



NORTH DAKOTA OFFICE OF THE STATE AUDITOR

State Auditor Joshua C. Gallion

2023 Annual Financial Report of **City of Underwood**



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HAVE QUESTIONS? ASK US.

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Basic Review Summary

We have reviewed the cash basis Annual Financial Report for City of Underwood for the year ended 2023. This review was done under the authority of North Dakota Century Code 54-10-14. These reviews are limited in scope and are not completed under the Auditing or Attestation standards issued by the American Institute of Certified Public Accountants.

This review was limited to verifying the following:

- Fund balances submitted on the Annual Financial Report agreed to the balances held at the bank.
- Long-term debt reported agrees to debt statements.
- Required fund breakouts are reported.

During the basic review, we identified that bank balances did agree to total balances reported on the Annual Financial Report.

Any comments from the Basic Review are included at the back of the report.

North Dakota State Auditor's Office
Bismarck, North Dakota
May 7, 2025



	Special			Debt Service	Capital Project	
	General Fund	Revenue Fund	Enterprise Fund	Fund	Fund	Total Funds
Receipts						
General Property Taxes	\$ 154,379.96	\$ 18,800.59	\$ -	\$ -	\$ 237.28	\$ 173,417.83
City Sales Taxes	328,304.36	-	-	-	-	328,304.36
Oil And Gas Taxes	19,441.06	-	-	-	-	19,441.06
Coal Taxes	96,079.39	-	-	-	-	96,079.39
Highway Taxes	-	65,597.28	-	-	-	65,597.28
Special Assessments	-	-	-	330,674.56	-	330,674.56
All Other Taxes	<u>1,371.24</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,371.24</u>
Total Taxes	<u>599,576.01</u>	<u>84,397.87</u>	<u>-</u>	<u>330,674.56</u>	<u>237.28</u>	<u>1,014,885.72</u>
Licenses And Permits	4,465.89	9.00	-	-	-	4,474.89
Fees	<u>3,763.57</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>27,995.18</u>	<u>31,758.75</u>
Total Licenses And Permits, And Fees	<u>8,229.46</u>	<u>9.00</u>	<u>-</u>	<u>-</u>	<u>27,995.18</u>	<u>36,233.64</u>
Grants From State Government	-	57,089.38	138,264.00	-	147,741.72	343,095.10
Grants From Local Governments	-	3,500.00	-	-	-	3,500.00
State Aid Distribution	<u>79,784.71</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>79,784.71</u>
Total Intergovernmental	<u>79,784.71</u>	<u>60,589.38</u>	<u>138,264.00</u>	<u>-</u>	<u>147,741.72</u>	<u>426,379.81</u>
Municipal Utilities	-	-	381,876.80	-	-	381,876.80
Other	<u>11,625.04</u>	<u>225.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,850.04</u>
Total Service Revenue	<u>11,625.04</u>	<u>225.00</u>	<u>381,876.80</u>	<u>-</u>	<u>-</u>	<u>393,726.84</u>
Interest And Dividends	1,766.99	548.61	1,288.93	-	137.89	3,742.42
Donations	-	1,612.85	-	-	-	1,612.85
Fines, Forfeits, And Penalties	3,824.00	-	4,040.89	3,341.75	-	11,206.64
All Other Miscellaneous Receipts	<u>25,548.47</u>	<u>1,396.20</u>	<u>41,268.20</u>	<u>24,070.00</u>	<u>-</u>	<u>92,282.87</u>
Total Miscellaneous Receipts	<u>31,139.46</u>	<u>3,557.66</u>	<u>46,598.02</u>	<u>27,411.75</u>	<u>137.89</u>	<u>108,844.78</u>
