

**PARK DISTRICT OF THE CITY OF GRAND FORKS  
GRAND FORKS, NORTH DAKOTA**

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2018

## TABLE OF CONTENTS

	Page
<b>ROSTER OF DISTRICT OFFICIALS</b>	<b>1</b>
<b>INDEPENDENT AUDITOR'S REPORT</b>	<b>2</b>
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS</b>	<b>5</b>
<b>BASIC FINANCIAL STATEMENTS</b>	
Government-Wide Financial Statements:	
Statement of Net Position	15
Statement of Activities	16
Fund Financial Statements:	
Balance Sheet - Governmental Funds	17
Reconciliation of Governmental Funds Balance Sheet to Net Position of Governmental Activities	18
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	19
Reconciliation of the Changes in Fund Balance of Governmental Funds to the Statement of Activities	20
Statement of Net Position - Proprietary Funds	21
Statement of Revenues, Expenses and Changes in Fund Net Position - Proprietary Funds	23
Statement of Cash Flows - Proprietary Funds	24
Statement of Fiduciary Net Position – Fiduciary Funds	25
Statement of Changes in Fiduciary Net Position – Fiduciary Funds	26
Notes to the Basic Financial Statements	27
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
Schedule of District's Contributions to NDPERS/Single Employer Plans	63
Schedule of District's and Non-Employer Proportionate Share of the Net Pension Liability	64
Schedule of Changes in the District's Net Pension Liability and Related Ratios	65

Schedule of District's Contributions to OPEB Plan	66
Schedule of District's Share of the OPEB Liability	67
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - General Fund	68
Notes to the Required Supplementary Information	69
<b>SUPPLEMENTARY INFORMATION</b>	
Combining Schedule of Balance Sheet - General Fund	70
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - General Fund	71
<b>INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i></b>	<b>72</b>

\*\*\*\*\*

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**ROSTER OF DISTRICT OFFICIALS**  
**AS OF DECEMBER 31, 2018**

Jay Panzer	President
Tim Skarperud	Vice-President
Paul Barta	Board Member
Terry Dvorak	Board Member
Greg LaDouceur	Board Member
Bill Palmiscno	Executive Director

\* \* \* \* \*

## INDEPENDENT AUDITOR'S REPORT

To the Board of Commissioners  
Park District of the City of Grand Forks  
Grand Forks, North Dakota

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities and each major fund of the Park District of the City of Grand Forks as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Park District of the City of Grand Forks' basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the Park District of the City of Grand Forks, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matters***

As discussed in Note 21 to the financial statements, the District adopted the provisions of Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. As discussed in Note 21 to the financial statements, the District has retroactively restated the previously reported Net Position in accordance with this statement.

The District has changed the presentation of the Foundation Fund from a discretely presented component unit to a blended component unit due to a change in Board structure. As discussed in Note 21 to the financial statements, the District has retroactively restated the previously reported Net Position in accordance with this change.

Our opinions are not modified with respect to these matters.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedule of the District's contributions to NDPERS/ single employer plans, schedule of District's and non-employer proportionate share of the net pension liability, schedule of changes in the District's net pension liability and related ratios, schedule of District's contributions to OPEB plan, schedule of District's share of the OPEB liability, and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Park District of the City of Grand Forks' financial statements. The combining general fund statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining general fund statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining general fund statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 15, 2019 on our consideration of the Park District of the City of Grand Forks' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Park District of the City of Grand Forks' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Park District of the City of Grand Forks' internal control over financial reporting and compliance.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

March 15, 2019

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

The discussion and analysis of the Park District of the City of Grand Forks' (the "District") financial performance provides an overall review of the District's financial activities for the year ended December 31, 2018 with comparisons for the year ended December 31, 2017. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the basic financial statements to enhance their understanding of the District's financial performance.

**Financial Highlights**

- The assets and deferred outflows of resources of the District exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$46,493,111 (net position).
- The change in net position from current year activity was an increase of \$2,268,190. The District also saw an increase in net position of \$1,449,983 due to a prior period adjustment, see note 21 for additional information on the prior period adjustment.
- Total liabilities were \$47,792,322 at December 31, 2018. This is a decrease of \$743,207 from the balance at December 31, 2017. This result was due to bond payments.

**Using this Annual Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are prepared and organized so the reader can understand the District as a financial whole or as an entire operating entity. The statements then proceed to provide an increasingly detailed look at our specific financial conditions.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those assets. The Statement of Activities shows net (expense) revenue and changes to net position related to each department of the District. Fund financial statements tell how services were financed in the short-term as well as what dollars remain for future spending.

**Reporting on the District as a Whole**

*Statement of Net Position and the Statement of Activities*

The Statement of Net Position and Statement of Activities include all assets and deferred outflows of resources and liabilities and deferred inflows of resources using the accrual basis of accounting similar to the accounting method used by the private sector. The basis for this accounting takes into account all of the current year's revenues and expenses regardless of when the cash was received or paid.

These two statements report the District's net position and the changes in net position. This change in position is important because it tells the reader whether, for the District as a whole, the financial position of the District has improved or diminished. However, in evaluating the overall position of the District, non-financial information such as changes in the District's tax base and the condition of District capital assets will also need to be evaluated.

In the Statement of Net Position and the Statement of Activities, the District's activities are reported as Governmental Activities and Business Type Activities.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Reporting on the District's Most Significant Fund**

*Governmental Fund*

The presentation for the District's general fund focuses on how resources flow into and out of it and the balance that is left at year-end and available for spending in future periods. The general fund is reported using modified accrual accounting which measures cash and all other financial assets that are expected to be readily converted to cash. The governmental fund statements provide a detailed short-term view of the District's general operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future on services provided to our District users. The relationship (or differences) between governmental activities (reported on the Statement of Net Position and the Statement of Activities) and the general fund is reconciled in the financial statements.

**The Park District of the City of Grand Forks as a Whole**

Recall that the Statement of Net Position looks at the District as a whole. Table 1 provides a summary of the District's net position for 2018 and 2017:

**Table 1**  
**Statement of Net Position**  
December 31, 2018

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Current and Other Assets	\$ 304,912	\$ 16,863,533	\$ 17,168,445
Capital Assets, Net	<u>42,548,217</u>	<u>32,668,035</u>	<u>75,216,252</u>
<i>Total Assets</i>	<u>42,853,129</u>	<u>49,531,568</u>	<u>92,384,697</u>
<b>Deferred Outflows of Resources</b>	<u>2,280,162</u>	<u>-</u>	<u>2,280,162</u>
<b>Liabilities</b>			
Current Liabilities	664,957	905,883	1,570,840
Long-Term Liabilities:			
Due within One Year	1,178,577	1,949,933	3,128,510
Due in more than One Year	<u>18,638,063</u>	<u>24,454,909</u>	<u>43,092,972</u>
<i>Total Liabilities</i>	<u>20,481,597</u>	<u>27,310,725</u>	<u>47,792,322</u>
<b>Deferred Inflows of Resources</b>	<u>379,426</u>	<u>-</u>	<u>379,426</u>
<b>Net Position</b>			
Net Investment in Capital Assets	24,997,480	11,031,857	36,029,337
Restricted	549,932	5,187,285	5,737,217
Unrestricted	<u>(1,275,144)</u>	<u>6,001,701</u>	<u>4,726,557</u>
<i>Total Net Position</i>	<u>\$ 24,272,268</u>	<u>\$ 22,220,843</u>	<u>\$ 46,493,111</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Table 1 Continued**  
**Statement of Net Position**  
December 31, 2017

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Current and Other Assets	\$ 6,172,209	\$ 8,121,824	\$ 14,294,033
Capital Assets, Net	<u>42,196,902</u>	<u>33,420,692</u>	<u>75,617,594</u>
<i>Total Assets</i>	<u>48,369,111</u>	<u>41,542,516</u>	<u>89,911,627</u>
<b>Deferred Outflows of Resources</b>	<u>1,879,821</u>	<u>-</u>	<u>1,879,821</u>
<b>Liabilities</b>			
Current Liabilities	625,402	303,358	928,760
Long-Term Liabilities:			
Due within One Year	1,640,089	1,462,000	3,102,089
Due in more than One Year	<u>22,727,476</u>	<u>21,777,204</u>	<u>44,504,680</u>
<i>Total Liabilities</i>	<u>24,992,967</u>	<u>23,542,562</u>	<u>48,535,529</u>
<b>Deferred Inflows of Resources</b>	<u>295,832</u>	<u>-</u>	<u>295,832</u>
<b>Net Position</b>			
Net Investment in Capital Assets	23,217,657	10,367,026	33,584,683
Restricted	2,617,573	1,423,433	4,041,006
Unrestricted	<u>(875,097)</u>	<u>6,209,495</u>	<u>5,334,398</u>
<i>Total Net Position</i>	<u>\$ 24,960,133</u>	<u>\$ 17,999,954</u>	<u>\$ 42,960,087</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Table 2**  
**Changes in Net Position**  
**As of December 31, 2018**

	<u><b>Governmental Activities</b></u>	<u><b>Business-Type Activities</b></u>	<u><b>Total</b></u>
<b>Revenues</b>			
Program Revenues			
Charges for Services	\$ 1,047,876	\$ 6,627,597	\$ 7,675,473
Operating Grants and Contributions	9,249	-	9,249
Capital Grants and Contributions	329,778	210,830	540,608
General Revenues			
Property Taxes	8,547,970	-	8,547,970
State Revenues	941,675	-	941,675
Other	404,891	11,029	415,920
<i>Total Revenues</i>	<u>11,281,439</u>	<u>6,849,456</u>	<u>18,130,895</u>
<b>Expenses</b>			
Program Expenses			
Park Operations	7,866,120	-	7,866,120
Forestry	811,260	-	811,260
Recreation	605,811	-	605,811
Interest on Long-Term Debt	341,909	-	341,909
King's Walk Golf Course	-	1,274,584	1,274,584
Lincoln Golf Course	-	375,679	375,679
Choice Health & Fitness	-	4,301,130	4,301,130
Foundation	-	286,212	286,212
<i>Total Expenses</i>	<u>9,625,100</u>	<u>6,237,605</u>	<u>15,862,705</u>
 <i>Increase (Decrease) in Net Position Before Transfers</i>	 1,656,339	 611,851	 2,268,190
<b>Transfers</b>	<u>57,076</u>	<u>(57,076)</u>	<u>-</u>
 <i>Increase (Decrease) in Net Position</i>	 1,713,415	 554,775	 2,268,190
<b>Net Position as Originally Stated</b>	24,960,133	17,999,954	42,960,087
<b>Prior Period Adjustments - See Note 21</b>	<u>(2,401,280)</u>	<u>3,666,114</u>	<u>1,264,834</u>
 <b>Net Position Beginning of Year</b>	 <u>22,558,853</u>	 <u>21,666,068</u>	 <u>44,224,921</u>
 <b>Net Position End of Year</b>	 <u>\$ 24,272,268</u>	 <u>\$ 22,220,843</u>	 <u>\$ 46,493,111</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Table 2 Continued**  
**Changes in Net Position**  
As of December 31, 2017

	<u>Governmental Activities</u>	<u>Business-Type Activities</u>	<u>Total</u>
<b>Revenues</b>			
Program Revenues			
Charges for Services	\$ 1,254,042	\$ 5,632,382	\$ 6,886,424
Operating Grants and Contributions	8,671	-	8,671
Capital Grants and Contributions	169,972	171,811	341,783
General Revenues			
Property Taxes	8,385,069	-	8,385,069
State Revenues	816,622	-	816,622
Other	158,632	12,301	170,933
<i>Total Revenues</i>	<u>10,793,008</u>	<u>5,816,494</u>	<u>16,609,502</u>
<b>Expenses</b>			
Program Expenses			
Park Operations	6,855,087	-	6,855,087
Forestry	832,487	-	832,487
Recreation	698,343	-	698,343
Interest on Long-Term Debt	705,433	-	705,433
King's Walk Golf Course	-	1,500,557	1,500,557
Lincoln Golf Course	-	368,744	368,744
Choice Health & Fitness	-	4,350,737	4,350,737
<i>Total Expenses</i>	<u>9,091,350</u>	<u>6,220,038</u>	<u>15,311,388</u>
<i>Increase (Decrease) in Net Position Before Transfers</i>	1,701,658	(403,544)	1,298,114
<b>Transfers</b>	<u>(613,953)</u>	<u>613,953</u>	<u>-</u>
<i>Increase (Decrease) in Net Position</i>	<u>1,087,705</u>	<u>210,409</u>	<u>1,298,114</u>
<b>Net Position Beginning of Year</b>	<u>23,872,428</u>	<u>17,789,545</u>	<u>41,661,973</u>
<b>Net Position End of Year</b>	<u>\$ 24,960,133</u>	<u>\$ 17,999,954</u>	<u>\$ 42,960,087</u>

Choice Health & Fitness membership revenue decreased almost \$48,000 from the prior year. Choice Health & Fitness has a shared membership agreement with the Altru Family YMCA. Combined members for both organizations started the year with approximately 14,900 members and ended the year with approximately 14,700 members. Members are expected to remain close to the 15,000 level and the focus will continue to be on member retention for 2019. On the expense side, 2018 operating expenses were less than the prior year. For 2019 we will continue to evaluate current programming and look to augment with fresh offerings that will allow us to provide great customer service with the financial levels needed to support it.

King's Walk Golf Course was open from late April to late October in 2018. Total operating revenue increased just over \$5,000 from the 2017 level. Almost 25,000 rounds were played in 2018, which was down around 1,700 rounds from the 2017 season. Golfers purchasing King's Walk season memberships were again able to play Lincoln Golf Course at no extra cost and this policy will continue in 2019.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

Lincoln Golf Course was open from late April to late October in 2018. Total operating revenue was within \$5,500 of the 2018 level. Over 17,300 rounds were played in 2018, which was down over 2,000 rounds from the 2017 season. The Steve Mullally Youth Golf Course, located next to Lincoln Golf Course, was enjoyed by many families. This is a youth 9-hole golf course and is free for youth and families to play.

**General Fund Budgetary Highlights**

The District's budget is prepared on the same basis of accounting as the financial statements.

There were no amendments to the District's budget during the course of 2018.

Original and final budgeted revenues for the general fund in 2018 were \$7,939,500 and the actual revenues were \$8,331,034. The major factor contributing to the increase of actual revenues over budgeted revenues in 2018 was due to an increase of almost \$162,000 in local property taxes. This was attributed to a higher percentage of timely current year collections compared to the percentage budgeted. State aid received was over \$81,000 over budget. This increase in state aid is directly related to an increase in sales tax collections for the state of ND tied to the rise of oil production in the western part of the state. Interest received was \$89,000 over budget along with increased program revenue of over \$60,000 also contributed.

