

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

AUDITED FINANCIAL STATEMENTS
Year Ended December 31, 2021

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

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December 31, 2021

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WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

OFFICIAL DIRECTORY
December 31, 2021

Eric Delahoyde

Chairman

Duayne Baldwin

Vice Chairman

Roger Zetocha

Treasurer

Joe Breker

Supervisor

Cameron Gulleson

Supervisor



INDEPENDENT AUDITOR'S REPORT

Board of Supervisors
Wild Rice Soil Conservation District
Forman, North Dakota

Report on the Audit of the Financial Statements

Opinions

We have audited the modified cash basis financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wild Rice Soil Conservation District, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Wild Rice Soil Conservation District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Wild Rice Soil Conservation District as of December 31, 2021, and the respective changes in financial position-modified cash basis and, where applicable, cash flows, thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Wild Rice Soil Conservation District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter — Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Wild Rice Soil Conservation District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Wild Rice Soil Conservation District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Wild Rice Soil Conservation District's basic financial statements. The budgetary comparison schedule – modified cash basis – general fund is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The budgetary comparison schedule – modified cash basis – general fund is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedule – modified cash basis – general fund is fairly stated in all material respects in relation to the basic financial statements as a whole on the basis of accounting described in Note 1.

Other Information

The official directory has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 20, 2022 on our consideration of Wild Rice Soil Conservation District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Wild Rice Soil Conservation District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Nadine Julson, LLC". The signature is written in a cursive, flowing style.

Nadine Julson, LLC
Wahpeton, North Dakota
September 20, 2022

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

STATEMENT OF NET POSITION – MODIFIED CASH BASIS
December 31, 2021

ASSETS

Current Assets

Cash and Cash Equivalents	\$ 236,663
Total Current Assets	236,663

Capital Assets

Land	4,000
Depreciable, net of accumulated depreciation	
Buildings and Improvements	77,414
Equipment	107,336
Total Capital Assets	188,750
Total Assets	425,413

LIABILITIES

Current Liabilities

Current Portion of Long-Term Debt	
Capital Leases Payable	12,934
Total Current Liabilities	12,934

Due After One Year

Capital Leases Payable	18,405
Total Long-Term Liabilities	18,405
Total Liabilities	31,339

NET POSITION

Net Investment in Capital Assets	157,411
Restricted	109,949
Unrestricted	126,714
Total Net Position	\$ 394,074

See Notes to Financial Statements

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS
Year Ended December 31, 2021

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities
Conservation of Natural Resources	\$ 430,549	\$ 266,258	\$ 135,492	\$ (28,799)
General Administration Services	1,329	-	-	(1,329)
Interest and Other Charges	1,204	-	-	(1,204)
	<u>\$ 433,082</u>	<u>\$ 266,258</u>	<u>\$ 135,492</u>	<u>(31,332)</u>
General Revenues				
Taxes				
Taxes Levied for General Purposes				31,459
Interest and Investment Earnings				108
Miscellaneous				<u>7,390</u>
Total General Revenues				<u>38,957</u>
Change in Net Position				7,625
Net Position, Beginning of Year				<u>386,449</u>
Net Position, End of Year				<u>\$ 394,074</u>

See Notes to Financial Statements

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

BALANCE SHEET – GOVERNMENTAL FUNDS – MODIFIED CASH BASIS
December 31, 2021

	Major Funds			Total Governmental Funds
	General Fund	319 Fund	Conservation Cropping Systems	
ASSETS				
Cash and Cash Equivalents	\$ 126,714	\$ 74,459	\$ 35,490	\$ 236,663
Total Assets	126,714	74,459	35,490	236,663
FUND BALANCE				
Restricted	-	74,459	35,490	109,949
Unassigned	126,714	-	-	126,714
Total Fund Balance	\$ 126,714	\$ 74,459	\$ 35,490	\$ 236,663

See Notes to Financial Statements

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE
STATEMENT OF NET POSITION – MODIFIED CASH BASIS
December 31, 2021

Total Fund Balance for Governmental Funds		\$	236,663
Total net position reported for governmental activities in the statement of net position is different because:			
Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.			
Cost of Capital Assets	862,515		
Less Accumulated Depreciation	(673,765)		
Net Capital Assets			188,750
Long-term liabilities applicable to the District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as expenditures when due. All liabilities, both current and long-term are reported in the statement of net position. Balances at the end of the year are reported in the statement of net position.			
Capital Leases Payable			(31,339)
Total Net Position of Governmental Activities		\$	394,074

