

**DICKINSON PUBLIC SCHOOL DISTRICT  
DICKINSON, NORTH DAKOTA**

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2019

## TABLE OF CONTENTS

	Page
<b>INDEPENDENT AUDITOR'S REPORT</b>	1
<b>MANAGEMENT DISCUSSION AND ANALYSIS</b>	4
<b>BASIC FINANCIAL STATEMENTS</b>	
Statement of Net Position	11
Statement of Activities	12
Balance Sheet - Governmental Funds	13
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	14
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	15
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	16
Statement of Net Position - Proprietary Fund	17
Statement of Revenues, Expenses and Changes in Net Position – Proprietary Fund	18
Statement of Cash Flows – Proprietary Fund	19
Statement of Fiduciary Assets and Liabilities	20
Notes to the Financial Statements	21
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
Budgetary Comparison Schedule – General Fund	51
Budgetary Comparison Schedule – Food Service Fund	52
Schedules of Employer's Proportionate Share of Net Pension Liability	53
Schedule of Employer's Share of Net OPEB Liability	54
Schedules of Employer Contributions – Pension	55
Schedule of Employer Contributions – OPEB	56
Notes to the Required Supplementary Information	57
<b>SUPPLEMENTARY INFORMATION</b>	
Budgetary Comparison Schedule – Debt Service Fund	59
Budgetary Comparison Schedule – Building Fund	60
Schedule of Expenditures of Federal Awards	61
Notes to the Schedule of Expenditures of Federal Awards	62
<b>INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS</b>	63
<b>INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE</b>	65
Schedule of Findings and Questioned Costs	67
Schedule of Prior Year Findings	70
Corrective Action Plan	72

## INDEPENDENT AUDITOR'S REPORT

To the School Board  
Dickinson Public School District  
Dickinson, North Dakota

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Dickinson Public School District, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Dickinson Public School District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Dickinson Public School District, as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule - general fund and food service, schedules of employer's proportionate share of net pension liability, schedules of employer contributions - pension, schedule of employer's share of net OPEB liability, schedule of employer contributions - OPEB, and notes to the required supplementary information, as listed on the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Dickinson Public School District's basic financial statements. The budgetary comparison schedules for the debt service fund and building fund are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards and notes to the schedule of expenditures of federal awards are presented for purposes of additional analysis, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and are not a required part of the basic financial statements.

The budgetary comparison schedules for the debt service fund, building fund, and the schedule of expenditures and related notes are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other

additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedules for the debt service fund, building fund, and the schedule of expenditures and related notes are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2020 on our consideration of Dickinson Public School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Dickinson Public School District's internal control over financial reporting. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Dickinson Public School District's internal control over financial reporting and compliance.



**BRADY, MARTZ & ASSOCIATES, P.C.  
BISMARCK, NORTH DAKOTA**

February 28, 2020

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)**  
**JUNE 30, 2019**

This Management's Discussion and Analysis (MD&A) of Dickinson Public District No. 1's financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2019, with comparative data for the fiscal year ended June 30, 2018.

The intent of the MD&A is to look at the District's financial performance as a whole. It should, therefore, be read in conjunction with the basic financial statements and related notes to the financial statements.

**Financial Highlights**

Key financial highlights for fiscal year 2018-19 are as follows:

- Net position of the District decreased \$1,113,921 as a result of the current year's operations.
- Governmental net position totaled \$21,186,333.
- Total revenues from all sources were \$56,320,067 and total expenditures were \$57,433,988.
- The District's general fund had \$48,088,339 in total revenues and \$48,950,506 in expenditures resulting in a net change in fund balances of (\$862,167) for the year ended June 30, 2019 prior to transfers.
- The unassigned general fund balance was \$4,682,095 as of June 30, 2019. This balance represents 9.56% of total general fund expenditures for the year.

**Using this Annual Report**

This annual report consists of a series of financial statements and related footnotes. These statements are organized so the reader can understand Dickinson Public District as a financial whole. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in one column.

**Reporting the District as a Whole**

*Statement of Net Position and the Statement of Activities*

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did the District do financially during the year ended June 30, 2019?". The Statement of Net Position presents information on all the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONTINUED  
JUNE 30, 2019

The Statement of Net Position presents information on how the District's net position changed during the fiscal year. This statement is presented using the accrual basis of accounting, which means that all changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in the statement for some items that will only result in cash flows in future fiscal periods (for example, uncollected taxes and earned but unused sick leave and vacation leave).

These two statements report the District's net position and changes in those assets. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not.

In the Statement of Net Position and the Statement of Activities, the District reports governmental activities. Governmental activities are the activities where most of the District's programs and services are reported including, but not limited to, instruction, support services, operation and maintenance of plant, pupil transportation and extracurricular activities.

**Reporting the District's Most Significant Funds**

*Balance Sheet - Governmental Funds*

The District uses separate funds to account for and manage money dedicated for particular purposes (e.g. taxes collected from special mill levies and funds received from grants and donations). The fund basis financial statements allow the District to demonstrate its stewardship over and accountability for resources provided by taxpayers and other entities. Fund financial statements provide detailed information about the District's major funds. Using the criteria established by GASB Statement No. 34, the District's general fund and building fund are considered to be "major funds." The District's other funds, which are used to account for a multitude of financial transactions, are summarized under the heading "Non-Major Governmental Funds."

**Financial Analysis of the District as a Whole**

Table I provides a summary of the District's net position as of June 30, 2019, with comparative data for the fiscal year ended June 30, 2018.

As indicated in the financial highlights, the District's net position decreased by \$1,113,921 for the year ended June 30, 2019. The District's net position is segregated into four separate categories. Net investment in capital assets increased \$7,774,162. It should be noted that this net position amount is not available for future spending. It is the remaining undepreciated value of the District's capital assets, less any related debt that remains outstanding that was used to construct or acquire the capital assets. Restricted net position increased \$5,081,022. Restricted net position represents resources that are subject to external restrictions on how they must be spent. The remaining unrestricted net position decreased \$13,969,105.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONTINUED**  
**JUNE 30, 2019**

**Table I**  
**Net Position**

	<u>6/30/19</u>	<u>6/30/18</u>
<b>ASSETS</b>		
Current assets	\$ 35,150,640	\$ 40,419,163
Capital assets (net of accumulated depreciation)	<u>93,390,393</u>	<u>88,883,773</u>
Total assets	<u>128,541,033</u>	<u>129,302,936</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<u>13,269,697</u>	<u>12,629,418</u>
<b>LIABILITIES</b>		
Current liabilities	7,455,237	6,756,836
Compensated absences	169,601	124,639
Net pension liability	50,323,262	48,108,817
Net OPEB liability	479,814	408,703
Bonds payable	<u>60,362,844</u>	<u>63,501,283</u>
Total liabilities	<u>118,790,758</u>	<u>118,900,278</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<u>1,833,639</u>	<u>731,822</u>
<b>NET POSITION</b>		
Net investment in capital assets	29,889,109	22,114,947
Restricted for capital projects and debt service	24,750,503	19,669,481
Unrestricted	<u>(33,453,279)</u>	<u>(19,484,174)</u>
<b>TOTAL NET POSITION</b>	<u>\$ 21,186,333</u>	<u>\$ 22,300,254</u>



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONTINUED**  
**JUNE 30, 2019**

Table II shows the changes in net position for the fiscal year ended June 30, 2019.