Original and final budgeted expenditures for the general fund in 2018 were \$7,705,600 and the actual expenditures were \$7,605,815. Actual expenses were less than budgeted mainly due to continuing to prioritize maintenance items and projects as well as expense control by managers in their departments.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Capital Assets**

**Table 3**  
**Capital Assets at December 31, 2018**  
**(Net of Depreciation)**

	Governmental Activities	Business-Type Activities	Total
Land	\$ 4,254,623	\$ 3,249,695	\$ 7,504,318
Land Improvements	13,888,535	-	13,888,535
Buildings, Systems, and Structures	22,354,547	25,145,076	47,499,623
Golf Course	-	3,559,148	3,559,148
Equipment	984,887	399,212	1,384,099
Vehicles	263,318	-	263,318
Tractors, Trailers, and Mowers	593,597	314,904	908,501
Construction in Progress	208,710	-	208,710
<i>Totals</i>	<u>\$ 42,548,217</u>	<u>\$ 32,668,035</u>	<u>\$ 75,216,252</u>

**Capital Assets at December 31, 2017**  
**(Net of Depreciation)**

	Governmental Activities	Business-Type Activities	Total
Land	\$ 4,845,084	\$ 3,249,695	\$ 8,094,779
Land Improvements	13,006,855	-	13,006,855
Buildings, Systems, and Structures	22,613,856	25,781,285	48,395,141
Golf Course	-	3,677,972	3,677,972
Equipment	973,009	466,866	1,439,875
Vehicles	259,425	140	259,565
Tractors, Trailers, and Mowers	476,037	244,734	720,771
Construction in Progress	22,636	-	22,636
<i>Totals</i>	<u>\$ 42,196,902</u>	<u>\$ 33,420,692</u>	<u>\$ 75,617,594</u>

Additional information on the District's capital assets can be found in Note 3 of this report.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Long-Term Debt**

At the end of the current fiscal year, the District had total bonded debt outstanding of \$38,228,221, contract payable of \$1,011,038, net pension liabilities of \$6,320,950, net other postemployment benefit liabilities of \$133,025, and compensated absences of \$528,248.

**Table 4**  
**Outstanding Debt at December 31, 2018**

	Governmental Activities	Business-Type Activities	Total
General Obligation Bonds	\$ 12,027,671	\$ -	\$ 12,027,671
Revenue Bonds	-	26,200,550	26,200,550
Contract Payable	1,011,038	-	1,011,038
Net Pension Liability	6,320,950	-	6,320,950
Net Other Postemployment Benefit Liability	133,025	-	133,025
Compensated Absences	323,956	204,292	528,248
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total	<u>\$ 19,816,640</u>	<u>\$ 26,404,842</u>	<u>\$ 46,221,482</u>

**Outstanding Debt at December 31, 2017**

	Governmental Activities	Business-Type Activities	Total
General Obligation Bonds	\$ 12,923,117	\$ -	\$ 12,923,117
Revenue Bonds	-	23,053,666	23,053,666
Contract Payable	6,056,128	-	6,056,128
Net Pension Liability	5,208,235	-	5,208,235
Compensated Absences	304,271	185,538	489,809
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total	<u>\$ 24,491,751</u>	<u>\$ 23,239,204</u>	<u>\$ 47,730,955</u>

The District's total debt decreased by \$1,509,473 during the current fiscal year.

Additional information on the District's long-term debt can be found in Note 6 of this report.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Long and Short-term Goals**

The District is part of a growing community and knows it needs to review and expand parks and recreation services. Therefore, the District periodically evaluates current programs and facilities. Times change and new ideas bring requests for different types of recreation and other facilities. For the coming year, the District feels they will be able to address requests with its current budget. The District completed a Master Plan for the entire District in 2015 which showed the public is satisfied with the service of the District. Results also showed the District has an adequate amount of parks, programs, and facilities.

For 2019, the District is continuing to expand and improve facilities to meet demand. Altru Wellness Village will be adding sidewalk lighting and additional playground equipment will be installed at Kiwanis Park South. The second phase of the skate park will be constructed at Kannowski Park. At Scheels Sports Complex, the dugout fences and roofs will be installed along with a shelter that will be constructed. Bringewatt Park will see sand volleyball improvements and the memorial and sidewalks will be added to Veterans Memorial Park. Court resurfacing is also planned at Lincoln and University Parks.

In terms of government funds, all indicators for the City of Grand Forks point to a steady growth situation, which means the tax base along with the value of the mill will increase. The tax revenues for its government funds will increase accordingly. The revenue sharing relationship, commonly called state aid, appears to have leveled off after the rapid escalation and then regression over the last number of years. The District budgeted to slightly spend down the reserves in the government funds for 2019 to maintain the desired 15-25% reserve of budgeted expenses.

The enterprise funds are composed of activities where the District tries to balance fee structures to keep them affordable for families while using as little tax based support as possible. Choice Health & Fitness saw a leveling off in memberships. The golf courses continue to see the number of rounds played and season memberships sold to be consistent with historical totals. The District's enterprise funds performed well in 2018.

The success of the capital campaigns for Choice Health & Fitness, which opened in the fall of 2012, ICON Sports Center, which opened in the fall of 2014, and Scheels Sports Complex, which was fully playable in 2018, has taught the District that they have a great deal of opportunity to improve facilities through philanthropic means. Therefore, the District will continue to work with the Grand Forks Parks and Recreation Foundation (Foundation) to increase their donation revenue. The District's emphasis on seeking sponsorships and donations within its organization promises to boost the District's ability to meet demands for expanded services and facilities. The District also continues to expand and benefit from partnership developments, such as with Altru Health System and the Altru Family YMCA.

The District continues to look at its internal departments for increased efficiencies of resources. The District will continue to hire, train, and motivate staff to retain a positive work environment to maximize the productivity of its work force. The District will keep its pay scales competitive and will evaluate and reward staff for their contributions. Similarly, the District will continue to evaluate the services provided by vendors selecting those of highest quality and lowest pricing.

**Performance Tools and Response to Change**

The annual financial report provides measurement tools to judge the financial performance of each department, as well as the District as an agency.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

**Non-Tax Funds**

Non-tax funds coming to the District are attributable to initiatives of District personnel and generosity of other organizations. There will be a continuing effort toward self-sufficiency of District golf courses, Choice Health & Fitness, and other program operations, and how these enterprises continue to provide earned revenue.

**Contacting the District's Treasurer's Office**

Annually the District makes available its financial reports and budget documents. The District publishes a variety of informative documents related to its operations. This financial report is designed to provide the District's citizenry with the general overview of the District's finances and show the District's accountability for all money it receives, spends, or invests. If you have any questions about this report or need financial information, contact George Hellyer, Superintendent of Finance, Park District of the City of Grand Forks, 1060 47<sup>th</sup> Avenue South, Grand Forks, ND 58201.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF NET POSITION**  
**AS OF DECEMBER 31, 2018**

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Cash	\$ 3,748,326	\$ 3,221,884	\$ 6,970,210
Investments	-	1,007,895	1,007,895
Restricted Cash & Investments with Fiscal Agent	-	1,468,922	1,468,922
Accounts Receivable, Net	407,820	73,083	480,903
Pledges Receivable, Net	-	6,403,199	6,403,199
Taxes Receivable	163,182	-	163,182
Contract Receivable	426,984	-	426,984
Interest Receivable	-	5,159	5,159
Prepaid Expenses	-	21,979	21,979
Inventory	-	75,262	75,262
Internal Balances	(4,441,400)	4,441,400	-
Nondepreciable Capital Assets	18,351,868	3,249,695	21,601,563
Depreciable Capital Assets, Net	24,196,349	29,418,340	53,614,689
Assets Held for Sale	-	144,750	144,750
Total Assets	<u>42,853,129</u>	<u>49,531,568</u>	<u>92,384,697</u>
<b>Deferred Outflows of Resources</b>			
Deferred Outflows of Resources - NDPERS	1,387,000	-	1,387,000
Deferred Outflows of Resources - Single Employer Plan	859,455	-	859,455
Deferred Outflows of Resources - OPEB NDPERS	33,707	-	33,707
Total Deferred Outflows of Resources	<u>2,280,162</u>	<u>-</u>	<u>2,280,162</u>
<b>Liabilities</b>			
Accounts Payable	280,075	4,128	284,203
Pledges Payable	-	444,495	444,495
Sales Tax Payable	2,360	4,441	6,801
Gift Certificates/Cards Payable	25,761	57,907	83,668
Accrued Payroll	143,941	101,390	245,331
Accrued Interest Payable	52,028	97,111	149,139
Unearned Revenue	160,792	196,411	357,203
Non Current Liabilities:			
Due Within One Year	1,178,577	1,949,933	3,128,510
Due in More than One Year	18,638,063	24,454,909	43,092,972
Total Liabilities	<u>20,481,597</u>	<u>27,310,725</u>	<u>47,792,322</u>
<b>Deferred Inflows of Resources</b>			
Deferred Inflows of Resources - NDPERS	177,154	-	177,154
Deferred Inflows of Resources - Single Employer Plan	196,662	-	196,662
Deferred Inflows of Resources - OPEB NDPERS	5,610	-	5,610
Total Deferred Inflows of Resources	<u>379,426</u>	<u>-</u>	<u>379,426</u>
<b>Net Position</b>			
Net Investment in Capital Assets	24,997,480	11,031,857	36,029,337
Restricted: Non-expendable - Endowments	-	201,967	201,967
Restricted for:			
Debt Service	549,932	1,394,136	1,944,068
Repairs and Replacement	-	74,786	74,786
Pledges	-	3,516,396	3,516,396
Unrestricted	<u>(1,275,144)</u>	<u>6,001,701</u>	<u>4,726,557</u>
Total Net Position	<u>\$ 24,272,268</u>	<u>\$ 22,220,843</u>	<u>\$ 46,493,111</u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities</b>							
Park Operations	\$ 7,866,120	\$ 814,596	\$ -	\$ 329,778	\$ (6,721,746)	\$ -	\$ (6,721,746)
Forestry	811,260	2,500	-	-	(808,760)	-	(808,760)
Recreation	605,811	230,780	9,249	-	(365,782)	-	(365,782)
Interest on Long-Term Debt	<u>341,909</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(341,909)</u>	<u>-</u>	<u>(341,909)</u>
Total Governmental Activities	<u>9,625,100</u>	<u>1,047,876</u>	<u>9,249</u>	<u>329,778</u>	<u>(8,238,197)</u>	<u>-</u>	<u>(8,238,197)</u>
<b>Business-Type Activities</b>							
King's Walk Golf Course	1,274,584	1,149,589	-	-	-	(124,995)	(124,995)
Lincoln Golf Course	375,679	298,198	-	-	-	(77,481)	(77,481)
Choice Health & Fitness	4,301,130	4,120,743	-	210,830	-	30,443	30,443
Foundation	<u>286,212</u>	<u>1,059,067</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>772,855</u>	<u>772,855</u>
Total Business- Type Activities	<u>6,237,605</u>	<u>6,627,597</u>	<u>-</u>	<u>210,830</u>	<u>-</u>	<u>600,822</u>	<u>600,822</u>
Total Primary Government	<u>\$ 15,862,705</u>	<u>\$ 7,675,473</u>	<u>\$ 9,249</u>	<u>\$ 540,608</u>	<u>(8,238,197)</u>	<u>600,822</u>	<u>(7,637,375)</u>
General Revenues:							
Property Taxes - General					5,725,875	-	5,725,875
Property Taxes - Debt Service					1,756,570	-	1,756,570
Property Taxes - Capital Projects					1,065,525	-	1,065,525
Grants and Entitlements not Restricted to Specific Programs					941,675	-	941,675
Investment Earnings					124,357	11,029	135,386
Miscellaneous					280,534	-	280,534
Transfers					<u>57,076</u>	<u>(57,076)</u>	<u>-</u>
Total General Revenues and Transfers					<u>9,951,612</u>	<u>(46,047)</u>	<u>9,905,565</u>
Change in Net Position					<u>1,713,415</u>	<u>554,775</u>	<u>2,268,190</u>
Net Position- Beginning					<u>24,960,133</u>	<u>17,999,954</u>	<u>42,960,087</u>
Prior Period Adjustment - See Note 21					<u>(2,401,280)</u>	<u>3,666,114</u>	<u>1,264,834</u>
Net Position-Beginning, as Restated					<u>22,558,853</u>	<u>21,666,068</u>	<u>44,224,921</u>
Net Position- End of Year					\$ 24,272,268	\$ 22,220,843	\$ 46,493,111

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**BALANCE SHEET – GOVERNMENTAL FUNDS**  
**AS OF DECEMBER 31, 2018**

	General Fund	Debt Service Fund	Capital Projects Fund	Total Governmental Funds
<b>Assets</b>				
Cash	\$ 3,061,642	\$ 568,545	\$ 118,139	\$ 3,748,326
Accounts Receivable	407,820	-	-	407,820
Taxes Receivable	109,534	33,415	20,233	163,182
Contract Receivable	426,984	-	-	426,984
Due From Other Funds	-	-	18,600	18,600
Total Assets	<u>\$ 4,005,980</u>	<u>\$ 601,960</u>	<u>\$ 156,972</u>	<u>\$ 4,764,912</u>
<b>Liabilities</b>				
Accounts Payable	\$ 280,075	\$ -	\$ -	\$ 280,075
Advances From Other Funds	-	-	4,460,000	4,460,000
Sales Tax Payable	2,360	-	-	2,360
Gift Certificate/Cards Payable	25,761	-	-	25,761
Unearned Revenue	160,792	-	-	160,792
Accrued Payroll	143,941	-	-	143,941
Total Liabilities	<u>612,929</u>	<u>-</u>	<u>4,460,000</u>	<u>5,072,929</u>
<b>Deferred Inflows of Resources</b>				
Unavailable Revenue - Property Taxes	99,668	31,528	19,082	150,278
Unavailable Revenue - Special Assessments	3,784	-	-	3,784
Unavailable Revenue - Development Agreements	29,040	-	-	29,040
Unavailable Revenue - Contracts	426,984	-	-	426,984
Total Deferred Inflows of Resources	<u>559,476</u>	<u>31,528</u>	<u>19,082</u>	<u>610,086</u>
<b>Fund Balances</b>				
Restricted For:				
Debt Service	-	570,432	-	570,432
Unassigned	2,833,575	-	(4,322,110)	(1,488,535)
Total Fund Balances	<u>2,833,575</u>	<u>570,432</u>	<u>(4,322,110)</u>	<u>(918,103)</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 4,005,980</u>	<u>\$ 601,960</u>	<u>\$ 156,972</u>	<u>\$ 4,764,912</u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO NET POSITION OF GOVERNMENTAL ACTIVITIES**  
**AS OF DECEMBER 31, 2018**

<b>Total Governmental Funds Balance</b>	<b>\$</b>	<b>(918,103)</b>
---	-----------	------------------

**Amounts reported for governmental activities in the  
statement of net position are different because:**

Capital assets used in governmental activities are not financial resources and therefore not reported in the governmental funds.		42,548,217
--	--	------------

Other long-term assets are not available to pay for current-period expenditures and therefore are unavailable in the governmental funds:

Contract Receivable	\$ 426,984	
Special Assessments	3,784	
Development Agreement	29,040	
Property Taxes	<u>150,278</u>	