See Notes to Financial Statements

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – GOVERNMENTAL FUNDS – MODIFIED CASH BASIS
Year Ended December 31, 2021

	Major Funds			Total Governmental Funds
	General Fund	319 Fund	Conservation Cropping Systems	
REVENUES				
Property Taxes	\$ 31,459	\$ -	\$ -	\$ 31,459
Intergovernmental	23,238	81,434	23,568	128,240
Charges for Services	224,544	41,514	200	266,258
Contributions	-	1,252	6,000	7,252
Interest Income	93	-	15	108
Miscellaneous Income	5,851	794	745	7,390
Total Revenues	285,185	124,994	30,528	440,707
EXPENDITURES				
Current				
Conservation of Natural Resources	254,928	108,482	26,960	390,370
General Administration Services	1,329	-	-	1,329
Debt Service				
Principal	12,538	-	-	12,538
Interest and Other Charges	1,204	-	-	1,204
Total Expenditures	269,999	108,482	26,960	405,441
Excess of Revenues over Expenditures	15,186	16,512	3,568	35,266
FUND BALANCE, BEGINNING OF YEAR	111,528	57,947	31,922	201,397
FUND BALANCE, END OF YEAR	\$ 126,714	\$ 74,459	\$ 35,490	\$ 236,663

See Notes to Financial Statements

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES – MODIFIED CASH BASIS**
Year Ended December 31, 2021

Net Change in Fund Balances - Total Governmental Funds	\$ 35,266
The change in net position reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets with a cost greater than \$5,000 is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current year.	(40,179)
Repayment of debt principal and other long-term liabilities is an expenditure in the governmental fund financial statements, but repayment reduces long-term liabilities in the statement of net position.	<u>12,538</u>
Change in Net Position of Governmental Activities	<u>\$ 7,625</u>

See Notes to Financial Statements

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

NOTES TO FINANCIAL STATEMENTS
December 31, 2021

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Wild Rice Soil Conservation District, Forman, North Dakota (the District) have been prepared on the modified cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

Reporting Entity

The accompanying financial statements present the activities of the Wild Rice Soil Conservation District. The District has considered all potential component units for which the District is financially accountable and other organizations for which the nature and significance of their relationships with the District such that exclusion would cause the District's financial statements to be misleading or incomplete. GASB has set forth criteria to be considered in determining financial accountability. This criterion includes appointing a voting majority of an organization's governing body and (1) the ability of the Wild Rice Soil Conservation District to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on Wild Rice Soil Conservation District.

Based on these criteria, there is no component units to be included within the Wild Rice Soil Conservation District as a reporting entity.

Basis of Presentation

Government-wide Statements – The statement of net position and the statement of activities display information about the primary government. These statements include the financial activities of the overall government. Eliminations have been made, when applicable, to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, donations, fees and other non-exchange transactions. The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements – The fund financial statements provide reports on the financial condition and results of operations for the District's funds. The emphasis is on the major governmental funds. The District reports the following funds:

1. 319 Fund
 - a) Accounts for all financial resources for the 319 Nonpoint Implementation Grants.
2. Conservation Cropping Systems
 - a) Accounts for all financial resources for the conservation cropping systems project.
3. General Fund
 - a) This is the District's primary operating fund. It accounts for all financial resources except those required to be accounted for in another fund.

WILD RICE SOIL CONSERVATION DISTRICT

Notes to Financial Statements - Continued

Measurement Focus

Government-wide Financial Statements – The government-wide financial statements are reported using the economic resources measurement focus, within the limitations of the modified cash basis of accounting.

Government Fund Financial Statements – The governmental funds are reported using the current financial resources measurement focus and the modified cash basis of accounting. Only current financial assets are generally included on their balance sheet. The Statements of Revenues, Expenditures, and Changes in Fund Balance reports on the sources and uses of current financial resources.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, government activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund balance, revenues, expenditures/expenses when they result from cash transaction with a provision for depreciation in the government-wide statements. This is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues and certain liabilities and their related expenses are not recorded in these financial statements.

If the District utilized the basis of accounting recognized as generally accepted, the government-wide statements would be prepared on the accrual basis of accounting and the governmental fund financial statements would be prepared on the modified accrual basis of accounting.

Cash and Cash Equivalents

The District considers highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

Capital Assets

Capital assets include land, building and equipment. Assets are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building and Improvements	20
Equipment	7

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position.