**Table II**  
**Changes in Net Position**

Condensed Statement of Net Position		
	2018-2019	2017-2018
<b>REVENUES</b>		
Program revenues		
Charges for services	\$ 1,907,782	\$ 1,763,221
Operating grants and contributions	4,172,639	4,028,700
Capital grants and contributions	-	1,204,103
General revenues		
Property taxes	17,247,623	17,160,449
State aid - unrestricted	32,260,773	29,491,248
Interest earnings and miscellaneous revenue	731,250	366,605
Total revenues	56,320,067	54,014,326
Condensed Statement of Net Position		
<b>EXPENSES</b>		
Regular instruction	27,406,081	26,853,203
Special education	8,687,650	7,382,838
Career and technical education	1,787,987	1,750,896
District wide services	5,156,742	3,873,076
School food services	1,772,125	1,597,178
Operations and maintenance	3,660,170	3,324,076
Student transportation	2,207,087	1,514,291
Co-curricular activities	956,865	972,187
Other	1,797,556	1,730,971
Depreciation - unallocated	2,305,171	2,139,338
Debt service	1,696,554	1,786,708
Total expenses	57,433,988	52,924,762
Change in net position	(1,113,921)	1,089,564
Total net position, beginning of year, as originally stated	22,300,254	22,184,617
Prior period adjustments	-	(973,927)
Total net position, beginning of year	22,300,254	21,210,690
Net position - ending	\$ 21,186,333	\$ 22,300,254

Unrestricted state aid constituted 57%, property taxes, charges for services and investment income 35%, and operating grants 8% of the of the total revenues of governmental activities of the District for fiscal year 2019.

Regular instruction comprised 48%, special education 15%, and operations and maintenance 6% of total expenditures for governmental activities for fiscal year 2019.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONTINUED**  
**JUNE 30, 2019**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table III shows the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and other unrestricted revenues.

**Table III**  
**Total and Net Cost of Services**

	Year Ended 6/30/19		Year Ended 6/30/18	
	Total Cost	Net Cost	Total Cost	Net Cost
Regular instruction	\$ 27,406,081	\$ 26,259,121	\$ 26,853,203	\$ 25,856,379
Special education	8,687,650	7,486,332	7,382,838	6,152,065
Career and technical education	1,787,987	1,360,380	1,750,896	1,425,391
District wide services	5,156,742	5,136,142	3,873,076	3,852,930
School food services	1,772,125	148,843	1,597,178	30,284
Operations and maintenance	3,660,170	3,660,170	3,324,076	2,119,973
Student transportation	2,207,087	1,699,647	1,514,291	1,122,683
Co-curricular activities	956,865	956,865	972,187	972,187
Other	1,797,556	644,342	1,730,971	470,800
Depreciation - unallocated	2,305,171	2,305,171	2,139,338	2,139,338
Debt service	1,696,554	1,696,554	1,786,708	1,786,708
	<u>\$ 57,433,988</u>	<u>\$ 51,353,567</u>	<u>\$ 52,924,762</u>	<u>\$ 45,928,738</u>
Total expenses	<u>\$ 57,433,988</u>	<u>\$ 51,353,567</u>	<u>\$ 52,924,762</u>	<u>\$ 45,928,738</u>

**Financial Analysis of the District's Governmental Funds**

The focus of the District's governmental funds is to provide information on the near-term inflows, outflows, and balances of available resources. Unassigned fund balance generally may be used as a measure of the District's net resources available for spending at the end of the fiscal year. These funds are accounted for using the modified accrual basis of accounting. As noted in the financial highlights, the District's general fund had \$48,088,339 in total revenues and other financing sources and \$48,950,506 in expenditures resulting in a net decrease in fund balance of \$862,167 for the year ended June 30, 2019.

**General Fund Budgeting Highlights**

The District had budgeted for a \$1,151,136 net decrease to the general fund's fund balance for the year ended June 30, 2019, and actual amounts resulted in a net decrease to the general fund's fund balance of \$862,167 before transfers. Actual revenues were \$1,039,476 higher than the final budget and actual expenditures were higher than the final budget by \$750,507.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONTINUED**  
**JUNE 30, 2019**

**Capital Assets**

As of June 30, 2019, the District had \$93,390,393 invested in capital assets, net of accumulated depreciation. Table IV shows balances as of June 30, 2019 and 2018:

**Table IV**  
**CAPITAL ASSETS**  
**(Net of Accumulated Depreciation)**

CAPITAL ASSETS	6/30/19	6/30/18
Land	\$ 3,195,419	\$ 3,195,419
Buildings and improvements	81,740,575	82,484,146
Furniture and equipment	2,814,188	2,099,297
Construction in progress	5,640,211	1,104,911
Total capital assets (net of depreciation)	\$ 93,390,393	\$ 88,883,773

For a detailed breakdown of the additions and deletions to each class of capital assets, readers are referred to Note 4 of the financial statements. The overall net increase in capital assets year over year was a result of various school renovations which were on-going throughout the fiscal year.

**Debt Administration**

As of June 30, 2019, the District had \$63,501,284 in bonds payable. This is a decrease of \$3,135,758 compared to the prior year total of \$66,637,042. Principal payments of \$3,213,031 are due during the 2019-2020 fiscal year on long-term debt. See note 5 for additional information on debt.

**For the Future**

The Dickinson Public School District has had three consecutive years of declining taxable valuation. For fiscal year 2020, the District's taxable valuation was \$154,003,073, a decrease of 2.5% from fiscal year 2019. The District expects the taxable valuation trend to change this year and is expecting an increase of 4.0% for fiscal year 2021.

The District's enrollment continues to grow with an increase of students in the fall of 2019 when compared to fall of 2018. The District's enrollment has grown by more than 50% over the last ten years.

The District has six elementary schools for the 2,013 students who were enrolled in grades kindergarten through fifth on the first day of the 2019-20 school year. This was an increase of 110 elementary-aged students from the beginning of the 2018-19 school year.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONTINUED  
JUNE 30, 2019

The District's secondary students are enrolled in a middle school covering grades 6-8, a high school for freshmen through seniors and an alternative high school for students over the age of 16. Secondary enrollment is at 1,978 students.

