

AUDIT REPORT

CITY OF NEW SALEM
New Salem, North Dakota

For the Years Ended December 31, 2021 and 2020

RATH & MEHRER, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

CITY OF NEW SALEM
New Salem, North Dakota

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CITY OF NEW SALEM
New Salem, North Dakota

CITY OFFICIALS

Lynette Fitterer	Mayor
Josh Gaebe	Council Member
Chad Goetzfridt	Council Member
Perrin Goetzfridt	Council Member
Corey Lausch	Council Member
Delton Kautzman	Council Member
Bryan Moen	Council Member
Melissa Davis	Auditor

Rath & Mehrer, P.C.

Certified Public Accountants

Jayson Rath, CPA
Ken Mehrer, CPA
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INDEPENDENT AUDITOR'S REPORT

Governing Board
City of New Salem
New Salem, North Dakota

Report on the Audit of Financial Statements

Opinions

We have audited the modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of New Salem as of and for the years ended December 31, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the city's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the city as of December 31, 2021 and 2020, and the respective changes in modified cash basis financial position, and where applicable, cash flows thereof for the years then ended in accordance with modified cash basis of accounting described in Note 1.

Basis for Opinions

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the city, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1, and for determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the city's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audits.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audits in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the city's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audits, significant audit findings, and certain internal control-related matters that we identified during the audits.

Supplementary Information

Our audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the city's basic financial statements. The budgeting comparison information, the schedules of fund activity arising from cash transactions and the schedule of expenditures of federal awards as required by Title 2 U.S. code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audits of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgeting comparison information, the schedules of fund activity arising from cash transactions and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole on the basis of accounting described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 5, 2022 on our consideration of the city's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the city's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the city's internal control over financial reporting and compliance.



Rath and Mehrer, P.C.

Bismarck, North Dakota

August 5, 2022

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Net Position - Modified Cash Basis
December 31, 2021

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS:			
Cash, Cash Equivalents and Investments	1,425,455.37	1,073,722.63	2,499,178.00
Capital Assets (net of accumulated depreciation):			
Construction in Progress		3,226,294.00	3,226,294.00
Buildings and Infrastructure	51,600.00	7,217,353.00	7,268,953.00
Vehicles and Machinery	153,733.00		153,733.00
Total Capital Assets	205,333.00	10,443,647.00	10,648,980.00
Total Assets	1,630,788.37	11,517,369.63	13,148,158.00
Liabilities:			
Long-Term Liabilities:			
Due Within One Year:			
Revenue Bonds Payable		220,468.75	220,468.75
Due After One Year:			
Revenue Bonds Payable		6,759,568.63	6,759,568.63
Total Liabilities	-	6,980,037.38	6,980,037.38
NET POSITION:			
Net Investment in Capital Assets	205,333.00	3,463,609.62	3,668,942.62
Restricted for:			
Special Purposes	945,331.05		945,331.05
Water and Sewer Construction		215.91	215.91
Project Reserves		252,762.50	252,762.50
Debt Service		61,784.77	61,784.77
USDA Project Reserves		16,342.61	16,342.61
Unrestricted	480,124.32	742,616.84	1,222,741.16
Total Net Position	1,630,788.37	4,537,332.25	6,168,120.62

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Net Position - Modified Cash Basis
December 31, 2020

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<u>ASSETS:</u>			
Cash, Cash Equivalents and Investments	1,126,101.64	837,680.52	1,963,782.16
Capital Assets (net of accumulated depreciation):			
Construction in Progress		6,472,125.00	6,472,125.00
Buildings and Infrastructure	55,800.00	827,900.00	883,700.00
Vehicles and Machinery	169,083.00		169,083.00
Total Capital Assets	224,883.00	7,300,025.00	7,524,908.00
Total Assets	1,350,984.64	8,137,705.52	9,488,690.16
<u>Liabilities:</u>			
Long-Term Liabilities:			
Due Within One Year:			
Revenue Bonds Payable		141,257.43	141,257.43
Due After One Year:			
Revenue Bonds Payable		4,751,374.32	4,751,374.32
Total Liabilities	-	4,892,631.75	4,892,631.75
<u>NET POSITION:</u>			
Net Investment in Capital Assets	224,883.00	2,407,393.25	2,632,276.25
Restricted for:			
Special Purposes	706,950.02		706,950.02
Water and Sewer Construction		179.89	179.89
Project Reserves		252,509.87	252,509.87
Debt Service		61,569.28	61,569.28
USDA Project Reserves		11,303.05	11,303.05
Unrestricted	419,151.62	512,118.43	931,270.05
Total Net Position	1,350,984.64	3,245,073.77	4,596,058.41

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Activities - Modified Cash Basis
December 31, 2021

	Net (Expense) Revenue and Change in Net Position				
	Program Revenues			Primary Government	
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities
					Total
Functions/Programs					
Primary Government					
<u>Governmental Activities:</u>					
General Government	201,970.91	22,901.31	1,745.07	(177,324.53)	(177,324.53)
Public Safety	41,950.92	80.00		(41,870.92)	(41,870.92)
Streets and Public Works	176,438.33		223,518.53	47,080.20	47,080.20
Culture and Recreation	11,262.30			(11,262.30)	(11,262.30)
Other	8,092.51			(8,092.51)	(8,092.51)
Total Governmental Activities	439,714.97	22,981.31	225,263.60	(191,470.06)	(191,470.06)
<u>Business-Type Activities:</u>					
Water	538,129.35	569,051.61	1,207,295.70		1,238,217.96
Sewer	117,640.03	110,211.87			(7,428.16)
Total Business-Type Activities	655,769.38	679,263.48	1,207,295.70		1,230,789.80
Total Primary Government	1,095,484.35	702,244.79	1,432,559.30	(191,470.06)	1,039,319.74
<u>General Revenues:</u>					
<u>Taxes:</u>					
Property taxes; levied for general purposes				143,359.88	143,359.88
Property taxes; levied for special purposes				42.44	42.44
City sales taxes				268,569.72	268,569.72
Cigarette taxes				2,201.69	2,201.69
Telecommunication tax				3,366.35	3,366.35
Intergovernmental revenue not restricted to specific programs				90,734.41	90,734.41
Earnings on investments and other revenue				23,540.40	927.58
Transfers				(60,541.10)	60,541.10
Total General Revenues and Transfers				471,273.79	61,468.68
Change in Net Position				279,803.73	1,292,258.48
Net Position - January 1				1,350,984.64	3,245,073.77
Net Position - December 31				1,630,788.37	4,537,332.25

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Activities - Modified Cash Basis
December 31, 2020

	Net (Expense) Revenue and Change in Net Position				
	Program Revenues			Primary Government	
	Charges for	Operating Grants	Governmental	Business-Type	
Expenses	Services	and Contributions	Activities	Activities	Total
Functions/Programs					
Primary Government					
<u>Governmental Activities:</u>					
General Government	193,396.41	25,907.24	1,378.00	(166,111.17)	(166,111.17)
Public Safety	42,178.53	120.00	26,942.83	(15,115.70)	(15,115.70)
Streets and Public Works	134,513.77	76,361.63	66,956.66	8,804.52	8,804.52
Culture and Recreation	10,021.86		(10,021.86)		(10,021.86)
Total Governmental Activities	380,110.57	102,388.87	95,277.49	(182,444.21)	(182,444.21)
<u>Business-Type Activities:</u>					
Water	373,016.35	478,488.01	1,190,400.91	1,295,872.57	1,295,872.57
Sewer	150,171.00	107,163.87		(43,007.13)	(43,007.13)
Total Business-Type Activities	523,187.35	585,651.88	1,190,400.91	1,252,865.44	1,252,865.44
Total Primary Government	903,297.92	688,040.75	1,285,678.40	(182,444.21)	1,070,421.23
<u>General Revenues:</u>					
<u>Taxes:</u>					
Property taxes; levied for general purposes			135,446.90		135,446.90
Property taxes; levied for special purposes			856.74		856.74
City sales taxes			237,827.38		237,827.38
Cigarette taxes			2,491.85		2,491.85
Telecommunication tax			3,366.35		3,366.35
Homestead tax credit			7,760.38		7,760.38
Disabled veterans tax credit			1,538.92		1,538.92
Intergovernmental revenue not restricted to specific programs			73,798.55		73,798.55
Earnings on investments and other revenue			27,560.81	1,763.53	29,324.34
Transfers			(60,710.04)	60,710.04	-
Total General Revenues and Transfers			429,937.84	62,473.57	492,411.41
Change in Net Position			247,493.63	1,315,339.01	1,562,832.64
Net Position - January 1			988,907.01	1,929,734.76	2,918,641.77
Prior Period Adjustment (Note 10)			114,584.00		114,584.00
Net Position - January 1, as Restated			1,103,491.01	1,929,734.76	3,033,225.77
Net Position - December 31			1,350,984.64	3,245,073.77	4,596,058.41

