County Road & Bridge	-	664,619
Comprehensive Health Fund	-	49,764
County Loan Fund (Debt Service)	-	198,700
OASIS & Social Security	-	59,559
Technology/OASIS	-	35,967
Health OASIS	-	97,355
Farm to Market Road	-	129,550
Advertising	-	4,149
Insurance Reserve	-	16,790
Correctional Center Levy	-	70,711
Abandoned Cemetery	-	13,194
Total Transfers	\$ 2,205,358	\$ 2,205,358

NOTE 20: PENSION PLAN**General Information about the NDPERS Pension Plan*****North Dakota Public Employees Retirement System (Main System)***

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Responsibility for administration of the NDPERS defined benefit pension plan is assigned to a Board comprised of seven members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system; and one member elected by the retired public employees.

Pension Benefits

Benefits are set by statute. NDPERS has no provision or policies with respect to automatic and ad hoc post-retirement benefit increases. Members of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). The annual pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

Death and Disability Benefits

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition of disabled is set by the NDPERS in the North Dakota Administrative Code.

Refunds of Member Account Balance

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

1 to 12 months of service	Greater of one percent of monthly salary or \$25
13 to 25 months of service	Greater of two percent of monthly salary or \$25
26 to 36 months of service	Greater of three percent of monthly salary or \$25
Longer than 36 months of service	Greater of four percent of monthly salary or \$25

Member and Employer Contributions

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of covered compensation. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2015, Pembina County reported a liability of \$1,924,887 for its proportionate share of net pension liability. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The district's proportion of the net pension liability was based on the district's share of covered payroll in the main system pension plan relative to the covered payroll of all participating Main System employers. At June 30, 2015, the Employer's proportion was .283079 percent, which was a decrease of .002130 percent from its proportion measured as of June 30, 2014.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

For the year ended December 31, 2015, the Employer recognized pension expense of \$180,749. At December 31, 2015, the Employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 55,843	\$ -
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	-	-
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	-	40,634
Changes of Assumptions	-	171,498
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	-	13,653
District Contributions Subsequent to the Measurement Date	112,464	-
Total	\$ 168,307	\$ 225,785

\$112,464 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2015.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows.

2016	\$ (52,118)
2017	(52,118)
2018	(52,118)
2019	31,848
2020	(31,784)

Actuarial Assumptions

The total pension liability in the July 1, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.50%
Salary Increases	3.85% per annum for four years, then 4.50% per annum
Investment Rate of Return	8.00%, net of investment expenses
Cost-of-Living Adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table with ages set back three years. For disabled retirees, mortality rates were based on the RP-2000 Disabled Retiree Mortality Table with ages set back one year for males (not set back for females).

The actuarial assumptions used were based on the results of an actuarial experience study completed in 2010. They are the same as the assumptions used in the July 1, 2014, funding actuarial valuation for NDPERS.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund’s target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	31%	6.90%
International Equity	21%	7.55%
Private Equity	5%	11.30%
Domestic Fixed Income	17%	1.55%
International Fixed Income	5%	.90%
Global Real Assets	20%	5.38%
Cash Equivalents	1%	0.00%

Discount Rate

The discount rate used to measure the total pension liability was 8 percent as of June 30, 2015. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2014, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2015. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2015.

Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount rate

The following presents the Employer’s proportionate share of the net pension liability calculated using the discount rate of 8 percent, as well as what the Employer’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (7 percent) or 1-percentage-point higher (9 percent) than the current rate:

	1% Decrease (7%)	Current Discount Rate (8%)	1% Increase (9%)
County’s Proportionate Share of the Net Pension Liability	\$ 2,951,717	\$ 1,924,887	\$ 1,084,753

Pension Plan Fiduciary Net Position

Detailed information about the pension plan’s fiduciary net position is available in a separately issued NDPERS financial report.

NOTE 21: RISK MANAGEMENT

Pembina County is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

PEMBINA COUNTY

Notes to the Financial Statements – Continued

In 1986, state agencies and political subdivisions of the state of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDRIF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. Pembina County pays an annual premium to NDRIF for its general liability, automobile, and inland marine insurance coverage. The coverage by NDRIF is limited to losses of two million dollars per occurrence for general liability and automobile and \$1,814,051 for public assets (mobile equipment and portable property).