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Dickinson Public District No. 1's finances and to show the District's accountability for the money it receives to provide the best possible education to all students enrolled in the Dickinson School District. Anyone who has questions about information contained in this report or who is interested in receiving additional information is encouraged to please contact Kent Anderson, Business Manager, Dickinson Public Schools, 444 4<sup>th</sup> St W, 58601; phone 701-456-0002, fax 701-456-0035, or email [kanderson@dpsnd.org](mailto:kanderson@dpsnd.org)

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2019**

ASSETS	
Current assets	
Cash	\$ 31,828,224
Grants receivable	1,189,028
Taxes receivable	1,945,411
Due from county treasurer	68,879
Interest receivable	112,809
Inventory	<u>6,289</u>
Total current assets	<u>35,150,640</u>
Capital assets	
Non-depreciable	
Land	3,195,419
Construction in process	5,640,211
Depreciable, net of accumulated depreciation	
Buildings and improvements	81,740,575
Furniture and equipment	<u>2,814,188</u>
Total capital assets, net of depreciation	<u>93,390,393</u>
TOTAL ASSETS	<u>128,541,033</u>
DEFERRED OUTFLOWS OF RESOURCES	
Cost sharing defined benefit - pension	13,073,013
Cost sharing defined benefit - OPEB	<u>196,684</u>
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>13,269,697</u>
LIABILITIES	
Current liabilities	
Accounts payable	2,046,773
Benefits payable	334,507
Unearned revenue	1,236,253
Interest payable	699,264
Long-term liabilities due within one year	
Compensated absences payable	169,601
Bonds payable	<u>3,138,440</u>
Total current liabilities	<u>7,624,838</u>
Long-term liabilities	
Long-term liabilities due after one year	
Net pension liability	50,323,262
Net OPEB liability	479,814
Bonds payable	<u>60,362,844</u>
Total long-term liabilities	<u>111,165,920</u>
TOTAL LIABILITIES	<u>118,790,758</u>
DEFERRED INFLOWS OF RESOURCES	
Cost sharing defined benefit - pension	1,811,323
Cost sharing defined benefit - OPEB	<u>22,316</u>
TOTAL DEFERRED INFLOWS OF RESOURCES	<u>1,833,639</u>
NET POSITION	
Net investment in capital assets	29,889,109
Restricted:	
Capital projects	18,491,506
Debt service	6,258,997
Unrestricted	<u>(33,453,279)</u>
TOTAL NET POSITION	<u>\$ 21,186,333</u>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2019**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position Governmental Activities
		Charges for Services	Operating Grants and Contributions	
<b>GOVERNMENTAL ACTIVITIES</b>				
Regular instruction	\$ 27,406,081	\$ 3,457	\$ 1,143,503	\$ (26,259,121)
Special education	8,687,650	118,633	1,082,685	(7,486,332)
Career and technical education	1,787,987	35,420	392,187	(1,360,380)
District wide services	5,156,742	20,600	-	(5,136,142)
School food services	1,772,125	892,486	730,796	(148,843)
Operations and maintenance	3,660,170	-	-	(3,660,170)
Transportation	2,207,087	107,732	399,708	(1,699,647)
Co-curricular activities	956,865	-	-	(956,865)
Community service programs	1,797,556	729,454	423,760	(644,342)
Depreciation - unallocated	2,305,171	-	-	(2,305,171)
Interest - unallocated	1,692,154	-	-	(1,692,154)
Bond service charges and costs	4,400	-	-	(4,400)
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>\$ 57,433,988</b>	<b>\$ 1,907,782</b>	<b>\$ 4,172,639</b>	<b>(51,353,567)</b>
<b>GENERAL REVENUES</b>				
Taxes				
				10,944,650
				1,562,926
				4,740,047
				32,260,773
				612,399
				118,851
<b>TOTAL GENERAL REVENUES</b>				<b>50,239,646</b>
Change in net position				(1,113,921)
Total net position, beginning of year				22,300,254
Net position - ending				<b>\$ 21,186,333</b>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2019**

	General Fund	Building Fund	Debt Service Fund	Food Service Fund	Total Governmental Funds
<b>ASSETS</b>					
Cash	\$ 4,020,325	\$ 19,651,886	\$ 6,402,329	\$ 164,470	\$ 30,239,010
Grants receivable	1,189,028	-	-	-	1,189,028
Taxes receivable	1,239,209	180,080	526,122	-	1,945,411
Due from county treasurer	38,129	19,187	11,563	-	68,879
Interest receivable	56,404	38,158	18,247	-	112,809
Inventory	-	-	-	6,289	6,289
<b>TOTAL ASSETS</b>	<b><u>\$ 6,543,095</u></b>	<b><u>\$ 19,889,311</u></b>	<b><u>\$ 6,958,261</u></b>	<b><u>\$ 170,759</u></b>	<b><u>\$ 33,561,426</u></b>
<b>LIABILITIES</b>					
Accounts payable	\$ 313,132	\$ 1,397,805	\$ -	\$ 1,305	\$ 1,712,242
Benefits payable	308,659	-	-	25,848	334,507
Unearned revenue	-	-	-	95,314	95,314
<b>TOTAL LIABILITIES</b>	<b><u>621,791</u></b>	<b><u>1,397,805</u></b>	<b><u>-</u></b>	<b><u>122,467</u></b>	<b><u>2,142,063</u></b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Delinquent taxes	1,239,209	180,080	526,123	-	1,945,412
<b>FUND BALANCES</b>					
Nonspendable	-	-	-	6,289	6,289
Restricted	-	18,311,426	6,432,138	-	24,743,564
Assigned	-	-	-	42,003	42,003
Unassigned	4,682,095	-	-	-	4,682,095
<b>TOTAL FUND BALANCES</b>	<b><u>4,682,095</u></b>	<b><u>18,311,426</u></b>	<b><u>6,432,138</u></b>	<b><u>48,292</u></b>	<b><u>29,473,951</u></b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b><u>\$ 6,543,095</u></b>	<b><u>\$ 19,889,311</u></b>	<b><u>\$ 6,958,261</u></b>	<b><u>\$ 170,759</u></b>	<b><u>\$ 33,561,426</u></b>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS**  
**TO THE STATEMENT OF NET POSITION**  
**JUNE 30, 2019**

