

PAGE PUBLIC SCHOOL DISTRICT

**FINANCIAL STATEMENTS
JUNE 30, 2020**

WITH INDEPENDENT AUDITOR'S REPORT

PAGE PUBLIC SCHOOL DISTRICT
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FOR THE YEAR ENDED JUNE 30, 2020

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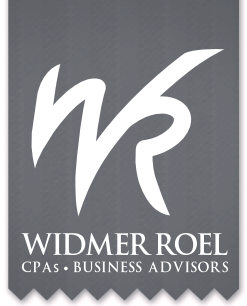
**PAGE PUBLIC SCHOOL DISTRICT
SCHOOL OFFICIALS
FOR THE YEAR ENDED JUNE 30, 2020**

Current

Jason Mewes	Board President
Tony Richards	Vice President
Chad Elbert	Board Member
Cindy Hiam	Board Member
Jeri Anne Larck	Board Member
Kris Satrom	Board Member
Lindsey Satrom	Board Member
Brad Callender	Superintendent
Alli Roller	Business Manager

June 30, 2020

Jason Mewes	Board President
Gwen Satrom	Board Vice President
Kris Satrom	Board Member
Cindy Hiam	Board Member
Keith Koenig	Board Member
Brad Callender	Superintendent
Alli Roller	Business Manager



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INDEPENDENT AUDITOR'S REPORT

School Board and Administration
Page Public School District
Page, North Dakota

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the **Page Public School District** (School District), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Summary of Opinions

<i>Opinion Unit</i>	<i>Type of Opinion</i>
Governmental Activities	Qualified
General Fund	Unmodified
Building Fund	Unmodified
Aggregate Remaining Fund Information	Unmodified

Basis for Qualified Opinion

Management does not currently have sufficient capital asset records to enable presentation of capital assets and related depreciation in the **Page Public School District**'s financial statements. Accounting principles generally accepted in the United States of America require that property and equipment be presented on the government-wide financial statements. The amount by which this departure would affect the assets and fund balances of the governmental activities has not been determined.

Qualified Opinion on Governmental Activities

In our opinion, except for the effects, if any, of the matter described in the Basis for Qualified Opinion paragraph on the governmental activities, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the **Page Public School District**, as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinion on Major Fund(s) and the Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the general fund, the building fund, and the aggregate remaining fund information for **Page Public School District**, as of June 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Budgetary Comparison Schedule – General Fund, Schedule of Employer's Share of Net Pension Liability, Schedule of Employer Contributions, and Notes to the Required Supplementary Information, as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic

financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Information

The School District officials listing has not been subjected to auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2021, on our consideration of the **Page Public School District's** internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering **Page Public School District's** internal control over financial reporting and compliance.



Fargo, North Dakota
May 13, 2021

PAGE PUBLIC SCHOOL DISTRICT

STATEMENT OF NET POSITION

JUNE 30, 2020

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ <u>1,511,423</u>
Total assets	<u>1,511,423</u>
DEFERRED OUTFLOWS OF RESOURCES	
Pension related deferred outflows of resources	<u>231,310</u>
Total assets and deferred outflows of resources	\$ <u><u>1,742,733</u></u>
LIABILITIES	
Salaries and benefits payable	\$ 8,620
Lease payable - current	19,905
Net pension liability	<u>1,349,882</u>
Total liabilities	<u>1,378,407</u>
DEFERRED INFLOWS OF RESOURCES	
Pension related deferred inflows of resources	<u>235,460</u>
NET POSITION	
Restricted for	
Building	543,728
Special reserve	138,998
Food service	8,762
Unrestricted	<u>(562,622)</u>
Total net position	<u>128,866</u>
Total liabilities, deferred inflows of resources and net position	\$ <u><u>1,742,733</u></u>

PAGE PUBLIC SCHOOL DISTRICT

**STATEMENT OF ACTIVITIES
FOR YEAR ENDED JUNE 30, 2020**

	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net Revenue (Expense) and Change in Net Position Total</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
GOVERNMENTAL ACTIVITIES				
Regular instruction	\$ 859,654	\$ 13,572	\$ 1,364,865	\$ 518,783
Instructional staff services	126,357	-	-	(126,357)
Services provided	590,541	491,938	-	(98,603)
Administration services	383,561	-	-	(383,561)
Operations and maintenance	367,362	-	-	(367,362)
Student activities	75,140	-	-	(75,140)
Student transportation	129,522	-	-	(129,522)
Food service	111,226	62,949	690	(47,587)
	<u>111,226</u>	<u>62,949</u>	<u>690</u>	<u>(47,587)</u>
Total governmental activities	\$ <u>2,643,363</u>	\$ <u>568,459</u>	\$ <u>1,365,555</u>	<u>(709,349)</u>
 GENERAL REVENUES				
				718,840
Property taxes				6,954
In lieu of taxes				7,906
Interest income				27,585
Miscellaneous revenues				<u>27,585</u>
Total general revenues				<u>761,285</u>
Change in net position				51,936
Net position - July 1				<u>76,930</u>
Net position - June 30				\$ <u><u>128,866</u></u>

