

**BILLINGS COUNTY
SCHOOL DISTRICT NO. 1
MEDORA, NORTH DAKOTA**

**FINANCIAL REPORT FOR
THE YEAR ENDED
JUNE 30, 2018**

**JAMES J. WOSEPKA, PC
CERTIFIED PUBLIC ACCOUNTANT
BEACH, NORTH DAKOTA**

**BILLINGS COUNTY SCHOOL DISTRICT NO. 1
MEDORA, NORTH DAKOTA
JUNE 30, 2018**

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Independent Auditor's Report

Board of Trustees
Billings County School District No. 1
Medora, North Dakota 58645

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Billings County School District No. 1, Medora, North Dakota, as of and for the year ended June 30, 2018, and the related notes to the financial statements which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes

evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Billings County School District No. 1, Medora, North Dakota, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis (omitted) and budgetary comparison information on pages 31 - 36 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Billings County School District No. 1, Medora, North Dakota's basic financial statements. The other supplemental information on pages 37 – 38 is

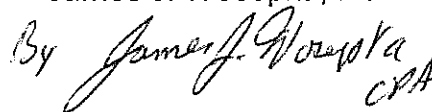
presented for purposes of additional analysis and is not a required part of the basic financial statements.

The other supplemental information on pages 37 - 38 is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information on pages 37 - 38 is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 25, 2018, on our consideration of Billings County School District No. 1, Medora, North Dakota's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Billings County School District No. 1, Medora, North Dakota's internal control over financial reporting and compliance.

James J. Wosepka, PC

By  CPA

October 25, 2018
Beach, North Dakota

Billings County School District No. 1
Statement of Net Position
June 30, 2018

	Governmental Activities
Assets	
Cash and cash equivalents	\$ 10,880,015
Taxes/assessments receivable	37,766
Capital assets not being depreciated	
Land	12,000
Capital assets being depreciated (net of accumulated depreciation)	2,176,255
Total Assets	13,106,036
Deferred Outflows of Resources	770,235
Liabilities	
Accounts payable	8,373
Noncurrent liabilities:	
Due within one year	5,000
Due in more than one year	2,384,328
Total Liabilities	2,397,701
Deferred Inflows of Resources	231,589
Net Position	
Net investment in capital assets	2,188,255
Unrestricted net position	9,058,726
Restricted net position	-
Total Net Position	\$ 11,246,981

The notes to the financial statements are an integral part of this statement.

Billings County School District No. 1
Statement of Activities
Fiscal Year Ended June 30, 2018

Functions/Programs	Expenses	Program Revenues		Net (Expense)
		Charges for Services, Fines, Forfeitures, etc.	Operating Grants and Contributions	Revenue and Changes in Net Position
				Governmental Activities
Primary government:				
Instructional services	\$ 1,254,537	\$ 12,528	\$ -	\$ (1,242,009)
Supporting services:				
Students	17,032	-	-	(17,032)
Instructional staff	182,580	-	-	(182,580)
District administration	64,489	-	-	(64,489)
School administration	204,655	-	-	(204,655)
Business services	204,474	-	-	(204,474)
Operation & maintenance of facility	476,165	-	-	(476,165)
Transportation	329,558	-	-	(329,558)
Special education	188,428	4,169	-	(184,259)
Community service programs	86,438	15,653	-	(70,785)
Extracurricular programs	26,055	-	-	(26,055)
School lunch services	131,304	37,365	7,324	(86,615)
Unallocated depreciation	129,151	-	-	(129,151)
Total governmental activities	\$ 3,294,866	\$ 69,715	\$ 7,324	(3,217,827)
General revenues:				
Property taxes				1,127,678
Unrestricted Federal/State revenues				554,226
Oil and gas related revenue				1,793,105
Unrestricted investment earnings				(8,606)
Miscellaneous				16,254
Total general revenues				3,482,657
Change in net position				264,830
Total net position - July 1, 2017				10,982,151
Total net position - June 30, 2018				\$ 11,246,981

The notes to the financial statements are an integral part of this statement.

Billings County School District No. 1
Balance Sheet
Governmental Funds
June 30, 2018

Description	Major Fund			Total Governmental Funds
	General	Special Revenue	Building	
ASSETS				
Cash and cash equivalents	\$ 2,981,122	\$ 278,526	\$ 7,620,367	\$ 10,880,015
Tax/assessment receivable	37,766	-	-	37,766
Total Assets	3,018,888	278,526	7,620,367	10,917,781
LIABILITIES				
Accounts payable	8,373	-	-	8,373
Total Liabilities	8,373	-	-	8,373
DEFERRED INFLOWS OF RESOURCES-				
Unavailable revenue - property taxes	37,766	-	-	37,766
FUND BALANCES				
Assigned	-	278,526	7,620,367	7,898,893
Unassigned	2,972,749	-	-	2,972,749
Total fund balances	2,972,749	278,526	7,620,367	10,871,642
Total liabilities, deferred inflows of resources and fund balances	\$ 3,018,888	\$ 278,526	\$ 7,620,367	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	2,188,255
Certain property tax collections are not available to pay for current-period expenditures and therefore are reported as deferred inflows of resources.	37,766
Long-term liabilities, including pensions payable, are not due and payable in the current period and therefore are not reported in the funds.	(1,850,682)
Total net position - governmental activities	\$ 11,246,981

The notes to the financial statements are an integral part of this statement.