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Balance Sheet - Modified Cash Basis
Governmental Funds
December 31, 2021

	Major Funds		Other	Total
	General	Sales Tax	Governmental Funds	Governmental Funds
<u>ASSETS:</u>				
Cash, Cash Equivalents and Investments	470,792.30	627,660.76	327,002.31	1,425,455.37
<u>FUND BALANCES:</u>				
Restricted for:				
Street and Public Works			302,082.60	302,082.60
City Betterment and Improvement		627,660.76		627,660.76
Emergency			15,587.69	15,587.69
Assigned to:				
Auditorium			796.16	796.16
Equipment Purchases			8,535.86	8,535.86
Unassigned	470,792.30			470,792.30
Total Fund Balances	470,792.30	627,660.76	327,002.31	1,425,455.37

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Balance Sheet - Modified Cash Basis
Governmental Funds
December 31, 2020

	Major Funds		Other	Total
	General	Sales Tax	Governmental Funds	Governmental Funds
<u>ASSETS:</u>				
Cash, Cash Equivalents and Investments	410,623.72	427,675.91	287,802.01	1,126,101.64
<u>FUND BALANCES:</u>				
Restricted for:				
Street and Public Works			265,260.25	265,260.25
City Betterment and Improvement		427,675.91		427,675.91
Emergency			14,013.86	14,013.86
Assigned to:				
Auditorium			41.45	41.45
Equipment Purchases			8,486.45	8,486.45
Unassigned	410,623.72			410,623.72
Total Fund Balances	410,623.72	427,675.91	287,802.01	1,126,101.64

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Reconciliation of Governmental Funds Balance Sheet
to the Statement of Net Position - Modified Cash Basis
For the Year Ended December 31, 2021

Total Fund Balances for Governmental Funds		1,425,455.37
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.		
Cost of Capital Assets	711,272.00	
Less Accumulated Depreciation	<u>(505,939.00)</u>	
Net Capital Assets		<u>205,333.00</u>
Total Net Position of Governmental Activities		<u><u>1,630,788.37</u></u>

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Reconciliation of Governmental Funds Balance Sheet
to the Statement of Net Position - Modified Cash Basis
For the Year Ended December 31, 2020

Total Fund Balances for Governmental Funds		1,126,101.64
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.		
Cost of Capital Assets	711,272.00	
Less Accumulated Depreciation	<u>(486,389.00)</u>	
Net Capital Assets		<u>224,883.00</u>
Total Net Position of Governmental Activities		<u><u>1,350,984.64</u></u>

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Revenues, Expenditures and Changes in Fund Balances
Modified Cash Basis
Governmental Funds
For the Year Ended December 31, 2021

	Major Funds		Other	Total
	General	Sales Tax	Governmental Funds	Governmental Funds
<u>Revenues:</u>				
Taxes	143,359.88	268,569.72	42.44	411,972.04
Licenses, Permits and Fees	14,811.31			14,811.31
Intergovernmental	174,206.19		65,714.33	239,920.52
Charges for Services	29,872.81		51,772.72	81,645.53
Fines and Forfeits	80.00			80.00
Miscellaneous	30,608.22	98.74	923.44	31,630.40
Total Revenues	392,938.41	268,668.46	118,452.93	780,059.80
<u>Expenditures:</u>				
Current:				
General Government	197,770.91			197,770.91
Public Safety	41,950.92			41,950.92
Streets and Public Works	81,785.70	50.00	79,252.63	161,088.33
Culture and Recreation	11,262.30			11,262.30
Other		8,092.51		8,092.51
Total Expenditures	332,769.83	8,142.51	79,252.63	420,164.97
Excess (Deficiency) of Revenue Over Expenditures	60,168.58	260,525.95	39,200.30	359,894.83
<u>Other Financing (Uses):</u>				
Transfers Out		(60,541.10)		(60,541.10)
Net Change in Fund Balances	60,168.58	199,984.85	39,200.30	299,353.73
Fund Balance - January 1	410,623.72	427,675.91	287,802.01	1,126,101.64
Fund Balance - December 31	470,792.30	627,660.76	327,002.31	1,425,455.37

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Revenues, Expenditures and Changes in Fund Balances
Modified Cash Basis
Governmental Funds
For the Year Ended December 31, 2020

	Major Funds		Other	Total
	General	Sales Tax	Governmental Funds	Governmental Funds
<u>Revenues:</u>				
Taxes	135,446.90	237,827.38	856.74	374,131.02
Licenses, Permits and Fees	17,602.24			17,602.24
Intergovernmental	116,071.51		68,162.03	184,233.54
Charges for Services	24,127.00		52,234.63	76,361.63
Fines and Forfeits	120.00			120.00
Miscellaneous	35,534.86	98.50	232.45	35,865.81
Total Revenues	328,902.51	237,925.88	121,485.85	688,314.24
<u>Expenditures:</u>				
Current:				
General Government	189,196.41			189,196.41
Public Safety	42,178.53			42,178.53
Streets and Public Works	29,923.87		89,239.90	119,163.77
Culture and Recreation	10,021.86			10,021.86
Total Expenditures	271,320.67	-	89,239.90	360,560.57
Excess (Deficiency) of Revenue Over Expenditures	57,581.84	237,925.88	32,245.95	327,753.67
<u>Other Financing (Uses):</u>				
Transfers Out		(60,710.04)		(60,710.04)
Net Change in Fund Balances	57,581.84	177,215.84	32,245.95	267,043.63
Fund Balance - January 1	353,041.88	250,460.07	255,556.06	859,058.01
Fund Balance - December 31	410,623.72	427,675.91	287,802.01	1,126,101.64

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Reconciliation of Governmental Funds Statement of Revenues, Expenditures and
Changes in Fund Balances to the Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2021

Net Change in Fund Balances - Total Governmental Funds	299,353.73
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The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current year.

Current Year Capital Outlay	-	
Current Year Depreciation Expense	<u>(19,550.00)</u>	<u>(19,550.00)</u>
Change in Net Position of Governmental Activities		<u>279,803.73</u>

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Reconciliation of Governmental Funds Statement of Revenues, Expenditures and
Changes in Fund Balances to the Statement of Activities - Modified Cash Basis
For the Year Ended December 31, 2020

Net Change in Fund Balances - Total Governmental Funds	267,043.63
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The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current year.