Pembina County also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. Pembina County pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third party insurance carrier for losses in excess of two million dollars per occurrence during a 12-month period. The State Bonding Fund currently provides Pembina County with blanket fidelity bond coverage in the amount of \$2,000,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

Pembina County has workers compensation with the Workforce, Safety and Insurance. The water resource district purchases commercial insurance for employee health and accident insurance.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three years.

NOTE 22: JOINT VENTURES

Under authorization of state statutes, the Pembina County Water Resource District joined the Maple River Water Resource District, Rush River Water Resource District, Southeast Cass Water Resource District, North Cass Water Resource District, and the water resource districts of Pembina County, Traill County, Grand Forks County, Steele County, Walsh County, Nelson County, Ransom County, and Sargent County to establish and operate a joint exercise of powers agreement for water management districts located within the Red River Valley, known as the Red River Valley Joint Water Resource Board, the agreement was established for the mutual advantage of the governments. Each government appoints one member of the board of directors for the joint venture. The operating and capital expenses are funded by contributions from each government. Each government's share of assets, liabilities, and fund equity cannot be determined as no provision is made for this in the joint venture agreement and each government's contribution depends on where the Red River Joint Water Resource Board projects are being undertaken.

The following is a summary of financial information on the joint venture as of and for the year ended December 31, 2015, which is the most current audited information available.

	Red River Joint Water Resource District
Total Assets	\$ 7,770,996
Total Liabilities	104,554
Total Net Position	\$ 7,666,442
Revenues	\$ 2,423,290
Expenses	2,582,765
Change in Net Position	\$ (159,475)

PEMBINA COUNTY

Notes to the Financial Statements – Continued

NOTE 23: DEFICIT CASH FUND BALANCES

At December 31, 2015, the following funds had deficit cash fund balances.

County Funds	Balance
Nonmajor Funds:	
WIC	\$ (3,338)
Homeland Security	(1,612)

It is anticipated that future grant reimbursements, program fees, tax revenues and/or transfers from the general fund will alleviate the deficit fund balances.

NOTE 24: COMMITMENTS

The Pembina County Water Resource District had the following open construction contract at December 31, 2015:

Project	Amended Contract	Total Completed	Retainage	Remaining Balance	% Complete
Drain #78 Reconstruction	\$ 539,458	\$ 553,229	\$ 10,789	\$ (2,982)	102.55%
Drain #78 Engineering	56,100	36,757	-	19,343	65.52%
Drain #67 Reconstruction	2,201,363	2,138,223	110,068	173,208	97.13%
Drain #67 Engineering	203,300	108,658	-	94,642	53.45%
Drain #79 Design	108,900	90,746	-	18,154	83.33%
Total	\$ 3,109,121	\$ 2,927,613	\$ 120,857	\$ 302,365	94.16%

Retainages payable on WRD open construction contracts totaled \$120,857 at December 31, 2015.

NOTE 25: PRIOR PERIOD ADJUSTMENTS**DISCRETELY PRESENTED COMPONENT UNIT:****Change in Accounting Principle – GASB 68 & 71 - Pensions:**

Net position as of January 1, 2015, has been restated as follows for the implementation of GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*.

The result of implementing GASB 68 and GASB 71 reduced beginning net position for the County by a total of (\$1,999,413).

The effect of the prior period adjustments to beginning net position for the change in accounting principle for the county is as follows:

Governmental Activities - County	Amounts
Beginning Net Position, as previously reported	\$ 9,477,901
Adjustments to restate the January 1, 2015 Net Position:	
Deferred Outflows of Resources - Pensions	164,243
Net Pension Liability	(1,810,282)
Deferred Inflows of Resources - Pensions	(353,374)
Net Position January 1, as restated	\$ 7,478,488

PEMBINA COUNTY

Notes to the Financial Statements – Continued

Pembina County Water Resource District:

The effect of the prior period adjustments to beginning net position for the change in accounting principle and capital asset errors for the Water Resource District totaling \$1,283,604 is as follows:

Governmental Activities - WRD	Amounts
Beginning Net Position, as previously reported	\$ 5,567,513
Adjustments to restate the January 1, 2015 Net Position:	
Capital Assets - Cost - Infrastructure	1,422,204
Capital Assets - Depreciation - Infrastructure	(112,675)
Deferred Outflows of Resources - Pensions	4,254
Net Pension Liability	(25,250)
Deferred Inflows of Resources - Pensions	(4,929)
Net Position January 1, as restated	\$ 6,851,117

Pembina County Job Development Authority:

The effect of the prior period adjustments to beginning net position for loan receivable errors for the Job Development Authority totaling \$(95,245) is as follows:

Governmental Activities - JDA	Amounts
Beginning Net Position, as previously reported	\$ 682,548
Adjustments to restate the January 1, 2015 Net Position:	
Loans Receivable	(95,245)
Net Position January 1, as restated	\$ 587,303

PEMBINA COUNTY
Cavalier, North Dakota

BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
<u>Revenues:</u>				
Taxes	\$ 967,296	\$ 967,296	\$ 955,323	\$ (11,973)
Intergovernmental	745,025	745,025	733,128	(11,897)
Charges for Services	443,403	443,403	431,661	(11,742)
Licenses, Permits and Fees	2,550	2,550	2,990	440
Interest Income	5,000	5,000	-	(5,000)
Miscellaneous	80,853	80,853	200,650	119,797
Total Revenues	<u>\$ 2,244,127</u>	<u>\$ 2,244,127</u>	<u>\$ 2,323,752</u>	<u>\$ 79,625</u>
<u>Expenditures:</u>				
Current:				
General Government	\$ 1,353,855	\$ 1,353,855	\$ 1,057,322	\$ 296,533
Public Safety	1,088,245	1,088,245	935,055	153,190
Health and Welfare	202,809	202,809	208,874	(6,065)
Economic Development	36,243	36,243	38,092	(1,849)
Total Expenditures	<u>\$ 2,681,152</u>	<u>\$ 2,681,152</u>	<u>\$ 2,239,343</u>	<u>\$ 441,809</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (437,025)</u>	<u>\$ (437,025)</u>	<u>\$ 84,409</u>	<u>\$ 521,434</u>
<u>Other Financing Sources (Uses):</u>				
Transfers in	\$ -	\$ -	\$ 199,041	\$ 199,041
Transfers out	-	-	(55,000)	(55,000)
Total Other Financing Sources and Uses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 144,041</u>	<u>\$ 144,041</u>
Net Change in Fund Balances	<u>\$ (437,025)</u>	<u>\$ (437,025)</u>	<u>\$ 228,450</u>	<u>\$ 665,475</u>
Fund Balances - January 1	<u>\$ 1,194,737</u>	<u>\$ 1,194,737</u>	<u>\$ 1,194,737</u>	<u>\$ -</u>
Fund Balances - December 31	<u>\$ 757,712</u>	<u>\$ 757,712</u>	<u>\$ 1,423,187</u>	<u>\$ 665,475</u>

The notes to the required supplementary information are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

BUDGETARY COMPARISON SCHEDULE
HIGHWAY FUNDS
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
<u>Revenues:</u>				
Intergovernmental	\$ 950,600	\$ 950,600	\$ 1,014,133	\$ 63,533
Charges for Services	60,000	60,000	100,256	40,256
Miscellaneous	288,000	288,000	35,543	(252,457)
Total Revenues	<u>\$ 1,298,600</u>	<u>\$ 1,298,600</u>	<u>\$ 1,149,932</u>	<u>\$ (148,668)</u>
<u>Expenditures:</u>				
Current:				
Highways and Bridges	\$ 1,892,100	\$ 1,892,100	\$ 1,910,611	\$ (18,511)
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (593,500)</u>	<u>\$ (593,500)</u>	<u>\$ (760,679)</u>	<u>\$ (167,179)</u>
<u>Other Financing Sources (Uses):</u>				
Loan proceeds	\$ 110,000	\$ 110,000	\$ 119,000	\$ 9,000
Transfers In	-	-	198,700	198,700
Total Other Financing Sources and Uses	<u>\$ 110,000</u>	<u>\$ 110,000</u>	<u>\$ 317,700</u>	<u>\$ 207,700</u>
Net Change in Fund Balances	<u>\$ (483,500)</u>	<u>\$ (483,500)</u>	<u>\$ (442,979)</u>	<u>\$ 40,521</u>
Fund Balances - January 1	<u>\$ 2,483,851</u>	<u>\$ 2,483,851</u>	<u>\$ 2,483,851</u>	<u>\$ -</u>
Fund Balances - December 31	<u><u>\$ 2,000,351</u></u>	<u><u>\$ 2,000,351</u></u>	<u><u>\$ 2,040,872</u></u>	<u><u>\$ 40,521</u></u>

The notes to the required supplementary information are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