Total		610,086
-------	--	---------

Net deferred outflows/(inflows) of resources relating to the single employer and cost sharing defined benefit plans in the governmental activities are not financial resources and, therefore, are not reported as deferred outflows (inflows):

Deferred Outflows of Resources - Single Employer Plan	859,455	
Deferred Outflows of Resources - PERS	1,387,000	
Deferred Outflows of Resources -OPEB PERS	33,707	
Deferred Inflows of Resources - Single Employer Plan	(196,662)	
Deferred Inflows of Resources - PERS	(177,154)	
Deferred Inflows of Resources - OPEB PERS	<u>(5,610)</u>	

Total		1,900,736
-------	--	-----------

Long-term liabilities not due and payable in the current period and therefore are not included in the governmental funds:

Accrued Interest	(52,028)	
Compensated Absences	(323,956)	
Notes Payable	(1,011,038)	
Premium on Bonds Payable	(152,671)	
Net Pension Liability - PERS	(3,036,093)	
Net Pension Liability - Single Employer Plan	(3,284,857)	
Net Other Postemployment Benefit Liability	(133,025)	
Bonds Payable	<u>(11,875,000)</u>	

Total		<u>(19,868,668)</u>
-------	--	---------------------

Net Position of Governmental Activities	<b>\$</b>	<b><u>24,272,268</u></b>
---	-----------	--------------------------

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	General Fund	Debt Service Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues</b>				
Local Property Taxes	\$ 5,701,064	\$ 1,756,570	\$ 1,065,525	\$ 8,523,159
State Revenues	941,675	-	-	941,675
Program Income	1,175,410	-	-	1,175,410
Investment Earnings	124,357	-	-	124,357
Sponsorships	326,570	-	-	326,570
Donations and Grants	9,249	-	227,728	236,977
Miscellaneous	52,709	96	-	52,805
Total Revenues	<u>8,331,034</u>	<u>1,756,666</u>	<u>1,293,253</u>	<u>11,380,953</u>
<b>Expenditures</b>				
Current:				
Park Operations	5,315,076	-	-	5,315,076
Forestry	773,520	-	-	773,520
Recreation	605,811	-	-	605,811
Capital Outlay:				
Capital and Betterment	781,381	290,994	908,362	1,980,737
Debt Service:				
Principal Retirement	90,315	880,000	-	970,315
Interest Charges	39,712	320,970	-	360,682
Total Expenditures	<u>7,605,815</u>	<u>1,491,964</u>	<u>908,362</u>	<u>10,006,141</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>725,219</u>	<u>264,702</u>	<u>384,891</u>	<u>1,374,812</u>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	98,473	-	892,240	990,713
Operating Transfers Out	(250,986)	-	(682,651)	(933,637)
Total Other Financing Sources (Uses)	<u>(152,513)</u>	<u>-</u>	<u>209,589</u>	<u>57,076</u>
Net Change in Fund Balances	572,706	264,702	594,480	1,431,888
Fund Balance Beginning of Year	2,260,869	305,730	38,410	2,605,009
Prior Period Adjustment - See Note 21	-	-	(4,955,000)	(4,955,000)
Fund Balance Beginning of Year, as Restated	<u>2,260,869</u>	<u>305,730</u>	<u>(4,916,590)</u>	<u>(2,349,991)</u>
Fund Balance End of Year	<u>\$ 2,833,575</u>	<u>\$ 570,432</u>	<u>\$ (4,322,110)</u>	<u>\$ (918,103)</u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**RECONCILIATION OF THE CHANGES IN FUND BALANCE**  
**OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

**Net Change in Fund Balance - Total Governmental Funds** **\$ 1,431,888**

**Amounts reported for governmental activities in the statement of activities are different because:**

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Loss on Disposal of Capital Assets	\$ (5,334)	
Capital Asset Additions	1,507,146	
Current Year Depreciation	<u>(1,150,496)</u>	
Total		351,316

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the governmental funds:

Property Taxes	24,811
Special Assessments	(3,208)
Development Agreements	29,040
Contracts and Pledges Receivable	(150,158)

Change in deferred outflows and inflows of resources related to the net pension liability	288,650
Net Pension Liability	17,639
Total OPEB Liability	

Repayment of principal on long-term debt consumes the current financial resources of the governmental funds. However, there is no effect on net position. The following are changes in long-term liabilities during the year ended December 31, 2018:

Accrued Interest Payable	3,326	
Amortization of Bond Premium	15,446	
Principal Payment on Bonds Payable	880,000	
Principal Payment on Notes Payable	90,090	
Change in Compensated Absences	(19,685)	
Change in Net OPEB Liability	(8,839)	
Change in Net Pension Liability	<u>(1,236,901)</u>	
Total		<u>(276,563)</u>
Change in Net Position		<u><u>\$ 1,713,415</u></u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF NET POSITION - PROPRIETARY FUNDS**  
**AS OF DECEMBER 31, 2018**

	Business-Type Activities-Enterprise Funds				
	King's Walk Golf Course	Lincoln Golf Course	Choice Health & Fitness	Foundation	Totals
<b>Assets</b>					
Current Assets:					
Cash	\$ 1,788,376	\$ 17,886	\$ 553,039	\$ 862,583	\$ 3,221,884
Investments	-	-	-	1,007,895	1,007,895
Accounts Receivable	22,170	-	53,913	-	76,083
Allowance for Doubtful Accounts	-	-	(3,000)	-	(3,000)
Due From Other Funds	-	-	3,991,124	-	3,991,124
Advances To Other Funds	-	-	-	430,000	430,000
Pledges Receivable (net)	-	-	-	881,403	881,403
Interest Receivable	-	-	5,159	-	5,159
Prepaid Expenses	-	-	21,979	-	21,979
Inventory	63,056	12,206	-	-	75,262
Total Current Assets	<u>1,873,602</u>	<u>30,092</u>	<u>4,622,214</u>	<u>3,181,881</u>	<u>9,707,789</u>
Non-Current Assets:					
Advances To Other Funds	-	-	-	4,030,000	4,030,000
Restricted Cash & Investments					
with Fiscal Agent	-	-	1,468,922	-	1,468,922
Assets Held for Resale	-	-	-	144,750	144,750
Pledges Receivable, Net of Current Portion	-	-	-	5,521,796	5,521,796
Capital Assets:					
Land	618,820	21,640	2,609,235	-	3,249,695
Buildings, Systems, and Structures	2,263,476	1,009,959	26,606,953	-	29,880,388
Golf Course	5,553,039	560,680	-	-	6,113,719
Equipment	988,645	8,000	351,243	-	1,347,888
Vehicles	7,000	12,000	-	-	19,000
Tractors, Trailers, & Mowers	650,394	290,672	-	-	941,066
Less Accumulated Depreciation	<u>(4,318,131)</u>	<u>(761,065)</u>	<u>(3,804,525)</u>	<u>-</u>	<u>(8,883,721)</u>
Total Capital Assets (Net of Accumulated Depreciation)	<u>5,763,243</u>	<u>1,141,886</u>	<u>25,762,906</u>	<u>-</u>	<u>32,668,035</u>
Total Non-Current Assets	<u>5,763,243</u>	<u>1,141,886</u>	<u>27,231,828</u>	<u>9,696,546</u>	<u>43,833,503</u>
Total Assets	<u>7,636,845</u>	<u>1,171,978</u>	<u>31,854,042</u>	<u>12,878,427</u>	<u>53,541,292</u>

See Notes to the Basic Financial Statements



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF NET POSITION - PROPRIETARY FUNDS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

	Business-Type Activities-Enterprise Funds				
	King's Walk Golf Course	Lincoln Golf Course	Choice Health & Fitness	Foundation	Totals
<b>Liabilities</b>					
Current Liabilities:					
Accounts Payable	\$ 3,278	\$ -	\$ 15	\$ 835	\$ 4,128
Sales Tax Payable	52	-	4,389	-	4,441
Gift Certificate/Cards Payable	37,595	2,351	17,961	-	57,907
Due to Other Funds	-	-	-	4,009,724	4,009,724
Accrued Payroll	29,283	21	72,086	-	101,390
Unearned Revenue	-	-	94,261	102,150	196,411
Compensated Absences	20,280	2,340	55,380	-	78,000
Bonds Payable	637,680	-	804,253	430,000	1,871,933
Pledges Payable	-	-	-	444,495	444,495
Accrued Interest Payable	10,550	-	48,073	38,488	97,111
Total Current Liabilities	<u>738,718</u>	<u>4,712</u>	<u>1,096,418</u>	<u>5,025,692</u>	<u>6,865,540</u>
Non-Current Liabilities:					
Compensated Absences	29,480	3,702	93,110	-	126,292
Bonds Payable, Net of Current	<u>2,501,938</u>	<u>-</u>	<u>17,692,307</u>	<u>4,134,372</u>	<u>24,328,617</u>
Total Non-Current Liabilities	<u>2,531,418</u>	<u>3,702</u>	<u>17,785,417</u>	<u>4,134,372</u>	<u>24,454,909</u>
Total Liabilities	<u>3,270,136</u>	<u>8,414</u>	<u>18,881,835</u>	<u>9,160,064</u>	<u>31,320,449</u>
<b>Net Position</b>					
Net Investment in Capital Assets	2,623,625	1,141,886	7,266,346	-	11,031,857
Restricted: Non-expendable - Endowments	-	-	-	201,967	201,967
Restricted for:					
Debt Service	-	-	1,394,136	-	1,394,136
Repairs and Replacement	-	-	74,786	-	74,786
Pledges	-	-	-	3,516,396	3,516,396
Unrestricted	<u>1,743,084</u>	<u>21,678</u>	<u>4,236,939</u>	<u>-</u>	<u>6,001,701</u>
Total Net Position	<u>\$ 4,366,709</u>	<u>\$ 1,163,564</u>	<u>\$ 12,972,207</u>	<u>\$ 3,718,363</u>	<u>\$ 22,220,843</u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN**  
**FUND NET POSITION - PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Business-Type Activities - Enterprise Funds				
	King's Walk Golf	Lincoln Golf	Choice Health &	Foundation	Totals
	Course	Course	Fitness		
<b>Operating Revenues:</b>					
Charges for Sales and Services:					
Sales	\$ 1,149,589	\$ 298,198	\$ 4,120,743	\$ -	\$ 5,568,530
Donations/Sponsorships	-	-	-	1,059,067	1,059,067
Total Operating Revenues	<u>1,149,589</u>	<u>298,198</u>	<u>4,120,743</u>	<u>1,059,067</u>	<u>6,627,597</u>
<b>Operating Expenses:</b>					
Costs of Sales and Services	528,671	203,519	2,140,266	126,023	2,998,479
Administration	417,915	111,324	974,284	-	1,503,523
Total Operating Expenses	<u>946,586</u>	<u>314,843</u>	<u>3,114,550</u>	<u>126,023</u>	<u>4,502,002</u>
Operating Income (Loss) before Depreciation	<u>203,003</u>	<u>(16,645)</u>	<u>1,006,193</u>	<u>933,044</u>	<u>2,125,595</u>
Depreciation and Amortization	<u>264,132</u>	<u>57,997</u>	<u>604,658</u>	<u>-</u>	<u>926,787</u>
Operating Income (Loss)	<u>(61,129)</u>	<u>(74,642)</u>	<u>401,535</u>	<u>933,044</u>	<u>1,198,808</u>
<b>Non-Operating Revenues (Expenses):</b>					
Donations/Sponsorships	-	-	210,830	-	210,830
Interest Income	-	-	29,041	(18,013)	11,028
Loss on Disposal of Fixed Assets	-	(2,839)	-	-	(2,839)
Bond Interest Expense	<u>(63,866)</u>	<u>-</u>	<u>(581,922)</u>	<u>(160,189)</u>	<u>(805,977)</u>
Total Non-Operating Revenue (Expenses)	<u>(63,866)</u>	<u>(2,839)</u>	<u>(342,051)</u>	<u>(178,202)</u>	<u>(586,958)</u>
Income (Loss) Before Transfers	<u>(124,995)</u>	<u>(77,481)</u>	<u>59,484</u>	<u>754,842</u>	<u>611,850</u>
Transfers In	310,000	60,400	221,000	171,651	763,051
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>(820,127)</u>	<u>(820,127)</u>
Total Transfers	<u>310,000</u>	<u>60,400</u>	<u>221,000</u>	<u>(648,476)</u>	<u>(57,076)</u>
Changes in Net Position	185,005	(17,081)	280,484	106,366	554,774
Total Net Position - Beginning	4,181,704	1,180,645	12,637,605	1,290,187	19,290,141
Prior Period Adjustment - See Note 21	<u>-</u>	<u>-</u>	<u>54,118</u>	<u>2,321,810</u>	<u>2,375,928</u>
Total Net Position - Beginning as Restated	<u>4,181,704</u>	<u>1,180,645</u>	<u>12,691,723</u>	<u>3,611,997</u>	<u>21,666,069</u>
Total Net Position - Ending	<u>\$ 4,366,709</u>	<u>\$ 1,163,564</u>	<u>\$ 12,972,207</u>	<u>\$ 3,718,363</u>	<u>\$ 22,220,843</u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Business-Type Activities - Enterprise Funds				
	King's Walk Golf Course	Lincoln Golf Course	Choice Health & Fitness	Foundation	Totals
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Receipts from Customers and Users	\$ 1,140,134	\$ 299,382	\$ 4,120,026	\$ 1,571,770	\$ 7,131,312
Payments to Suppliers	(528,857)	(207,210)	(2,126,920)	(202,746)	(3,065,733)
Payments to Employees	(404,587)	(110,770)	(978,698)	-	(1,494,055)
Net Cash Provided (Used) by Operating Activities	<u>206,690</u>	<u>(18,598)</u>	<u>1,014,408</u>	<u>1,369,024</u>	<u>2,571,524</u>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>					
Due from other Funds	-	-	203,405	-	203,405
Due to other Funds	-	-	-	(174,804)	(174,804)
Transfers from other Funds	310,000	60,400	221,000	171,651	763,051
Transfer to other Funds	-	-	-	(820,127)	(820,127)
Net Cash Provided (Used) by Non-Capital and Related Financing Activities	<u>310,000</u>	<u>60,400</u>	<u>424,405</u>	<u>(823,280)</u>	<u>(28,475)</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>					
Principal Paid on Bonds Payable	(615,000)	-	(780,000)	(495,000)	(1,890,000)
Proceeds from Advances To Other Funds	-	-	-	495,000	495,000
Capital Donations	-	-	210,830	-	210,830
Proceeds from Sale of Capital Assets	-	3,000	-	-	3,000
Purchases of Capital Assets	(82,370)	(87,054)	(10,546)	-	(179,970)
Interest Paid on Capital Debt	(79,166)	-	(592,475)	(171,651)	(843,292)
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(776,536)</u>	<u>(84,054)</u>	<u>(1,172,191)</u>	<u>(171,651)</u>	<u>(2,204,432)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Interest and Dividends Received	-	-	26,949	(18,013)	8,936
Net Cash Provided (Used) by Capital Investing Activities	<u>-</u>	<u>-</u>	<u>26,949</u>	<u>(18,013)</u>	<u>8,936</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(259,846)	(42,252)	293,571	356,080	347,553
Cash and Investments, January 1	2,048,222	60,138	1,728,390	1,514,398	5,351,148
Cash and Investments, December 31	<u>\$ 1,788,376</u>	<u>\$ 17,886</u>	<u>\$ 2,021,961</u>	<u>\$ 1,870,478</u>	<u>\$ 5,698,701</u>
<b>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:</b>					
Operating Income (Loss)	\$ (61,129)	\$ (74,642)	\$ 401,535	\$ 933,044	\$ 1,198,808
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:					
Depreciation and Amortization Expense	264,132	57,997	604,658	-	926,787
Effects on Operating Cash Flows Due to Changes in:					
Accounts Receivable	1,102	-	(947)	-	155
Pledges Receivable	-	-	-	516,691	516,691
Inventories	(3,212)	(3,691)	-	-	(6,903)
Prepaid Expense	-	-	(21,979)	-	(21,979)
Accounts Payable	3,026	-	(124)	(3,142)	(240)
Gift Certificate/Cards Payable	(10,557)	1,184	230	-	(9,143)
Accrued Payroll	9,405	21	3,267	-	12,693
Pledges Payable	-	-	-	(73,581)	(73,581)
Compensated Absences	3,923	533	14,298	-	18,754
Unearned Revenue	-	-	13,470	(3,988)	9,482
Total Adjustments	<u>267,819</u>	<u>56,044</u>	<u>612,873</u>	<u>435,980</u>	<u>1,372,716</u>
<b>Net Cash Provided (Used) by Operating Activities</b>	<u>\$ 206,690</u>	<u>\$ (18,598)</u>	<u>\$ 1,014,408</u>	<u>\$ 1,369,024</u>	<u>\$ 2,571,524</u>
<b>Reconciliation of Cash and Investments</b>					
Cash	\$ 1,788,376	\$ 17,886	\$ 553,039	\$ 862,583	\$ 3,221,884
Investments	-	-	-	1,007,895	1,007,895
Restricted Cash	-	-	1,468,922	-	1,468,922
	<u>\$ 1,788,376</u>	<u>\$ 17,886</u>	<u>\$ 2,021,961</u>	<u>\$ 1,870,478</u>	<u>\$ 5,698,701</u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**AS OF DECEMBER 31, 2018**