Total fund balances - governmental funds		\$ 29,473,951
Total net position reported for government activities in the statement of net position is different because:		
Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.		
Cost of capital assets	110,742,339	
Less accumulated depreciation	<u>(17,351,946)</u>	
Net capital assets		93,390,393
Property taxes will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and therefore are reported as deferred inflows of resources in the funds.		
		1,945,413
Deferred outflows relating to the cost sharing defined benefit plans in the governmental activities are not financial resources and therefore are not reported in the governmental funds.		
		13,269,697
Long-term liabilities applicable to the School District's governmental activities are not due and payable in the current statement of net position.		
Balances at June 30, 2019 are:		
Net pension liability	(50,323,262)	
Net OPEB liability	(479,814)	
Bonds payable	(63,501,284)	
Interest payable	(699,264)	
Compensated absences payable	<u>(169,601)</u>	
Total long-term liabilities		(115,173,225)
Deferred inflows relating to the cost sharing defined benefit plans in the governmental activities are not financial resources and therefore are not reported in the governmental funds.		
		(1,833,639)
Internal service funds are used by the school to charge the costs of health insurance to departments. The assets and liabilities of internal service fund are included in the governmental activities in the statement of net position.		
		<u>113,743</u>
Total net position of governmental activities		<u>\$ 21,186,333</u>

See Notes to the Financial Statements



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES –**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	General Fund	Building Fund	Debt Service Fund	Food Service Fund	Total Governmental Funds
<b>REVENUES</b>					
Local sources	\$ 12,337,284	\$ 1,782,727	\$ 4,707,075	\$ 892,486	\$ 19,719,572
State sources	33,158,147	-	-	-	33,158,147
Federal sources	2,592,908	-	-	730,796	3,323,704
<b>TOTAL REVENUES</b>	<b>48,088,339</b>	<b>1,782,727</b>	<b>4,707,075</b>	<b>1,623,282</b>	<b>56,201,423</b>
<b>EXPENDITURES</b>					
Current:					
Regular instruction	26,021,077	-	-	-	26,021,077
Special education	8,658,527	-	-	-	8,658,527
Career and technical education	1,780,988	-	-	-	1,780,988
District wide services	3,643,614	-	-	-	3,643,614
School food services	-	-	-	1,768,679	1,768,679
Operations and maintenance	3,065,719	585,350	-	-	3,651,069
Transportation	2,207,036	-	-	-	2,207,036
Co-curricular activities	956,867	-	-	-	956,867
Community service programs	1,792,456	-	-	-	1,792,456
Debt Service:					
Principal	-	-	3,061,169	-	3,061,169
Interest	-	-	1,799,797	-	1,799,797
Service charges	-	-	4,400	-	4,400
Capital outlay	824,222	5,994,613	-	-	6,818,835
<b>TOTAL EXPENDITURES</b>	<b>48,950,506</b>	<b>6,579,963</b>	<b>4,865,366</b>	<b>1,768,679</b>	<b>62,164,514</b>
Excess (deficiency) of revenues over expenditures	(862,167)	(4,797,236)	(158,291)	(145,397)	(5,963,091)
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers in	-	10,000,000	382,014	100,000	10,482,014
Transfers out	(10,069,315)	(412,699)	-	-	(10,482,014)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(10,069,315)</b>	<b>9,587,301</b>	<b>382,014</b>	<b>100,000</b>	<b>-</b>
Net change in fund balances	(10,931,482)	4,790,065	223,723	(45,397)	(5,963,091)
Fund balances - beginning of year	15,613,577	13,521,361	6,208,415	93,689	35,437,042
Fund balances - ending	\$ 4,682,095	\$ 18,311,426	\$ 6,432,138	\$ 48,292	\$ 29,473,951

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2019**

Net change in fund balances - total governmental funds		\$ (5,963,091)
The change in net position reported for governmental activities in the statement of activities is different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets with a cost greater than \$5,000 is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current year.		
Current year capital outlay (over \$5,000)	6,818,835	
Current year depreciation expense	<u>(2,305,171)</u>	4,513,664
Governmental funds report the entire net sales price (proceeds) from sale of an asset as revenue because it provides current financial resources. In contrast, the Statement of Activities reports only the gain or loss on the sale of the assets. Thus, the change in net position differs from the change in fund balance by the cost of the asset sold.		
		(7,044)
Repayment of debt principal is an expenditure in the governmental fund, but repayment reduces long-term liabilities in the Statement of Net Position		
		3,061,169
Repayment of bond premium payable is not recognized in the governmental funds, but reduces interest expense in the Statement of Activities.		
		74,590
Some expenses reported in the Statement of Activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.		
Net change in compensated absences	(44,962)	
Net change in interest payable	33,052	
Net change in OPEB liability	(71,111)	
Net change in net pension liability	<u>(2,214,446)</u>	(2,297,467)
Changes in deferred inflows and outflows relating to net pension liability		
		(549,126)
Changes in deferred inflows and outflows relating to net OPEB liability		
		87,588
Some revenues reported on the Statement of Activities are not reported as revenues in the governmental funds since they do not represent available resources to pay current expenditures. This consists of the net increase in taxes receivable.		
		118,646
Internal service funds are used by the school to charge the costs of health insurance to departments. The net revenue of activities of the internal service fund is reported with governmental activities.		
		<u>(152,850)</u>
Change in net position of governmental activities		<u>\$ (1,113,921)</u>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION - PROPRIETARY FUND**  
**JUNE 30, 2019**

	Internal Service Fund Self-Funded <u>Health Insurance</u>
<b>ASSETS</b>	
Current assets	
Cash	\$ 1,589,214
Total current assets	<u>1,589,214</u>
<b>LIABILITIES</b>	
Current liabilities	
Premiums and claims payable	75,532
Incurred but not reported claims	259,000
Unearned health insurance premiums	<u>1,140,939</u>
Total current liabilities	<u>1,475,471</u>
<b>NET POSITION</b>	
Unrestricted	<u>\$ 113,743</u>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION -**  
**PROPRIETARY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	Internal Service Fund Self-Funded <u>Health Insurance</u>
Operating revenues	
Contributions to self-insurance district	\$ 5,372,926
Contributions to self-insurance cobra	75,614
Rebates	<u>117,348</u>
Total operating revenues	<u>5,565,888</u>
Operating expenses	
Health insurance claims	4,336,551
Stop loss premiums	886,851
Administrative fees	<u>501,379</u>
Total operating expenses	<u>5,724,781</u>
Operating income	<u>(158,893)</u>
Non-operating revenues	
Royalties	<u>6,043</u>
Change in net position	<u>(152,850)</u>
Total net position - beginning of year	<u>266,593</u>
Total net position - end of year	<u><u>\$ 113,743</u></u>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**STATEMENT OF CASH FLOWS – PROPRIETARY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	Internal Service Fund Self-Funded <u>Health Insurance</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Premiums received	\$ 5,441,532
Rebates received	117,348
Payments for health insurance claims and related activities	<u>(5,620,941)</u>
Net cash provided (used) by operating activities	<u>(62,061)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Royalties received	<u>6,043</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	(56,018)
<b>CASH AND CASH EQUIVALENTS - BEGINNING</b>	<u>1,645,232</u>
<b>CASH AND CASH EQUIVALENTS - ENDING</b>	<u><u>\$ 1,589,214</u></u>
<b>RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	
Operating income	\$ (158,893)
Effect on cash flows due to changes in assets and liabilities:	
Prepaid expenses	71,308
Accounts payable	75,532
Incurred but not reported claims	(43,000)
Unearned health insurance premiums	<u>(7,008)</u>
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<u><u>\$ (62,061)</u></u>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES**  
**JUNE 30, 2019**

	<u>Student Activities</u>
<b>ASSETS</b>	
Cash and cash equivalents	<u>\$ 618,982</u>
<b>LIABILITIES</b>	
Due to student activities groups	<u>\$ 618,982</u>

See Notes to the Financial Statements

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
JUNE 30, 2019

**NOTE 1 DESCRIPTION OF THE DISTRICT AND REPORTING ENTITY**

The Dickinson Public School District (District) operates the public schools in the city of Dickinson, North Dakota. There are six elementary schools, one middle school, two high schools, an early childhood center, and an adult learning center.