Billings County School District No. 1
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended June 30, 2018

Description	General	Major Fund		Total Governmental Funds
		Special Revenue	Building	
REVENUES				
Property taxes	\$ 1,112,415	\$ -	\$ -	1,112,415
Earnings on investments	(13,822)	-	5,216	(8,606)
School lunch sales	37,365	-	-	37,365
Other local sources	1,840,317	-	16,253	1,856,570
State aid	-	-	185,196	185,196
Federal aid	361,493	-	-	361,493
Total Revenues	3,337,768	-	206,665	3,544,433
EXPENDITURES				
Current:				
Instructional services	1,133,289	-	-	1,133,289
Supporting services:				
Students	17,032	-	-	17,032
Instructional staff	192,844	-	-	192,844
District administration	64,489	-	-	64,489
School administration	204,655	-	-	204,655
Business services	204,474	-	-	204,474
Operation & maintenance of facilities	340,612	-	154,325	494,937
Transportation	329,558	-	-	329,558
Special education	188,428	-	-	188,428
Community service programs	86,438	-	-	86,438
Extracurricular programs	26,055	-	-	26,055
Food services	145,194	-	-	145,194
Total Expenditures	2,933,068	-	154,325	3,087,393
Excess of revenues (under) expenditures	404,700	-	52,340	457,040
OTHER FINANCING SOURCES (USES)				
Transfers in	-	278,526	-	278,526
Transfers out	(278,526)	-	-	(278,526)
Total other financing sources (uses)	(278,526)	278,526	-	-
Net change in fund balances	126,174	278,526	52,340	457,040
Fund balances - July 1, 2017	2,846,575	-	7,568,027	10,414,602
Fund balances - June 30, 2018	\$ 2,972,749	\$ 278,526	\$ 7,620,367	\$ 10,871,642

The notes to the financial statements are an integral part of this statement.

**Billings County School District No. 1
 Reconciliation of the Statement of Revenues, Expenditures,
 and Changes in Fund Balances of Governmental Funds
 to the Statement of Activities
 Fiscal Year Ended June 30, 2018**

Net change in fund balances - total governmental funds (page 9)	<u>\$ 457,040</u>
Amounts reported for governmental activities in the Statement of Activities (page 7) are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital assets purchased	43,161
Depreciation expense	<u>(129,386)</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Unavailable property taxes	<u>15,263</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds	
Accrued compensated absences	<u>(9,518)</u>
Pension expense GASB 68	<u>(111,730)</u>
Change in Net Position in Governmental Activities	<u><u>\$ 264,830</u></u>

The notes to the financial statements are an integral part of this statement.

Billings County School District No. 1
Statement of Assets & Liabilities
Fiduciary Funds
June 30, 2018

<u>Description</u>	<u>Agency Funds</u>
ASSETS	
Cash and cash equivalents	\$ 6,113
Total Assets	<u>\$ 6,113</u>
LIABILITIES	
Due to other governments	\$ 6,113
Total Liabilities	<u>\$ 6,113</u>

The notes to the financial statements are an integral part of this statement.

**BILLINGS COUNTY SCHOOL DISTRICT NO. 1
MEDORA, NORTH DAKOTA**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2018**

1. Summary of Significant Accounting Policies

The financial statements of Billings County School District No. 1 (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applicable to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting financial reporting principles. The District's significant accounting policies are described below.

Reporting Entity

The District is a special purpose government that is governed by a separately elected governing body. It is legally separate from and fiscally independent of other state and local governments. In evaluating how to define the District for financial reporting purposes, management has identified no potential component units. The decision to include a potential component unit in the reporting entity would have been made by applying criteria set forth in accounting principles generally accepted in the United States of America. Generally, component units are legally separate organizations for which the elected officials of the primary government (i.e., the District) are financially accountable. The primary government is financially accountable for a potential component unit if it: appoints a voting majority of the potential component unit's governing body; and, either is able to impose its will on the potential component unit or there is a possibility of the potential component unit to provide specific financial benefits to, or impose specific financial burdens on the primary government. In addition, a primary government may be financially accountable for a potential component unit even though the potential component unit may have a separately elected governing board, a board appointed by another government, or a jointly appointed board if the potential component unit is fiscally dependent on the primary government (e.g., the primary government must approve the potential component unit's budget, tax rates, etc.). Because no potential component units were identified in defining the District's reporting entity, none have been included in the District's reporting entity. Consequently, the District's financial statements present only the funds of those organizational entities for which its elected governing board is financially accountable.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. The effect of Interfund activity has been removed from these statements. *Governmental activities*, which are normally supported by taxes and intergovernmental revenues, are reported separately from *business-type*

1. **Summary of Significant Accounting Policies – cont.**

activities which rely to a significant extent on fees and charges for support. The District had no business-type activities during the fiscal year.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide and fiduciary fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting, except expenditures related to compensated absences and claims and judgments, which are recorded only when payment is due.