	<u>Pension Trust Fund</u>
ASSETS	
Investments, at Fair Value:	
Cash and Investment Funds	<u>\$ 6,559,235</u>
 Total Assets	 <u><u>\$ 6,559,235</u></u>
NET POSITION	
Held in Trust for Pension Benefits and Other Purposes	 <u><u>\$ 6,559,235</u></u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	<u>Pension Trust Fund</u>
<b>ADDITIONS</b>	
Contributions:	
Employer	\$ 318,000
Plan Members	<u>68,781</u>
Total Contributions	<u>386,781</u>
Investment Earnings:	
Investment Income	345,968
Net Change in the Fair Value of Investments	(561,515)
Administrative Expenses	<u>(11,259)</u>
Net Investment Earnings	<u>(226,806)</u>
Total Additions	<u>159,975</u>
<b>DEDUCTIONS</b>	
Benefits Paid	<u>353,667</u>
Total Deductions	<u>353,667</u>
Change in Net Position	(193,692)
Net Position - Beginning	<u>6,752,927</u>
Net Position - Ending	<u>\$ 6,559,235</u>

See Notes to the Basic Financial Statements

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF DECEMBER 31, 2018**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Park District of the City of Grand Forks (District) operates with its Board of Commissioners elected at large, authorized to levy taxes, issue debt, budget, and designate management. The District provides the following services as authorized by its charter: parks, golf courses, recreation, forestry, and general administrative services.

**A. Reporting Entity**

The District includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate from it. Component units are legally separate organizations for which the elected officials of the District are financially accountable and are included within the basic statements because of the significance of their operations or financial relationships to the District.

The District is considered financially accountable for a component unit if it appoints a voting majority of the organization's governing body and the District is able to impose its will on the organization by significantly influencing the programs, projects, activities, or level of services performed or provided by the organization, or if there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the District. The Grand Forks Parks and Recreation Foundation (Foundation), a separate legal entity, of the Grand Forks Park District meets the criteria and is included as a blended component unit.

**B. Basis of Presentation**

The District's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

*Government-wide and Fund Financial Statements*

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segments. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**C. Measurement Focus/Basis of Accounting**

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

The *General Fund* is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Debt Service Fund* accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

The *Capital Projects Fund* is used to account for the proceeds of specific revenue resources that are legally restricted to expenditures for acquiring sites, constructing, and equipping new facilities and renovating existing facilities.

The District reports the following major proprietary funds:

The *King's Walk Golf Course Fund* accounts for the activities of King's Walk Golf Course.

The *Lincoln Golf Course Fund* accounts for the activities of Lincoln Golf Course.

The *Choice Health & Fitness Fund* accounts for the activities of Choice Health & Fitness.

The *Foundation Fund* accounts for the contributions to promote healthful lifestyles in our community through the development and enhancement of parks, playgrounds, recreational facilities, programs, and activities for all people in Grand Forks, regardless of age, physical ability, or economic position.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

Additionally, the District reports the following fund types:

The *Pension Trust Fund* accounts for the activities of the single employer defined benefit pension plan.

**D. Budgetary Data**

The budget for each governmental fund is prepared on the same basis of accounting as the financial statements.

The budget is adopted through passage of a resolution. Management can authorize the transfer of budgeted amounts within any fund. Any revision that alters total expenditures of any fund must be approved by the Board of Commissioners.

The Board of Commissioners shall give preliminary approval of the District budget and give first reading of the annual appropriation ordinance by August 10 of each year. The Board of Commissioners will hold public hearings and may subtract from or change appropriations. Any changes in the budget must be with the revenues and reserves estimated as available by the Superintendent of Finance or the revenue estimates must be changed by an affirmative vote of a majority of the Board of Commissioners.

Supplemental appropriations must be passed by ordinance by the Board of Commissioners at fund level and may only be done within additional revenues or reserves that were not anticipated at the time of original adoption of the annual budget and appropriation ordinance.

It is the responsibility of the District to administer the budget in accordance with instructions of the Board of Commissioners. Strict management of the budget in accordance with the purchasing policies, ordinances, and goals established by the Board of Commissioners, will be honored by the Board of Commissioners. Any budget transfer between funds requires Board of Commissioners action. The Board of Commissioners will not authorize expenditures exceeding the total appropriations set forth in the final budget, unless approved by separate action of the Board of Commissioners.

The final budget must be adopted on or before October 7. The budget must be submitted to the county auditor by October 10. The budget may be amended during the year, except no amendment changing the taxes levied can be made after October 10.

All budgeted appropriations lapse at the end of the fiscal year.

**E. Cash**

The cash balances from all funds are pooled and invested. All certificates of deposit, no matter what the maturity date, and all highly liquid investments (including restricted assets) with maturity of three months or less, when purchased are considered cash equivalents and treated as such in the statement of cash flows.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**F. Fair Value Measurements**

The District accounts for all assets and liabilities that are being measured and reported on a fair value basis in accordance with GAAP. GAAP defines fair value, establishes a framework for measuring fair value, and expands disclosure about fair value measurements.

When fair value measurements are required, various data is used in determining those values. This statement requires that assets and liabilities that are carried at fair value must be classified and disclosed in the following levels based on the nature of the data used.

- Level 1: Quoted market prices in active markets for identical assets or liabilities.
- Level 2: Observable market based inputs or unobservable inputs that are corroborated by market data.
- Level 3: Unobservable inputs that are not corroborated by market data.

**G. Receivables and Payables**

Receivables are stated on the balance sheet at estimated realizable values after provision for estimated uncollectible accounts. Management determines the allowance for uncollectible accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts.

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of the interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

**H. Inventory**

All inventories are stated at cost, determined on an average-cost basis.

**I. Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

<u>Assets</u>	<u>Years</u>
Buildings, Systems, and Structures	20-50
Golf Course	15-50
Equipment	5-10
Vehicles	5
Tractors, Trailers, and Mowers	5-15

**J. Property Taxes**

Property tax levies are set by the Board of Commissioners in October each year and are certified to Grand Forks County for collection in the following year. In North Dakota, counties act as collection agents for all property tax. Taxes are remitted monthly to the District.

The County spreads all levies over taxable property. Property taxes are attached as an enforceable lien on the real estate and become due on January 1 of the year following the assessment date.

A five (5) percent reduction on the taxes is allowed if the taxes are paid in full by February 15. Penalty and interest are added on March 1 if the first half of the taxes is not paid. Additional penalty and interest are added October 15 to those taxes that are not paid.

Property tax revenues are recognized when they become available. All other taxes are fully offset by deferred revenue because they are not known to be available to finance current expenditures.

**K. Compensated Absences**

All full-time employees of the District are covered by a compensated absences policy including vacation and sick leave. Unused vacation vests immediately and can be accumulated to a maximum of 360 hours with a maximum carryover of 200 hours to the next calendar year. If termination of employment occurs, employees receive 100 percent of their unused vacation pay at their rate of pay on the date of termination. Unused sick leave may be accumulated to an unlimited amount. If termination of employment occurs after five years of employment, employees receive 50 percent of their unused sick pay up to a maximum of 720 hours at their rate of pay on the date of termination.

**L. Long-Term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discount on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

**M. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and disclosure of contingent assets and liabilities at the date of the financial

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**N. Fund Balance**

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints and the purposes for which resources can be used:

*Nonspendable* – consists of amounts that are not in spendable form, such as inventory and prepaid items.

*Restricted* – consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by law through constitutional provisions or enabling legislation.

*Committed* – consists of internally imposed constraints. These constraints are established by formal action of the Board of Commissioners.

*Assigned* – consists of internally imposed constraints. These constraints reflect the specific purpose for which it is the District's intended use. These constraints are established by the Board of Commissioners. Pursuant to Board resolution, the District's Executive Director and Superintendent of Finance are authorized to establish assignments of fund balance.

*Unassigned* – is the residual classification for the general fund and also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, it is the District's policy to first use restricted resources, and then use unrestricted resources as they are needed.

When committed, assigned, or unassigned resources are available for use, it is the District's policy to use resources in the following order; 1) committed, 2) assigned, and 3) unassigned.

**O. Net Position**

GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in accordance with Concepts Statement No. 4, *Elements of Financial Statements*.

Net position represents the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in the District's financial statements. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any long-term debt attributable to the acquisition, construction, or improvement of those assets. Restricted Net Position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted Net Position is the net amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

**P. Net Position Flow Assumption**

Sometimes the District will fund outlays for a particular purpose for both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

**Q. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resource (expense/expenditure) until then. The District has three items reported on the statement of net position as Deferred Outflows of Resources which represents actuarial differences within OPEB, NDPERS, and the Single Employer Pension Plan as well as amounts paid to the plans after the measurement date.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District has four types of items, which arise only under a modified accrual basis of accounting, that qualify for reporting in this category. Accordingly, *unavailable revenue - property taxes*, *unavailable revenue - special assessments*, *unavailable revenue - development agreements*, and *unavailable revenue - contracts* are reported only in the governmental funds balance sheet. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The District also has three items reported on the statement of net position as Deferred Inflows of Resources which represents actuarial differences within OPEB, NDPERS plan, and Single Employer Pension Plan.

**R. Sales Taxes**

Sales taxes collected from customers and remitted to taxing authorities are excluded from revenues and cost of sales, respectively.

**S. Pensions**

For purposes of measuring the net pension liability and asset, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS) and the Single Employer Pension Plan and additions to/deductions from NDPERS/Single Employer Pension Plan fiduciary net position have been determined on the same basis as they are reported by NDPERS/Single Employer Pension Plan except that NDPERS' fiscal year is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**T. Other Postemployment Benefits (OPEB)**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of NDPERS and additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**U. Unearned Revenue**

Unearned revenues represent resources that have been received but are not yet earned.

**V. Pledge Receivable**

Unconditional promises to give are recognized as revenues or gains in the period received as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises expected to be collected in future years are recorded at the present value of expected future cash flows. The cash flows are discounted at a discount rate commensurate with the risks involved, at the date the promise was made. The rate used was 4% at year end. When considered necessary, an allowance is recorded based on management's estimate of collectability including such factors as prior collection history, type of contribution, and the nature of fund-raising activity.

**W. Assets Held for Sale**

The District carries non-current available-for-sale financial assets, which are measured at market value. Realized gains and losses on dispositions are based on the net proceeds and the adjusted book value of the assets sold.

**X. Income Taxes**

The Foundation is organized as a North Dakota non-profit corporation and is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

The Foundation's policy is to evaluate the likelihood that its uncertain tax positions will prevail upon examination based on the extent to which those positions have substantial support within the Internal Revenue Code and Regulations, Revenue Rulings, court decisions, and other evidence. It is the opinion of management that the Foundation has no significant uncertain tax positions that would be subject to change upon examination. The federal income tax returns of the Foundation are subject to examination by the IRS, generally for three years after they were filed.

**NOTE 2 CASH**

**A. Deposits**

In accordance with North Dakota laws, the District maintains deposits at depositories authorized by the Board of Commissioners. The depositories are members of the Federal Reserve System.

North Dakota laws require that all public deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal at least 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes the legal investments described below, as well as certain first mortgage notes, and certain other state or local government obligations. North Dakota laws require that securities pledged as collateral be held in safekeeping by the District or in a financial institution other than that furnishing the collateral.

At December 31, 2018, the carrying amount of the District's bank deposits was \$6,947,989 and the bank balance was \$7,079,847, of which all was covered by Federal Depository Insurance or collateral held in safekeeping in the District's name. In addition, there is \$1,468,922 held with fiscal agent as restricted cash for bond covenants. The balance consists entirely of cash. The cash is held at the Bank of New York Mellon and is covered by FDIC coverage.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**B. Investments**

As of December 31, 2018, \$6,499,482 of the District's pension trust funds were invested with the North Dakota State Investment Board and \$59,753 of the pension trust funds were invested with Aetna Life Insurance Company. Both the North Dakota State Investment Board and Aetna Life Insurance Company are external investment pools.

As of December 31, 2018, the District, through the Foundation, had the following investments:

Investment Type	Quoted Prices in Active Markets for Identical Assets (Level 1)
Equity Securities:	
Basic Materials	\$ 3,233
Consumer Cyclical	11,796
Consumer Non-Cyclical	6,138
Energy	3,607
Financial	13,735
Health Care	16,443
Industrials	9,044
Mutual Fund - Equity	96,847
Mutual Funds - International	56,929
Technology	24,113
Telecommunications	1,424
Utility	900
Mutual Funds	<u>207,510</u>
Total	<u>\$ 451,719</u>

The remaining \$556,176 of investments are invested in Certificates of Deposits.