**Reporting Entity** – The accompanying financial statements present the activities of the Dickinson Public School District. The District has considered all potential component units for which the District is financially accountable and other organizations for which the nature and significance of their relationships with the District such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. This criteria includes appointing a voting majority of an organization's governing body and (1) the ability of the Dickinson Public School District to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on Dickinson Public School District.

Based on these criteria, there are no component units to be included within the Dickinson Public School District as a reporting entity.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The District's financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the standard-setting body for establishing governmental accounting and financial reporting principles.

**Basis of Presentation**

The District's basic financial statements consist of government-wide statements and fund financial statements.

Government-Wide Financial Statements:

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Taxes and other items not properly included among program revenues are reported instead as general revenues.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

The government-wide financial statements do not include fiduciary funds.

Fund Financial Statements:

In order to aid financial management and to demonstrate legal compliance, the District segregates transactions related to certain functions or activities in separate funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The focus of the governmental fund financial statements is on major funds. Each major fund is presented as a separate column in the fund financial statements. Non-major funds are aggregated and presented in a single column. The fiduciary fund is reported by type.

**Fund accounting** – The District’s funds consist of the following:

Governmental Funds – Governmental funds are utilized to account for most of the District’s governmental functions. The reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which the obligation will be paid. Fund balance represents the difference between the governmental fund assets, deferred outflows of resources, liabilities, and deferred inflows of resources. The District’s major governmental funds are as follows:

General fund – This fund is the general operating fund of the District. It accounts for all financial resources except those required to be accounted for in another fund.

Building fund – This fund accounts for the financial resources related to the capital outlays made by the District.

Debt service fund – This fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Food service fund – This fund accounts for the financial resources associated with the District’s hot lunch program. The food service fund did not qualify as a major fund, but as it is the only non-major fund, management has elected to show it as a major fund.

Proprietary Funds – The reporting focus of proprietary funds is on the determination of net income, financial position and changes in financial position (economic resources). These funds are used to account for activities which are similar to those found in the private sector. The funds are maintained on the accrual basis of accounting.

Internal Service – The reporting focus of internal service funds is on services provided by one fund of the District to another fund on a cost reimbursement basis. The District’s only internal service fund consists of the following:

Self-funded health insurance fund – The fund accounts for the financial transactions related to the District’s self-funded health insurance plan.



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

Fiduciary Funds – The reporting focus of fiduciary funds is on net position and changes in net position. The District's only fiduciary fund is an agency fund. The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations. The District's agency fund consists of the following:

Student activity fund – The fund accounts for the financial transactions related to the District's student activity programs.

### **Measurement Focus and Basis of Accounting**

#### Measurement Focus

Government-wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the District are included in the Statement of Net Position.

Fund Financial Statements:

The governmental funds are accounted for using a flow of current financial resources measurement focus. Under this measurement focus, only current assets, current liabilities, and current deferred inflows/outflows of resources are generally included on the balance sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balance reports on the sources and uses of current financial resources.

The current financial resources measurement focus differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Due to the difference, the District's financial statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for government funds. Fiduciary funds also use the economic resources measurement focus.

#### Basis of Accounting

The basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

Government-wide financial statements are prepared on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. The District's internal service fund also uses the accrual basis of accounting. The District's governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The District considers revenues to be available if they are collected within 60 days of the end of its fiscal year. Expenditures are generally recorded as the related fund liability is incurred.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

**Cash and Cash Equivalents**

The District considers highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

**Grants Receivable**

Grants receivable consists of reimbursements due for expenses incurred in the operation of various school programs which are grant funded. This amount consists of a mix of federal and state dollars.

**Due from County Treasurer**

The amount due from county treasurer consists of the cash on hand for taxes collected but not remitted to the District at June 30.

**Inventories**

Inventories are valued using the weighted-average method and consist of supplies for the food service fund. The cost of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased. Reported inventories are equally offset by a nonspendable fund balance which indicates they do not constitute "available spendable resources" even though they are a component of net current assets.

**Capital Assets**

Capital assets include property and equipment. Assets are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of the donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight-line method of the following estimated useful lives:

Buildings and improvements	15-50 Years
Furniture and equipment	7-25 Years

**Compensated Absences**

Vested or accumulated vacation leave is reported in government-wide statements of net position. Compensation for unused vacation leave will be granted to all twelve-month, full-time employees who work at least twenty hours per week upon termination with the District. Twelve-month, full-time employees may carry forward unused vacation. All accrued vacation time must be used within twenty-four months after the year in which the time is earned.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

**Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums and discounts are amortized over the life of the bond. Issuance costs are reported as expenditures in the year the bond is issued.

In fund financial statements, governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

**Net Position**

Net position represents the difference between assets, deferred outflows of resources, liabilities, and deferred inflows of resources. Net investment in capital assets, consists of the remaining un-depreciated cost of the asset less the outstanding debt and payables related to construction of capital assets associated with the purchase or construction of the related asset.

Net position is reported as restricted when external creditors, grantors, or other governmental organizations imposed specific restrictions on the District. External restrictions may be imposed through state or local laws, and grant or contract provisions.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has two items reported on the statement of net position as deferred pension outflows, one which represents the actuarial differences within the NDPERS and TFFR pension plans, and another that represents the actuarial differences within the NDPERS OPEB liability. See notes 8, 9 and 10 for further details.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has three types of items which qualify for reporting in this category. One of the items, unavailable revenue – delinquent taxes, is reported only in the governmental funds balance sheet. This amount, which is from delinquent property taxes, is deferred and recognized as an inflow of resources in the period that the amount becomes available. The other item is reported on the statement of net position as deferred pension inflows, which represents the actuarial differences within the NDPERS and TFFR pension plans as well as amounts paid to the plan after the measurement date. The last item is reported on the statement of net position as deferred OPEB inflows, which represents the actuarial differences within the NDPERS OPEB liability. See notes 8, 9 and 10 for further details.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

**Delinquent Taxes**

Receivables, such as taxes receivable, may be measurable but not available. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Reported delinquent taxes are those where asset recognition criteria have been met but for which revenue recognition criteria have not been met.