BUDGETARY COMPARISON SCHEDULE
COUNTY ROAD FUND
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
<u>Revenues:</u>				
Intergovernmental	\$ -	\$ -	\$ 12,206	\$ 12,206
<u>Expenditures:</u>				
Current:				
Highways and Bridges	\$ -	\$ -	\$ 19,180	\$ (19,180)
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ (6,974)	\$ (6,974)
<u>Other Financing Sources (Uses):</u>				
Transfers In	\$ -	\$ -	\$ 794,168	\$ 794,168
Net Change in Fund Balances	\$ -	\$ -	\$ 787,194	\$ 787,194
Fund Balances - January 1	\$ -	\$ -	\$ -	\$ -
Fund Balances - December 31	\$ -	\$ -	\$ 787,194	\$ 787,194

The notes to the required supplementary information are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

BUDGETARY COMPARISON SCHEDULE
SOCIAL SERVICES FUND
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
<u>Revenues:</u>				
Taxes	\$ 886,146	\$ 886,146	858,798	(27,348)
Intergovernmental	259,500	259,500	285,471	25,971
Charges for Services	86,086	86,086	83,343	(2,743)
Miscellaneous	700	700	2,644	1,944
Total Revenues	\$ 1,232,432	\$ 1,232,432	\$ 1,230,256	\$ (2,176)
<u>Expenditures:</u>				
Current:				
Health and Welfare	\$ 1,193,534	\$ 1,193,534	\$ 1,168,574	\$ 24,960
Excess (Deficiency) of Revenues Over Expenditures	\$ 38,898	\$ 38,898	\$ 61,682	\$ 22,784
<u>Other Financing Sources (Uses):</u>				
Transfers In	\$ -	\$ -	\$ 1,013,449	\$ 1,013,449
Transfers Out	-	-	(810,000)	(810,000)
Total Other Financing Sources and Uses	\$ -	\$ -	\$ 203,449	\$ 203,449
Net Change in Fund Balances	\$ 38,898	\$ 38,898	\$ 265,131	\$ 226,233
Fund Balances - January 1	\$ (235,455)	\$ (235,455)	\$ (235,455)	\$ -
Fund Balances - December 31	\$ (196,557)	\$ (196,557)	\$ 29,676	\$ 226,233

The notes to the required supplementary information are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

BUDGETARY COMPARISON SCHEDULE
FLOOD EMERGENCY FUND
For the Year Ended December 31, 2015

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget
<u>Revenues:</u>				
Intergovernmental	\$ 150,000	\$ 150,000	116,523	(33,477)
<u>Expenditures:</u>				
Current:				
Flood Repair	\$ 150,000	\$ 150,000	\$ 107,390	\$ 42,610
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ 9,133	\$ 9,133
Fund Balances - January 1	\$ -	\$ -	\$ -	\$ -
Fund Balances - December 31	\$ -	\$ -	\$ 9,133	\$ 9,133

The notes to the required supplementary information are an integral part of this statement.

PEMBINA COUNTY
Cavalier, North Dakota

PENSION SCHEDULES
For the Year Ended December 31, 2015

**Schedule of Employer's Share of Net Pension Liability
ND Public Employees Retirement System
Last 10 Fiscal Years***

	2014	2015
District's proportion of the net pension liability (asset)	0.285209%	0.283079%
District's proportionate share of the net pension liability (asset)	\$ 1,810,282	\$ 1,924,887
District's covered-employee payroll	\$ 2,402,548	\$ 2,521,884
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	75.35%	76.33%
Plan fiduciary net position as a percentage of the total pension liability	77.70%	77.15%

*Complete data for this schedule is not available prior to 2014.

**Schedule of Employer Contributions
ND Public Employees Retirement System
Last 10 Fiscal Years***

	2014	2015
Statutorily required contribution	\$ 171,061	\$ 179,558
Contributions in relation to the statutorily required contribution	\$ (171,061)	\$ (179,558)
Contribution deficiency (excess)	\$ -	\$ -
District's covered-employee payroll	\$ 2,402,548	\$ 2,521,884
Contributions as a percentage of covered-employee payroll	7.12%	7.12%

*Complete data for this schedule is not available prior to 2014.