Property taxes, intergovernmental grants and aid, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

1. **Summary of Significant Accounting Policies – cont.**

The District reports the following major governmental funds:

General Fund - This is the District's primary operating fund and it accounts for all financial resources of the District, except those required to be accounted for in other funds.

Special Revenue Fund – This fund is used as a contingency fund for the District. The maximum amount allowed in this fund is equivalent to 15 mills.

Building Fund - This fund is used to accumulate monies for building or construction projects.

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments. The District's fiduciary funds consist of agency funds which are used to account for assets that the District holds on behalf of others as their agent.

Cash and Investments

Cash includes amounts in demand deposits and money market accounts. Investments consist of securities issued by the federal government or one of its agencies. Deposits must either be deposited with the Bank of North Dakota or in other financial institutions situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or secured with pledges of securities equal to 110% of the uninsured balance.

Capital Assets - Capital assets are carried at actual or estimated historical cost based on appraisals. Major additions and betterments with a cost in excess of \$5,000 are recorded as additions to capital assets. Repair and maintenance costs are not capitalized. Depreciation is computed using the straight-line method and the estimated useful lives are as follows:

Buildings and improvements	15 - 50 years
Equipment	5 - 30 years

Taxes

An allowance for uncollectible accounts was not maintained for real and personal property taxes receivable. The direct write-off method, which is other than GAAP, is used for these accounts. Management does not believe that the accounting method being used results in any material differences.

Inventories

Inventories of materials and supplies are expensed at the time of purchase. Inventories of materials and supplies on hand are maintained, but not considered material for audit purposes.

Vacation and Sick Leave

Liabilities incurred because of unused vacation and sick leave accumulated by employees, which is payable upon termination, are reflected in the financial statements. Expenditures for these liabilities are recognized when paid.

1. Summary of Significant Accounting Policies – cont.

Net Position

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments. The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted is available.

Interfund Transactions

Interfund transactions are reported as loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables, as appropriate, and are subject to elimination upon consolidation. Services provided deemed to be at market or near market rates are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers among governmental funds are eliminated in the government-wide financial statements.

Fund Balance Reporting

Implementation of GASB 54 is required for fiscal years beginning after June 15, 2010. The intention of the GASB is to provide a more structured classification of fund balance and to improve the usefulness of fund balance reporting to the users of the District's financial statements. The reporting standard establishes a hierarchy for fund balance classifications and the constraints imposed on the uses of those resources.

GASB 54 provides for two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and the principal (corpus) of an endowment fund. The District does not have any inventory, prepaid items, or nonspendable funds related to endowments.

In addition to the nonspendable fund balances, GASB 54 has provided a hierarchy of spendable fund balances based on a hierarchy of spending constraints.

- Restricted: fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- Committed: fund balances that contain self-imposed constraints by formal action of the government from its highest level of decision making authority.

1. **Summary of Significant Accounting Policies – cont.**

- **Assigned:** fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- **Unassigned:** fund balances of the General Fund that are not constrained for any particular purpose.

	Major Funds		Major Funds		Total Governmental Funds
	General Fund	Special Revenue Fund	Building Fund		
Nonspendable:					
Inventories	\$ -	\$ -	\$ -	\$ -	-
Assigned:					
School Operations	-	278,526	-	-	278,526
Capital Projects	-	-	7,620,367	-	7,620,367
Unassigned	2,972,749	-	-	-	2,972,749
Total Fund Balance	\$ <u>2,972,749</u>	\$ <u>278,526</u>	\$ <u>7,620,367</u>	\$ -	\$ <u>10,871,642</u>

Assigned funds are at the determination of the Board.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

2. **Cash and Investments**

State statutes authorize local governments to invest in: a) Bonds, treasury bills, and notes or other securities that are a direct obligation of, or an obligation insured or guaranteed by the Treasury of the United States or its agencies, instrumentalities, or organizations created by an act of Congress, b) Securities sold under agreements to repurchase written by a financial institution which the underlying securities for the agreement to repurchase are of the type listed above, c) Certificates of Deposit fully insured by the Federal Deposit Insurance Corporation or the state, d) Certificates of Deposit, savings deposits, or other deposits fully insured or guaranteed by the Federal Deposit Insurance Corporation and placed for the benefit of the public depositor by a public depository through an appropriate deposit placement service as determined by the Commissioner of Financial Institutions, e) State and local securities, and f) Commercial paper issued by a United States corporation rated in the highest quality category by at least two nationally recognized rating agencies and matures in two hundred seventy days or less.

2. Cash and Investments – cont.

At June 30, 2018, the carrying amount of the District's deposits (cash and money markets) was \$1,156,242 and the bank balance was \$1,239,168. The entire bank balance throughout the year was covered by Federal Depository Insurance or by collateral held by the pledging financial institution's trust department or agent in the District's name.

The deposits were deemed collateralized under North Dakota law during the year.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer. All of the deposits held in the District's name are authorized by the State of North Dakota.

Custodial Credit Risk

The investment policy of the District does not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits other than the provision of state law.