**Investments – Pension Funds**

All investments of the fund are deposited with the North Dakota State Investment Board (NDSIB). The District is responsible for establishing the investment policy for the fund assets, which includes setting investment goals and specifying the percentage of assets to be invested in various types of investments. The investment goals are viewed over the long term. The District recognized the plan's performance objectives, benefit projections, and capital market expectation when it determined the asset allocation. The NDSIB is responsible for managing the plan's investments in accordance with the investment policy.

	Level 1	Level 2	Level 3	Total
Global Equities	\$ 3,533,078	\$ -	\$ -	\$ 3,533,078
Global Fixed Income	<u>-</u>	<u>1,632,109</u>	<u>-</u>	<u>1,632,109</u>
	<u>\$ 3,533,078</u>	<u>\$ 1,632,109</u>	<u>\$ -</u>	<u>\$ 5,165,187</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

Investments measured at the net asset value (NAV):

Pension Investments:	
Real assets NAV:	\$ 1,292,010
Redemption frequency:	Quarterly, not eligible
Redemption Notice Period:	30-90 days

The remaining \$102,038 of the pension investments were cash deposits.

**Permitted Investments for Restricted Investments**

The 2015 Taxable Wellness Center Revenue Bonds Indenture restricts investments to the following:

- a) Governmental Obligations;
- b) bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by any of the following federal agencies and provided such obligations are backed by the full faith and credit of the United States of America (and, in the case of stripped securities, only those stripped securities stripped by the federal agency itself): U.S. Export-Import Bank (Eximbank), as to direct obligations or fully guaranteed certificates of beneficial ownership; Federal Financing Bank; Federal Housing Administration Debentures (FHA); General Services Administration, as to participation certificates; U.S. Maritime Administration, as to Guaranteed Title XI financing; and U.S. Department of Housing and Urban Development (HUD), as to project notes, local authority bonds, new communities debentures-U.S. government guaranteed debentures, and U.S. public housing notes and bonds (as to U.S. government guaranteed public housing notes and bonds);
- c) bonds, debentures, notes or other evidence of indebtedness issued or guaranteed by any of the following government agencies of the United States of America (non-full faith and credit agencies, and, in the case of stripped securities, only those stripped securities stripped by the federal agency itself): Federal Home Loan Bank System, as to senior debt obligations; Student Loan Marketing Association (SLMA or "Sallie Mae"), as to senior debt obligations; Resolution Funding Corp. (REFCORP) obligations; and Farm Credit System, as to consolidated system-wide bonds and notes;
- d) direct and general obligations or of bonds or notes issued by, any state of the United States of America or any municipality or political subdivision of any such state, which obligations are rated in one of the two highest rating categories of either S&P or Moody's, or, upon the discontinuance of either or both of such services, any other nationally recognized rating service approved by the Trustee;
- e) commercial paper which matures not more than two hundred seventy (270) days after the date of purchase rated, at the time of purchase in the single highest classification, "A-1+" by S&P or "P-1" by Moody's, or, upon the discontinuance of either or both of such services, any other nationally recognized rating service approved by the Trustee;
- f) certificates of deposit secured at all times by collateral described in (a) and/or (b) above; provided that such certificates must be issued by commercial banks, savings and loan or mutual savings banks. Such collateral must be held by a third party and the owner must have a perfected security interest in the collateral, including those of the Trustee and its affiliates;
- g) certificates of deposit, savings accounts or deposit account which is fully insured by FDIC, including those of the Trustee and its affiliates;
- h) Investment Agreements, including guaranteed investment contracts entered into with a provider which has an unsecured, uninsured and unguaranteed obligation rating of "Prime -1" or "A3" or better by Moody's and "A-1" or "A" or better by S&P, or upon discontinuance of either or both of such services, any other nationally recognized rating service approved by the Trustee;
- i) obligations of any state of the United States, any political subdivision thereof or any agency or instrumentality thereof, if such obligations are secured by Governmental Obligations the principal of

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

and interest on which will be sufficient to pay when due the principal and interest on such obligations;

- j) shares or certificates in any short-term investment fund which is maintained by the Trustee and which fund invests solely in Governmental Obligations;
- k) federal funds or bankers acceptances with a maximum term of one (1) year of any bank which has an unsecured, uninsured and unguaranteed obligation rating of "Prime-I " or "A3" or better by Moody's and "A-I" or "A" or better by S&P, or upon discontinuance of either or both of such services, any other nationally recognized rating service approved by the Trustee; and
- l) deposits of the Bank of North Dakota which, as provided by Section 6-09-10 of the North Dakota Century Code, are guaranteed by the State.

**Interest Rate Risk**

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from changing interest rates.

**Credit Risk**

In accordance with North Dakota Century Code, the District allows the following investments:

- a) Bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress.
- b) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above.
- c) Certificates of Deposit fully insured by the Federal Deposit Insurance Corporation or the state.
- d) Obligations of the state.

**Concentration of Credit Risk**

The District places no limit on the amount the District may invest in any one issuer.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 3 CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2018 was as follows:

	Balance 01/01/18	Additions	Deletions	Transfers/ Adjustments	Balance 12/31/18
<b>Governmental Activities</b>					
Capital Assets Not Being Depreciated:					
Land	\$ 4,845,084	\$ -	\$ -	\$ (590,461)	\$ 4,254,623
Land Improvements	13,006,855	291,219	-	590,461	13,888,535
Construction in Progress	22,636	208,710	(22,636)	-	208,710
Total Capital Assets Not Being Depreciated	<u>17,874,575</u>	<u>499,929</u>	<u>(22,636)</u>	<u>-</u>	<u>18,351,868</u>
Capital Assets Being Depreciated:					
Buildings, Systems, and Structures	34,278,757	616,494	-	-	34,895,251
Equipment	2,391,260	115,806	(90,391)	-	2,416,675
Vehicles	1,050,061	83,971	(6,800)	-	1,127,232
Tractors, Trailers, and Mowers	1,302,861	213,582	(64,012)	-	1,452,431
Total Capital Assets Being Depreciated	<u>39,022,939</u>	<u>1,029,853</u>	<u>(161,203)</u>	<u>-</u>	<u>39,891,589</u>
Less Accumulated Depreciation:					
Buildings, Systems, and Structures	(11,664,901)	(875,803)	-	-	(12,540,704)
Equipment	(1,418,251)	(103,928)	90,391	-	(1,431,788)
Vehicles	(790,636)	(80,078)	6,800	-	(863,914)
Tractors, Trailers, and Mowers	(826,824)	(90,687)	58,677	-	(858,834)
Total Accumulated Depreciation	<u>(14,700,612)</u>	<u>(1,150,496)</u>	<u>155,868</u>	<u>-</u>	<u>(15,695,240)</u>
Total Capital Assets Being Depreciated, Net	<u>24,322,327</u>	<u>(120,643)</u>	<u>(5,335)</u>	<u>-</u>	<u>24,196,349</u>
Governmental Capital Assets, Net	<u>\$ 42,196,902</u>	<u>\$ 379,286</u>	<u>\$ (27,971)</u>	<u>\$ -</u>	<u>\$ 42,548,217</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

	Balance 01/01/18	Additions	Deletions	Transfers/ Adjustments	Balance 12/31/18
<b>Business-Type Activities</b>					
Capital Assets Not Being Depreciated:					
Land	\$ 3,249,695	\$ -	\$ -	\$ -	\$ 3,249,695
Capital Assets Being Depreciated:					
Buildings, Systems, and Structures	29,880,388	-	-	-	29,880,388
Golf Course	6,086,819	26,900	-	-	6,113,719
Equipment	1,337,343	10,545	-	-	1,347,888
Vehicles	19,000	-	-	-	19,000
Tractors, Trailers, and Mowers	830,392	142,524	(31,850)	-	941,066
Total Capital Assets Being Depreciated	38,153,942	179,969	(31,850)	-	38,302,061
Less Accumulated Depreciation:					
Buildings, Systems, and Structures	(4,099,103)	(636,209)	-	-	(4,735,312)
Golf Course	(2,408,847)	(145,724)	-	-	(2,554,571)
Equipment	(870,477)	(78,199)	-	-	(948,676)
Vehicles	(18,860)	(140)	-	-	(19,000)
Tractors, Trailers, and Mowers	(585,658)	(66,514)	26,010	-	(626,162)
Total Accumulated Depreciation	(7,982,945)	(926,786)	26,010	-	(8,883,721)
Total Capital Assets Being Depreciated, Net	30,170,997	(746,817)	(5,840)	-	29,418,340
Business-Type Activities Capital Assets, Net	\$ 33,420,692	\$ (746,817)	\$ (5,840)	\$ -	\$ 32,668,035

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:	
Park Operations	\$ 1,115,790
Forestry	34,706
Total Depreciation Expense - Governmental Activities	<u>\$ 1,150,496</u>
Business-Type Activities:	
King's Walk Golf Course	\$ 264,132
Lincoln Golf Course	57,997
Choice Health & Fitness	604,657
Total Depreciation Expense - Business-Type Activities	<u>\$ 926,786</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 4 CONTRACT RECEIVABLE**

Annually the District enters into contracts with various sponsors for advertising within the Park District locations. Contract receivable will be received in periodic installments in accordance with the individual contracts through December 31, 2023 as follows:

2019	\$	302,864
2020		77,378
2021		31,492
2022		13,000
2023		<u>2,250</u>
	\$	<u>426,984</u>

**NOTE 5 PLEDGES RECEIVABLE**

Pledges receivable consist of unconditional promises to give from individuals, businesses, and private foundations. These contributions are restricted for construction of Choice Health & Fitness, Scheels Sports Complex, ICON Sports Center, and Veterans Memorial Park and are due according to the following schedule:

Receivable in less than one year	\$	881,403
Receivable in one to five years		2,735,874
Receivable in more than five years		<u>2,785,922</u>
	\$	<u>6,403,199</u>

Unconditional promises to give due in more than one year are reflected at the present value of estimated future cash flows using a discount rate of 4%. The unamortized discount for promises due in more than one year was \$2,088,115 at December 31, 2018.

Management estimates an allowance for uncollectible pledges to be \$204,452 at December 31, 2018.

The Foundation owes other organizations \$26,613 at December 31, 2018 for donations received but not yet remitted to the other organizations.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 6 LONG-TERM DEBT**

The District issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit and unlimited taxing powers of the District.

The District issues refunding improvement bonds to provide funds for improvements within the District. Refunding improvement bonds are payable from special assessments levied against benefited properties, and, in certain instances, ad valorem taxes levied against all taxable property within the District.

The District has entered into contracts payable with ICON Holding, LLC for the purchase of capital assets. The District has also entered into a contract payable with the City of Grand Forks for tapping fees associated with District property.

The District also issues revenue bonds where it pledges income derived from the acquired or constructed assets to pay debt service.

The Foundation issued Lease Revenue Bonds, Series 2009 and 2013B to provide permanent financing for improvements at the District facilities. The Foundation will lease Elks Pool and ICON Sports Center to the District pursuant to the lease agreements.

	<u>Date of Issue</u>	<u>Original Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Balance 12/31/18</u>
<b><u>Governmental Activities:</u></b>					
General Obligation Refunding Improvement Bonds, Series 2011	12/1/2011	\$ 4,500,000	2.00%-3.75%	5/1/2037	\$ 3,510,000
General Obligation Refunding Improvement Bonds, Series 2013A	12/12/2013	1,985,000	2.00%-4.00%	5/1/2033	1,640,000
General Obligation Special Assessment Prepayment Bonds, Series 2014A	1/7/2014	3,065,000	2.00%-3.25%	5/1/2028	2,290,000
General Obligation Refunding Improvement Bonds, Series 2016	5/26/2016	2,025,000	2.00%-2.25%	5/1/2031	1,785,000
General Obligation Refunding Improvement Bonds, Series 2017A	2/9/2017	3,215,000	2.00%-2.50%	5/1/2026	2,650,000
Contracts Payable - ICON Holdings, LLC	9/2/2014	716,750	4.50%	12/31/2024	467,814
Contracts Payable - City of Grand Forks	6/6/2017	590,461	3.00%	12/31/2041	543,224
Total Governmental Activities		<u>\$ 16,097,211</u>			<u>\$ 12,886,038</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

	Date of Issue	Original Amount	Interest Rate	Maturity Date	Balance 12/31/18
<b><u>Business-Type Activities:</u></b>					
General Obligation Refunding Improvement Bonds, Series 2009C	9/3/2009	\$ 485,000	1.20%-4.00%	12/1/2021	\$ 145,000
General Obligation Taxable Refunding Improvement Bonds, Series 2009D	9/3/2009	510,000	2.25%-5.40%	12/1/2021	155,000
Lease Revenue Bonds, Series 2009	12/30/2009	1,855,000	2.00%-3.50%	12/16/2020	90,000
Lease Revenue Bonds, Series 2013B	12/12/2013	6,845,000	3.00%-4.25%	10/1/2033	4,370,000
General Obligation Refunding Improvement Bonds, Series 2014B	2/26/2014	4,820,000	2.00%-2.15%	5/1/2023	2,780,000
Wellness Center Revenue Refunding Bonds, Series 2015	4/30/2015	<u>20,975,000</u>	2.00%-3.50%	12/1/2036	<u>18,330,000</u>
Total Business-Type Activities		<u>\$ 35,490,000</u>			<u>\$ 25,870,000</u>

**Pledged Revenues**

The District's revenues in Choice Health & Fitness as noted as Charges for Sales, Donations and Interest income are pledged for Taxable Wellness Center Revenue Bonds, Series 2015. The Bonds and any additional bonds are payable from and secured by a pledge and lien in (i) the revenues derived from operations of the District's revenue producing facilities, (ii) the pledged revenues, as defined, and (iii) investment income derived from the funds created under the Indenture, all as defined and provided in the Indenture.

