



# NORTH DAKOTA OFFICE OF THE STATE AUDITOR

*State Auditor Joshua C. Gallion*

## 2024 Annual Financial Report of **Divide County Soil Conservation District**



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### HAVE QUESTIONS? ASK US.

**NORTH DAKOTA STATE  
AUDITOR’S OFFICE**

- 600 E. Boulevard Ave. Dept 117  
Bismarck, ND 58505
-  701.328.1241
-  [NDSAO@nd.gov](mailto:NDSAO@nd.gov)
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State Capitol  
600 E. Boulevard Ave. Dept. 117  
Bismarck, ND 58505

[www.nd.gov/auditor](http://www.nd.gov/auditor)

[ndsao@nd.gov](mailto:ndsao@nd.gov)

## Basic Review Summary

We have reviewed the cash basis Annual Financial Report for Divide County Soil Conservation District for the year ended 2024. This review was done under the authority of North Dakota Century Code 54-10-14. These reviews are limited in scope and are not completed under the Auditing or Attestation standards issued by the American Institute of Certified Public Accountants.

This review was limited to verifying the following:

- Fund balances submitted on the Annual Financial Report agreed to the balances held at the bank.
- Long-term debt reported agrees to debt statements.
- Required fund breakouts are reported.

During the basic review, we identified that bank balances didn't agree to total balances reported on the Annual Financial Report.

Additional procedures for the bank balances were completed. We received a listing of outstanding checks and deposits at the year end. These were verified with accounting records to ensure they were an outstanding item that would impact the Annual Financial Report. There were additional differences identified.

We determined the total amount of revenue and expenditures from bank records. We performed a comparison between the bank records and the accounting records and identified the transactions that were not recorded to the accounting ledger.

Any comments from the Basic Review are included at the back of the report.

North Dakota State Auditor's Office  
Bismarck, North Dakota  
July 31, 2025



	<u>General Fund</u>	<u>Total Funds</u>
<b>Receipts</b>		
General Property Taxes	\$ 90,073	\$ 90,073
City Sales Taxes	<u>13</u>	<u>13</u>
Total Taxes	<u>90,086</u>	<u>90,086</u>
Fees	<u>6,774</u>	<u>6,774</u>
Total Licenses And Permits, And Fees	<u>6,774</u>	<u>6,774</u>
Grants From Federal Government	2,792	2,792
Grants From State Government	<u>11,215</u>	<u>11,215</u>
Total Intergovernmental	<u>14,008</u>	<u>14,008</u>
Other	<u>141,988</u>	<u>141,988</u>
Total Service Revenue	<u>141,988</u>	<u>141,988</u>
Interest And Dividends	986	986
Fines, Forfeits, And Penalties	219	219
All Other Miscellaneous Receipts	<u>2,875</u>	<u>2,875</u>
Total Miscellaneous Receipts	<u>4,079</u>	<u>4,079</u>
Total Receipts	<u>\$ 256,935</u>	<u>\$ 256,935</u>
<b>Disbursements</b>		
Payroll And Benefits	\$ 135,438	\$ 135,438
Insurance	3,507	3,507
Professional Development	4,743	4,743
Utilities	5,384	5,384
Other Operating	<u>34</u>	<u>34</u>
Total Personnel And Administrative	<u>149,106</u>	<u>149,106</u>
Repairs And Maintenance	<u>3,064</u>	<u>3,064</u>
Total Capital And Infrastructure	<u>3,064</u>	<u>3,064</u>
Soil Conservation	<u>84,455</u>	<u>84,455</u>
Total Functional	<u>84,455</u>	<u>84,455</u>
Total Disbursements	<u>\$ 236,625</u>	<u>\$ 236,625</u>
Beginning Fund Balance	\$ 94,499	\$ 94,499
Current Year Activity	<u>20,310</u>	<u>20,310</u>
Ending Fund Balance	<u>\$ 114,809</u>	<u>\$ 114,809</u>



# Comments Letter

## **Inaccurate Reporting of Revenues and Expenditures (2024)**

It is noted that the annual report submitted for the entity does not tie to the bank statements at the end of the year, nor are revenues or expenditures recorded accurately.

### **Suggested Change:**

Adjustments were made to the annual financial report to reflect the missing revenues and/or expenditures. The entity should record all revenues and expenditures throughout the year to ensure the accuracy of the annual financial report.



Office of the  
State Auditor

NORTH DAKOTA STATE AUDITOR  
JOSHUA C. GALLION

**NORTH DAKOTA STATE AUDITOR'S OFFICE**

600 E. Boulevard Ave. Dept. 117 | Bismarck, North Dakota 58505

 [ND.gov/Auditor](https://nd.gov/Auditor)

 [NDSAO@nd.gov](mailto:NDSAO@nd.gov)

 701-328-2241

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