PEMBINA COUNTY
Cavalier, North Dakota

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
December 31, 2015

NOTE 1: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information:

- The county commission adopts an “appropriated budget” on the modified accrual basis of accounting.
- The county auditor prepares an annual budget for the general fund and each special revenue fund of the county. NDCC 11-23-02. The budget includes proposed expenditures and means of financing them.
- The county commission holds a public hearing where any taxpayer may appear and shall be heard in favor of or against any proposed disbursements or tax levies. When the hearing shall have been concluded, the board shall adopt such estimate as finally is determined upon. All taxes shall be levied in specific amounts and shall not exceed the amount specified in the published estimates. NDCC 11-23-04
- The board of county commissioners, on or before the October meeting shall determine the amount of taxes that shall be levied for county purposes and shall levy all such taxes in specific amounts. NDCC 11-23-05
- Each budget is controlled by the county auditor at the revenue and expenditure function/object level.
- The current budget, except for property taxes, may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared. NDCC 57-15-31.1
- All appropriations lapse at year-end.

NOTE 2: PENSIONS - CHANGES OF ASSUMPTIONS

Amounts reported in 2015 reflect actuarial assumption changes effective July 1, 2015 based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

PEMBINA COUNTY
Cavalier, North Dakota

SCHEDULE OF FUND ACTIVITY ARISING FROM CASH TRANSACTIONS
For the Year Ended December 31, 2015

	Balance 1-1-15	Receipts	Transfers In	Debt Proceeds	Transfers Out	Disbursements	Balance 12-31-15
Major Funds:							
General Fund							
General Fund	\$ 644,208.54	\$ 2,244,935.93	\$ 169,040.12	\$ -	\$ 25,000.00	\$ 2,139,105.18	\$ 894,079.41
General Fund Reserve & Bldg Imp	332,863.92	50,788.00	30,000.00	-	30,000.00	109,397.23	274,254.69
Total General Fund	\$ 977,072.46	\$ 2,295,723.93	\$ 199,040.12	\$ -	\$ 55,000.00	\$ 2,248,502.41	\$ 1,168,334.10
Special Revenue Funds:							
Highway Funds	\$ 2,349,395.36	\$ 1,210,722.20	\$ 198,700.24	\$ 119,000.00	\$ -	\$ 1,811,898.93	\$ 2,065,918.87
Road & Br/F-M/Co Loan	-	-	794,168.26	-	-	-	794,168.26
Social Services	(259,611.72)	1,230,165.41	1,013,449.12	-	810,000.00	1,174,002.81	-
Flood Emergency Fund	100,346.45	83,528.48	-	-	-	107,389.89	76,485.04
Total Major Special Revenue Funds	\$ 2,190,130.09	\$ 2,524,416.09	\$ 2,006,317.62	\$ 119,000.00	\$ 810,000.00	\$ 3,093,291.63	\$ 2,936,572.17
Total Major Funds	\$ 3,167,202.55	\$ 4,820,140.02	\$ 2,205,357.74	\$ 119,000.00	\$ 865,000.00	\$ 5,341,794.04	\$ 4,104,906.27
Nonmajor Funds:							
County Road & Bridge	\$ 700,730.79	\$ 92,895.24	\$ -	\$ -	\$ 664,618.61	\$ 129,007.42	\$ -
Comprehensive Health Fund	281,015.74	262,025.89	-	-	49,763.91	493,277.72	-
County Loan Fund (Debt Service)	200,796.01	113,120.84	-	-	198,700.24	115,216.61	-
WIC	(3,034.56)	43,490.68	-	-	-	43,793.65	(3,337.53)
Emergency	338,133.24	56,844.98	-	-	-	19,518.24	375,459.98
County Agent	21,895.70	75,664.36	-	-	-	87,129.81	10,430.25
Veteran's Service	11,061.34	69,588.19	-	-	-	59,918.79	20,730.74
OASIS & Social Security	26,731.97	469,653.28	-	-	59,558.79	436,826.46	-
Technology/OASIS	46,046.87	144,997.52	-	-	35,966.77	155,077.62	-
Health OASIS	4,758.52	92,596.89	-	-	97,355.41	-	-
Farm to Market Road	126,680.25	620,536.24	-	-	129,549.65	617,666.84	-
Advertising	9,322.87	12,451.28	-	-	4,149.15	17,625.00	-
Insurance Reserve	28,422.94	84,860.57	-	-	16,790.05	96,493.46	-
Weed Control	176,269.80	41,708.48	-	-	-	149,630.82	68,347.46
Correctional Center Levy	(16,041.78)	221,955.26	-	-	70,711.40	135,202.08	-
Abandoned Cemetery	13,193.76	-	-	-	13,193.76	-	-
Sheriff Special Trust	23,675.71	1,519.50	-	-	-	9,458.45	15,736.76
Document Preservation	19,702.47	12,502.50	-	-	-	6,417.14	25,787.83
County Agent Special Trust	11,591.01	3,411.42	-	-	-	5,833.59	9,168.84
County Nurse Special Trust	182.00	788.00	-	-	-	910.00	60.00
Hazardous Chem. Preparedness	16,762.13	2,375.00	-	-	-	250.00	18,887.13
Victim Witness	54,188.49	30,328.18	-	-	-	39,545.68	44,970.99
Asset Forfeiture Account	7,970.02	617.40	-	-	-	2,837.44	5,749.98
Tobacco Funds	6,756.91	80,760.21	-	-	-	61,158.19	26,358.93
Homeland Security Funds	(1,170.93)	3,500.00	-	-	-	3,942.21	(1,613.14)
Total Nonmajor Funds	\$ 2,105,641.27	\$ 2,538,191.91	\$ -	\$ -	\$ 1,340,357.74	\$ 2,686,737.22	\$ 616,738.22
Total Governmental Funds	\$ 5,272,843.82	\$ 7,358,331.93	\$ 2,205,357.74	\$ 119,000.00	\$ 2,205,357.74	\$ 8,028,531.26	\$ 4,721,644.49
Agency Funds:							
State Funds	\$ 473.62	\$ 60,520.35	\$ -	\$ -	\$ -	\$ 60,507.58	\$ 486.39
Township Road Fund	-	634,228.28	-	-	-	634,228.28	-
Park River Jt Water Dist	-	55,613.30	-	-	-	55,564.29	49.01
County Library	142.12	62,603.36	-	-	-	62,663.50	81.98
County Fair	192.92	65,281.96	-	-	-	65,474.88	-
Pembina County Water Resource	514.46	209,338.31	-	-	-	209,589.68	263.09
Historical Society Fund	32.17	8,844.38	-	-	-	8,864.04	12.51
Senior Citizen Fund w/ Faith In Action	257.10	162,414.70	-	-	-	162,529.00	142.80
Pembina Co Emergency Med Serve	643.03	304,589.03	-	-	-	304,875.29	356.77
Red River Water Resource	253.22	114,007.82	-	-	-	114,118.35	142.69
Airport	372.72	84,265.94	-	-	-	84,409.82	228.84
Pembina Co Soil Conservation Dist.	175.29	87,791.67	-	-	-	87,860.23	106.73
Investment Interest	889.58	16,783.89	-	-	-	-	17,673.47
Restitution Special Trust	1,976.77	-	-	-	-	250.00	1,726.77
State's Attorney Trust Fund	1,715.83	30.82	-	-	-	30.82	1,715.83