Current Year Capital Outlay	-	
Current Year Depreciation Expense	<u>(19,550.00)</u>	<u>(19,550.00)</u>
Change in Net Position of Governmental Activities		<u>247,493.63</u>

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Net Position - Modified Cash Basis
Proprietary Funds
December 31, 2021

	<u>Major Enterprise Funds</u>		Total Enterprise Funds
	Water	Sewer	
<u>ASSETS</u>			
<u>Current Assets:</u>			
Cash and Cash Equivalents	921,476.35	152,246.28	1,073,722.63
<u>Noncurrent Assets:</u>			
Capital Assets (net of accumulated depreciation):			
Construction in Progress	3,226,294.00		3,226,294.00
Buildings and Infrastructure	6,418,928.00	798,425.00	7,217,353.00
Total Capital Assets	9,645,222.00	798,425.00	10,443,647.00
Total Assets	10,566,698.35	950,671.28	11,517,369.63
<u>LIABILITIES</u>			
<u>Current Liabilities:</u>			
Revenue Bonds Payable	185,468.75	35,000.00	220,468.75
<u>Noncurrent Liabilities:</u>			
Revenue Bonds Payable	6,124,568.63	635,000.00	6,759,568.63
Total Liabilities	6,310,037.38	670,000.00	6,980,037.38
<u>NET POSITION</u>			
Net Investment in Capital Assets	3,335,184.62	128,425.00	3,463,609.62
Restricted for:			
Water and Sewer Construction	215.91		215.91
Project Reserves	252,762.50		252,762.50
Debt Service		61,784.77	61,784.77
USDA Project Reserves	10,629.11	5,713.50	16,342.61
Unrestricted	657,868.83	84,748.01	742,616.84
Total Net Position	4,256,660.97	280,671.28	4,537,332.25

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Net Position - Modified Cash Basis
Proprietary Funds
December 31, 2020

	<u>Major Enterprise Funds</u>		<u>Total</u>
	<u>Water</u>	<u>Sewer</u>	<u>Enterprise Funds</u>
<u>ASSETS</u>			
<u>Current Assets:</u>			
Cash and Cash Equivalents	696,634.53	141,045.99	837,680.52
<u>Noncurrent Assets:</u>			
Capital Assets (net of accumulated depreciation):			
Construction in Progress	6,472,125.00		6,472,125.00
Buildings and Infrastructure		827,900.00	827,900.00
Total Capital Assets	6,472,125.00	827,900.00	7,300,025.00
Total Assets	7,168,759.53	968,945.99	8,137,705.52
<u>LIABILITIES</u>			
<u>Current Liabilities:</u>			
Revenue Bonds Payable	106,257.43	35,000.00	141,257.43
<u>Noncurrent Liabilities:</u>			
Revenue Bonds Payable	4,081,374.32	670,000.00	4,751,374.32
Total Liabilities	4,187,631.75	705,000.00	4,892,631.75
<u>NET POSITION</u>			
Net Investment in Capital Assets	2,284,493.25	122,900.00	2,407,393.25
Restricted for:			
Water and Sewer Construction	179.89		179.89
Project Reserves	252,509.87		252,509.87
Debt Service		61,569.28	61,569.28
USDA Project Reserves	5,609.33	5,693.72	11,303.05
Unrestricted	438,335.44	73,782.99	512,118.43
Total Net Position	2,981,127.78	263,945.99	3,245,073.77

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Revenues, Expenses and Changes in Fund Net Position - Modified Cash Basis
Proprietary Funds
For the Year Ended December 31, 2021

	Major Enterprise Funds		Total Enterprise Funds
	Water	Sewer	
<u>Operating Revenues:</u>			
Charges for Sales and Services:			
Water Charges	306,853.94		306,853.94
Sewer Charges		108,014.31	108,014.31
Surcharges	261,277.67		261,277.67
Miscellaneous Services/Fees	920.00	2,197.56	3,117.56
Total Operating Revenues	569,051.61	110,211.87	679,263.48
<u>Operating Expenses:</u>			
Salaries and Benefits	37,584.79	37,584.41	75,169.20
Utilities	1,460.35	2,454.70	3,915.05
Printing and Postage	1,000.00	1,000.00	2,000.00
Gas and Oil	114.69		114.69
Maintenance and Repairs	11,891.38	32,459.87	44,351.25
Lab Services	953.34	658.18	1,611.52
Water Purchases	202,915.36		202,915.36
Miscellaneous	3,077.25	1,155.37	4,232.62
Depreciation	164,588.00	29,475.00	194,063.00
Total Operating Expenses	423,585.16	104,787.53	528,372.69
Operating Income (Loss)	145,466.45	5,424.34	150,890.79
<u>Non-Operating Revenues (Expenses):</u>			
USDA-RD Grants	1,207,295.70		1,207,295.70
Interest	500.37	427.21	927.58
Other Project Costs	(18,705.05)		(18,705.05)
Interest Payments and Service Charges	(85,339.14)	(12,452.50)	(97,791.64)
Bond Fees	(10,500.00)	(400.00)	(10,900.00)
Total Non-Operating Revenues (Expenses)	1,093,251.88	(12,425.29)	1,080,826.59
Income (Loss) Before Transfers	1,238,718.33	(7,000.95)	1,231,717.38
Transfer In	36,814.86	23,726.24	60,541.10
Changes in Net Position	1,275,533.19	16,725.29	1,292,258.48
Net Position - January 1	2,981,127.78	263,945.99	3,245,073.77
Net Position - December 31	4,256,660.97	280,671.28	4,537,332.25

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Revenues, Expenses and Changes in Fund Net Position - Modified Cash Basis
Proprietary Funds
For the Year Ended December 31, 2020

	Major Enterprise Funds		Total Enterprise Funds
	Water	Sewer	
<u>Operating Revenues:</u>			
Charges for Sales and Services:			
Water Charges	288,169.73		288,169.73
Sewer Charges		105,386.86	105,386.86
Surcharges	189,472.28		189,472.28
Miscellaneous Services/Fees	846.00	1,777.01	2,623.01
Total Operating Revenues	478,488.01	107,163.87	585,651.88
<u>Operating Expenses:</u>			
Salaries and Benefits	33,374.60	33,374.41	66,749.01
Professional Fees	90.00	90.00	180.00
Utilities	1,422.21	4,481.19	5,903.40
Printing and Postage	1,424.51	1,424.51	2,849.02
Maintenance and Repairs	17,510.46	14,666.00	32,176.46
Lab Services	701.76	658.21	1,359.97
Water Purchases	188,405.35		188,405.35
Miscellaneous	3,074.47	2,158.89	5,233.36
Depreciation		29,475.00	29,475.00
Total Operating Expenses	246,003.36	86,328.21	332,331.57
Operating Income (Loss)	232,484.65	20,835.66	253,320.31
<u>Non-Operating Revenues (Expenses):</u>			
USDA-RD Grants	1,189,066.67		1,189,066.67
Community Development Block Grant	1,334.24		1,334.24
Interest	1,113.62	649.91	1,763.53
Other Project Costs	(51,796.95)		(51,796.95)
Interest Payments and Service Charges	(64,716.04)	(25,092.79)	(89,808.83)
Bond Fees	(10,500.00)	(500.00)	(11,000.00)
Discount on Bonds Issued		(10,321.60)	(10,321.60)
Bond Issuance Expense		(27,928.40)	(27,928.40)
Total Non-Operating Revenues (Expenses)	1,064,501.54	(63,192.88)	1,001,308.66
Income (Loss) Before Transfers	1,296,986.19	(42,357.22)	1,254,628.97
Transfer In	40,648.50	28,261.54	68,910.04
Transfer Out	(8,200.00)		(8,200.00)
Changes in Net Position	1,329,434.69	(14,095.68)	1,315,339.01
Net Position - January 1	1,651,693.09	278,041.67	1,929,734.76
Net Position - December 31	2,981,127.78	263,945.99	3,245,073.77

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Cash Flows - Modified Cash Basis
Proprietary Funds
For the Year ended December 31, 2021