**Fund Balance Classifications**

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form - inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

**Restricted** – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed** – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the school board-the District's highest level of decision-making authority. Those committed amounts cannot be used for any other purpose unless the school board removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Assigned** – This classification reflects the amounts constrained by the District's "intent" to be used for specific purposes, but are neither restricted nor committed. The school board and superintendent have the authority to assign amounts to be used for specific purposes.

Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as non-spendable and are neither restricted nor committed.

**Unassigned** – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, the District's preference is to first use restricted resources, then unrestricted resources - committed, assigned, and unassigned - in order as needed.

**Interfund Transactions**

In the governmental fund statements, transactions that constitute reimbursement to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

All other interfund transactions, except reimbursements, are reported as transfers. In the government-wide financial statements, interfund transactions have been eliminated.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS) and additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Other Post Employment Benefits (OPEB)**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS) and additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

As discussed in note 7, the District has established a self-funded health insurance plan. Because of the inherent uncertainties associated with estimating the accrued liability for claims, it is at least reasonably possible that the estimate used will change within the near term.

**Revenues - Exchange and Non-Exchange Transactions**

Exchange transactions are transactions in which each party gives and receives essentially equal value. Under the accrual basis of accounting, revenue for exchange transactions is recorded when the exchange takes place. Under the modified accrual basis of accounting, revenue for exchange transactions is recorded when the resources are measurable and available.

Non-exchange transactions include transactions in which the District receives value without directly providing value in return. Non-exchange transactions include property taxes, grants, entitlements, and donations.

Under the accrual basis of accounting, property taxes are recorded as revenue in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recorded in the fiscal year in which all eligibility requirements have been satisfied. Under the modified accrual basis of accounting, revenue from non-exchange transactions must also be available before it is recorded in the financial records of the District.

Major revenue sources susceptible to accrual include: property taxes and investment income.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**Revenue Recognition - Property Taxes**

As of June 30, 2019, taxes receivable consists of current and delinquent uncollected taxes for the past five years. Property taxes attach as an enforceable lien on property January 1. A five percent reduction is allowed if paid by February 15. Penalty and interest are added March 15 if the first half of the taxes has not been paid. Additional penalties are added October 15, if not paid. Taxes are collected by the county and usually remitted monthly to the District.

Property tax revenue in the governmental funds is recognized in compliance with National Council of Government Accounting (NCGA) Interpretation 3, "Revenue Recognition – Property Taxes". This interpretation states that property tax revenue is recorded when it becomes available. Available means when due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Property tax revenue is recorded as revenue in the year the tax is levied in the government – wide financial statements. Property taxes are limited by state laws. All district tax levies are in compliance with state laws.

**Revenue Recognition - Proprietary Fund**

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with proprietary fund's principal ongoing operations. The principal operating revenue of the District's internal service fund is charges to other funds for health insurance premiums. Operating expenses for the internal service fund include the cost of claims and related administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expense.

**NOTE 3 DEPOSITS AND INVESTMENTS**

In accordance with North Dakota Statutes, the District maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institutions situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes, or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal land bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district, or other political subdivision of the state of North Dakota whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by another state of the United States or such other securities approved by the banking board.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

**Custodial Credit Risk**

At year end June 30, 2019, the District's carrying amount of cash and cash equivalents was as follows:

Governmental funds	\$ 30,239,010
Internal service fund	1,589,214
Agency fund	<u>618,982</u>
Total cash and cash equivalents	<u>\$ 32,447,206</u>

The bank balance of these deposits that was subject to custodial credit risk as of June 30, 2019 was \$34,438,300. The difference results from checks outstanding or deposits not yet processed. There are no amounts subject to custodial credit risk. As of June 30, 2019, all of the District's deposits were covered by either FDIC insurance or pledged securities held in the District's name.

**Credit Risk and Interest Rate Risk**

The school may invest idle funds as authorized in North Dakota Statutes, as follows:

- a. Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress.
- b. Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are the type listed above.
- c. Certificates of Deposit fully insured by the federal deposit insurance corporation.
- d. Obligations of the state.
- e. Commercial paper issued by a United States corporation rated in the highest quality category by at least two nationally recognized rating agencies and matures in two hundred seventy days or less.

The District has no interest rate risk or credit risk of debt securities.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**NOTE 4 CAPITAL ASSETS**

The following is a summary of changes in capital assets for the year ended June 30, 2019:

	Balance July 1, 2018	Increases	Decreases	Balance June 30, 2019
Capital assets not being depreciated				
Land	\$ 3,195,419	\$ -	\$ -	\$ 3,195,419
Construction in progress	1,104,911	4,535,300	-	5,640,211
Total capital assets, not depreciated	<u>4,300,330</u>	<u>4,535,300</u>	<u>-</u>	<u>8,835,630</u>
Capital assets, being depreciated				
Buildings	94,135,638	1,107,121	-	95,242,759
Furniture and equipment	5,649,051	1,176,414	(161,515)	6,663,950
Total capital assets, being depreciated	<u>99,784,689</u>	<u>2,283,535</u>	<u>(161,515)</u>	<u>101,906,709</u>
Less accumulated depreciation for				
Buildings	11,651,492	1,850,692	-	13,502,184
Furniture and equipment	3,549,754	454,479	(154,471)	3,849,762
Total accumulated depreciation	<u>15,201,246</u>	<u>2,305,171</u>	<u>(154,471)</u>	<u>17,351,946</u>
Total capital assets being depreciated, net	<u>84,583,443</u>	<u>(21,636)</u>	<u>(7,044)</u>	<u>84,554,763</u>
Governmental activities capital assets, net	<u>\$ 88,883,773</u>	<u>\$ 4,513,664</u>	<u>\$ (7,044)</u>	<u>\$ 93,390,393</u>

Depreciation expense was not allocated to any functions/programs of the District on the Statement of Activities.

**NOTE 5 LONG-TERM DEBT**

**Changes in Long-Term Liabilities**

During the year ended June 30, 2019, the following changes occurred in liabilities reported in long-term liabilities:

	Balance July 1, 2018	Increases	Decreases	Balance June 30, 2019	Due Within One Year
Compensated absences <sup>1</sup>	\$ 124,639	\$ 44,962	\$ -	\$ 169,601	\$ 169,601
Net pension liability <sup>2</sup>	48,108,817	17,335,602	(15,121,157)	50,323,262	-
Net OPEB liability <sup>3</sup>	408,703	201,051	(129,940)	479,814	-
Bonds payable	65,335,997	-	(3,061,169)	62,274,828	3,138,440
Bond premium	1,301,045	-	(74,589)	1,226,456	74,591
Total	<u>\$ 115,279,201</u>	<u>\$ 17,581,615</u>	<u>\$ (18,386,855)</u>	<u>\$ 114,473,961</u>	<u>\$ 3,382,631</u>

<sup>1</sup> The change in compensated absences is shown as a net change because changes in salary prohibit exact calculations of additions and reduction. The general fund is primarily used to liquidate compensated absences.