Custodial risk for deposits is the risk that in the event of failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party.

Credit, Interest Rate, and Foreign Currency Risk

The District has no credit risk or foreign currency risk of debt securities. The District does have interest rate risk. The District buys long term government securities. As interest rates change and the securities need to be sold, the District could lose value or show a loss on the sale of the securities.

Statutes authorize the District to invest in obligations of the U.S. Treasury and U.S. agencies, municipal securities, and repurchase agreements. The carrying value of investments owned at year end was \$9,723,773 in securities issued by the Federal Government or one of its agencies, which are carried at fair value, which is not materially different than cost.

3. Taxes Receivable

Taxes receivable consists of delinquent uncollected taxes at December 31. Property tax revenue is recognized in compliance with the National Council on Government Accounting (NCGA) Interpretation 3, "Revenue Recognition-Property Taxes". This interpretation states that property tax revenue is recorded when it becomes available. Available means then due, or past due and receivable within the current period and collected within the current period, or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Since no material taxes are collected within the time period, taxes receivable are recorded as inflow of resources.

3. **Taxes Receivable – cont.**

Property taxes attach as an enforceable lien on property on January 1. A 5% reduction is allowed if paid by February 15th. Penalty and interest are added March 1st unless the first half of the taxes has been paid. Additional penalties are added October 15th if not paid.

4. **Statewide Retirement Plans**

North Dakota Teachers Fund for Retirement

Summary of Significant Accounting Policies

Pensions. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers Fund for Retirement (TFFR) and additions to/deductions from TFFR's fiduciary net position have been determined on the same basis as they are reported by TFFR. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

General Information about the Pension Plan

The following brief description of TFFR is provided for general information purposes only. Participants should refer to NDCC Chapter 15-39.1 for more complete information.

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, death and disability benefits. The cost to administer the TFFR plan is financed by investment income and contributions.

Responsibility for administration of the TFFR benefits program is assigned to a seven-member Board of Trustees (Board). The Board consists of the State Treasurer, the Superintendent of Public Instruction, and five members appointed by the Governor. The appointed members serve five-year terms which end on June 30 of alternate years. The appointed Board members must include two active teachers, one active school administrator, and two retired members. The TFFR Board submits any necessary or desirable changes in statutes relating to the administration of the fund, including benefit terms, to the Legislative Assembly for consideration. The Legislative Assembly has final authority for changes to benefit terms and contribution rates.

Pension Benefits

For purposes of determining pension benefits, members are classified within one of three categories. Tier 1 grandfathered and Tier 1 non-grandfathered members are

4. **Statewide Retirement Plans – cont.**

those with service credit on file as of July 1, 2008. Tier 2 members are those newly employed and returning refunded members on or after July 1, 2008.

Tier 1 Grandfathered

A Tier 1 grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or the sum of age and years of service credit equals or exceeds 85. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 6% per year for every year the member's retirement age is less than 65 years or the date as of which age plus service equal 85. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

Tier 1 Non-grandfathered

A Tier 1 non-grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

Tier 2

A Tier 2 member is entitled to receive unreduced benefits when five or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds

4. **Statewide Retirement Plans – cont.**

90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the five highest annual salaries earned divided by 60 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

Death and Disability Benefits

Death benefits may be paid to a member's designated beneficiary. If a member's death occurs before retirement, the benefit options available are determined by the member's vesting status prior to death. If a member's death occurs after retirement, the death benefit received by the beneficiary (if any) is based on the retirement plan the member selected at retirement.

An active member is eligible to receive disability benefits when: (a) a total disability lasting 12 months or more does not allow the continuation of teaching, (b) the member has accumulated five years of credited service in North Dakota, and (c) the Board of Trustees of TFFR has determined eligibility based upon medical evidence. The amount of the disability benefit is computed by the retirement formula in NDCC Section 15-39.1-10 without consideration of age and uses the member's actual years of credited service. There is no actuarial reduction for reason of disability retirement.

Member and Employer Contributions

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 11.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 12.75% of the teacher's salary. Member and employer contributions will be reduced to 7.75% each when the fund reaches 100% funded ratio on an actuarial basis.

A vested member who terminates covered employment may elect a refund of contributions paid plus 6% interest or defer payment until eligible for pension benefits. A non-vested member who terminates covered employment must claim a refund of contributions paid before age 70½. Refunded members forfeit all service credits under TFFR. These service credits may be repurchased upon return to covered employment under certain circumstances, as defined by the NDCC.

4. **Statewide Retirement Plans – cont.**

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At 06/30/2018, the Employer reported a liability of \$1,694,076 for its proportionate share of the net pension liability. The net pension liability was measured as of 06/30/2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net pension liability was based on the Employer's share of covered payroll in the pension plan relative to the covered payroll of all participating TFFR employers. At 06/30/2017, the Employer's proportion was 0.12333776 percent, which was an increase of 0.00666461 from its proportion measured as of 06/30/2016.