PAGE PUBLIC SCHOOL DISTRICT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2020

	<u>General Fund</u>	<u>Building Fund</u>	<u>Nonmajor Government Funds</u>	<u>Total Government Funds</u>
ASSETS				
Cash and cash equivalents	\$ 819,935	\$ 543,728	\$ 147,760	\$ 1,511,423
Total assets	<u>\$ 819,935</u>	<u>\$ 543,728</u>	<u>\$ 147,760</u>	<u>\$ 1,511,423</u>
LIABILITIES				
Salaries and benefits payable	\$ 8,620	\$ -	\$ -	\$ 8,620
Total liabilities	<u>8,620</u>	<u>-</u>	<u>-</u>	<u>8,620</u>
FUND BALANCES				
Restricted for				
Building	-	543,728	-	543,728
Special reserve	-	-	138,998	138,998
Food service	-	-	8,762	8,762
Unassigned	<u>811,315</u>	<u>-</u>	<u>-</u>	<u>811,315</u>
Total fund balances	<u>811,315</u>	<u>543,728</u>	<u>147,760</u>	<u>1,502,803</u>
Total liabilities and fund balance	<u>\$ 819,935</u>	<u>\$ 543,728</u>	<u>\$ 147,760</u>	<u>\$ 1,511,423</u>

PAGE PUBLIC SCHOOL DISTRICT
RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
JUNE 30, 2020

Total fund balances for governmental funds		\$	1,502,803
<p>Amounts reported for governmental activities in the statement of net position are different because:</p>			
<p>Certain liabilities, such as leases payable, are not due and payable in the current period and therefore are not reported in the funds.</p>			
Leases payable			(19,905)
<p>Net pension obligations are not due and payable in the current period, and therefore are not reported in the governmental funds</p>			
			(1,349,882)
<p>Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds</p>			
Total deferred outflows or resources	231,310		
Total deferred inflows of resources	<u>(235,460)</u>		
			<u>(4,150)</u>
Total net position of governmental activities		\$	<u><u>128,866</u></u>

PAGE PUBLIC SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	<u>General Fund</u>	<u>Building Fund</u>	<u>Nonmajor Government Funds</u>	<u>Total Government Funds</u>
REVENUES				
Local sources	\$ 660,745	\$ 89,068	\$ 40,818	\$ 790,631
State sources	1,281,687	-	202	1,281,889
Federal sources	83,178	-	22,618	105,796
Other sources	<u>538,401</u>	<u>906</u>	<u>1,696</u>	<u>541,003</u>
Total revenues	<u>2,564,011</u>	<u>89,974</u>	<u>65,334</u>	<u>2,719,319</u>
EXPENDITURES				
Current				
Regular instruction	840,732	-	-	840,732
Instructional staff services	126,357	-	-	126,357
Services provided	590,541	-	-	590,541
Administration services	383,561	-	-	383,561
Operations and maintenance	367,362	-	-	367,362
Student activities	75,140	-	-	75,140
Student transportation	129,522	-	-	129,522
Food service	<u>75,473</u>	<u>-</u>	<u>35,753</u>	<u>111,226</u>
Total expenditures	<u>2,588,688</u>	<u>-</u>	<u>35,753</u>	<u>2,624,441</u>
Excess (deficiency) of revenues over expenditures	<u>(24,677)</u>	<u>89,974</u>	<u>29,581</u>	<u>94,878</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	37,000	47,227	-	84,227
Transfers out	<u>-</u>	<u>-</u>	<u>(84,227)</u>	<u>(84,227)</u>
Total financing sources and uses	<u>37,000</u>	<u>47,227</u>	<u>(84,227)</u>	<u>-</u>
Net change in fund balances	<u>12,323</u>	<u>137,201</u>	<u>(54,646)</u>	<u>94,878</u>
FUND BALANCES - JULY 1	<u>798,992</u>	<u>406,527</u>	<u>202,406</u>	<u>1,407,925</u>
FUND BALANCES - JUNE 30	<u>\$ 811,315</u>	<u>\$ 543,728</u>	<u>\$ 147,760</u>	<u>\$ 1,502,803</u>