In the fund financial statements, the face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources. Issuance costs are reported as debt service expenditures.

Fund Balance

In the fund financial statements, governmental funds report fund balance in the classifications that disclose constraints for which amount in those funds can be spent. These classifications are as follows:

WILD RICE SOIL CONSERVATION DISTRICT
Notes to Financial Statements - Continued

1. Nonspendable
 - a. Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. They include items such as, but not limited to, inventories, prepaid items, or the permanent principal of endowment funds.
2. Restricted
 - a. Fund balance is reported as restricted when constraints are placed on the use of resources that are either (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.
3. Committed
 - a. A committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the School Board. Formal action is required to be taken to establish, modify, or rescind a fund balance commitment.
4. Assigned
 - a. Assigned fund balances are amounts that are constrained by the government's intent to be used for specific purposes but are under the direction of the board and the business manager.
5. Unassigned
 - a. Unassigned fund balance is the lowest classification for the General Fund. This is a fund balance that has not been reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. A negative unassigned fund balance may be reported in other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes.

It is the policy of the District to spend restricted resources first, followed by unrestricted resources. It is also the policy of the District to spend unrestricted resources of funds in the following order: committed, assigned and then unassigned.

Fund balance was restricted in the 319 Fund and Conservation Cropping Systems fund and the General Fund balance was unassigned at December 31, 2021.

Net Position

Net position represents the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in the District's financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any long-term debt attributable to the acquisition, construction, or improvement of those assets. Restricted Net Position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted Net Position is the net amount of assets, deferred outflows or resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

NOTE 2 – LEGAL COMPLIANCE - BUDGETS

Expenditures over Appropriations – The general fund revenues were more than budgeted amounts by \$80,445 and expenditures were more than budgeted amounts by \$17,665. Additional charges for services offset increased expenditures in excess of budgeted amounts for conservation of natural resources.

NOTE 3 – DEPOSITS AND INVESTMENTS

In accordance with North Dakota Statutes, the District maintains deposits at the depository banks designed by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institutions situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

WILD RICE SOIL CONSERVATION DISTRICT
Notes to Financial Statements - Continued

Authorized collateral includes bills, notes, or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal land bank bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district, or other political subdivision of the State of North Dakota whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by another state of the United States or such other securities approved by the banking board. At year end December 31, 2021, the District's carrying amounts of deposits were \$236,663 and the bank balances were \$236,925. All bank balances were covered by Federal Depository Insurance.

Credit Risk:

The District may invest idle funds as authorized in North Dakota Statutes, as follows:

- Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by the Treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of congress.
- Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are the type listed above.
- Certificates of Deposit fully insured by the Federal Deposit Insurance Corporation.
- Obligations of the state.

As of December 31, 2021, the District held no certificates of deposit.

Interest Rate Risk:

The District does not have a formal deposit policy that limits maturities as a means of managing exposure to fair-value losses arising from increasing interest rates.

Concentration of Credit Risk:

The District does not have a limit on the amount it may invest in any one issuer.

NOTE 4 – PROPERTY TAXES

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1 and may be paid in two installments. The first installment includes one-half of the real estate taxes and all the special assessments and the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount on property taxes is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes and special assessments in a single payment on or before February 15 and receive the discount on the property taxes.

WILD RICE SOIL CONSERVATION DISTRICT
Notes to Financial Statements - Continued

NOTE 5 – CAPITAL ASSETS

The following is a summary of changes in capital assets for the year ended December 31, 2021.

	Balance January 1, 2021	Additions	Retirements	Balance December 31, 2021
Governmental Activities				
Capital Assets, not being depreciated				
Land	\$ 4,000	\$ -	\$ -	\$ 4,000
Total Capital Assets, not being depreciated	4,000	-	-	4,000
Capital Assets, being depreciated				
Buildings and Improvements	469,865	-	-	469,865
Equipment	388,650	-	-	388,650
Total Capital Assets, being depreciated	858,515	-	-	858,515
Less Accumulated Depreciation				
Buildings and Improvements	379,850	12,601	-	392,451
Equipment	253,736	27,578	-	281,314
Total Accumulated Depreciation	633,586	40,179	-	673,765
Total Capital Assets Being Depreciated, net	224,929	(40,179)	-	184,750
Governmental Activities Capital Assets, net	<u>\$ 228,929</u>	<u>\$ (40,179)</u>	<u>\$ -</u>	<u>\$ 188,750</u>

The District owns a skid-steer loader that is traded in annually for a new loader at no cost, subject to machine usage rates. Management believe the District will continue to utilize this program and meet the machine usage requirements.