For the year ended 06/30/2018, the Employer recognized pension expense of \$158,672. At 06/30/2018, the Employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 6,498	\$ 18,493
Changes of assumptions	120,747	-
Net difference between projected and actual earnings on pension plan investments	23,400	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	185,897	153,603
Employer contributions subsequent to the measurement date	108,737	-
Total	<u>\$ 445,279</u>	<u>\$ 172,096</u>

\$108,737 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended 06/30/2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2019	\$ 24,837
2020	61,541
2021	38,560
2022	(1,754)
2023	31,532
Thereafter	9,731

4. Statewide Retirement Plans – cont.

Actuarial assumptions. The total pension liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	4.25% to 14.50%, varying by service, including inflation and productivity
Investment rate of return	7.75%, net of investment expenses
Cost-of-living adjustments	None

For active and inactive members, mortality rates were based on the RP-2014 Employee Mortality Table projected generationally using Scale MP-2014. For healthy retirees, mortality rates were based on the RP-2014 Healthy Annuitant Mortality Table set back one year, multiplied by 50% for ages under 75 and grading up to 100% by age 80, projected generationally using Scale MP-2014. For disabled retirees, mortality rates were based on the RP-2014 Disabled Mortality Table set forward four years.

The actuarial assumptions used were based on the results of an actuarial experience study dated April 30, 2015. They are the same as the assumptions used in the July 1, 2017 funding actuarial valuation for TFFR.

As a result of the April 30, 2015 actuarial experience study, the TFFR Board adopted several assumption changes, including the following:

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

4. **Statewide Retirement Plans – cont.**

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equities	58%	6.7%
Global Fixed Income	23%	0.8%
Global Real Assets	18%	5.2%
Cash Equivalents	1%	0.0%

Discount rate. The discount rate used to measure the total pension liability was 7.75% percent as of June 30, 2017. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2017 Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of July 1, 2017. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2017.

Sensitivity of the Employer's proportionate share of the net pension liability to changes in the discount rate. The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 percent) or 1-percentage-point higher (8.75 percent) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
Employer's proportionate share of the net pension liability	\$ 2,252,304	\$ 1,694,076	\$ 1,229,368

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued TFFR financial report. TFFR's Comprehensive Annual Financial Report (CAFR) is located at www.nd.gov/rio/sib/publications/cafr/default.htm.

North Dakota Public Employees Retirement System (Main System)

Summary of Significant Accounting Policies

Pensions. For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS) and additions to/deductions from

4. **Statewide Retirement Plans – cont.**

NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

General Information about the Pension Plan

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Responsibility for administration of the NDPERS defined benefit pension plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system, one member elected by the retired public employees and two members of the legislative assembly appointed by the chairman of the legislative management.

Pension Benefits

Benefits are set by statute. NDPERS has no provisions or policies with respect to automatic and ad hoc post-retirement benefit increases. Member of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016 the Rule of 85 will be replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the member's accumulated contributions plus interest.

4. Statewide Retirement Plans – cont.

Death and Disability Benefits

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members, who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition for disabled is set by the NDPERS in the North Dakota Administrative Code.

Refunds of Member Account Balance

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.

Member and Employer Contributions

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of salaries and wages. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

- 1 to 12 months of service – Greater of one percent of monthly salary or \$25
- 13 to 24 months of service – Greater of two percent of monthly salary or \$25
- 25 to 36 months of service – Greater of three percent of monthly salary or \$25
- Longer than 36 months of service – Greater of four percent of monthly salary or \$25

4. Statewide Retirement Plans – cont.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At 06/30/2018, the Employer reported a liability of \$629,028 for its proportionate share of the net pension liability. The net pension liability was measured as of 06/30/2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net pension liability was based on the Employer's share of covered payroll in the Main System pension plan relative to the covered payroll of all participating Main System employers. At 06/30/2017, the Employer's proportion was 0.039135 percent, which was an increase of 0.000639 from its proportion measured as of 06/30/2016.

For the year ended 06/30/2018, the Employer recognized pension expense of \$92,098. At 06/30/2018, the Employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 3,739	\$ 3,065
Changes of assumptions	257,944	14,187
Net difference between projected and actual earnings on pension plan investments	8,460	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	24,510	42,241
Employer contributions subsequent to the measurement date	30,303	-
Total	<u>\$ 324,956</u>	<u>\$ 59,493</u>

\$30,303 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended 06/30/2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2018	\$ 51,720
2019	63,328
2020	54,398
2021	39,193
2022	26,521
Thereafter	-

4. **Statewide Retirement Plans – cont.**

Actuarial assumptions. The total pension liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.50%	
Salary increases	Service at Beginning of Year:	Increase Rate:
	0	15.00%
	1	10.00%
	2	8.00%
	Age*	
	Under 36	8.00%
	36 - 40	7.50%
	41 - 49	6.00%
	50+	5.00%
	*Age-based salary increase rates apply for employees with three or more years of service	
Investment rate of return	7.75%, net of investment expenses	
Cost-of-living adjustments	None	

For active members, inactive members, and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females projected generationally using the SSA 2014 Intermediate Cost Scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Mortality Table set back one year for males (no setback for females) multiplied by 125%.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	31%	6.05%
International Equity	21%	6.70%
Private Equity	5%	10.20%
Domestic Fixed Income	17%	1.43%
International Fixed Income	5%	-0.45%
Global Real Assets	20%	5.16%
Cash Equivalents	1%	0.00%

4. **Statewide Retirement Plans – cont.**

Discount rate. For PERS, GASB Statement No. 67 includes a specific requirement for the discount rate that is used for the purpose of the measurement of the Total Pension Liability. This rate considers the ability of the System to meet benefit obligations in the future. To make this determination, employer contributions, employee contributions, benefit payments, expenses and investment returns are projected into the future. The current employer and employee fixed rate contributions are assumed to be made in each future year. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. In years where assets are not projected to be sufficient to meet benefit payments, which is the case for the PERS plan, the use of a municipal bond rate is required.