Continued on next page.....

PEMBINA COUNTY
Cavalier, North Dakota

SCHEDULE OF FUND ACTIVITY ARISING FROM CASH TRANSACTIONS
For the Year Ended December 31, 2015

	Balance 1-1-15	Receipts	Transfers In	Debt Proceeds	Transfers Out	Disbursements	Balance 12-31-15
CONTINUED....							
<u>Agency Funds (Continued):</u>							
Game and Fish Fund	\$ 2,447.30	\$ 30,681.50	\$ -	\$ -	\$ -	\$ 30,989.00	\$ 2,139.80
Advance Tax Fund	17.30	45,091.39	-	-	-	45,098.41	10.28
Protest Fund	6,037.79	4,994.16	-	-	-	2,585.06	8,446.89
Township Funds	1,775.09	1,136,718.97	-	-	-	1,137,468.73	1,025.33
Fire District Funds	283.08	122,130.33	-	-	-	122,153.47	259.94
City Funds	37,134.11	1,857,977.12	-	-	-	1,880,807.11	14,304.12
School Funds	13,839.58	4,789,562.02	-	-	-	4,795,431.11	7,970.49
Drain Funds	2,763.36	1,617,075.74	-	-	-	1,617,123.63	2,715.47
Flex Spending Account	3,567.70	23,323.88	-	-	-	22,800.46	4,091.12
Prepaid Taxes	3,626,288.31	3,574,472.93	-	-	-	3,626,288.31	3,574,472.93
Total Agency Funds	\$ 3,701,792.45	\$ 15,068,341.85	\$ -	\$ -	\$ -	\$ 15,131,711.05	\$ 3,638,423.25
Total Primary Government	\$ 8,974,636.27	\$ 22,426,673.78	\$ 2,205,357.74	\$ 119,000.00	\$ 2,205,357.74	\$ 23,160,242.31	\$ 8,360,067.74
Job Development Authority	\$ 344,824.33	\$ 138,836.66	\$ -	\$ -	\$ -	\$ 126,988.39	\$ 356,672.60
Total Reporting Entity	\$ 9,319,460.60	\$ 22,565,510.44	\$ 2,205,357.74	\$ 119,000.00	\$ 2,205,357.74	\$ 23,287,230.70	\$ 8,716,740.34