Depreciation expense was charged to functions/programs of the District as follows:

Governmental Activities	
Conservation of Natural Resources	\$ 40,179
Total	<u>\$ 40,179</u>

NOTE 6 – LONG-TERM LIABILITIES

During the year ended December 31, 2021, the following changes occurred to amounts reported in long-term liabilities:

	Balance January 1, 2021	Additions	Retirements	Balance December 31, 2021
Capital Leases Payable	\$ 43,877	\$ -	\$ (12,538)	\$ 31,339
Total	<u>\$ 43,877</u>	<u>\$ -</u>	<u>\$ (12,538)</u>	<u>\$ 31,339</u>

WILD RICE SOIL CONSERVATION DISTRICT
Notes to Financial Statements - Continued

Outstanding debt at December 31, 2021, was comprised of the following individual issues:

1. Capital Leases Payable
 - a. \$34,570 lease agreement entered on May 1, 2018, with semi-annual payments of \$3,835, beginning December 1, 2018, through June 1, 2023, which includes interest at 3.75%, secured by equipment.
 - b. \$28,250 lease agreement entered on March 2, 2020, with semi-annual payments of \$3,037, beginning December 5, 2020, through June 5, 2025, which includes interest at 2.45%, secured by equipment.

The debt service requirements are as follows:

Capital Leases			
	Principal	Interest	Total Payment
2022	\$ 12,934	\$ 810	\$ 13,744
2023	9,516	393	9,909
2024	5,889	182	6,071
2025	3,000	37	3,037
Total	<u>\$ 31,339</u>	<u>\$ 1,422</u>	<u>\$ 32,761</u>

NOTE 7 – COMPENSATED ABSENCES

Full-time regular District employees are granted vacation benefits from 8 to 16 hours per month depending on tenure with the District. Vacation benefits may accrue to total of 240 hours. All unused vacation will be paid out to employees upon termination of employment. Sick leave is granted at the rate of 4 hours per pay period. There is no limit on the amount of sick leave that can be accumulated. Upon termination of employment, sick leave will not be paid out.

NOTE 8 – RETIREMENT PLAN

The District established a SIMPLE-IRA retirement plan. The District makes a 3% matching contribution for employees who elect to participate in the plan. The costs to the District for the years ending December 31, 2021 and 2020 were \$2,965 and \$3,243 .

NOTE 9 – RISK MANAGEMENT

The District is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

In 1986, state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The District pays an annual premium to NDIRF for its general liability, auto and public assets insurance coverage. The coverage by NDIRF is limited to losses of \$2,000,000 per occurrence for general liability and \$300,000 for auto coverage.

The District also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The District pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third-party insurance carrier for losses in excess of \$2,000,000 per occurrence during a twelve-month period. The State Bonding Fund currently provides political subdivision with blanket fidelity bond coverage in the amount of \$187,982 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The District participates in the North Dakota Workforce Safety & Insurance and purchases commercial insurance for employee health insurance. Settled claims resulting from these above risks have not exceeded insurance coverage in any of the past three fiscal years.

WILD RICE SOIL CONSERVATION DISTRICT
Notes to Financial Statements - Continued

NOTE 10 – NON-MONETARY TRANSACTIONS

The District received in-kind land rent donations in the amount of \$7,252 for the year ended December 31, 2021.

NOTE 11 – SUBSEQUENT EVENTS

The District has evaluated subsequent events through September 20, 2022, the date on which the financial statements were available to be issued.

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

BUGETARY COMPARISON SCHEDULE – GENERAL FUND – MODIFIED CASH BASIS
Year Ended December 31, 2021

	Original Budget	Final Budget	Actual	Variance with Final Budget
REVENUES				
Property Taxes	\$ 32,000	\$ 32,000	\$ 31,459	\$ (541)
Intergovernmental	17,750	17,750	23,238	5,488
Charges for Services	151,640	151,640	224,544	72,904
Interest Income	100	100	93	(7)
Miscellaneous Income	3,250	3,250	5,851	2,601
Total Revenues	204,740	204,740	285,185	80,445
EXPENDITURES				
Current				
Conservation of Natural Resources	231,071	231,071	254,928	(23,857)
General Administration Services	7,522	7,522	1,329	6,193
Principal	5,074	5,074	12,538	(7,464)
Interest and Other Charges	1,000	1,000	1,204	(204)
Facilities Acquisition and Construction	7,667	7,667	-	7,667
Total Expenditures	252,334	252,334	269,999	(17,665)
Excess (Deficiency) of Revenues over Expenditures	(47,594)	(47,594)	15,186	62,780
FUND BALANCE, BEGINNING OF YEAR			111,528	
FUND BALANCE, END OF YEAR			\$ 126,714	