PAGE PUBLIC SCHOOL DISTRICT

**RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020**

Net change in fund balances - total governmental funds		\$	94,878
Amount reported for governmental activities in the statement of activities are different because:			
Some revenue will not be collected for several months after the District's fiscal year end. These revenues are not considered available resources in the governmental funds.			
Change in taxes receivable			(24,020)
The net pension liability, and related deferred outflows and inflows of resources are reported in the government wide statements; however, activity related to the pension items do not involve financial resources, and are not reported in the funds.			
Increase in net pension liability	(53,625)		
Decrease in deferred outflows of resources	(1,362)		
Decrease in deferred inflows of resources	36,065		
			<u>(18,922)</u>
Change in net position of governmental activities		\$	<u><u>51,936</u></u>

PAGE PUBLIC SCHOOL DISTRICT
STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES
JUNE 30, 2020

	<u>Agency Fund</u>
ASSETS	
Cash and investments	\$ <u>38,667</u>
LIABILITIES	
Due to others	\$ <u>38,667</u>

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

The financial statements of the Page Public School District (“School District”), Page, North Dakota, have been prepared in conformity with accounting principles general accepted in the United States of America (“GAAP”) as applied to government units. The Government Accounting Standards Board (“GASB”) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government’s accounting policies are described below.

Reporting Entity

The accompanying financial statements present the activities of the Page Public School District. The School District has considered all potential component units for which the School District is financially accountable and other organizations for which the nature and significance of their relationships with the School District are such that exclusion would cause the School District’s financial statements to be misleading or incomplete. The GASB has set forth criteria to be considered in determining financial accountability. Their criteria include appointing a voting majority of an organization’s governing board and (1) the ability of the School District to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or imposed financial burdens on the School District.

Based on these criteria, there are no component units to be included within the School District as a reporting entity.

Basis of Presentation

Government-Wide Financial Statements: The statement of net position and the statement of activities report information on all of the non-fiduciary activities of the primary government of the School District. Government activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customer or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Fund Financial Statements: The fund financial statements provide information about the School District’s funds, including its fiduciary funds. Separate statements for each fund category - governmental and fiduciary - are presented. The emphasis of fund financial statements is on major governmental funds, displayed in a separate column. All remaining governmental funds are aggregate and reported as non-major funds.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

Measurement Focus and Basis of Accounting

The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus. These financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. All revenues are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

All revenues are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Revenue items are considered to be measurable and available only when cash is received by the government.

The School District reports the following major governmental funds:

General Fund: This is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Capital Projects Fund: This fund accounts for financial resources dedicated to the construction of new school buildings, additions to old school buildings, the making of major repairs to existing buildings, or to make annual debt service payments on outstanding debt issues related to the building fund.

The School District reports the following fund type:

Agency Fund: This fund accounts for assets held by the School District in a custodial capacity as an agent on behalf of others. The School District's agency fund is used to account for various deposits of the teacher learning center, Leon Olson Scholarship Fund and student activity funds.

Cash and Cash Equivalents

Cash and cash equivalents includes amounts in demand deposits and certificates of deposit, which have maturity dates of six months or less.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

Deferred Outflows and Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School District has two items that qualify for reporting in this category. They are the contributions made to pension plans after the measurement date and prior to the fiscal year-end, and changes in the net pension liability not included in pension expense reported in the government-wide statement of net position.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The School District has three types of items that qualify for reporting in this category. The School District reports unavailable revenues from property taxes and unavailable revenues from local education agencies on the governmental funds balance sheet. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The other item is changes in the net pension liability not included in pension expense reported in the government-wide statement of net position.

Fund Financial Statements

Government fund equity is classified as fund balance and may distinguish between “Restricted” and “Unrestricted” components. Fiduciary fund equity (except for Agency Funds, which have no fund equity) is reported as net position held in trust for other purposes.

Restricted and Unrestricted Resources

It is the School District’s policy to first use restricted net position, prior to the use of unrestricted net position, when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balance and Classification Policies and Procedures

The School District classifies governmental fund balances as follows:

Nonspendable – includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.

Restricted – includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.

Committed – includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision-making authority and does not lapse at year-end.

Assigned – includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted nor committed. Fund Balance may be assigned by the Business Manager.