	Major Enterprise Funds		Total Enterprise Funds
	Water	Sewer	
<u>Cash flows from operating activities:</u>			
Receipts from customers	569,051.61	110,211.87	679,263.48
Payments to suppliers and employees	(258,997.16)	(75,312.53)	(334,309.69)
Net cash provided (used) by operating activities	310,054.45	34,899.34	344,953.79
<u>Cash flows from noncapital financing activities:</u>			
Transfers in	36,814.86	23,726.24	60,541.10
<u>Cash flows from capital and related financing activities:</u>			
USDA-RD grants	1,207,295.70		1,207,295.70
Revenue bonds issued	4,248,303.76		4,248,303.76
Water and sewer improvement project	(3,337,685.00)		(3,337,685.00)
Other project costs	(18,705.05)		(18,705.05)
Principal payments	(2,125,898.13)	(35,000.00)	(2,160,898.13)
Interest and service charges	(85,339.14)	(12,452.50)	(97,791.64)
Bond fees	(10,500.00)	(400.00)	(10,900.00)
Net cash provided (used) by capital and related financing activities	(122,527.86)	(47,852.50)	(170,380.36)
<u>Cash Flows from investing activities:</u>			
Interest income	500.37	427.21	927.58
Net increase in cash and cash equivalents	224,841.82	11,200.29	236,042.11
Cash and cash equivalents, January 1	696,634.53	141,045.99	837,680.52
Cash and cash equivalents, December 31	921,476.35	152,246.28	1,073,722.63
 <u>Reconciliation of Operating Income to Net Cash Provided (used) by Operating Activities:</u>			
Operating income (Loss)	145,466.45	5,424.34	150,890.79
<u>Adjustments to reconcile operating income to net cash provided (used) by operating activities:</u>			
Depreciation expense	164,588.00	29,475.00	194,063.00
Net cash provided (used) by operating activities	310,054.45	34,899.34	344,953.79

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Statement of Cash Flows - Modified Cash Basis
Proprietary Funds
For the Year ended December 31, 2020

	Major Enterprise Funds		Total Enterprise Funds
	Water	Sewer	
<u>Cash flows from operating activities:</u>			
Receipts from customers	478,488.01	107,163.87	585,651.88
Payments to suppliers and employees	(246,003.36)	(56,853.21)	(302,856.57)
Net cash provided (used) by operating activities	232,484.65	50,310.66	282,795.31
<u>Cash flows from noncapital financing activities:</u>			
Transfers in	40,648.50	28,261.54	68,910.04
Transfers Out	(8,200.00)		(8,200.00)
Net cash provided (used) by noncapital financing activities	32,448.50	28,261.54	60,710.04
<u>Cash flows from capital and related financing activities:</u>			
USDA-RD grants	1,189,066.67		1,189,066.67
Community development block grant	1,334.24		1,334.24
Revenue bonds issued	1,414,343.36	705,000.00	2,119,343.36
Water and sewer improvement project	(2,537,415.00)		(2,537,415.00)
Other project costs	(51,796.95)		(51,796.95)
Principal payments	(78,797.26)	(680,000.00)	(758,797.26)
Interest and service charges	(64,716.04)	(25,092.79)	(89,808.83)
Bond fees	(10,500.00)	(500.00)	(11,000.00)
Discount on bonds issued		(10,321.60)	(10,321.60)
Bond issuance expense		(27,928.40)	(27,928.40)
Net cash provided (used) by capital and related financing activities	(138,480.98)	(38,842.79)	(177,323.77)
<u>Cash Flows from investing activities:</u>			
Interest income	1,113.62	649.91	1,763.53
Net increase in cash and cash equivalents	127,565.79	40,379.32	167,945.11
Cash and cash equivalents, January 1	569,068.74	100,666.67	669,735.41
Cash and cash equivalents, December 31	696,634.53	141,045.99	837,680.52
 <u>Reconciliation of Operating Income to Net Cash Provided (used) by Operating Activities:</u>			
Operating income (Loss)	232,484.65	20,835.66	253,320.31
<u>Adjustments to reconcile operating income to net cash provided (used) by operating activities:</u>			
Depreciation expense		29,475.00	29,475.00
Net cash provided (used) by operating activities	232,484.65	50,310.66	282,795.31

The accompanying notes are an integral part of these financial statements.

CITY OF NEW SALEM
New Salem, North Dakota

Notes to the Financial Statements
December 31, 2021 and 2020

Note 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of New Salem operates under a city council form of government. The financial statements of the city have been prepared on a modified cash basis, which is a basis of accounting other than accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Financial Reporting Entity

The accompanying financial statements present the activities of the city. The city has considered all potential component units for which the city is financially accountable and other organizations for which the nature and significance of their relationships with the city are such that exclusion would cause the city's financial statements to be misleading or incomplete. The Government Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the city to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the city.

Based on these criteria, there are no component units to be included within the City of New Salem as a reporting entity.

B. Basis of Presentation

Government-wide Financial Statements: The statement of net position and the statement of activities display information about the primary government, the City of New Salem. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the *governmental and business-type* activities of the city. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the city's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the city's funds. Separate statements for each fund category – *governmental, proprietary* – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up

essentially equal values. Nonoperating revenues, such as subsidies and investments earnings, result from nonexchange transactions or ancillary activities.

The city reports the following major governmental funds:

General Fund. This is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Sales Tax Fund. This fund accounts for the city's sales tax collections, which are used for the betterment and improvement of the city.

The city reports the following major enterprise funds:

Water Fund. This fund accounts for the activities of the city's water distribution system.

Sewer Fund. This fund accounts for the activities of the city's sewage collection system.

C. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide Statement of Net Position and the Statement of Activities, both governmental and business-like activities are presented using the economic resources measurement focus, within the limitations of the modified cash basis of accounting, as defined in item b below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus, as applied to the modified cash basis of accounting, is used as appropriate:

- a. All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. The proprietary fund utilizes an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. All assets and liabilities (whether current or noncurrent, financial or nonfinancial) associated with their activities are reported. Proprietary fund equity is classified as net position.

Basis of Accounting

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-like activities are presented using a modified cash basis of accounting. This basis recognizes assets, liabilities, net position/fund equity, revenues, and expenditures/expenses when they result from cash transactions with a provision for depreciation in the government-wide statements and proprietary fund statements. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their

related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

If the city utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types would use the accrual basis of accounting. All government-wide financials would be presented on the accrual basis of accounting.

D. Cash, Cash Equivalents and Investments

Cash and cash equivalents include amounts in demand deposits, money market accounts and highly liquid short-term investments with original maturities of three months or less.

Investments consist of certificates of deposit stated at cost.

E. Capital Assets

Capital assets include plant and equipment. Assets are reported in the governmental activities column and the business-type activities column in the government-wide financial statements. Assets are also reported in the proprietary fund statements. Capital assets are defined by the city as assets with an initial individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings	40 to 100 years
Machinery and Vehicles	10 to 20 years

F. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums, discounts and issuance costs are recognized in the current period since the amounts are not material.

In the fund financial statements, governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

G. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance – Generally, fund balance represents the difference between the current assets and current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the city is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

Nonspendable – Fund balances are reported as nonspendable when amounts cannot be spent because they are either (a) not in spendable form (i.e., items that are not expected to be converted to cash such as inventories or prepaid expenses) or (b) legally or contractually required to be maintained intact (i.e., endowment funds).

Restricted – Fund balances are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the city or through external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments (i.e., funds restricted by state statute, unspent bond proceeds, grants earned but not spent, debt covenants or taxes raised for a specific purpose).

Committed – Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the city council through the adoption of a resolution. The city council also may modify or rescind the commitment.

Assigned – Fund balances are reported as assigned when amounts are constrained by the city's intent to be used for specific purposes, but are neither restricted nor committed.