<sup>2</sup> See Notes 8 and 9 for more information on the net pension liability. The general fund would liquidate any liability owed.

<sup>3</sup> See Note 10 for more information on the net OPEB liability. The general fund would liquidate any liability owed.



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**Debt Service Requirements**

Annual requirements on long term debt at June 30, 2019 are as follows:

Year Ending June 30	Bonds Payable	
	Principal	Interest
2020	\$ 3,138,440	\$ 1,718,694
2021	3,226,586	1,646,392
2022	3,320,650	1,571,413
2023	3,410,680	1,493,690
2024	3,511,724	1,412,719
2025-2029	18,044,670	6,441,374
2030-2034	19,285,906	3,543,248
2035-2037	8,336,172	337,874
Premium	1,226,456	(1,226,456)
<b>Totals</b>	<b>\$ 63,501,284</b>	<b>\$ 16,938,949</b>

**Debt Outstanding**

The obligations under bonds payable are as follows:

Bonds Payable	Outstanding 6/30/19
\$5,000,000 General Obligation Building Fund Bonds of 2011A, due in annual installments of \$305,000 to \$375,000 through August 1, 2026, interest at 0.35% to 2.5%. Payments are to be made from the Debt Service Fund.	\$ 2,790,000
\$1,500,000 Limited Tax Bonds of 2011B, due in annual installments of \$90,000 to \$115,000 through August 1, 2027, interest at 0.75% to 2.6%. Payments are to be made from the Debt Service Fund.	940,000
\$9,865,000 General Obligation School Building Bonds of 2014, due in annual installments of \$250,000 to \$845,000 through August 1, 2034, interest at 2.00% to 3.25%. Payments are to be made from the Debt Service Fund. Includes premium of \$105,683.	8,810,685
\$25,000,000 General Obligation School Building Bonds of 2015, due in annual installments of \$835,000 to \$1,770,000 through August 1, 2035, interest at 3.0% to 4.0%. Payments are to be made from the Debt Service Fund. Includes premium of \$654,452.	23,034,452
\$20,135,000 General Obligation School Building Bonds of 2016, due in annual installments of \$850,000 to \$1,485,000 through August 1, 2035, interest at 2.0% to 3.0%. Payments are to be made from the Debt Service Fund. Includes premium of \$466,319.	18,651,319
\$10,000,000 General Obligation School Building Bonds of 2016B, due in annual installments of \$63,706 to \$399,096 through April 1, 2036. Interest at 2.0% until July 1, 2025 under the BND School Construction Loan program, with a negotiated interest rate to maturity after. Payments are to be made from the Debt Service Fund.	9,274,828
<b>Total Bonds Payable</b>	<b>\$ 63,501,284</b>

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**NOTE 6 FUND BALANCES**

At June 30, 2019, a summary of the governmental fund balance classifications are as follows:

	<u>General Fund</u>	<u>Building Fund</u>	<u>Debt Service Fund</u>	<u>Food Service Fund</u>	<u>Total</u>
Non-spendable:					
Inventories	\$ -	\$ -	\$ -	\$ 6,289	\$ 6,289
Restricted:					
Building	-	18,311,426	-	-	18,311,426
Debt Service	-	-	6,432,138	-	6,432,138
Assigned:					
Food Service	-	-	-	42,003	42,003
Unassigned	4,682,095	-	-	-	4,682,095
	<u>\$ 4,682,095</u>	<u>\$ 18,311,426</u>	<u>\$ 6,432,138</u>	<u>\$ 48,292</u>	<u>\$ 29,473,951</u>

**NOTE 7 RISK MANAGEMENT**

The Dickinson Public School District is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; and natural disasters.

In 1986, state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDRIF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The District pays an annual premium to NDRIF for its general liability and automobile insurance coverage. The coverage by NDRIF is limited to losses on two million dollars per occurrence for general liability and automobile.

The District also participates in the North Dakota Fire and Tornado Fund. The District pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third party insurance carrier for losses in excess of two million dollars per occurrence during a 12-month period.

The District has workers compensation with the North Dakota Workforce Safety and Insurance.

The District has retained risk for employee health and dental insurance up to a maximum of \$100,000 per year per individual. They have purchased a stop loss policy for amounts in excess of 120% of expected claims.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

Claims, which have been incurred at year-end but not reported, have been recorded as a claim reserve payable in the amount of \$259,000 for 2019. Blue Cross Blue Shield, the plan administrator, has calculated this reserve requirement. Changes in the claim reserve payable during the year were as follows:

Balance, July 1, 2018	\$ 302,000
Incurred claims including incurred but not reported	5,724,780
Less: claims paid	<u>(5,767,780)</u>
Balance, June 30, 2019	<u>\$ 259,000</u>

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

**NOTE 8 NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT**

The following brief description of TFFR is provided for general information purposes only. Participants should refer to NDCC Chapter 15-39.1 for more complete information.

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, death and disability benefits. The cost to administer the TFFR plan is financed by investment income and contributions.

Responsibility for administration of the TFFR benefits program is assigned to a seven-member Board of Trustees (Board). The Board consists of the State Treasurer, the Superintendent of Public Instruction, and five members appointed by the Governor. The appointed members serve five-year terms which end on June 30 of alternate years. The appointed Board members must include two active teachers, one active school administrator, and two retired members. The TFFR Board submits any necessary or desirable changes in statutes relating to the administration of the fund, including benefit terms, to the Legislative Assembly for consideration. The Legislative Assembly has final authority for changes to benefit terms and contribution rates.

**Pension Benefits**

For purposes of determining pension benefits, members are classified within one of three categories. Tier 1 grandfathered and Tier 1 non-grandfathered members are those with service credit on file as of July 1, 2008. Tier 2 members are those newly employed and returning refunded members on or after July 1, 2008.

*Tier 1 Grandfathered*

A Tier 1 grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or the sum of age and years of service credit equals or exceeds 85. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 6% per year for every year the member's retirement age is less than 65 years or the date as of which age plus service equal 85. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

*Tier 1 Non-grandfathered*

A Tier 1 non-grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

*Tier 2*

Tier 2 member is entitled to receive unreduced benefits when five or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the five highest annual salaries earned divided by 60 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

***Death and Disability Benefits***

Death benefits may be paid to a member's designated beneficiary. If a member's death occurs before retirement, the benefit options available are determined by the member's vesting status prior to death. If a member's death occurs after retirement, the death benefit received by the beneficiary (if any) is based on the retirement plan the member selected at retirement.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

An active member is eligible to receive disability benefits when: (a) a total disability lasting 12 months or more does not allow the continuation of teaching, (b) the member has accumulated five years of credited service in North Dakota, and (c) the Board of Trustees of TFFR has determined eligibility based upon medical evidence. The amount of the disability benefit is computed by the retirement formula in NDCC Section 15-39.1-10 without consideration of age and uses the member's actual years of credited service. There is no actuarial reduction for reason of disability retirement.