Annual debt service requirements to maturity for bonds are as follows:

Year Ending December 31,	<b>Governmental Activities</b>					
	G.O. Refunding Improvement Bonds, Series 2011		G.O. Refunding Improvement Bonds, Series 2013A		G.O. Special Assessment Prepayment Bonds, Series 2014A	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 180,000	\$ 102,150	\$ 90,000	\$ 49,416	\$ 205,000	\$ 58,693
2020	180,000	98,460	90,000	47,616	210,000	54,543
2021	185,000	94,442	95,000	45,766	215,000	50,024
2022	190,000	90,035	95,000	43,628	220,000	45,130
2023	195,000	85,317	100,000	41,190	225,000	39,730
2024-2028	980,000	345,481	535,000	162,645	1,215,000	98,028
2029-2033	825,000	213,114	635,000	63,415	-	-
2034-2038	775,000	58,778	-	-	-	-
2039-2041	-	-	-	-	-	-
	<u>\$ 3,510,000</u>	<u>\$ 1,087,777</u>	<u>\$ 1,640,000</u>	<u>\$ 453,676</u>	<u>\$ 2,290,000</u>	<u>\$ 346,146</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

Year Ending December 31,	<b>Governmental Activities</b>					
	G.O. Refunding Improvement Bonds, Series 2016		G.O. Refunding Improvement Bonds, Series 2017A		ICON Holdings, LLC Contracts Payable	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 120,000	\$ 35,262	\$ 305,000	\$ 57,650	\$ 69,514	\$ 19,890
2020	125,000	32,813	315,000	51,450	72,695	16,708
2021	125,000	30,312	320,000	44,700	76,022	13,381
2022	130,000	27,762	325,000	37,444	79,501	9,902
2023	130,000	25,162	335,000	30,018	83,139	6,264
2024-2028	700,000	84,911	1,050,000	39,875	86,943	2,459
2029-2033	455,000	15,284	-	-	-	-
2034-2038	-	-	-	-	-	-
2039-2041	-	-	-	-	-	-
	<u>\$ 1,785,000</u>	<u>\$ 251,506</u>	<u>\$ 2,650,000</u>	<u>\$ 261,137</u>	<u>\$ 467,814</u>	<u>\$ 68,604</u>

Year Ending December 31,	<b>Governmental Activities</b>			
	City of Grand Forks Contracts Payable		Total	
	Principal	Interest	Principal	Interest
2019	\$ 23,617	\$ 16,298	\$ 993,131	\$ 339,359
2020	23,618	15,588	1,016,313	317,178
2021	23,618	14,880	1,039,640	293,505
2022	23,618	14,171	1,063,119	268,072
2023	23,618	13,463	1,091,757	241,144
2024-2028	118,090	56,684	4,685,033	790,083
2029-2033	118,090	38,970	2,033,090	330,783
2034-2038	118,090	21,256	893,090	80,034
2039-2041	70,865	4,251	70,865	4,251
	<u>\$ 543,224</u>	<u>\$ 195,561</u>	<u>\$ 12,886,038</u>	<u>\$ 2,664,407</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

<b>Business-Type Activities</b>						
Year Ending December 31,	Refunding Improvement Bonds, Series 2009C		Refunding Improvement Bonds, Series 2009D		Refunding Improvement Bonds, Series 2014B	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 45,000	\$ 5,520	\$ 50,000	\$ 8,146	\$ 535,000	\$ 51,120
2020	50,000	3,900	50,000	5,596	545,000	40,320
2021	50,000	2,000	55,000	2,970	555,000	29,320
2022	-	-	-	-	565,000	18,120
2023	-	-	-	-	580,000	6,235
2024-2028	-	-	-	-	-	-
2029-2033	-	-	-	-	-	-
2034-2036	-	-	-	-	-	-
	<u>\$ 145,000</u>	<u>\$ 11,420</u>	<u>\$ 155,000</u>	<u>\$ 16,712</u>	<u>\$ 2,780,000</u>	<u>\$ 145,115</u>

<b>Business-Type Activities</b>						
Year Ending December 31,	Wellness Center Revenue Refunding Bonds, Series 2015		Lease Revenue Bonds, Series 2009		Lease Revenue Bonds, Series 2013B	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 795,000	\$ 576,875	\$ 45,000	\$ 3,150	\$ 385,000	\$ 153,426
2020	820,000	553,025	45,000	1,575	395,000	141,876
2021	840,000	528,425	-	-	410,000	130,026
2022	865,000	503,225	-	-	420,000	117,726
2023	890,000	477,275	-	-	390,000	105,126
2024-2028	4,840,000	1,970,425	-	-	1,070,000	396,220
2029-2033	5,540,000	1,191,219	-	-	1,300,000	168,388
2034-2036	3,740,000	259,800	-	-	-	-
	<u>\$ 18,330,000</u>	<u>\$ 6,060,269</u>	<u>\$ 90,000</u>	<u>\$ 4,725</u>	<u>\$ 4,370,000</u>	<u>\$ 1,212,788</u>

<b>Business-Type Activities</b>		
Year Ending December 31,	Total	
	Principal	Interest
2019	\$ 1,855,000	\$ 798,237
2020	1,905,000	746,292
2021	1,910,000	692,741
2022	1,850,000	639,071
2023	1,860,000	588,636
2024-2028	5,910,000	2,366,645
2029-2033	6,840,000	1,359,607
2034-2036	3,740,000	259,800
	<u>\$ 25,870,000</u>	<u>\$ 7,451,029</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**Changes in Long-Term Liabilities**

Long-term liability activity for the year ended December 31, 2018, was as follows:

	As Restated Balance 1/1/2018	Issued	Retired	Balance 12/31/2018	Due Within One Year
<i>Governmental Activities:</i>					
Bonds Payable:					
General Obligation Bonds	\$ 12,755,000	\$ -	\$ (880,000)	\$ 11,875,000	\$ 900,000
Unamortized Bond Premium	168,117	-	(15,446)	152,671	15,445
Contract Payable	1,101,128	-	(90,090)	1,011,038	93,132
Net Pension Liability:					
Single Employer Plan	2,409,841	875,016	-	3,284,857	-
PERS	2,674,208	361,885	-	3,036,093	-
Net OPEB Liability	124,186	8,839	-	133,025	-
Compensated Absences	<u>304,271</u>	<u>189,797</u>	<u>(170,112)</u>	<u>323,956</u>	<u>170,000</u>
Governmental Activities Long-Term Liabilities	<u>\$ 19,536,751</u>	<u>\$ 1,435,537</u>	<u>\$ (1,155,648)</u>	<u>\$ 19,816,640</u>	<u>\$ 1,178,577</u>
<i>Business Type Activities:</i>					
Bonds Payable:					
Revenue Bonds	\$ 27,760,000	\$ -	\$ (1,890,000)	\$ 25,870,000	\$ 1,855,000
Unamortized Bond Premium	364,107	-	(31,290)	332,817	23,266
Unamortized Bond Discount	(3,045)	-	778	(2,267)	(6,333)
Compensated Absences	<u>185,538</u>	<u>97,183</u>	<u>(78,429)</u>	<u>204,292</u>	<u>78,000</u>
Business-Type Activities Long-Term Liabilities	<u>\$ 28,306,600</u>	<u>\$ 97,183</u>	<u>\$ (1,998,941)</u>	<u>\$ 26,404,842</u>	<u>\$ 1,949,933</u>

State statutes limit the amount of general obligation indebtedness that is supported by tax levies; the District may issue to one percent or less of the total assessed valuation of taxable property. The current value of the District's general obligation bonds is 0.49% of the total assessed value of taxable property.

Compensated absences in governmental activities will be funded primarily through the General Fund.

**NOTE 7 RESTRICTED RESERVES**

Wellness Center Revenue Refunding Bond, Series 2015 requires a reserve for future repairs and replacements. The Bond also requires reserve amounts based on future debt requirements. As of December 31, 2018, the reserve account was properly funded with an ending balance of \$1,468,922.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 8 INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The composition of interfund balances as of December 31, 2018, is as follows:

Due from / to other funds:

<u>Receivable</u>	<u>Payable</u>	<u>Amount</u>
Choice Health & Fitness	Foundation	\$ 3,991,124
Capital Projects Fund	Foundation	<u>18,600</u>
		<u><u>\$ 4,009,724</u></u>

The interfund balance between Choice Health & Fitness and the Foundation relates to pledges within the Foundation that will be paid to Choice Health & Fitness once they are collected. The interfund balance between the Capital Projects Fund and the Foundation relates to cash collected by the Foundation for pledges intended for the Capital Projects Fund. The Capital Projects Fund does not report a receivable for the entire pledge within the Foundation as it is presented under the modified accrual basis of accounting presenting current resources.

Advances to / from:

<u>Advances From</u>	<u>Advances To</u>	<u>Amount</u>
Foundation	Capital Projects Fund	\$ 4,460,000

The Foundation issued Lease Revenue Bonds, Series 2009 and Series 2013B, to provide permanent financing for improvements at the District facilities. The debt service will be paid by the Foundation from transfers from the Capital Projects Fund. The future payments and receipts for the advances are as follows:

<u>Year Ending</u> <u>December 31,</u>	<u>Principal</u>	<u>Interest</u>
2019	\$ 430,000	\$ 156,576
2020	440,000	143,451
2021	410,000	130,026
2022	420,000	117,726
2023	390,000	105,126
2024-2028	1,070,000	396,220
2029-2033	<u>1,300,000</u>	<u>168,388</u>
	<u><u>\$ 4,460,000</u></u>	<u><u>\$ 1,217,513</u></u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

Interfund transfers were as follows:

Fund	Transfer In	Transfer Out
General Fund	\$ 98,473	\$ 250,986
Capital Projects Fund	892,240	682,651
Lincoln Golf Course	60,400	-
King's Walk Golf Course	310,000	-
Choice Health & Fitness	221,000	-
Foundation	171,651	820,127
Total	<u>\$ 1,753,764</u>	<u>\$ 1,753,764</u>

In accordance with the agreement between the Foundation and the Capital Projects Fund, the Capital Projects fund transferred \$171,651 to the Foundation for the current year interest payment on the Series 2009 and Series 2013B debt issuances. The Foundation transferred pledges collected by donors to the Capital Project Fund and Choice Health & Fitness. The remaining interfund transfers are to cover expenditures paid in one fund on behalf of another fund.

**NOTE 9 ASSETS HELD FOR SALE**

The Foundation has received donations of 325,000 cubic yards of clay. As of December 31, 2018, the Foundation has 193,000 cubic feet of clay remaining which has been valued at \$0.75 per cubic foot, for a total value of \$144,750.

**NOTE 10 FUND BALANCE**

**Minimum Fund Balance Policy**

The Board of Commissioners has formally adopted a fund balance policy for the General Fund. The policy establishes the District will strive to maintain a minimum general fund balance (unassigned, assigned, and committed only) of 15% of the operating expenditures.

**Deficit Fund Balance**

At December 31, 2018, the Capital Projects Fund had a deficit fund balance of \$4,322,110. This deficit will be eliminated with future transfers in and property tax revenues.

**NOTE 11 ENDOWMENT**

The Foundation's endowment consists of funds established for a variety of purposes in support of the Foundation. As required by accounting principles generally accepted in the United States of America, net assets associated with the endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Foundation has interpreted the North Dakota Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1. The duration and preservation of the endowment fund.
2. The purposes of the Foundation and the donor-restricted endowment fund.
3. General economic conditions.
4. The possible effect of inflation or deflation.
5. The expected total return from income and appreciation of investments.
6. Other resources of the Foundation.
7. The investment policies of the Foundation.

**Description of Amounts Classified as Non-expendable (Endowment Only) as of December 31, 2018**

Non-expendable Donations:

The portion of perpetual endowment funds that is required to be retained permanently by donor stipulation	<u>\$ 201,967</u>
Total endowment funds classified as non-expendable	<u>\$ 201,967</u>

**Return Objectives and Risk Parameters**

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to produce results that allow for distributions of dividends and interest income while maintaining the purchasing power of the investment portfolio. Actual returns in any given year may vary from this amount.

**Strategies Employed for Achieving Objectives**

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that places a greater emphasis on debt based investments to achieve its long-term return objectives within prudent risk constraints.

**Spending Policy and How the Investment Objectives Relate to Spending Policy**

The Foundation has a policy of distributing the dividend and interest income annually to the beneficiaries while maintaining the purchasing power of the investment portfolio. Accordingly, over the long-term, the Foundation expects the current spending policy to allow its endowment to grow at an average of inflation. This is consistent with the Foundation's objective to maintain the purchasing power of the endowment assets held in perpetuity.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 12 UNEARNED REVENUE**

Unearned revenue has been recorded in the funds for the following:

	Government-Wide Activities	Business-Type Activities
Prepaid Lease Agreement	\$ -	\$ 84,261
Prepaid Contract Agreements	50,311	-
Prepaid Sponsorship Agreements	4,350	-
Prepaid and Scheduled Ice Time	106,131	-
Advanced Grant Proceeds	-	10,000
Advanced Deposits	-	102,150
Total	<u>\$ 160,792</u>	<u>\$ 196,411</u>

**NOTE 13 UNAVAILABLE REVENUE**

Unavailable revenue has been recorded in the governmental funds for the following:

	Governmental Activities
Taxes Receivable	\$ 150,278
Special Assessments Receivable	3,784
Development Agreement	29,040
Sponsorship Receivable	386,984
Contracts Receivable	40,000
Total	<u>\$ 610,086</u>

Sponsorship receivable consists of sponsorships paid and contracts signed for the years following December 31, 2018.

**NOTE 14 DEFINED BENEFIT PENSION PLAN – SINGLE EMPLOYER**

**A. Plan Description**

Substantially all full-time employees of the District were eligible to belong to a pension plan administered by the District. Effective January 1, 2010, the plan was closed to new employees. New employees are eligible to be part of NDPERS. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Responsibility for administration of the closed plan rests with the Board of Commissioners of the District.

**Eligibility**

All employees became a member of the pension plan at the time they started employment with the District, if the following conditions were met:

1. All employees of the District were eligible to participate in the plan if they were employed prior to age 60.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

2. All employees hired after 7/1/1973 were required to join the pension plan provided they were employed prior to age 60.
3. An employee became a contributing participant on the first day of the month after one year of service. However, the employee receives credit for this past one year in calculating years of service in the plan.
4. Past service benefit is limited to ten years prior to 7/1/1973.

“Rule of 90” is a combination of years of service and age that equal 90 years. Participants qualifying for the “Rule of 90” are eligible for full-retirement benefits based on current pension formula.

The Board of Commissioners approved adopting an Early Retirement Benefit plan under the rule of 90. If an employee chooses to retire after reaching the rule of 90, that employee will be eligible to receive 12.5% of the final monthly salary, which will be paid monthly over a four year period, or until they reach age 65, whichever comes first. If an employee does not choose to retire after reaching the rule of 90, that employee may continue to work and remain in the pension plan until he or she chooses to retire.

### **Pension and Death Benefits**

The Pension Plan provides retirement benefits as well as death benefits. All benefits vest after 5 years of vesting service. Retirement benefits at normal retirement date are as follows:

- a. 2% of monthly earnings at 7/1/1973, times years of past benefit service (maximum 10 years); plus.
- b. 2% of final average monthly earnings up to monthly covered compensation, times future benefit service.

If an employee leaves covered employment or dies before 5 years of credited service, accumulated employee contributions plus related investment earnings are refunded to the employee or designated beneficiary.

Benefit and contribution provisions are established by District resolution and may be amended only by the Board of Commissioners.

### **Employees Covered by Benefit Terms**

At December 31, 2018, the following employees were covered by the benefit terms:

Inactive Employees or beneficiaries currently receiving benefits	17
Inactive Employees entitled to but not yet receiving benefits	9
Active Employees	<u>24</u>
	<u><u>50</u></u>

### **Member Contributions**

Contributions to the plan are required as follows:

All participants contribute 3.7% or 5.9% of monthly earnings, depending on years of service.