Unassigned – includes positive fund balance within the General Fund which has not been classified within the above-mentioned categories and negative fund balances in other governmental funds.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

The School District uses *restricted* amounts first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the School District would first use *committed, then assigned, and lastly unassigned amounts* of unrestricted fund balance when expenditures are made.

The School District does not have a formal minimum fund balance policy.

Program Revenues

In the government-wide statement of activities, reported program revenues derive from the program itself or from parties other than the School District's taxpayers or citizenry, as a whole. Program revenues are classified into two categories, as follows:

Charges for services – these arise from charges to customers, applicants, or other who purchase, use, or directly benefit from the goods, services, or privileges provided, or are otherwise directly affected by the services.

Program-specific operating grants and contributions – these arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program.

Property Taxes

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1 and may be paid in two installments. The first installment includes one-half of the real estate taxes and all the special assessments and the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount on property taxes is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent, and penalties are assessed.

Salaries and Benefits Payable

Salaries and benefits payable consists of salaries earned by employees but not paid until after year-end. It also consists of benefits owed to federal, state, and private agencies for amounts withheld from teacher's salaries as of June 30.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Teachers' Fund for Retirement ("TFFR") and additions to/deductions from TFFR's fiduciary net positions have been determined on the same basis as they are reported by TFFR. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

Shared Services Allocation

The Hope and Page Public School Districts were combined effective July 1, 2020, to form the Hope-Page Public School District. Prior to the combination of the districts, the Page Public School District provide instruction for all pre-K and elementary school students located within the Hope and Page Public School Districts. The Hope Public School District provided instruction for all junior high and senior high students located within the two districts.

Through June 30, 2020, it was the District's policy to recognize the cost of pre-K and elementary school expenditures as other revenue/operating grants and contributions, and as an expenditure for the services provide by another district.

NOTE 2 – CASH AND CASH EQUIVALENTS

In accordance with North Dakota Statutes, the District maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in another financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities of 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes, or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal Land Bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities, or by any county, city, township, school district, park district, or other political subdivision of the state of North Dakota, whether payable from special revenues or supported by the full faith and credit of the issuing entity and bonds issued by any other state of the United States or such other securities approved by the banking board.

At year ended June 30, 2020, the District's carrying amount of deposits was \$1,550,090 and the bank balances were \$1,873,661. Of the bank balance, \$250,000 was covered by Federal Depository Insurance. The remaining balance of \$1,623,661 was collateralized with securities held by the pledging financial institution's agent in the government's name.

Interest Rate Risk

The School District does not have a formal investment policy that limits investments as a means of managing its exposure to fair value losses arising from changing interest rates. All investments are certificates of deposit that mature within one year.

**PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Credit Risk

The District may invest idle funds as authorized in North Dakota Statutes, as follows:

- (a) Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by the Treasury of the United States, or its agencies, instrumentalities, or organizations created by an Act of Congress.
- (b) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are the type listed above.
- (c) Certificates of Deposit fully insured by the Federal Deposit Insurance Corporation.
- (d) Obligations of the state.

At June 30, 2020 the District held certificates of deposit in the amount of \$359,233 which are all considered deposits and included in the above amount of total deposits.

Concentration of Credit Risk

The District does not have a policy limiting the amount the District may invest in any one issuer.

NOTE 3 – TRANSFERS

The following is a reconciliation between transfers in and transfers out as reported in the basic financial statements for the year ended June 30, 2020.

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
General Fund	\$ 37,000	\$ -
Food Service Fund	-	37,000
Building Fund	47,227	-
Special Reserve Fund	-	47,227
	<u> </u>	<u> </u>
Total	\$ <u>84,227</u>	\$ <u>84,227</u>

NOTE 4 – PENSION PLANS

General Information about the TFFR Pension Plan

North Dakota Teacher’s Fund for Retirement (“TFFR”)

The following brief description of TFFR is provided for general information purposes only. Participants should refer to North Dakota Century Code (“NDCC”) Chapter 15-39.1 for more complete information.

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, death and disability benefits. The cost to administer the TFFR plan is financed by investment income and contributions.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

Responsibility for administration of the TFFR benefits program is assigned to a seven-member Board of Trustees (Board). The Board consists of the State Treasurer, the Superintendent of Public Instruction, and five members appointed by the Governor. The appointed members serve five-year terms which end on June 30 of alternate years. The appointed Board members must include two active teachers, one active school administrator, and two retired members. The TFFR Board submits any necessary or desirable changes in statutes relating to the administration of the fund, including benefit terms, to the Legislative Assembly for consideration. The Legislative Assembly has final authority for changes to benefit terms and contribution rates.