Unassigned – Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion. The city reports positive unassigned fund balance only in the general fund. Negative fund balances may be reported in all funds.

Flow Assumptions – When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the city's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the city's policy to use fund balance in the following order:

- Committed
- Assigned
- Unassigned

Net Position – Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used (i.e., the amount that the city has not spent) for the acquisition, construction or improvement of those assets. Net position is reported as restricted as described in the fund balance section above. All other net position is reported as unrestricted.

H. Interfund Transactions

In the governmental and proprietary fund statements, transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

All other interfund transactions, except reimbursements, are reported as transfers.

In the government-wide financial statements, interfund transactions have been eliminated.

I. Use of Estimates

The preparation of financial statements in conformity with the special purpose framework (SPF) used by the city requires management to make estimates and assumptions that affect certain reported amounts and disclosures (such as estimated useful lives in determining depreciation expense); accordingly, actual results could differ from those estimates.

Note 2 DEPOSITS AND INVESTMENTS

In accordance with North Dakota Statutes, the city maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institutions situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal Land Bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district or any other political subdivision of the State of North Dakota, whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by another state of the United States or other securities approved by the banking board.

At December 31, 2021 the city's carrying amount of deposits was \$2,499,178 and the bank balance was \$2,511,732. Of the bank balance, \$733,787 was covered by Federal Depository Insurance. The remaining balance of \$1,777,945 was collateralized with securities held by the pledging financial institution's agent in the government's name.

At December 31, 2020 the city's carrying amount of deposits was \$1,963,782 and the bank balance was \$1,989,658. Of the bank balance, \$664,954 was covered by Federal Depository Insurance. The remaining balance of \$1,324,704 was collateralized with securities held by the pledging financial institution's agent in the government's name.

Credit Risk

The city may invest idle funds as authorized in North Dakota Statutes, as follows:

- (1) Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities or organizations created by an act of Congress.
- (2) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above.
- (3) Certificates of deposit fully insured by the federal deposit insurance corporation.
- (4) Obligations of the State.

At December 31, 2021, the city held certificates of deposit in the amount of \$116,335, which are all considered deposits.

At December 31, 2020, the city held certificates of deposit in the amount of \$110,851, which are all considered deposits.

Concentration of Credit Risk

The city does not have a limit on the amount the city may invest in any one issuer.

Note 3 PROPERTY TAXES

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Any material tax collections are distributed after the end of each month.

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on the property on January 1 and may be paid in two installments. The first installment includes one-half of the real estate taxes and all the special assessments and the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount on property taxes is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes and special assessments in a single payment on or before February 15 and receive the discount on the property taxes.

Note 4 CAPITAL ASSETS

The following is a summary of changes in capital assets for the years ended December 31:

	<u>2021</u>			
	<u>Balance January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance December 31</u>
Governmental Activities:				
<i>Capital assets being depreciated:</i>				
Buildings and Infrastructure	420,000			420,000
Machinery and Vehicles	291,272			291,272
Total	<u>711,272</u>	<u>-</u>	<u>-</u>	<u>711,272</u>
<i>Less accumulated depreciation for:</i>				
Buildings and Infrastructure	364,200	4,200		368,400
Machinery and Vehicles	122,189	15,350		137,539
Total	<u>486,389</u>	<u>19,550</u>	<u>-</u>	<u>505,939</u>
Governmental Activities				
Capital Assets, Net	<u>224,883</u>	<u>(19,550)</u>	<u>-</u>	<u>205,333</u>
	<u>2020</u>			
	<u>Balance January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance December 31</u>
Governmental Activities:				
<i>Capital assets being depreciated:</i>				
Buildings and Infrastructure	420,000			420,000
Machinery and Vehicles	291,272			291,272
Total	<u>711,272</u>	<u>-</u>	<u>-</u>	<u>711,272</u>
<i>Less accumulated depreciation for:</i>				
Buildings and Infrastructure	360,000	4,200		364,200
Machinery and Vehicles	106,839	15,350		122,189
Total	<u>466,839</u>	<u>19,550</u>	<u>-</u>	<u>486,389</u>
Governmental Activities				
Capital Assets, Net	<u>244,433</u>	<u>(19,550)</u>	<u>-</u>	<u>224,883</u>

	<u>2021</u>			
	<u>Balance January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance December 31</u>
Business-type Activities:				
<i>Capital assets not being depreciated:</i>				
Construction in Progress	<u>6,472,125</u>	<u>3,337,685</u>	<u>6,583,516</u>	<u>3,226,294</u>
<i>Capital assets being depreciated:</i>				
Buildings and Infrastructure	<u>1,179,000</u>	<u>6,583,516</u>		<u>7,762,516</u>
Machinery and Vehicles	<u>8,960</u>			<u>8,960</u>
Total	<u>1,187,960</u>	<u>6,583,516</u>	<u>-</u>	<u>7,771,476</u>
<i>Less accumulated depreciation for:</i>				
Buildings and Infrastructure	<u>351,100</u>	<u>194,063</u>		<u>545,163</u>
Machinery and Vehicles	<u>8,960</u>			<u>8,960</u>
Total	<u>360,060</u>	<u>194,063</u>	<u>-</u>	<u>554,123</u>
Total capital assets being depreciated, net	<u>827,900</u>	<u>6,389,453</u>	<u>-</u>	<u>7,217,353</u>
Business-type Activities Capital Assets, Net	<u>7,300,025</u>	<u>9,727,138</u>	<u>6,583,516</u>	<u>10,443,647</u>
		<u>2020</u>		
	<u>Balance January 1</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance December 31</u>
Business-type Activities:				
<i>Capital assets not being depreciated:</i>				
Construction in Progress	<u>3,934,710</u>	<u>2,537,415</u>		<u>6,472,125</u>
<i>Capital assets being depreciated:</i>				
Buildings and Infrastructure	<u>1,179,000</u>			<u>1,179,000</u>
Machinery and Vehicles	<u>8,960</u>			<u>8,960</u>
Total	<u>1,187,960</u>	<u>-</u>	<u>-</u>	<u>1,187,960</u>
<i>Less accumulated depreciation for:</i>				
Buildings and Infrastructure	<u>321,625</u>	<u>29,475</u>		<u>351,100</u>
Machinery and Vehicles	<u>8,960</u>			<u>8,960</u>
Total	<u>330,585</u>	<u>29,475</u>	<u>-</u>	<u>360,060</u>
Total capital assets being depreciated, net	<u>857,375</u>	<u>(29,475)</u>	<u>-</u>	<u>827,900</u>
Business-type Activities Capital Assets, Net	<u>4,792,085</u>	<u>2,507,940</u>	<u>-</u>	<u>7,300,025</u>

Depreciation expense was charged to functions/programs of the city as follows for the years ended December 31:

	2021	2020
<u>Governmental Activities:</u>		
General Government	4,200	4,200
Street and Public Works	15,350	15,350
Total Depreciation Expense	19,550	19,550
<u>Business-type Activities:</u>		
Water	164,588	
Sewer	29,475	29,475
Total Depreciation Expense	194,063	29,475

Note 5 LONG-TERM DEBT

Changes in Long-Term Liabilities. During the years ended December 31, 2021 and 2020, the following changes occurred in liabilities reported in the long-term liabilities of the city:

Business-type Activities (Proprietary Funds):

	2021				
	Balance January 1	Increases	Decreases	Balance December 31	Due Within One Year
Revenue Bonds	4,892,632	4,248,304	2,160,898	6,980,037	220,469

	2020				
	Balance January 1	Increases	Decreases	Balance December 31	Due Within One Year
Revenue Bonds	3,532,086	2,119,373	758,797	4,892,662	141,257

Outstanding debt at December 31, 2021 consists of the following:

Business-type Activities:

Revenue Bonds. The city has issued bonds whereby the city pledges income derived from the acquired or constructed assets to pay debt service. Revenue bonds outstanding at December 31, 2021 are as follows:

\$705,000 Refunding Bonds, Series 2020, due in annual installments of \$15,000 to \$45,000 through May 1, 2039; interest is at 1% to 2.75%.	670,000.00
\$1,042,000 Water Revenue Refunding Bonds, Series 2021B, due in annual installments of \$27,000 to \$45,000 through September 1, 2051; interest is at 1.5%.	1,042,000.00

\$1,042,000 Water Revenue Refunding Bonds, Series 2021C, due in annual installments of \$27,000 to \$45,000 through September 1, 2051; interest is at 1.5%.	1,042,000.00
\$1,032,000 Water and Sewer Revenue Bonds, Series 2020, due in annual installments of \$36,100 through November 19, 2060; interest is at 3.625%.	1,013,960.00
\$1,426,000 Water and Sewer Revenue Bonds, Series 2021D, due in annual installments of \$49,882 through October 27, 2061; interest is at 3.625%.	1,426,000.00
\$814,094.35 Water and Sales Tax Revenue Bonds, Series 2019, due in annual installments of \$36,386.26 through May 1, 2049; interest is at 2%.	773,671.67
\$306,542.24 Water and Sales Tax Revenue Bonds, Series 2020, due in annual installments of \$13,347.29 through May 1, 2050; interest is at 2%.	291,304.79
Total Revenue Bonds Payable	<u>6,258,936.46</u>

The annual requirements to amortize the outstanding revenue bond debt are as follows:

<u>Year Ending December 31</u>	<u>Principal</u>	<u>Interest</u>
2022	159,769.86	106,050.31
2023	158,023.68	104,894.15
2024	159,374.07	102,443.76
2025	160,749.52	99,968.31
2026	172,150.52	97,371.06
2027-2031	892,695.71	443,029.69
2032-2036	981,837.95	362,226.20
2037-2041	944,755.90	271,077.00
2042-2046	936,815.53	192,761.12
2047-4051	941,571.35	110,985.91
2052-2056	377,152.01	52,757.99
2057-2061	374,040.36	18,590.57
Total	<u>6,258,936.46</u>	<u>1,962,156.07</u>

As allowed by NDCC 6-09-49, the city has also received funding from the Infrastructure Revolving Loan Program from the Bank of North Dakota. The city is in the process of phase 3 of a water, sewer and road rehabilitation project and has issued the Water and Sales Tax Revenue Bonds, Series 2021, in the amount of \$987,000. As of December 31, 2021, the city had requested drawdowns of \$721,100.92. The infrastructure project was not completed as of December 31, 2021 and a final debt schedule is not available since the city had not yet received the full dollar amount of drawdowns under this agreement. The outstanding balance at December 31, 2021 is \$721,100.92. The city has \$265,899.08 still available as of December 31, 2021.

Note 6 TRANSFERS

The following is a reconciliation between transfers in and transfers out as reported in the basic financial statements for the year ended December 31:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
<u>December 31, 2021</u>		
Water	36,814.86	
Sewer	23,726.24	
City Sales Tax		60,541.10
To subsidize debt service payments.		
<u>December 31, 2020</u>		
Sewer	8,200.00	
Water		8,200.00
To set-aside funds for reserves		
Water	40,648.50	
Sewer	20,061.54	
City Sales Tax		60,710.04
To subsidize debt service payments.		

Note 7 RISK MANAGEMENT

The City of New Salem is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

In 1986, state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The city pays an annual premium to NDIRF for its general liability, automobile and public assets insurance coverage. The coverage by NDIRF is limited to losses of \$3,000,000 per occurrence for general liability and automobile; and \$308,761 for public assets.

The city also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The city pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third-party insurance carrier for losses in excess of \$1,000,000 per occurrence during a 12-month period. The State Bonding Fund currently provides the city with a blanket fidelity bond coverage in the amount of \$1,639,058 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The city has worker's compensation with the Department of Workforce Safety and Insurance; and purchases commercial insurance for employee health and accident insurance.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

North Dakota Public Employees Retirement System (Main System)

The city provides benefits for all of its full-time employees through the North Dakota Public Employees Retirement System (NDPERS).

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54 – 52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the NDPERS plan is financed through the contributions and investment earnings of the plan.

Pension Benefits

Benefits are set by statute. NDPERS has no provision or policies with respect to automatic and ad hoc post-retirement benefit increases. Members of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016 the Rule of 85 will be replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. For members hired on or after January 1, 2020 the 2.00% multiplier was replaced with a 1.75% multiplier. The plan permits early retirement at ages 55 – 64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

Death and Disability Benefits

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition of disabled is set by the NDPERS in the North Dakota Administrative Code.

Member and Employer Contributions

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of covered compensation. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation. For members hired on or after January 1, 2020 member contribution rates are 7% and employer

contribution rates are 8.26% of covered compensation. During the years ended December 31, 2021 and 2020 the city contributed \$10,126.08 and \$8,033.71, respectively.

Note 9 TAX ABATEMENTS

The city has not entered into any tax abatement agreements that would reduce the city's tax revenues for the years ended December 31, 2021 and 2020.

Note 10 PRIOR PERIOD ADJUSTMENTS

A prior adjustment was made to eliminate accruals for GASB No. 68 and restate the financial statements to the true modified cash basis of accounting.

	<u>Governmental Activities</u>
Net Position as previously reported	988,907.01
Adjustments to restate the January 1, 2020 balance:	
Deferred Outflows of Resources - Related to Pensions	(99,552.00)
Net Pension Liability	200,420.00
Deferred Inflows of Resources - Related to Pensions	<u>13,716.00</u>
Net Position, January 1, 2020 as restated	<u><u>1,103,491.01</u></u>

CITY OF NEW SALEM
New Salem, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
General Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>			
Taxes	147,158.27	143,359.88	(3,798.39)
Licenses, Permits and Fees	13,680.00	14,811.31	1,131.31
Intergovernmental	63,550.00	174,206.19	110,656.19
Charges for Services	20,300.00	29,872.81	9,572.81
Fines and Forfeits	80.00	80.00	-
Miscellaneous	15,525.00	30,608.22	15,083.22
Total Revenues	260,293.27	392,938.41	132,645.14
<u>Expenditures:</u>			
Current:			
General Government	210,490.00	197,770.91	12,719.09
Public Safety	45,800.00	41,950.92	3,849.08
Streets and Public Works	35,700.00	81,785.70	(46,085.70)
Culture and Recreation	7,700.00	11,262.30	(3,562.30)
Total Expenditures	299,690.00	332,769.83	(33,079.83)
Net Change in Fund Balances	(39,396.73)	60,168.58	99,565.31
Fund Balance - January 1	410,623.72	410,623.72	
Fund Balance - December 31	371,226.99	470,792.30	99,565.31

CITY OF NEW SALEM
New Salem, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
General Fund
For the Year Ended December 31, 2020

	Original and Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>			
Taxes	140,126.82	135,446.90	(4,679.92)
Licenses, Permits and Fees	15,150.00	17,602.24	2,452.24
Intergovernmental	59,400.00	116,071.51	56,671.51
Charges for Services	21,000.00	24,127.00	3,127.00
Fines and Forfeits	200.00	120.00	(80.00)
Miscellaneous	15,095.00	35,534.86	20,439.86
Total Revenues	250,971.82	328,902.51	77,930.69
<u>Expenditures:</u>			
Current:			
General Government	215,700.00	189,196.41	26,503.59
Public Safety	43,470.00	42,178.53	1,291.47
Streets and Public Works	30,110.00	29,923.87	186.13
Culture and Recreation	8,050.00	10,021.86	(1,971.86)
Total Expenditures	297,330.00	271,320.67	26,009.33
Net Change in Fund Balances	(46,358.18)	57,581.84	103,940.02
Fund Balance - January 1	353,041.88	353,041.88	
Fund Balance - December 31	306,683.70	410,623.72	103,940.02