### **Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At December 31, 2018, the District reported a liability of \$3,284,857 for the net pension liability. The net pension liability was measured as of December 31, 2018, and the total pension liability used to

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

calculate the net pension liability was determined by an actuarial valuation as of January 1, 2018 and rolled forward to December 31, 2018.

For the year ended December 31, 2018, the District recognized pension expense of \$829,504. At December 31, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 7,951	\$ 196,662
Changes in actuarial assumptions	455,246	-
Difference between projected and actual investment earnings	396,258	-
Total	<u>\$ 859,455</u>	<u>\$ 196,662</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ending December 31:	Pension Expense Amount
2019	\$ 407,368
2020	59,728
2021	46,206
2022	149,491

### **Actuarial Assumptions**

The total pension liability in the January 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.0%
Salary increases	2.0%
Investment rate of return	7.0%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2014 Combined Healthy Mortality Table.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	27.00%	6.40%
International Stocks	20.00%	7.20%
Private Equity	7.50%	8.40%
Domestic Fixed Income	25.50%	2.60%
Global Real Assets	20.00%	6.50%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.0 percent as of December 31, 2018 which was a decrease from the prior year discount rate used of 7.75 percent. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the January 1, 2018 Actuarial Valuation Report.

**Changes in the Net Pension Liability**

	Increase (Decrease)		
	Total Position Liability (a)	Plan Fiduciary Net Position (b)	Net Position Liability (a) - (b)
Balances at 1/1/2018	\$ 9,170,305	\$ 6,760,464	\$ 2,409,841
Changes for the Year:			
Service Cost	55,532	-	55,532
Interest	701,298	-	701,298
Contributions - Employer	-	318,000	(318,000)
Contributions - Employee	-	68,781	(68,781)
Net Investment Income	-	(222,691)	222,691
Differences Between Expected and Actual Experience	(395,310)	-	(395,310)
Changes of Assumptions	665,934	-	665,934
Benefit Payments, Including Refunds of Employee Contributions	(353,667)	(353,667)	-
Administrative Expenses	-	(11,652)	11,652
Net Changes	673,787	(201,229)	875,016
Balances at 12/31/2018	<u>\$ 9,844,092</u>	<u>\$ 6,559,235</u>	<u>\$ 3,284,857</u>

**Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the District's net pension liability calculated using the discount rate of 7.0 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.0 percent) or 1 percentage point higher (8.0 percent) than the current rate:

	1% Decrease in Discount Rate (6.0%)	Discount Rate (7.0%)	1% Increase in Discount Rate (8.0%)
District's proportionate share of the Single Employer net pension liability: \$	4,343,391	\$ 3,284,857	\$ 2,384,382

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 15 DEFINED BENEFIT PENSION PLANS - STATEWIDE**

**North Dakota Public Employees' Retirement System - Main System - (NDPERS)**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies, and various participating political subdivisions. NDPERS provides for pension, death, and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Responsibility for administration of the NDPERS defined benefit pension plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system; one member elected by the retired public employees; and two members of the legislative assembly appointed by the chairman of the legislative management.

**Pension Benefits**

Benefits are set by statute. NDPERS has no provision or policies with respect to automatic and ad hoc post-retirement benefit increases. Members of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016, the Rule of 85 will be replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

**Death and Disability Benefits**

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition for disabled is set by the NDPERS in the North Dakota Administrative Code.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**Refunds of Member Account Balance**

Upon termination, if a member of the NDPERS Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.

**Member and Employer Contributions**

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of salaries and wages. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

- 1 to 12 months of service – Greater of one percent of monthly salary or \$25
- 13 to 25 months of service – Greater of two percent of monthly salary or \$25
- 25 to 36 months of service – Greater of three percent of monthly salary or \$25
- Longer than 36 months of service – Greater of four percent of monthly salary or \$25

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At December 31, 2018, the District reported a liability of \$3,036,093 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's share of covered payroll in the Main System pension plan relative to the covered payroll of all participating Main System employers. At June 30, 2018, the District's proportion was 0.179905%. At June 30, 2017, the District's proportion was 0.166376%.

For the year ended December 31, 2018, the District recognized pension expense of \$563,508. At December 31, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 8,037	\$ 103,294
Changes in actuarial assumptions	1,095,966	43,334
Difference between projected and actual investment earnings	-	14,774
Changes in proportion	214,812	15,752
Contributions paid to NDPERS subsequent to the measurement date	68,185	-
Total	<u>\$ 1,387,000</u>	<u>\$ 177,154</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

The \$68,185 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending December 31, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ending December 31:</u>	<u>Pension Expense</u> <u>Amount</u>
2019	\$ 375,127
2020	334,072
2021	258,131
2022	156,732
2023	17,599

**Actuarial Assumptions**

The total pension liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%	
Salary increases	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <u>Service At</u>  <u>Beginning of Year</u>  0  1  2 </div> <div style="text-align: center;"> <u>Non-State</u>  <u>Employee</u>  15.00%  10.00%  8.00% </div> </div>	
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <u>Age</u>  Under 30  30-39  40-49  50-59  60+ </div> <div style="text-align: center;"> 10.00%  7.50%  6.75%  6.50%  5.25% </div> </div>	

\*Age-based salary increase rates apply for employees with three or more years of service

Investment rate of return	7.75%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Retiree Mortality Table set back one year for males (no setback for females) multiplied by 125%.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	30.00%	6.05%
International Stocks	21.00%	6.71%
Private Equity	7.00%	10.20%
Domestic Fixed Income	23.00%	1.45%
Global Real Assets	19.00%	5.11%

### **Discount Rate**

For NDPERS, GASB Statement No. 67 includes a specific requirement for the discount rate that is used for the purpose of the measurement of the Total Pension Liability. This rate considers the ability of the System to meet benefit obligations in the future. To make this determination, employer contributions, employee contributions, benefit payments, expenses and investment returns are projected into the future. The current employer and employee fixed rate contributions are assumed to be made in each future year. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. In years where assets are not projected to be sufficient to meet benefit payments, which is the case for the NDPERS plan, the use of a municipal bond rate is required.

The Single Discount Rate (SDR) is equivalent to applying these two rates to the benefits that are projected to be paid during the different time periods. The SDR reflects (1) the long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits) and (2) a tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of this valuation, the expected rate of return on pension plan investments is 7.75%; the municipal bond rate is 3.62%; and the resulting Single Discount Rate is 6.32%.

### **Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.32 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.32 percent) or 1 percentage point higher (7.32 percent) than the current rate:

	1% Decrease in Discount Rate (5.32%)	Discount Rate (6.32%)	1% Increase in Discount Rate (7.32%)
District's proportionate share of the NDPERS net pension liability:	\$ 4,125,486	\$ 3,036,093	\$ 2,127,030

### **Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued NDPERS financial report.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 16 OTHER POSTEMPLOYMENT BENEFITS**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDAC Chapter 71-06 for more complete information.

NDPERS OPEB plan is a cost-sharing multiple-employer defined benefit OPEB plan that covers members receiving retirement benefits from the PERS, the HPRS, and Judges retired under Chapter 27-17 of the North Dakota Century Code a credit toward their monthly health insurance premium under the state health plan based upon the member's years of credited service. Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. The Retiree Health Insurance Credit Fund (RHIC) is advance-funded on an actuarially determined basis.

Responsibility for administration of the NDPERS defined benefit OPEB plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system, one member elected by the retired public employees and two members of the legislative assembly appointed by the chairman of the legislative management.

**OPEB Benefits**

The employer contribution for the PERS, the HPRS, and the Defined Contribution Plan is set by statute at 1.14% of covered compensation. The employer contribution for employees of the state board of career and technical education is 2.99% of covered compensation for a period of eight years ending October 1, 2015. Employees participating in the retirement plan as part-time/temporary members are required to contribute 1.14% of their covered compensation to the RHIC Fund. Employees purchasing previous service credit are also required to make an employee contribution to the Fund. The benefit amount applied each year is shown as "*prefunded credit applied*" on the Statement of Changes in Plan Net Position for the OPEB trust funds.

Retiree health insurance credit benefits and death and disability benefits are set by statute. There are no provisions or policies with respect to automatic and ad hoc post-retirement benefit increases. Employees who are receiving monthly retirement benefits from the PERS, the HPRS, the Defined Contribution Plan, the Chapter 27-17 judges or an employee receiving disability benefits, or the spouse of a deceased annuitant receiving a surviving spouse benefit or if the member selected a joint and survivor option are eligible to receive a credit toward their monthly health insurance premium under the state health plan.

Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. The benefits are equal to \$5.00 for each of the employee's or deceased employee's years of credited service not to exceed the premium in effect for selected coverage. The retiree health insurance credit is also available for early retirement with reduced benefits.

***OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

At December 31, 2018, the District reported a liability of \$133,025 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net OPEB liability was based on the District's share of covered payroll in the OPEB plan relative to the covered payroll of all participating OPEB employers. At June 30, 2018, the District's proportion was 0.168906 percent.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

For the year ended December 31, 2018, the District recognized OPEB expense of \$17,697. At December 31, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 3,982	\$ 2,748
Changes in actuarial assumptions	10,915	-
Difference between projected and actual earnings on OPEB plan investments	-	2,862
Changes in proportion and differences between employer contributions and proportionate share of contributions	7,893	-
Employer Contributions subsequent to the measurement date	10,917	-
<b>Total</b>	<b>\$ 33,707</b>	<b>\$ 5,610</b>

The \$10,917 reported as deferred outflows of resources related to OPEB resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ending December 31, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEBs will be recognized in OPEB expense as follows:

Year ending December 31:	Pension Expense Amount
2019	\$ 2,375
2020	2,375
2021	2,375
2022	3,638
2023	3,406
2024	2,457
Thereafter	554

**Actuarial assumptions.** The total OPEB liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	Not applicable
Investment rate of return	7.50%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Mortality Table set back one year for males (no setback for females) multiplied by 125%.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

The long-term expected investment rate of return assumption for the RHIC fund was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of RHIC investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Estimates of arithmetic real rates of return, for each major asset class included in the RHIC's target asset allocation as of July 1, 2018 are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large Cap Domestic Equities	37.00%	7.15%
Small Cap Domestic Equities	9.00%	14.42%
International Equities	14.00%	8.83%
Core-Plus Fixed Income	40.00%	0.10%

**Discount rate.** The discount rate used to measure the total OPEB liability was 7.5%. The projection of cash flows used to determine the discount rate assumed plan member and statutory/Board approved employer contributions will be made at rates equal to those based on the July 1, 2018, and July 1, 2017, HPRS actuarial valuation reports. For this purpose, only employer contributions that are intended to fund benefits of current RHIC members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries are not included. Based on those assumptions, the RHIC fiduciary net position was projected to be sufficient to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on RHIC investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**Sensitivity of the Employer's proportionate share of the net OPEB liability to changes in the discount rate.** The following presents the net OPEB liability of the Plans as of June 30, 2018, calculated using the discount rate of 7.50%, as well as what the RHIC net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.5 percent) or 1-percentage-point higher (8.5 percent) than the current rate:

	1% Decrease in Discount Rate (6.5%)	Discount Rate (7.5%)	1% Increase in Discount Rate (8.5%)
District's proportionate share of the net OPEB liability:	\$ 168,308	\$ 133,025	\$ 102,778

**NOTE 17 DEFERRED COMPENSATION PLAN AND TRUST**

The District offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to eligible District employees, permits them to defer a portion of their salary until future years. There are two types of deferrals, pre-tax deferrals and Roth, or post-tax deferrals. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the employees. Accordingly, the plan/trust assets have been excluded from the District's reported assets.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 18 RISK MANAGEMENT**

In the normal course of the business, the District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. Claims resulting from these risks did not exceed insurance coverage in any of the past three years.

**NOTE 19 MEMBERSHIP SHARING WITH ALTRU FAMILY YMCA**

The District is a party in an agreement with the Altru Family YMCA, in which the two parties share membership revenues based on the agreement.

**NOTE 20 NEW PRONOUNCEMENTS**

GASB Statement No. 83, *Certain Asset Retirement Obligations*, addresses accounting and financial reporting for certain asset retirement obligations (AROs). This Statement establishes criteria for determining the timing and pattern of recognition of a liability and corresponding deferred outflow of resources for AROs. It also establishes disclosure of information about the nature of a government's AROs, the methods and assumptions used for the estimates of the liabilities, and the estimated remaining useful life of the associated tangible capital assets. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

GASB Statement No. 84, *Fiduciary Activities*, provides guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

GASB Statement No. 87, *Leases*, establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. This Statement requires recognition of certain lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This Statement is effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. This Statement is effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, establishes accounting requirements for interest cost incurred before the end of a construction period. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

GASB Statement No. 90, *Majority Equity Interests*, establishes accounting requirements for interest cost incurred before the end of a construction period. This Statement provides guidance for reporting when a government has majority equity interest in legally separate organizations. An equity interest is explicit and measurable if the government has a present or future claim to the net resources of the entity and the method for measuring the government's share of the entity's net resources is determinable. If government's holding of that equity interest meets the definition of an investment, as defined by GASB No. 72, the equity interest should be reported as an investment and measured using the equity method and not as a component unit of the government. If a government's holding of a majority interest in a legally separate organization does not meet the definition of an investment, the holding of the majority equity interest results in the government being financially accountable for the organization and therefore, the government should report the legally separate organization as a component unit. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

Management has not yet determined the effect these statements will have on the District's financial statements.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF DECEMBER 31, 2018**

**NOTE 21 ACCOUNTING CHANGES**

The District implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This statement requires the District to record their total OPEB liability on the Statement of Net Position. Liabilities are calculated using the Entry Age actuarial cost method.

The District also restructured the Foundation Board which was then reevaluated under GASB Statement No. 14 as amended by GASB Statement No. 61, *The Financial Reporting Entity: Omnibus*. The Foundation was previously presented as a discretely presented component unit, however, due to the change in the Board composition, it is now being presented as a blended component unit.

As a result, beginning net position has been restated as of January 1, 2018 as follows:

	Governmental Activities	Business-Type Activities	Capital Projects Fund	Choice Health & Fitness	Foundation
Net Position January 1, 2018, as previously reported	\$ 24,960,133	\$ 17,999,954	\$ 38,410	\$ 12,637,605	\$ 1,290,186
Restatement for OPEB accounting:					
Other Postemployment Benefit Liability	(124,186)	-	-	-	-
OPEB related Deferred Outflows of Resources	10,458	-	-	-	-
Record the Foundation as a proprietary fund	-	1,290,186	-	-	-
Remove pledges payable within the Foundation (1)	-	2,506,959	-	-	2,506,959
Remove pledges receivable outside of the Foundation (1)	(2,329,087)	-	-	-	-
Remove interest payable associated with the Foundation	41,535	-	-	-	-
Record additional pledges receivable	-	54,118	-	54,118	-
Record advances from other funds for debt within the Foundation	-	-	(4,955,000)	-	-
Remove accrued interest receivable	-	(41,928)	-	-	(41,928)
Remove Foundation bond issue costs	-	(143,221)	-	-	(143,221)
Total Prior Period Adjustment	(2,401,280)	3,666,114	(4,955,000)	54,118	2,321,810
Net Position January 1, 2018, as restated	<u>\$ 22,558,853</u>	<u>\$ 21,666,068</u>	<u>\$ (4,916,590)</u>	<u>\$ 12,691,723</u>	<u>\$ 3,611,996</u>

(1) Due to differences in the allowance and present value calculation there is a difference between the pledges payable and receivable removed within the Governmental Activities and the Foundation.