Pension Benefits

For purposes of determining pension benefits, members are classified within one of three categories. Tier 1 grandfathered and Tier 1 non-grandfathered members are those with service credit on file as of July 1, 2008. Tier 2 members are those newly employed and returning refunded members on or after July 1, 2008.

Tier 1 Grandfathered

A Tier 1 grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or the sum of age and years of service credit equals or exceeds 85. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 6% per year for every year the member's retirement age is less than 65 years or the date as of which age plus service equal 85. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

Tier 1 Non-grandfathered

A Tier 1 non-grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

Tier 2

A Tier 2 member is entitled to receive unreduced benefits when five or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the five highest annual salaries earned divided by 60 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

Death and Disability Benefits

Death benefits may be paid to a member's designated beneficiary. If a member's death occurs before retirement, the benefit options available are determined by the member's vesting status prior to death. If a member's death occurs after retirement, the death benefit received by the beneficiary (if any) is based on the retirement plan the member selected at retirement.

An active member is eligible to receive disability benefits when: (a) a total disability lasting 12 months or more does not allow the continuation of teaching, (b) the member has accumulated five years of credited service in North Dakota, and (c) the Board of Trustees of TFFR has determined eligibility based upon medical evidence. The amount of the disability benefit is computed by the retirement formula in NDCC Section 15-39.1-10 without consideration of age and uses the member's actual years of credited service. There is no actuarial reduction for reason of disability retirement.

Member and Employer Contributions

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 11.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 12.75% of the teacher's salary. Member and employer contributions will be reduced to 7.75% each when the fund reaches 100% funded ratio on an actuarial basis.

A vested member who terminates covered employment may elect a refund of contributions paid plus 6% interest or defer payment until eligible for pension benefits. A non-vested member who terminates covered employment must claim a refund of contributions paid before age 70½. Refunded members forfeit all service credits under TFFR. These service credits may be repurchased upon return to covered employment under certain circumstances, as defined by the NDCC.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the District reported a liability of \$1,349,882 for its proportionate share of the net pension liability. The net pension liability was measured as of July 1, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's share of covered payroll in the pension plan relative to the covered payroll of all participating TFFR employers. At July 1, 2019, the District's proportion was 0.09801263 percent, which was an increase of .000759 from its proportion measured as of July 1, 2018.

For the year ended June 30, 2020, the District recognized pension expense of \$116,832. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 1,927	\$ 48,718
Changes of assumptions	47,977	-
Net difference between projected and actual earnings on pension plan investments	19,001	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	64,494	186,742
Employer contributions subsequent to the measurement date	<u>97,911</u>	<u>-</u>
	<u>\$ 231,310</u>	<u>\$ 235,460</u>

\$97,911 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:		
2021		\$ 2,350
2022		(29,690)
2023		(30,351)
2024		(9,190)
2025		(33,298)
Thereafter		(1,883)

**PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Actuarial Assumptions

The total pension liability in the July 1, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	4.25% to 14.50%, varying by service, including inflation and productivity
Investment rate of return	7.75%, net of investment expenses
Cost-of-living adjustments	None

For active and inactive members, mortality rates were based on the RP-2014 Employee Mortality Table, projected generationally using Scale MP-2014. For healthy retirees, mortality rates are based on the RP-2014 Healthy Annuitant Mortality Table set back one year, multiplied by 50% for ages under 75 and grading up to 100% by age 80, projected generationally using Scale MP-2014. For disabled retirees, mortality rates were based on the RP-2014 Disabled Mortality Table set forward four years.

The actuarial assumptions used were based on the results of an actuarial experience study dated April 30, 2015. They are the same as the assumptions used in the July 1, 2019, funding actuarial valuation for TFFR.

As a result of the April 30, 2015 actuarial experience study, the TFFR Board adopted several assumption changes, including the following:

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation as of July 1, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global equities	58%	6.9%
Global fixed income	23%	2.1%
Global real assets	18%	5.4%
Cash equivalents	1%	0.0%

**PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020**

Discount Rate

The discount rate used to measure the total pension liability was 7.75% as of June 30, 2019. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2019, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2019. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2019.

Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.75%, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75%) or 1-percentage-point higher (8.75%) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
District's proportionate share of net pension liability	\$ <u>1,823,029</u>	\$ <u>1,349,882</u>	\$ <u>956,684</u>

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued TFFR financial report, located in the North Dakota Retirement and Investments Office's Comprehensive Annual Financial Report for the fiscal year ended June 30, 2017. Additional financial and actuarial information is available on their website www.nd.gov/rio/sib/publications/cafr/default.htm.

NOTE 5 – RISK MANAGEMENT

The School District is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

In 1986, the state agencies and political subdivisions of the state of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The School District pays an annual premium to NDIRF for its general liability, automobile, and inland marine insurance coverage. The coverage by NDIRF is limited to losses of \$2,000,000 per occurrence for general liability and automobile; and \$772,421 for public asset coverage.

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2020

The School District also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The District pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third-party insurance carrier for losses in excess of two million dollars per occurrence during a 12-month period. The State Bonding Fund currently provides the District with blanket fidelity bond coverage in the amount of \$2,000,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The School District has worker's compensation with the Department of Workforce Safety and Insurance. The School District pays part of the health insurance premiums for their employees.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

NOTE 6 – SUBSEQUENT EVENTS

On July 1, 2020, Page School District reorganized, together with Hope School District to form Hope-Page Public School district.

PAGE PUBLIC SCHOOL DISTRICT

REQUIRED SUPPLEMENTARY INFORMATION

JUNE 30, 2020

PAGE PUBLIC SCHOOL DISTRICT
SCHEDULE OF EMPLOYER'S SHARE OF NET PENSION LIABILITY
LAST 10 FISCAL YEARS*

Schedule of Employer's Share of Net Pension Liability

<u>Pension Plan</u>	<u>Statement of Net Position Date**</u>	<u>Employer's Proportion of the Net Pension Liability</u>	<u>Employer's Proportionate Share of the Net Pension Liability</u>	<u>Employer's Covered- Employee Payroll</u>	<u>Employer's Proportionate Share of the Net Pension Liability as a Percentage of its Covered- Employee Payroll</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</u>
ND TFFR	6/30/2020	0.098013%	\$ 1,349,882	\$ 687,587	196.32%	65.5%
ND TFFR	6/30/2019	0.097254%	\$ 1,296,257	\$ 661,141	196.06%	65.5%
ND TFFR	6/30/2018	0.112455%	\$ 1,544,595	\$ 759,037	203.49%	63.2%
ND TFFR	6/30/2017	0.104419%	\$ 1,529,799	\$ 678,436	225.49%	59.2%
ND TFFR	6/30/2016	0.112903%	\$ 1,476,608	\$ 694,469	212.62%	62.1%
ND TFFR	6/30/2015	0.114957%	\$ 1,204,548	\$ 666,813	180.64%	66.6%

* Complete data for this schedule is not available prior to 2015.

** The measurement date of the actuarial report is one year prior to the statement of net position date.

PAGE PUBLIC SCHOOL DISTRICT
SCHEDULE OF EMPLOYER CONTRIBUTIONS
LAST 10 FISCAL YEARS*

Schedule of Employer's Contributions

<u>Pension Plan</u>	<u>Statement of Net Position Date**</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contribution</u>	<u>Contribution Deficiency (Excess)</u>	<u>Employer's Covered- Employee Payroll</u>	<u>Contributions as a Percentage of Covered- Employee Payroll</u>
ND TFFR	6/30/2020	\$ 97,911	\$ (97,911)	\$ -	\$ 767,930	12.75%
ND TFFR	6/30/2019	\$ 87,667	\$ (87,667)	\$ -	\$ 687,587	12.75%
ND TFFR	6/30/2018	\$ 84,296	\$ (84,296)	\$ -	\$ 661,141	12.75%
ND TFFR	6/30/2017	\$ 86,501	\$ (86,501)	\$ -	\$ 678,436	12.75%
ND TFFR	6/30/2016	\$ 88,541	\$ (88,541)	\$ -	\$ 694,469	12.75%
ND TFFR	6/30/2015	\$ 71,682	\$ (71,682)	\$ -	\$ 666,813	10.75%

* Complete data for this schedule is not available prior to 2015.