The Single Discount Rate (SDR) is equivalent to applying these two rates to the benefits that are projected to be paid during the different time periods. The SDR reflects (1) the long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits) and (2) a tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

The pension plan’s fiduciary net position was projected to be sufficient to make all projected future benefit payments through the year of 2061. Therefore, the long-term expected rate of return on pension plan investments was applied to projected benefit payments through the year 2061, and the municipal bond rate was applied to all benefit payments after that date. For the purpose of this valuation, the expected rate of return on pension plan investments is 7.75%; the municipal bond rate is 3.56%; and the resulting Single Discount Rate is 6.44%.

Sensitivity of the Employer’s proportionate share of the net pension liability to changes in the discount rate. The following presents the Employer’s proportionate share of the net pension liability calculated using the discount rate of 6.44 percent, as well as what the Employer’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.44 percent) or 1-percentage-point higher (7.44 percent) than the current rate:

	1% Decrease (5.44%)	Current Discount Rate (6.44%)	1% Increase (7.44%)
Employer’s proportionate share of the net pension liability	\$ 853,925	\$ 629,028	\$ 441,923

Pension plan fiduciary net position. Detailed information about the pension plan’s fiduciary net position is available in the separately issued NDPERS financial report.

5. **Risk Management**

Billings County School District No. 1 is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters.

5. **Risk Management – cont.**

In 1986, state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The School District pays an annual premium to NDIRF for its general liability, auto, and inland marine insurance coverage. The coverage by NDIRF is limited to losses of \$2,000,000 per occurrence.

The School District also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The School District pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement costs in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third party insurance carrier for losses in excess of \$1,000,000 per occurrence during a 12-month period. The State Bonding Fund currently provides the School District with blanket fidelity bond coverage in the amount of \$2,000,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The School District participates in the North Dakota Worker's Compensation Bureau and purchases commercial insurance for employee health and accident insurance.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

6. **Compensated Absences & Pensions Payable**

The following is a summary of compensated absences of the District for fiscal year ended June 30, 2018.

Compensated absences payable, which represents vacation and sick leave earned by employees, which is payable upon termination, was as follows:

Compensated absences 6/30/17	\$ 56,706
Change	<u>9,518</u>
Compensated absences 6/30/18	<u>\$ 66,224</u>

The change in compensated absences is shown as a net change because changes in salary prohibit exact calculations of additions and reductions.

Pensions payable 6/30/17	\$ 2,084,511
Change	<u>238,593</u>
Pensions payable 6/30/18	<u>\$ 2,323,104</u>

7. **Other Post-employment Benefits**

The District is required to implement GASB Statement No. 75, Accounting and Financial Reporting for Post-employment Benefits Other Than Pensions. The effect of this statement is not material to the District's financial statements.

8. **Pending Litigation**

There was no pending or threatened litigation or unasserted claims or assessments against the District through the date of this audit report for the year ended June 30, 2018.

9. **Commitments**

The School District has contracts for bus services and technology services through the 2018-2019 school year.

10. **Capital Assets**

Capital asset activity for the year ended June 30, 2018 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities:				
Capital assets, not being depreciated				
Land	\$ 12,000	\$ -	\$ -	\$ 12,000
Total capital assets, not being depreciated	<u>12,000</u>	<u>-</u>	<u>-</u>	<u>12,000</u>
Capital assets, being depreciated:				
Buildings and improvements	4,486,157	-	-	4,486,157
Furniture and equipment	549,952	43,161	-	593,113
Total capital assets, being depreciated	<u>5,036,109</u>	<u>43,161</u>	<u>-</u>	<u>5,079,270</u>
Accumulated depreciation for:				
Buildings and improvements	(2,479,725)	(89,723)	-	(2,569,448)
Furniture and equipment	(293,904)	(39,663)	-	(333,567)
Total accumulated depreciation	<u>(2,773,629)</u>	<u>(129,386)</u>	<u>-</u>	<u>(2,903,015)</u>
Total capital assets, being depreciated, net	<u>2,262,480</u>			<u>2,176,255</u>
Governmental activities capital assets, net	<u>\$ 2,274,480</u>			<u>\$ 2,188,255</u>

Depreciation expense was charged to functions of the District as follows:

Governmental activities:	
Food Service	\$ 235
Unallocated	<u>129,151</u>
Total depreciation expense, governmental activities	<u>\$ 129,386</u>

11. **Estimates**

The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

12. **Subsequent Events**

The District has evaluated subsequent events through the date of this report. The District has approved bids on the expansion of Prairie School totaling \$1,440,880. As of the date of this report, work has begun but \$0 have been paid.