PEMBINA COUNTY WATER RESOURCE DISTRICT
Cavalier, North Dakota

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2015

Federal Grantor/ Pass-Through Grantor/ Program Title		Federal CFDA Number	Federal Expenditures
<u>U.S. DEPARTMENT OF HOMELAND SECURITY:</u>			
<u>Passed through the State Department Emergency Management:</u>			
Disaster Grants - Public Assistance (Presidentially Declared Disasters)	***	97.036	<u>\$ 783,979</u>

*** - Major program

NOTE 1: BASIS OF PRESENTATION:

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Pembina County Water Resource District under programs of the federal government for the year ended December 31, 2015. The information in the schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Uniform Guidance. Because the schedule presents only a selected portions of the operations of Pembina County Water Resource District, it is not intended to be and does not present the financial position or changes in net position of Pembina County Water Resource District.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Subpart E of the Uniform Guidance, wherein certain types of expenditures are allowable or are limited as to reimbursement.

STATE AUDITOR

ROBERT R. PETERSON
Phone (701) 328-2241
Fax (701) 328-1406



Local Government Division:
FARGO OFFICE
MANAGER – DAVID MIX
Phone: (701) 239-7252 Fax: (701) 239-7251

STATE OF NORTH DAKOTA
OFFICE OF THE STATE AUDITOR
STATE CAPITOL
600 E. BOULEVARD AVENUE - DEPT. 117
BISMARCK, NORTH DAKOTA 58505

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

Board of County Commissioners
Pembina County
Cavalier, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Pembina County, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise Pembina County's basic financial statements, and have issued our report thereon dated August 22, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Pembina County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pembina County's internal control. Accordingly, we do not express an opinion on the effectiveness of Pembina County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

PEMBINA COUNTY

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* - Continued

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pembina County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Robert R. Peterson
State Auditor

Fargo, North Dakota
August 22, 2016

STATE AUDITOR

ROBERT R. PETERSON
Phone (701) 328-2241
Fax (701) 328-1406



Local Government Division:
FARGO OFFICE
MANAGER – DAVID MIX
Phone: (701) 239-7252 Fax: (701) 239-7251

STATE OF NORTH DAKOTA
OFFICE OF THE STATE AUDITOR
STATE CAPITOL
600 E. BOULEVARD AVENUE - DEPT. 117
BISMARCK, NORTH DAKOTA 58505

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Independent Auditor's Report

Water Resource District Board
Pembina County Water Resource District
Cavalier, North Dakota

Report on Compliance for Each Major Federal Programs

We have audited Pembina County Water Resource District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Pembina County Water Resource District's major federal program for the year ended December 31, 2015. Pembina County Water Resource District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, contracts, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Pembina County Water Resource District's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Pembina County Water Resource District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of Pembina County Water Resource District's compliance.

Opinion on Each Major Federal Programs

In our opinion, Pembina County Water Resource District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2015.

PEMBINA COUNTY WATER RESOURCE DISTRICT

Report on Compliance for Each Major Federal Programs; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance - Continued

Report on Internal Control Over Compliance

Management of Pembina County Water Resource District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Pembina County Water Resource District's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Pembina County Water Resource District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weakness or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the Pembina County Water Resource District as of and for the year ended December 31, 2015, and have issued our report thereon dated August 22, 2016, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.



Robert R. Peterson
State Auditor

Fargo, North Dakota
August 22, 2016

STATE AUDITOR

ROBERT R. PETERSON
Phone (701) 328-2241
Fax (701) 328-1406



Local Government Division:
FARGO OFFICE
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Phone: (701) 239-7252 Fax: (701) 239-7251

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STATE CAPITOL
600 E. BOULEVARD AVENUE - DEPT. 117
BISMARCK, NORTH DAKOTA 58505

Board of County Commissioners
Pembina County
Cavalier, North Dakota

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of Pembina County, Cavalier, North Dakota, for the year ended December 31, 2015 which collectively comprise the County's basic financial statements, and have issued our report thereon dated August 22, 2016. Professional standards require that we provide you with the following information related to our audit.

OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA, GOVERNMENT AUDITING STANDARDS AND BY THE UNIFORM GUIDANCE

As stated in our engagement letter dated July 11, 2016, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the basic financial statements are free of material misstatement. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, or fraud may exist and not be detected by us.

In planning and performing our audit, we considered Pembina County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide an opinion on internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on each major federal program in order to determine our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance, and for reporting on the schedule of expenditures of federal awards required by the Uniform Guidance.

As part of obtaining reasonable assurance about whether Pembina County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with the Uniform Guidance, we examined, on a test basis, evidence about Pembina County Water Resource District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the purpose of expressing an opinion on Pembina County's compliance with those requirements over each major federal program. While our audit provides a reasonable basis for our opinion over compliance for each major federal program, it does not provide a legal determination on Pembina County's compliance with those requirements.

SIGNIFICANT ACCOUNTING POLICIES/QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Pembina County are described in Note 1 to the financial statements. Application of existing policies was not changed during the year ended December 31, 2015. GASB Statement 68 (Accounting and Financial Reporting for Pensions – an Amendment of GASB Statement No. 27), and GASB Statement 71 (Pension Transition for Contributions Made Subsequent to the Measurement Date – an Amendment of GASB Statement No. 68) were adopted during the year ended December 31, 2015. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements presented by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements is useful lives of capital assets.

CORRECTED AND UNCORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and report them to the appropriate level of management. None of the misstatements detected as a result of audit procedures were material, either individually or in the aggregate, to the financial statements taken as a whole.

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, or reporting matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

MANAGEMENT REPRESENTATIONS

We have requested certain representations from management that are included in the management representation letter dated August 22, 2016.

MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the county's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT

We encountered no significant difficulties in dealing with management in performing and completing our audit.

OTHER AUDIT FINDINGS OR ISSUES

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

The following presents our informal recommendations:

<p>LACK OF SEGREGATION OF DUTIES – WATER RESOURCE DISTRICT</p>

The Pembina County Water Resource District (Component Unit of Pembina County) has minimal staff responsible for all duties performed by each entity. The lack of segregation of duties increases the risk of fraud and the risk of misstatement of the entities financial condition, whether due to error or fraud. Proper internal control surrounding custody of assets, the recording of transactions, reconciling bank accounts and preparation of financial statements dictates that there should be sufficient accounting personnel so duties of employees are properly segregated. The segregation of duties would provide better control over the assets of the component units of Pembina County.

Due to the size, complexity and the economic realities of the Pembina County Water Resource District, it is presently not feasible to obtain proper separation of duties. We recommend that if it becomes feasible to segregate duties in the future, that duties are segregated to the extent possible to reduce the potential risk of loss.

FAILURE TO DECLARE EMERGENCY

The County spent out of the emergency fund on October 20, 2015; November 17, 2015; and December 31, 2015 totaling \$19,518. There was not an emergency declared by the county within the 60-day window as per North Dakota Century Code Section (NDCC) 57-15-28. NDCC 57-15-28 states "...*The emergency fund may not be used for any road construction or maintenance, except for repair of roads damaged by nature within sixty days preceding the determination to expend emergency funds, or for the purchase of road equipment; however, the emergency fund may be used to match federal funds appropriated to mitigate damage to roads related to a federally declared disaster that occurred more than sixty days preceding the determination...*"

We recommend that the governing board follow the proper procedures for using emergency fund monies, including first declaring an emergency and then use emergency funds for allowed expenditures as noted in North Dakota Century Code Section 57-15-28.

This information is intended solely for the use of the Board of County Commissioners and management of Pembina County, is not intended to be, and should not be used for any other purpose. We would be happy to meet with you and any member of your staff to discuss any of the items in this letter in more detail if you so desire.

Thank you and the employees of Pembina County for the courteous and friendly assistance we received during the course of our audit. It is a pleasure for us to be able to serve Pembina County.



Robert R. Peterson
State Auditor

Fargo, North Dakota
August 22, 2016

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Office of the State Auditor
600 East Boulevard Avenue – Department 117
Bismarck, ND 58505-0060

(701) 328-2220