** The measurement date of the actuarial report is one year prior to the statement of net position date.

PAGE PUBLIC SCHOOL DISTRICT
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Over (Under) Final Budget</u>
REVENUES				
Local sources	\$ 663,336	\$ 663,336	\$ 660,745	\$ (2,591)
State sources	1,294,214	1,294,214	1,281,687	(12,527)
Federal sources	47,430	47,430	83,178	35,748
Other sources	<u>530,458</u>	<u>530,458</u>	<u>538,401</u>	<u>7,943</u>
Total revenues	<u>2,535,438</u>	<u>2,535,438</u>	<u>2,564,011</u>	<u>28,573</u>
EXPENDITURES				
Current				
Regular instruction	878,496	878,496	840,732	(37,764)
Instructional staff services	181,664	181,664	126,357	(55,307)
Services provided	486,013	486,013	590,541	104,528
Administration services	366,511	366,511	383,561	17,050
Operations and maintenance	270,240	270,240	367,362	97,122
Student activities	66,974	66,974	75,140	8,166
Student transportation	147,502	147,502	129,522	(17,980)
Food service	<u>75,176</u>	<u>75,176</u>	<u>75,473</u>	<u>297</u>
Total expenditures	<u>2,472,576</u>	<u>2,472,576</u>	<u>2,588,688</u>	<u>116,112</u>
Excess (deficiency) of revenues over expenditures	<u>62,862</u>	<u>62,862</u>	<u>(24,677)</u>	<u>(87,539)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	37,000	37,000
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total financing sources and uses	<u>-</u>	<u>-</u>	<u>37,000</u>	<u>37,000</u>
Net change in fund balances	<u>-</u>	<u>-</u>	<u>12,323</u>	<u>37,000</u>
FUND BALANCE, JULY 1	<u>-</u>	<u>-</u>	<u>798,992</u>	<u>-</u>
FUND BALANCE, JUNE 30	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 811,315</u></u>	<u><u>\$ -</u></u>

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2020

NOTE 1 – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information:

The Board of Education adopts an annual budget on a basis consistent with accounting principles generally accepted in the United States for the general fund, special revenue funds, debt service funds, and capital project funds.

The following procedures are followed in establishing the budgetary data reflected in the financial statements:

- a) The annual budget must be prepared, and School District taxes must be levied on or before the fifteenth day of August of each year.
- b) The taxes levied must be certified to the county auditor by twenty-fifth of August.
- c) The operating budget includes proposed expenditures and means of financing them.
- d) Each budget is controlled by the business manager at the revenue and expenditure function/object level.
- e) The current budget, except for property taxes, may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared.
- f) All appropriations lapse at year-end.

North Dakota Teacher's Fund for Retirement Changes of Assumptions

Amounts reported in 2016 and later reflect the following actuarial assumption changes based on the results of an actuarial experiences study dated April 30, 2015.

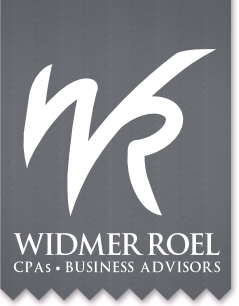
- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

North Dakota Public Employees Retirement System Changes of Assumptions

Amounts reported in 2018 reflect the following actuarial assumption changes effective July 1, 2017 based on the results of an actuarial experiences study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

NOTE 2 – OVERSPENT BUDGET

The School District overspent its general fund by \$116,112. No remedial action is anticipated.



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

School Board and Administration
Page Public School District
Page, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of **Page Public School District** (District), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise **Page Public School District's** basic financial statements, and have issued our report thereon dated May 13, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered **Page Public School District's** internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of **Page Public School District's** internal control. Accordingly, we do not express an opinion on the effectiveness of **Page Public School District's** internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items 2020-001, 2020-002, 2020-003, and 2020-004 that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether **Page Public School District's** financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Page Public School District's Response to Findings

Page Public School District's response to the findings identified in our audit is described in the accompanying schedule of findings and responses. **Page Public School District's** response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Fargo, North Dakota
May 13, 2021

**PAGE PUBLIC SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2020**

SECTION I – SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued:	Qualified	
Internal control over financial reporting:		
Material weakness(es) identified?	<u> X </u> yes	<u> </u> no
Significant deficiency(ies) identified that are not considered to be material weakness(es)?	<u> </u> yes	<u> X </u> none reported
Noncompliance material to financial statements noted?	<u> </u> yes	<u> X </u> no

SECTION II – FINANCIAL STATEMENT FINDINGS

2020-001 (MATERIAL WEAKNESS) – GAAP FINANCIAL STATEMENT PREPARATION

Condition

Widmer Roel assists the School District with preparation of its financial statements and related disclosures in accordance with generally accepted accounting principles (GAAP).

Criteria

According to the Committee of Sponsoring Organizations of the Treadway Commission (COSO) elements of internal control, an organization’s internal control should include the capability of preparing financial statements in accordance with U.S. GAAP.