**NOTE 22 SUBSEQUENT EVENTS**

No significant events have occurred subsequent to the District's year end. Subsequent events have been evaluated through March 15, 2019, which is the date these financial statements were available to be issued.

\* \* \* \* \*

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**SCHEDULE OF DISTRICT'S CONTRIBUTIONS TO NDPERS/SINGLE EMPLOYER PLANS**  
**AS OF DECEMBER 31**

Year Ended	Actuarial Determined or Statutorily Required Contributions	District's Contributions	Contribution Deficiency (Excess)	District's Covered Payroll	Contributions as a % of Covered Payroll
<b>Single Employer Plan</b>					
2015	\$ 208,429	\$ 210,000	\$ 1,571	\$ 1,351,786	15.54%
2016	276,944	210,000	(66,944)	1,347,615	15.58%
2017	288,286	210,000	(78,286)	1,305,429	16.09%
2018	238,562	318,000	79,438	1,211,584	26.25%
<b>NDPERS</b>					
2015	132,843	132,843	-	1,865,772	7.12%
2016	120,358	120,358	-	1,690,424	7.12%
2017	129,449	129,449	-	1,818,101	7.12%
2018	137,219	137,219	-	1,927,227	7.12%

The amounts presented for each fiscal year were determined as of the District's year end which is December 31.

The single employer pension plan does not have statutorily required contributions; contributions are made based on recommendations from the actuarial study performed annually.

The District implemented GASB Statement No. 68 for its year ended December 31, 2015. Information for the prior years is not available.

See Notes to the Required Supplementary Information

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**SCHEDULE OF DISTRICT'S AND NON-EMPLOYER PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**  
**AS OF DECEMBER 31**

Year Ended	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset)	District's Covered Payroll	District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
NDPERS					
2015	0.163035%	\$ 1,108,610	\$ 1,452,445	76.33%	77.15%
2016	0.156803%	1,528,198	1,580,206	96.71%	70.46%
2017	0.166376%	2,674,208	1,698,443	157.45%	61.98%
2018	0.179905%	3,036,093	1,848,194	164.27%	62.80%

The amounts presented for each fiscal year were determined as of the measurement date of the District's net pension liability which is June 30 of the previous fiscal year for NDPERS.

The District implemented GASB Statement No. 68 for its year ended December 31, 2015. Information for the prior years is not available.

See Notes to the Required Supplementary Information

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**SCHEDULE OF CHANGES IN THE DISTRICT'S NET PENSION LIABILITY AND RELATED RATIOS**  
**AS OF DECEMBER 31**

	2018	2017	2016
<b>Total Pension Liability</b>			
Service Cost	\$ 55,532	\$ 51,356	\$ 53,042
Interest	701,298	639,065	613,350
Differences Between Expected and Actual Experience	(395,310)	47,709	177,548
Changes of Assumptions	665,934	743,710	-
Benefit Payments, Including Refunds of Employee Contributions	<u>(353,667)</u>	<u>(496,980)</u>	<u>(544,647)</u>
<b>Net Changes</b>	673,787	984,860	299,293
<b>Total Pension Liability - Beginning</b>	<u>9,170,305</u>	<u>8,185,445</u>	<u>7,886,152</u>
<b>Total Pension Liability - Ending (a)</b>	<u><b>\$ 9,844,092</b></u>	<u><b>\$ 9,170,305</b></u>	<u><b>\$ 8,185,445</b></u>
<b>Total Fiduciary Net Position</b>			
Contributions - Employer	\$ 318,000	\$ 210,000	\$ 210,000
Contributions - Employee	68,781	69,545	74,628
Net Investment Income	(222,691)	987,588	392,405
Benefit Payments, Including Refunds of Employee Contributions	(353,667)	(496,980)	(544,647)
Administrative Expenses	<u>(11,652)</u>	<u>(15,570)</u>	<u>(13,466)</u>
<b>Net Changes in Plan Fiduciary Net Position</b>	(201,229)	754,583	118,920
<b>Plan Fiduciary Net Position - Beginning</b>	<u>6,760,464</u>	<u>6,005,881</u>	<u>5,886,961</u>
<b>Plan Fiduciary Net Position - Ending (b)</b>	<u><b>\$ 6,559,235</b></u>	<u><b>\$ 6,760,464</b></u>	<u><b>\$ 6,005,881</b></u>
<b>District's Net Pension Liability - Ending (a) - (b)</b>	<u><b>\$ 3,284,857</b></u>	<u><b>\$ 2,409,841</b></u>	<u><b>\$ 2,179,564</b></u>
<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	66.63%	73.72%	73.37%
<b>Covered Employee Payroll</b>	\$ 1,211,584	\$ 1,305,429	\$ 1,347,615
<b>District's Net Pension Liability as a Percentage of Covered Employee Payroll</b>	271.12%	184.60%	161.73%

The District implemented GASB Statement No. 68 for its year ended December 31, 2015. Information for the prior years is not available.

See Notes to the Required Supplementary Information

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**SCHEDULE OF DISTRICT'S CONTRIBUTIONS TO OPEB PLAN**  
**AS OF DECEMBER 31**

Year Ended	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contribution	Contribution Deficiency (Excess)	District's Covered Payroll	Contributions as a % of Covered Payroll
2018	\$ 21,970	\$ 21,970	-	\$ 1,927,227	1.14%

The amounts presented for each fiscal year were determined as of the District's year end which is December 31.

The District implemented GASB Statement No. 75 for its year ended December 31, 2018. Information for the prior years is not available.

See Notes to the Required Supplementary Information

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**SCHEDULE OF DISTRICT'S SHARE OF THE OPEB LIABILITY**  
**AS OF DECEMBER 31**

Year Ended	District's Proportion of the Net OPEB Liability (Asset)	District's Proportionate Share of the Net OPEB Liability (Asset)	District's Covered Payroll	District's Proportionate Share of the Net OPEB Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability
2018	0.168906%	\$ 133,025	\$ 1,848,194	7.20%	61.89%

The amounts presented for each fiscal year were determined as of the measurement date of the District's other postemployment benefit liability which is June 30 of the previous fiscal year.

The District implemented GASB Statement No. 75 for its year ended December 31, 2018. Information for the prior years is not available.

See Notes to the Required Supplementary Information

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN**  
**FUND BALANCES – BUDGET AND ACTUAL – GENERAL FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	Original and Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>			
Local Property Taxes	\$ 5,539,400	\$ 5,701,064	\$ 161,664
State Revenues	860,000	941,675	81,675
Program Income	1,114,700	1,175,410	60,710
Investment Earnings	35,000	124,357	89,357
Sponsorship	350,000	326,570	(23,430)
Donations	10,000	9,249	(751)
Miscellaneous	<u>30,400</u>	<u>52,709</u>	<u>22,309</u>
 Total Revenues	 <u>7,939,500</u>	 <u>8,331,034</u>	 <u>391,534</u>
 <b>EXPENDITURES</b>			
Current:			
Park Operations	5,617,000	5,315,076	301,924
Forestry	815,300	773,520	41,780
Recreation	655,800	605,811	49,989
Capital Outlay:			
Capital and Betterment	576,500	781,381	(204,881)
Debt Service:			
Principal Retirement	41,000	90,315	(49,315)
Interest Charges	<u>-</u>	<u>39,712</u>	<u>(39,712)</u>
 Total Expenditures	 <u>7,705,600</u>	 <u>7,605,815</u>	 <u>99,785</u>
 Excess (Deficiency) of Revenues over Expenditures	 <u>233,900</u>	 <u>725,219</u>	 <u>491,319</u>
 <b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In	-	98,473	98,473
Transfers Out	<u>(60,000)</u>	<u>(250,986)</u>	<u>(190,986)</u>
 Total Other Financing Sources (Uses)	 <u>(60,000)</u>	 <u>(152,513)</u>	 <u>(92,513)</u>
 Net Change in Fund Balances	 173,900	 572,706	 398,806
 Fund Balances - Beginning of Year	 <u>2,260,869</u>	 <u>2,260,869</u>	 <u>-</u>
 Fund Balances - End of Year	 <u>\$ 2,434,769</u>	 <u>\$ 2,833,575</u>	 <u>\$ 398,806</u>

See Notes to the Required Supplementary Information

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

**NOTE 1 BUDGETARY DATA**

The budget for each governmental fund is prepared on the same basis of accounting as the financial statements.

The budget is adopted through passage of a resolution. Management can authorize the transfer of budgeted amounts within any fund. Any revision that alters total expenditures of any fund must be approved by the Board of Commissioners.

The Board of Commissioners shall give preliminary approval of the District budget and give first reading of the annual appropriation ordinance by August 10 of each year. The Board of Commissioners will hold public hearings and may subtract from or change appropriations. Any changes in the budget must be with the revenues and reserves estimated as available by the Superintendent of Finance or the revenue estimates must be changed by an affirmative vote of a majority of the Board of Commissioners.

Supplemental appropriations must be passed by ordinance by the Board of Commissioners at fund level and may only be done within additional revenues or reserves that were not anticipated at the time of original adoption of the annual budget and appropriation ordinance.

It is the responsibility of the District to administer the budget in accordance with instructions of the Board of Commissioners. Strict management of the budget in accordance with the purchasing policies, ordinances, and goals established by the Board of Commissioners, will be honored by the Board of Commissioners. Any budget transfer between funds requires Board of Commissioners action. The Board of Commissioners will not authorize expenditures exceeding the total appropriations set forth in the final budget, unless approved by separate action of the Board of Commissioners.

The final budget must be adopted on or before October 7. The budget must be submitted to the county auditor by October 10. The budget may be amended during the year, except no amendment changing the taxes levied can be made after October 10.

All budgeted appropriations lapse at the end of the fiscal year.

**NOTE 2 CHANGES OF ASSUMPTIONS – NDPERS AND OPEB**

Amounts reported in 2018 reflect actuarial assumption changes effective July 1, 2018 based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.



**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**COMBINING SCHEDULE OF BALANCE SHEET – GENERAL FUND**  
**AS OF DECEMBER 31, 2018**

	General Fund	Forestry Fund	Recreation Fund	Total General Funds
<b>Assets</b>				
Cash	\$ 2,279,729	\$ 581,598	\$ 200,315	\$ 3,061,642
Accounts Receivable	407,818	-	2	407,820
Taxes Receivable	80,969	20,140	8,425	109,534
Contract Receivable	<u>426,984</u>	<u>-</u>	<u>-</u>	<u>426,984</u>
Total Assets	<u>\$ 3,195,500</u>	<u>\$ 601,738</u>	<u>\$ 208,742</u>	<u>\$ 4,005,980</u>
<b>Liabilities</b>				
Accounts Payable	\$ 280,075	\$ -	\$ -	\$ 280,075
Unearned Revenue	160,792	-	-	160,792
Sales Tax Payable	2,286	-	74	2,360
Gift Certificate/Card Payable	25,761	-	-	25,761
Accrued Payroll	<u>101,694</u>	<u>23,295</u>	<u>18,952</u>	<u>143,941</u>
Total Liabilities	<u>570,608</u>	<u>23,295</u>	<u>19,026</u>	<u>612,929</u>
<b>Deferred Inflows of Resources</b>				
Unavailable Revenue - Property Taxes	76,296	15,389	7,983	99,668
Unavailable Revenue - Special Assessments	-	3,784	-	3,784
Unavailable Revenue - Development Agreement	29,040	-	-	29,040
Unavailable Revenue - Contracts	<u>426,984</u>	<u>-</u>	<u>-</u>	<u>426,984</u>
Total Deferred Inflows of Resources	<u>532,320</u>	<u>19,173</u>	<u>7,983</u>	<u>559,476</u>
<b>Fund Balances</b>				
Unassigned	<u>2,092,572</u>	<u>559,270</u>	<u>181,733</u>	<u>2,833,575</u>
Total Fund Balances	<u>2,092,572</u>	<u>559,270</u>	<u>181,733</u>	<u>2,833,575</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 3,195,500</u>	<u>\$ 601,738</u>	<u>\$ 208,742</u>	<u>\$ 4,005,980</u>

**PARK DISTRICT OF THE CITY OF GRAND FORKS**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES – GENERAL FUND**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

	General Fund	Forestry Fund	Recreation Fund	Total General Funds
<b>Revenues</b>				
Local Property Taxes	\$ 4,372,528	\$ 874,777	\$ 453,759	\$ 5,701,064
State Revenues	941,675	-	-	941,675
Program Income	942,130	2,500	230,780	1,175,410
Investment Earnings	124,357	-	-	124,357
Sponsorships	325,468	-	1,102	326,570
Donations	-	-	9,249	9,249
Miscellaneous	40,151	6,786	5,772	52,709
Total Revenues	<u>6,746,309</u>	<u>884,063</u>	<u>700,662</u>	<u>8,331,034</u>
<b>Expenditures</b>				
Current:				
Park Operations	5,315,076	-	-	5,315,076
Forestry	-	773,520	-	773,520
Recreation	-	-	605,811	605,811
Capital Outlay:				
Capital and Betterment	717,290	64,091	-	781,381
Debt Service:				
Principal Retirement	90,315	-	-	90,315
Interest Charges	39,712	-	-	39,712
Total Expenditures	<u>6,162,393</u>	<u>837,611</u>	<u>605,811</u>	<u>7,605,815</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>583,916</u>	<u>46,452</u>	<u>94,851</u>	<u>725,219</u>
<b>Other Financing Sources (Uses)</b>				
Operating Transfers In	98,473	-	-	98,473
Operating Transfers Out	(58,400)	-	(192,586)	(250,986)
Total Other Financing Sources (Uses)	<u>40,073</u>	<u>-</u>	<u>(192,586)</u>	<u>(152,513)</u>
Net Change in Fund Balances	623,989	46,452	(97,735)	572,706
Fund Balance Beginning of Year	<u>1,468,583</u>	<u>512,818</u>	<u>279,468</u>	<u>2,260,869</u>
Fund Balance End of Year	<u>\$ 2,092,572</u>	<u>\$ 559,270</u>	<u>\$ 181,733</u>	<u>\$ 2,833,575</u>

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Commissioners  
Park District of the City of Grand Forks  
Grand Forks, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund information of the Park District of the City of Grand Forks, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Park District of the City of Grand Forks' basic financial statements and have issued our report thereon dated March 15, 2019.

### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Park District of the City of Grand Forks' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Park District of the City of Grand Forks' internal control. Accordingly, we do not express an opinion on the effectiveness of the Park District of the City of Grand Forks' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Park District of the City of Grand Forks' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.**  
**GRAND FORKS, NORTH DAKOTA**

March 15, 2019