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Supervisors
Wild Rice Soil Conservation District
Forman, North Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the Wild Rice Soil Conservation District, Forman, North Dakota as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Wild Rice Soil Conservation District's basic financial statements, and have issued our report thereon dated September 20, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Wild Rice Soil Conservation District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Wild Rice Soil Conservation District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of current year findings that we consider to be material weaknesses (2021-001 and 2021-002).

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Wild Rice Soil Conservation District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

District's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Wild Rice Soil Conservation District's responses to the findings identified in our audit and described in the accompanying schedule of current year findings. The Wild Rice Soil Conservation District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Nadine Julson, LLC
Wahpeton, North Dakota
September 20, 2022

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

SCHEDULE OF CURRENT YEAR FINDINGS
Year ended December 31, 2021

2021-001 INADEQUATE SEGREGATION OF DUTIES

Criteria

The segregation of duties and responsibilities between different individuals for custody of assets, recordkeeping for those assets, and reconciliation of those asset accounts is an important control activity needed to adequately protect the entity's assets and ensure accurate financial reporting.

Condition

Proper internal control surrounding custody of assets, the recording of transactions, reconciling bank accounts and preparation of financial statements dictates that there should be sufficient accounting personnel, so duties of employees are properly segregated. More segregation of duties would provide better control over the assets of the District.

Effect or Potential Effect

Without sufficient segregation of duties, the risk significant increases that errors and fraud related to cash receipts, disbursements, and reconciliations, including misappropriation of assets, could occur and not be detected within a timely basis.

Recommendation

The accounting functions should be reviewed to determine if additional segregation of duties is feasible and to improve the efficiency and effectiveness of financial management and financial statement accuracy for the District. Segregation of authorization, custody of assets, record keeping, and reconciliation functions would assist in mitigating the risk of fraud or misstatements to the financial statements.

Views of Responsible Officials

There is no disagreement with the audit finding. The District will segregate duties to reduce the risk of fraud where possible.

WILD RICE SOIL CONSERVATION DISTRICT
Schedule of Current Year Findings – Continued

2021-002 FINANCIAL STATEMENT PREPARATION

Criteria

A good system of internal accounting control contemplates an adequate system for the preparation of the financial statements, including recording government wide journal entries in order to reconcile from the fund financials to the government wide financials and ensuring all general ledger accounts are properly reflected on a modified cash basis.

Condition

The District does not have an internal control system designed to provide for the preparation of the financial statements being audited, including recording government wide journal entries. As auditors, we were requested to draft the financial statements, which include proposing government wide journal entries, and drafting the accompanying notes to the financial statements.

Effect or Potential Effect

Inadequate controls over financial reporting of the District results in more than a remote likelihood that the District would not be able to draft the financial statements and accompanying notes to the financial statements that are materially correct without the assistance of the auditors.

Recommendation

We recommend the District be aware of this condition and be prepared and able to provide all necessary information and schedules to complete the financial statements and disclosures. As a compensating control, the District should establish an internal control policy to document annual review of the financial statements and to review a financial statement disclosure checklist.

Views of Responsible Officials

There is no disagreement with the audit finding. The District is aware that there is a risk of having outside accountants prepare financial statements and note disclosures. The District will review obtaining additional education and resources to prepare the financial statements and note disclosures in the future.

WILD RICE SOIL CONSERVATION DISTRICT
Forman, North Dakota

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
Year ended December 31, 2020

Prior Financial Statement Findings:

2020-001

A material weakness for inadequate segregation of duties.

Corrective Action Plan

The accounting functions should be reviewed to determine if additional segregation of duties is feasible and to improve the efficiency and effectiveness of financial management and financial statement accuracy for the District. Segregation of authorization, custody of assets, record keeping, and reconciliation functions would assist in mitigating the risk of fraud or misstatements to the financial statements. This material weakness continues to exist under the current audit findings as finding number 2021-001.

2020-002

A material weakness was reported for preparation of financial statements.

Corrective Action Plan

The accounting functions should be reviewed to determine if it is feasible for the District to prepare its own financial statements. This material weakness continues to exist under the current audit findings as number 2021-002.