CITY OF NEW SALEM
New Salem, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
Sales Tax Fund
For the Year Ended December 31, 2021

	Original and Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>			
Taxes	200,000.00	268,569.72	68,569.72
Miscellaneous	70.00	98.74	28.74
Total Revenues	200,070.00	268,668.46	68,598.46
<u>Expenditures:</u>			
Current:			
Streets and Public Works	30,000.00	50.00	29,950.00
Urban and Economic Development	120,000.00		120,000.00
Other		8,092.51	(8,092.51)
Total Expenditures	150,000.00	8,142.51	141,857.49
Excess (Deficiency) of Revenue Over Expenditures	50,070.00	260,525.95	210,455.95
<u>Other Financing (Uses):</u>			
Transfers Out	(124,000.00)	(60,541.10)	63,458.90
Net Change in Fund Balances	(73,930.00)	199,984.85	273,914.85
Fund Balance - January 1	427,675.91	427,675.91	
Fund Balance - December 31	353,745.91	627,660.76	273,914.85

CITY OF NEW SALEM
New Salem, North Dakota

Budgetary Comparison Schedule - Modified Cash Basis
Sales Tax Fund
For the Year Ended December 31, 2020

	Original and Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>			
Taxes	148,000.00	237,827.38	89,827.38
Miscellaneous	36.00	98.50	62.50
Total Revenues	148,036.00	237,925.88	89,889.88
<u>Expenditures:</u>			
Current:			
Streets and Public Works	15,000.00		15,000.00
Urban and Economic Development	30,000.00		30,000.00
Total Expenditures	45,000.00	-	45,000.00
Excess (Deficiency) of Revenue Over Expenditures	103,036.00	237,925.88	134,889.88
<u>Other Financing (Uses):</u>			
Transfers Out	(82,100.00)	(60,710.04)	21,389.96
Net Change in Fund Balances	20,936.00	177,215.84	156,279.84
Fund Balance - January 1	250,460.07	250,460.07	
Fund Balance - December 31	271,396.07	427,675.91	156,279.84

CITY OF NEW SALEM
New Salem, North Dakota

Notes to the Budgetary Comparison Schedules
December 31, 2021 and 2020

Note 1 SUMMARY OF SIGNIFICANT BUDGET POLICIES

Based upon available financial information and requests by the governing board, the city auditor prepares the preliminary budget. The city budget is prepared for the general and special revenue funds by function and activity on the cash basis of accounting. The preliminary budget includes the proposed expenditures and the means of financing them. All annual appropriations lapse at year end.

The governing board holds a public hearing where any taxpayer may testify in favor of, or against, any proposed expenditures or tax levies requested in the preliminary budget. After the budget hearing and on or before October 7, the board adopts the final budget. The final budget must be filed with the county auditor by October 10. No expenditure shall be made, or liability incurred, in excess of the total appropriation by fund except as authorized by North Dakota Century Code Section 40-40-18. However, the governing board may amend the budget during the year for any revenues and appropriations not anticipated at the time the budget was prepared. The budget amendments must be approved by the board and the approval must be noted in the official proceedings of the board.

Note 2 LEGAL COMPLIANCE

Budget Amendments

The governing board did not amend the city's budgets during the years ended December 31, 2021 and 2020.

Excess of Actual Expenditures Over Budget

Expenditures exceeded budget in the following fund for the year ended December 31:

	<u>2021</u>
General Fund	33,079.83

No remedial action is anticipated or required by the city regarding these excess expenditures.

CITY OF NEW SALEM
New Salem, North Dakota

Schedule of Fund Activity
Arising from Cash Transactions
For the Year Ended December 31, 2021

	Balance 1-1-2021	Receipts	Transfers In	Transfers Out	Disbursements	Balance 12-31-2021
<u>Major Governmental Funds</u>						
General Fund	410,623.72	392,938.41			332,769.83	470,792.30
Sales Tax	427,675.91	268,668.46		60,541.10	8,142.51	627,660.76
Total Major Governmental Funds	838,299.63	661,606.87	-	60,541.10	340,912.34	1,098,453.06
<u>Non-major Governmental Funds</u>						
Highway Distribution	265,260.25	116,074.98			79,252.63	302,082.60
Emergency	14,013.86	1,573.83				15,587.69
Auditorium Set-Aside	41.45	754.71				796.16
Equipment	8,486.45	49.41				8,535.86
Total Nonmajor Governmental Funds	287,802.01	118,452.93	-	-	79,252.63	327,002.31
Total Governmental Funds	1,126,101.64	780,059.80	-	60,541.10	420,164.97	1,425,455.37
<u>Major Enterprise Funds</u>						
Water:						
Operating	443,944.77	2,653,263.33	36,814.86		2,465,525.02	668,497.94
Water and Sewer Construction	179.89	3,371,635.48			3,371,599.46	215.91
Project Reserves	252,509.87	252.63				252,762.50
Sewer	141,045.99	110,639.08	23,726.24		123,165.03	152,246.28
Total Major Enterprise Funds	837,680.52	6,135,790.52	60,541.10	-	5,960,289.51	1,073,722.63
Total Funds	1,963,782.16	6,915,850.32	60,541.10	60,541.10	6,380,454.48	2,499,178.00

CITY OF NEW SALEM
New Salem, North Dakota

Schedule of Fund Activity
Arising from Cash Transactions
For the Year Ended December 31, 2020

	Balance 1-1-2020	Receipts	Transfers In	Transfers Out	Disbursements	Balance 12-31-2020
<u>Major Governmental Funds</u>						
General Fund	353,041.88	328,902.51			271,320.67	410,623.72
Sales Tax	250,460.07	237,925.88		60,710.04		427,675.91
Total Major Governmental Funds	603,501.95	566,828.39	-	60,710.04	271,320.67	838,299.63
<u>Non-major Governmental Funds</u>						
Highway Distribution	235,198.91	119,301.24			89,239.90	265,260.25
Emergency	11,902.74	2,111.12				14,013.86
Auditorium Set-Aside	16.97	24.48				41.45
Equipment	8,437.44	49.01				8,486.45
Total Nonmajor Governmental Funds	255,556.06	121,485.85	-	-	89,239.90	287,802.01
Total Governmental Funds	859,058.01	688,314.24	-	60,710.04	360,560.57	1,126,101.64
<u>Major Enterprise Funds</u>						
Water:						
Operating	317,299.06	478,681.55	40,648.50	8,200.00	384,484.34	443,944.77
Water and Sewer Construction	140.53	2,604,783.63			2,604,744.27	179.89
Project Reserves	251,629.15	880.72				252,509.87
Sewer	100,666.67	812,813.78	28,261.54		800,696.00	141,045.99
Total Major Enterprise Funds	669,735.41	3,897,159.68	68,910.04	8,200.00	3,789,924.61	837,680.52
Total Funds	1,528,793.42	4,585,473.92	68,910.04	68,910.04	4,150,485.18	1,963,782.16

CITY OF NEW SALEM
New Salem, North Dakota

Schedule of Expenditures of Federal Awards
For the Years Ended December 31, 2021 and 2020

Federal Grantor Pass-Through Grantor Program Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Expenditures	
			2021	2020
<u>U.S. Department of Agriculture</u>				
Rural Development - Direct Program:				
Water and Waste Disposal Systems for Rural Communities - Loans	10.760	N/A	1,426,000.00	1,032,000.00
Water and Waste Disposal Systems for Rural Communities - Grants	10.760	N/A	1,207,295.70	705,704.30
Total Water and Waste Disposal Systems for Rural Communities			2,633,295.70	1,737,704.30
Community Facilities Loans and Grants - Grants	10.766	N/A	-	483,362.37
Total U.S. Department of Agriculture			2,633,295.70	2,221,066.67
<u>U.S. Department of Housing and Urban Development</u>				
Passed Through the State Division of Community Services:				
Community Development Block Grant/State's Program	14.228	4440-CD18-PF	-	1,334.24
<u>U.S. Department of the Treasury</u>				
Passed Through North Dakota State Treasurer:				
Covid 19 - Coronavirus State and Local Fiscal Recovery Funds	21.027	N/A	47,399.00	-
Total Expenditures of Federal Awards			2,680,694.70	2,222,400.91

Notes to Schedule of Expenditures of Federal Awards

Note 1 - Significant Accounting Policies

The accompanying schedule of expenditures of federal awards is prepared on the modified accrual basis of accounting.