**REQUIRED
SUPPLEMENTARY INFORMATION**

Billings County School District No. 1
Schedule of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual
General Fund
Year Ended June 30, 2018

	Original Budgeted Amounts	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Positive (Negative)
Revenues:				
Property taxes	\$ 1,046,353	\$ 1,046,353	\$ 1,112,415	\$ 66,062
Earnings on investments	25,000	25,000	(13,822)	(38,822)
School lunch sales	32,000	32,000	37,365	5,365
Other local sources	1,654,800	1,654,800	1,840,317	185,517
State aid	-	-	-	-
Federal aid	361,867	361,867	361,493	(374)
Total revenues	<u>3,120,020</u>	<u>3,120,020</u>	<u>3,337,768</u>	<u>217,748</u>
Expenditures:				
Current:				
Instructional services	1,282,900	1,282,900	1,133,289	149,611
Supporting services:				
Students	19,255	19,255	17,032	2,223
Instructional staff	194,762	194,762	192,844	1,918
District administration	75,900	75,900	64,489	11,411
School administration	218,710	218,710	204,655	14,055
Business	224,400	224,400	204,474	19,926
Operation and maintenance of facilities	334,800	334,800	340,612	(5,812)
Transportation	312,200	312,200	329,558	(17,358)
Special education	190,888	190,888	188,428	2,460
Community service programs	112,860	112,860	86,438	26,422
Extracurricular programs	26,800	26,800	26,055	745
Food service	145,900	145,900	145,194	706
Total expenditures	<u>3,139,375</u>	<u>3,139,375</u>	<u>2,933,068</u>	<u>206,307</u>
Excess of revenues over expenditures	<u>(19,355)</u>	<u>(19,355)</u>	<u>404,700</u>	<u>424,055</u>
Other Financing Sources (Uses):				
Transfers in	-	-	-	-
Transfers out	-	(278,526)	(278,526)	-
Total other financing sources (uses)	<u>-</u>	<u>(278,526)</u>	<u>(278,526)</u>	<u>-</u>
Net change in fund balances	<u>\$ (19,355)</u>	<u>\$ (297,881)</u>	126,174	<u>\$ 424,055</u>
Fund balances - beginning			2,846,575	
Fund balances - ending			<u>\$ 2,972,749</u>	

See notes to the Required Supplementary Information

Billings County School District No.1
Schedule of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual
Special Revenue Fund
Year Ended June 30, 2018

	Original Budgeted Amounts	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Positive (Negative)
Revenues:				
Earnings on investments	\$ -	\$ -	\$ -	\$ -
Other local sources	-	-	-	-
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures:				
Current:				
Operations and maintenance	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues over expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Financing Sources (Uses):				
Long-term Debt Proceeds	-	-	-	-
Transfers In	-	-	278,526	278,526
Transfers Out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>278,526</u>	<u>278,526</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	278,526	<u>\$ 278,526</u>
Fund balances - beginning			<u>-</u>	
Fund balances - ending			<u>\$ 278,526</u>	

See notes to the Required Supplementary Information

BILLINGS COUNTY SCHOOL DISTRICT NO. 1
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
YEAR ENDED JUNE 30, 2018

Budgets

Based upon available financial information and requests by the governing board, the Business Manager prepares the preliminary budget. The School District budget is prepared for the General Fund by function and activity on the modified accrual basis of accounting. The preliminary budget includes the proposed expenditures and the means of financing them. All annual appropriations lapse at year end.

The governing board holds a public hearing where any taxpayer may testify in favor of, or against, any proposed disbursements or tax levies requested in the preliminary budget. After the budget hearing and, on or before August 15, the board adopts the final budget. The governing board may amend the budget during the year for any revenues and budget amendments must be approved by the board and the approval must be noted in the official proceedings of the board.

Budget Amendments

By approved motions of the Board of Trustees, the budget for the General Fund was amended:

	<u>Original Budget</u>	<u>Change</u>	<u>Final Budget</u>
Expenses	\$ 3,139,375	\$ 278,526	\$ 3,417,901

The District also created a Special Revenue Fund.

Encumbrances

All appropriations, except for construction in progress, lapse at the end of the fiscal year.

The District does utilize a formal encumbrance accounting system. Encumbrance accounting, which is an extension of the budgetary accounting in the General and Capital Projects Funds, enables the District to record purchase orders, contracts, and other commitments for the expenditure of monies in order to assign that portion of the applicable appropriation. Encumbrances at year end are shown as expenditures in the budget-to-actual statements and as assignments of fund balance on the balance sheet.

Notes to Required Supplementary Information – cont.