Total Receipts	<u>\$ 730,354.68</u>	<u>\$ 148,778.91</u>	<u>\$ 566,738.82</u>	<u>\$358,086.31</u>	<u>\$ 176,112.07</u>	<u>\$ 1,980,070.79</u>
Disbursements						
Payroll And Benefits	\$ 123,509.63	\$ 33,700.56	\$ 79,656.87	\$ -	\$ -	\$ 236,867.06
Insurance	12,751.68	3,382.48	-	-	-	16,134.16
Utilities	34,175.50	1,508.62	10,825.13	-	-	46,509.25
Other Operating	<u>43,652.84</u>	<u>17,904.58</u>	<u>-</u>	<u>-</u>	<u>30.95</u>	<u>61,588.37</u>
Total Personnel And Administrative	<u>214,089.65</u>	<u>56,496.24</u>	<u>90,482.00</u>	<u>-</u>	<u>30.95</u>	<u>361,098.84</u>
Equipment	-	-	-	-	26,436.09	26,436.09
Infrastructure	-	-	249,750.00	-	-	249,750.00
Repairs And Maintenance	<u>10,125.56</u>	<u>38,574.16</u>	<u>27,078.18</u>	<u>-</u>	<u>-</u>	<u>75,777.90</u>
Total Capital And Infrastructure	<u>10,125.56</u>	<u>38,574.16</u>	<u>276,828.18</u>	<u>-</u>	<u>26,436.09</u>	<u>351,963.99</u>
Debt Payments	<u>27,695.29</u>	<u>-</u>	<u>10,600.00</u>	<u>448,516.25</u>	<u>-</u>	<u>486,811.54</u>
Total Debt	<u>27,695.29</u>	<u>-</u>	<u>10,600.00</u>	<u>448,516.25</u>	<u>-</u>	<u>486,811.54</u>
Municipal Utilities	-	-	221,491.40	-	-	221,491.40
Total Cost Of Service Revenue	-	-	221,491.40	-	-	221,491.40
Culture And Recreation	96,221.88	1,220.41	-	-	-	97,442.29
Police Protection	<u>94,773.12</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>94,773.12</u>
Total Functional	<u>190,995.00</u>	<u>1,220.41</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>192,215.41</u>
Total Disbursements	<u>\$ 442,905.50</u>	<u>\$ 96,290.81</u>	<u>\$ 599,401.58</u>	<u>\$448,516.25</u>	<u>\$ 26,467.04</u>	<u>\$ 1,613,581.18</u>
Transfers In	\$ 20,000.00	\$ -	\$ -	\$330,866.69	\$ 50,000.00	\$ 400,866.69
Transfers Out	<u>187,000.00</u>	<u>-</u>	<u>3,000.00</u>	<u>210,866.69</u>	<u>-</u>	<u>400,866.69</u>
Total Transfers	<u>(167,000.00)</u>	<u>-</u>	<u>(3,000.00)</u>	<u>120,000.00</u>	<u>50,000.00</u>	<u>-</u>
Beginning Fund Balance	\$ 1,236,639.95	\$ 321,874.09	\$ 411,943.35	\$423,514.18	\$ 559,023.22	\$ 2,952,994.79
Current Year Activity	<u>287,449.18</u>	<u>52,488.10</u>	<u>(32,662.76)</u>	<u>(90,429.94)</u>	<u>149,645.03</u>	<u>366,489.61</u>
Ending Fund Balance	<u>\$ 1,357,089.13</u>	<u>\$ 374,362.19</u>	<u>\$ 376,280.59</u>	<u>\$453,084.24</u>	<u>\$ 758,668.25</u>	<u>\$ 3,319,484.40</u>



Long-Term Debt Table

Long-Term Debt					Total	2,940,000.00
Type	Bank/Institution	Purpose of Debt	Maturity Date	Original Amount	Balance Amount	
Bonds Payable	Starion Bond Services	Improvements	5/1/2032	5,100,000.00	2,880,000.00	
Bonds Payable	Starion Bond Services	Swimming Pool	5/1/2026	280,000.00	60,000.00	



Comments Letter

Unallowable Transfer Out of Debt Service Fund (2023)

There were transfers out of a Debt Service Fund that were not done to close out the fund.

According to the Government Accounting Standards Board, the only transfers out of a Debt Service Fund should occur when closing out the fund.

Suggested Change:

The entity should not transfer out of a Debt Service Fund unless it is to close out the fund. In the future, any transfers should come from other allowable sources.



Office of the
State Auditor

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