The de minimis indirect cost rate was not used.

Note 2 - Loans Outstanding

Program Title	Federal Assistance Listing Number	Outstanding Loan Balance
Water and Waste Disposal Systems for Rural Communities	10.760	2,439,960.00

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT

Governing Board
City of New Salem
New Salem, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of New Salem, as of and for the years ended December 31, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the city's basic financial statements, and have issued our report thereon dated August 5, 2022.

Report on Internal Control Over Financial Reporting

In planning and performing our audits of the financial statements, we considered the city's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control. Accordingly, we do not express an opinion on the effectiveness of the city's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the city's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items 2021-001 and 2021-002, that we consider to be significant deficiencies.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the city's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

Government Auditing Standards require the auditor to perform limited procedures on the city's response to the findings identified in our audits and described in the accompanying *Schedule of Findings and Responses*. The city's response to the findings identified in our audits are described in the accompanying *Schedule of Findings and Responses*. The city's response was not subjected to the auditing procedures applied in the audits of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the city's internal control or on compliance. This is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the city's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rath and Mehrer, P.C.

Bismarck, North Dakota

August 5, 2022

Rath & Mehrer, P.C.

Certified Public Accountants

Jayson Rath, CPA
Ken Mehrer, CPA
Bryce Fischer, CPA
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REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

INDEPENDENT AUDITOR'S REPORT

Governing Board
City of New Salem
New Salem, North Dakota

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of New Salem's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the city's major federal programs for the years ended December 31, 2021 and 2020. The city's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and responses.

In our opinion, the city complied in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the years ended December 31, 2021 and 2020.

Basis for Opinion on Each Major Federal Program

We conducted our audits of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the city and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audits do not provide a legal determination of the city's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the city's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the city's compliance based on our audits. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the city's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audits.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the city's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the city's internal control over compliance relevant to the audits in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the city's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audits and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audits.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audits we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audits were not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Rath and Mehrer". The script is cursive and fluid.

Rath and Mehrer, P.C.

Bismarck, North Dakota

August 5, 2022

CITY OF NEW SALEM
New Town, North Dakota

Schedule of Findings and Responses
For the Years Ended December 31, 2021 and 2020

SECTION I – SUMMARY OF AUDIT RESULTS:

Financial Statements

Type of Auditor's Report Issued:

Governmental Activities	Unmodified-Modified Cash Basis
Business-Type Activities	Unmodified-Modified Cash Basis
Major Governmental Funds	Unmodified-Modified Cash Basis
Major Business-Type Funds	Unmodified-Modified Cash Basis
Aggregate Remaining Fund Information	Unmodified-Modified Cash Basis

Internal control over financial reporting:

- Material weakness(es) identified? ☐ Yes ☒ No
- Significant deficiency(ies) identified? ☒ Yes ☐ None Reported
- Noncompliance material to financial statements noted? ☐ Yes ☒ No

Federal Awards

Internal control over major program(s):

- Material weakness(es) identified? ☐ Yes ☒ No
- Significant deficiency(ies) identified? ☐ Yes ☒ None Reported

Type of auditor's report issued on compliance for major program(s):

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

☐ Yes ☒ No

Identification of major program(s):

Federal Assistance Listing Number

Name of Federal Program

10.760

Water and Waste Disposal Systems for Rural Communities

Dollar threshold used to distinguish between type A and type B Programs:

\$750,000

Auditee qualified as a low-risk auditee?

☐ Yes ☒ No

SECTION II – FINANCIAL STATEMENT FINDINGS:

Significant Deficiencies

1. 2021-001 – Segregation of Duties

Criteria: To ensure adequate internal control over financial reporting and prevent material misstatements due to errors or fraud, there should be a segregation of the functions of approval, custody of assets, posting and reconciliation.

Condition: The city has one person responsible for most accounting functions. The employee is responsible to collect monies, deposit monies, issue checks, send checks to vendors, record receipts and disbursements in journals, maintain the general ledger and prepare bank reconciliations.

Cause: The city does not have a large enough staff to properly segregate all duties.

Effect: A lack of segregation of duties leads to a limited degree of internal control.

Recommendation: We recommend that management and the governing board be aware of the lack of segregation of duties and implement controls whenever possible to mitigate this risk.

Views of Responsible Officials: The city is aware of the condition and segregates duties whenever possible.

Repeat Finding from Prior Year: Yes, prior year finding No. 2019-001

2. 2021-002- Financial Statement Preparation

Criteria: A good system of internal controls requires the city to determine that the financial statements are prepared based on accounting principles generally accepted in the United States of America. This means that the city must maintain knowledge of current accounting principles and required financial statement disclosures.

Condition: The city's financial statements, including the accompanying note disclosures, are prepared by the city's external auditors.

Cause: The city feels that it is more cost effective to have their external auditors prepare the complete financial statements and disclosures, rather than invest in ongoing specialized training that would be necessary.

Effect: Without the assistance of the auditors, the financial statements could be misstated or omit material financial statement disclosures.

Recommendation: We recommend that management be aware of this condition and be prepared and able to provide all necessary information and schedules to complete the financial statements and disclosures; and review and approve them prior to external distribution.

Views of Responsible officials: The city will continue to have the external auditors prepare the financial statements, including note disclosures, but will review and approve them prior to external distribution.

Repeat Finding from Prior Year: Yes, prior year finding No. 2019-002

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS:

No matters were reported

CITY OF NEW SALEM
New Salem, North Dakota

Summary Schedule of Prior Audit Findings
For the Years Ended December 31, 2021 and 2020

1. Finding No. 2019-001: Segregation of Duties

Status: This finding is repeated and updated in the Schedule of Findings and Responses as No. 2021-001.

Reasons for Recurrence and Corrective Action Plan: The city has determined that it is not cost effective to employ additional personnel just to adequately segregate duties. See Corrective Action Plan.

2. Finding No. 2019-002: Financial Statement Preparation

Status: This finding is repeated and updated in the Schedule of Findings and Responses as No. 2021-002.

Reasons for Recurrence and Corrective Action Plan: The city feels it is more cost effective to have their external auditors prepare the financial statements and note disclosures. See Corrective Action Plan.



City of New Salem

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CITY OF NEW SALEM
New Salem, North Dakota

Corrective Action Plan
For the Years Ended December 31, 2021 and 2020

1. Finding No. 2021-001: Segregation of Duties

Contact Person: Melissa Davis, City Auditor

Corrective Action Plan: The city has determined that it is not cost effective to employ additional personnel just to adequately segregate duties.

Completion Date: The City of New Salem will implement when it becomes cost effective.

2. Finding No. 2021-002: Financial Statement Preparation

Contact Person: Melissa Davis, City Auditor

Corrective Action Plan: The city feels that it is more cost effective to have their external auditors prepare the financial statements and note disclosures.

Completion Date: The City of New Salem will implement when it becomes cost effective.