Cause

The District has determined it is more cost-effective to allocate its limited resources to areas other than preparation of financial statements and instead engage its third-party auditor to assist in this process.

Effect

The financial statements could be materially misstated or omit material financial statement disclosures.

Recommendation

We recommend management carefully review the financial statements and note disclosures and be able to understand the purpose and source of all material financial statement amounts and disclosures. We recommend management continue to prepare all requested supporting schedules, understanding their importance to the financial statements.

Views of Responsible Officials

The District recognizes this finding as does not find it to be cost-effective to prepare financial statements in accordance with the Generally Acceptable Accounting Principles and will continue to utilize Widmer Roel for this service and monitor in the future.

PAGE PUBLIC SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND RESPONSES
FOR THE YEAR ENDED JUNE 30, 2020

2020-002 (MATERIAL WEAKNESS) – SEGREGATION OF DUTIES

Condition

The District has a lack of segregation of duties in certain areas due to a limited number of staff. Specifically, the business manager role is responsible for numerous functions related to financial reporting.

Criteria

To ensure adequate internal control over financial reporting and prevent material misstatements due to errors or fraud, there should be a segregation of the functions of approval, custody of assets, posting and reconciliations.

Cause

The District has limited staff to be able to adequately segregate duties.

Effect

Inadequate segregation of duties could adversely affect the District's ability to detect misstatements in the financial statements, whether the cause of the misstatement was due to errors or fraud.

Recommendation

It is not unusual for smaller school districts to have several accounting functions concentrated with the business manager and/or superintendent. We recommend management be aware of the lack of segregation of duties and implement controls wherever possible to mitigate this risk. For example, we recommend the board continue and or adopt the following:

- Review and approve all significant contracts and disbursements.
- Careful review of budgeted items compared to actual results, investigating unusual discrepancies.
- Dual signatures on all significant checks.
- Periodic review of savings/CD statements and review of completed bank reconciliations.
- Periodic review of school district policies, including consideration of whether district policies are sufficient to mitigate risk of financial statement errors or fraud, or noncompliance with laws, regulations and contracts.

Views of Responsible Officials

The District recognizes this finding and plans to implement the following changes for the next fiscal year. The District recognizes and assumes risk in the area of segregation of duties due to lack of resources and staffing.

1. Continued dual signatures for all checks
2. Review and approval for all accounts payable with signed purchase orders
3. Segregation of duties for activity and food service fund cash receipts and accounts payable with training for Admin. Assistants in both buildings
4. Utilizing NDSBA for a full policy service review
5. Budget review by administration and admin/finance committee
6. All bank reconciliations reviewed by Superintendent or Building Administrator

PAGE PUBLIC SCHOOL DISTRICT
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2020

2020-003 (MATERIAL WEAKNESS) – CAPITAL ASSET RECORDS

Condition

The School District does not currently have sufficient capital asset records to enable presentation of capital assets and related depreciation in the School District’s financial statements.

Criteria

Government GAAP requires the inclusion of property and equipment in the government-wide financial statements.

Cause

The School District has not previously had adequate processes in place to accurately record, track and reconcile property and equipment records suitable for financial statement presentation.

Effect

The government-wide financial statements of the School District are misstated to the extent capital assets and related depreciation are not presented.

Recommendation

We recommend management develop and implement policies and processes for identifying, recording, reconciling, and reporting capital assets in accordance with GAAP.

Views of Responsible Officials

The District plans to implement a capital assets record for FY22 with the assistance of Widmer Roel.

2020-004 (MATERIAL WEAKNESS) – INTER-FUND TRANSFERS

Condition

The School District records transactions between funds as revenues and expenditures rather than inter fund transfers.

Criteria

Transactions between funds should be recorded as interfund transfers so that revenues and expenditure accounts are not overstated.

Cause

The School District was not aware of the requirement to record internal activity as transfers separate from revenues and expenditures.

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Effect

The School District's revenues and expenditures may be materially overstated, and inter-fund transfers materially understated.

Recommendation

We recommend management records transactions between funds as transfers, rather than revenues and expenditures.

Views of Responsible Officials

The District recognizes the Washburn Investment omission and is working with legal counsel to assist in the disbursement of these funds for FY22.

Submitted by Alli Roller, Business Manager; Heidi Kingston-Inter Superintendent/Elem Principal

Reviewed by: Admin Finance Committee- Jeri Anne Larck, Tony Richards, Chad Elbert