ND Teachers Fund for Retirement

**Schedule of Employer's Share of Net Pension Liability
Last 10 Fiscal Years***

	2015	2016	2017	2018
1. Employer's proportion of the net pension liability (asset)	0.125937%	0.102741%	0.11667315%	0.12333776%
2. Employer's proportionate share of the net pension liability (asset)	\$1,319,596	\$1,343,703	\$1,709,330	\$1,694,076
3. Employer's covered-employee payroll	\$730,500	\$631,967	\$758,055	\$832,495
4. Employer's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	180.64%	212.62%	225.49%	203.49%
5. Plan fiduciary net position as a percentage of the total pension liability	66.6%	62.1%	59.2%	63.2%

*Complete data for this schedule is not available prior to 2015.

**Schedule of Employer Contributions
Last 10 Fiscal Years***

	2014	2015	2016	2017	2018
Statutorily required contribution	\$78,528	\$80,572	\$96,652	\$106,143	\$108,737
Contributions in relation to the statutorily required contribution	\$(78,528)	\$(80,572)	\$(96,652)	\$(106,143)	\$(108,737)
Contribution deficiency (excess)	\$0	\$0	\$0	\$0	\$0
Employer's covered-employee payroll	\$730,500	\$631,967	\$758,055	\$832,495	\$852,837
Contributions as a percentage of covered-employee payroll	10.75%	12.75%	12.75%	12.75%	12.75%

*Complete data for this schedule is not available prior to 2014.

Changes of assumptions. Amounts reported in 2016 and later reflect the following actuarial assumption changes based on the results of an actuarial experience study dated April 30, 2015.

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.

Notes to Required Supplementary Information – cont.
ND Teachers Fund for Retirement – cont.

- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

ND Public Employees Retirement System

**Schedule of Employer’s Share of Net Pension Liability
Last 10 Fiscal Years***

	2015	2016	2017	2018
Employer’s proportion of the net pension liability (asset)	0.041716%	0.047367%	0.038496%	0.039135%
Employer’s proportionate share of the net pension liability (asset)	\$264,780	\$322,088	\$375,181	\$629,028
Employer’s covered-employee payroll	\$351,405	\$421,983	\$387,951	\$399,509
Employer’s proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	75.35%	76.33%	96.70%	157.45%
Plan fiduciary net position as a percentage of the total pension liability	72.12%	77.15%	71.10%	152.96%

*Complete data for this schedule is not available prior to 2015.

**Schedule of Employer Contributions
Last 10 Fiscal Years***

	2015	2016	2017	2018
Statutorily required contribution	\$25,020	\$32,053	\$28,087	\$28,969
Contributions in relation to the statutorily required contribution	\$(30,788)	\$(30,815)	\$(29,161)	\$(29,216)
Contribution deficiency (excess)	\$(5,768)	\$1,238	\$(1,074)	\$(247)
Employer’s covered-employee payroll	\$351,405	\$421,983	\$387,951	\$399,509
Contributions as a percentage of covered-employee payroll	7.2%	7.6%	7.52%	7.31%

*Complete data for this schedule is not available prior to 2015.

Changes of assumptions.

Amounts reported in 2018 reflect actuarial assumption changes effective July 1, 2017 based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

SUPPLEMENTARY INFORMATION

Billings County School District No.1
Schedule of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual
Building Fund
Year Ended June 30, 2018

	Original Budgeted Amounts	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget - Positive (Negative)
Revenues:				
Earnings on investments	\$ 50,000	\$ 50,000	\$ 5,216	\$ (44,784)
Other local sources	-	-	16,253	16,253
State aid	-	-	185,196	185,196
Total revenues	<u>50,000</u>	<u>50,000</u>	<u>206,665</u>	<u>156,665</u>
Expenditures:				
Current:				
Operations and maintenance	<u>2,000,000</u>	<u>2,000,000</u>	154,325	1,845,675
Total expenditures	<u>2,000,000</u>	<u>2,000,000</u>	<u>154,325</u>	<u>1,845,675</u>
Excess of revenues over expenditures	<u>(1,950,000)</u>	<u>(1,950,000)</u>	<u>52,340</u>	<u>2,002,340</u>
Net change in fund balances	<u>\$ (1,950,000)</u>	<u>\$ (1,950,000)</u>	52,340	<u>\$ 2,002,340</u>
Fund balances - beginning			<u>7,568,027</u>	
Fund balances - ending			<u>\$ 7,620,367</u>	



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James J. Wosepka, PC – Certified Public Accountant

Licensed in North Dakota and Montana

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
Billings County School District No. 1
Medora, North Dakota 58645

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Billings County School District No. 1, Medora, North Dakota, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Billings County School District No. 1, Medora, North Dakota's basic financial statements, and have issued our report thereon dated October 25, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Billings County School District No. 1, Medora, North Dakota's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Billings County School District No. 1, Medora, North Dakota's internal control. Accordingly, we do not express an opinion on the effectiveness of Billings County School District No. 1, Medora, North Dakota's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

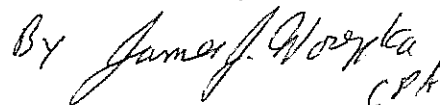
Compliance and Other Matters

As part of obtaining reasonable assurance about whether Billings County School District No. 1, Medora, North Dakota's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

James J. Wosepka, PC

By  CPT

October 25, 2018
Beach, North Dakota