***Member and Employer Contributions***

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 11.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 12.75% of the teacher's salary. Member and employer contributions will be reduced to 7.75% each when the fund reaches 100% funded ratio on an actuarial basis.

A vested member who terminates covered employment may elect a refund of contributions paid plus 6% interest or defer payment until eligible for pension benefits. A non-vested member who terminates covered employment must claim a refund of contributions paid before age 70½. Refunded members forfeit all service credits under TFFR. These service credits may be repurchased upon return to covered employment under certain circumstances, as defined by the NDCC.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2019, the District reported a liability of \$39,372,215 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net pension liability was based on the Employer's share of covered payroll in the pension plan relative to the covered payroll of all participating TFFR employers. At June 30, 2018, the Employer's proportion was 2.95396851 percent, which was an increase of 0.09215260 percent from its proportion measured at June 30, 2017.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

For the year ended June 30, 2019, the Employer recognized pension expense of \$4,065,912. At June 30, 2019, the Employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 106,860	\$ (1,070,815)
Changes of assumptions	2,168,947	-
Net difference between projected and actual earnings on pension plan investments	-	(136,123)
Changes in proportion and differences between employer contributions and proportionate share of contributions	2,448,058	-
Employer contributions subsequent to the measurement date	2,830,785	-
Total	\$ 7,554,650	\$ (1,206,938)

\$2,830,785 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2020.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year ended June 30:</b>	
2020	1,874,316
2021	1,323,931
2022	358,363
2023	(134,883)
2024	46,385
Thereafter	48,815

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

***Actuarial Assumptions***

The total pension liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	4.25% to 14.50%, varying by service, including inflation and productivity
Investment rate of return	7.75%, net of investment expenses
Cost-of-living adjustments	None

For active and inactive members, mortality rates are based on the RP-2014 Employee Mortality Table, projected generationally using Scale MP-2014. For healthy retirees, mortality rates were based on the RP-2014 Healthy Annuitant Mortality Table set back one year, multiplied by 50% for ages under 75 and grading up to 100% by age 80, projected generationally using Scale MP-2014. For disabled retirees, mortality rates are based on the RP-2014 Disabled Mortality Table set forward four years.

The actuarial assumptions used were based on the results of an actuarial experience study dated April 30, 2015. They are the same as the assumptions used in the July 1, 2018, funding actuarial valuation for TFFR.

As a result of the April 30, 2015 actuarial experience study, the TFFR Board adopted several assumption changes, including the following:

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equities	58%	6.70%
Global Fixed Income	23%	1.50%
Global Real Assets	18%	5.10%
Cash Equivalents	1%	0.00%

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

***Discount Rate***

The discount rate used to measure the total pension liability was 7.75 percent as of June 30, 2018. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2018, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2018. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2018.

***Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate***

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 percent) or 1-percentage-point higher (8.75 percent) than the current rate:

	<b>1% Decrease (6.75%)</b>	<b>Current Discount Rate (7.75%)</b>	<b>1% Increase (8.75%)</b>
Employer's proportionate share of the net pension liability	\$53,163,882	\$39,372,215	\$27,901,932

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report. TFFR's Comprehensive Annual Financial Report (CAFR) is located at <http://www.nd.gov/rio/SIB/Publications/CAFR/default.htm>.

**NOTE 9 NORTH DAKOTA PUBLIC EMPLOYEES RETIREMENT SYSTEM**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.



**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

Responsibility for administration of the NDPERS defined benefit pension plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system; and one member elected by the retired public employees and two members of the legislative assembly appointed by the chairman of the legislative management.

***Pension Benefits***

Benefits are set by statute. NDPERS has no provisions or policies with respect to automatic and ad hoc post-retirement benefit increases. Member of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016 the Rule of 85 will be replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

***Death and Disability Benefits***

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition for disabled is set by the NDPERS in the North Dakota Administrative Code.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

***Refunds of Member Account Balance***

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.

***Member and Employer Contributions***

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of salaries and wages. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

- 1 to 12 months of service – Greater of one percent of monthly salary or \$25
- 13 to 24 months of service – Greater of two percent of monthly salary or \$25
- 25 to 36 months of service – Greater of three percent of monthly salary or \$25
- Longer than 36 months of service – Greater of four percent of monthly salary or \$25

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2019, the Employer reported a liability of \$10,951,047 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net pension liability was based on the Employer's share of covered payroll in the Main System pension plan relative to the covered payroll of all participating Main System employers. At June 30, 2018, the Employer's proportion was 0.648909 percent, which was an increase of 0.101352 percent from its proportion measured at June 30, 2017.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

For the year ended June 30, 2019, the Employer recognized pension expense of \$2,049,392. At June 30, 2019, the Employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 28,988	\$ (372,576)
Changes of assumptions	3,953,100	(156,305)
Net difference between projected and actual earnings on pension plan investments	-	(53,278)
Changes in proportion and differences between employer contributions and proportionate share of contributions	1,005,016	(22,226)
Employer contributions subsequent to the measurement date	531,259	-
<b>Total</b>	<b>\$ 5,518,363</b>	<b>\$ (604,385)</b>

\$531,259 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ending June 30, 2020.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

**Year ended June 30:**

2020	\$	1,369,913
2021		1,224,275
2022		1,056,420
2023		631,773
2024		100,338

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**Actuarial Assumptions**

The total pension liability in the July 1, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%	
Salary increases	Service at Beginning of Year:	Increase Rate:
	0	15.00%
	1	10.00%
	2	8.00%
	Age*	
	Under 30	10.00%
	30 - 39	7.50%
	40 - 49	6.75%
	50 - 59	6.50%
	60+	5.25%

\*Age-based salary increase rates apply for employees with three or more years of service

Investment rate of return	7.75%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table with ages set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Retiree Mortality Table set back one year for males (no set-back for females) multiplied by 125%.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	30%	6.05%
International Equity	21%	6.71%
Private Equity	7%	10.20%
Domestic Fixed Income	23%	1.45%
Global Real Assets	19%	5.11%

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**Discount rate.** For PERS, GASB Statement No. 67 includes a specific requirement for the discount rate that is used for the purpose of the measurement of the Total Pension Liability. This rate considers the ability of the System to meet benefit obligations in the future. To make this determination, employer contributions, employee contributions, benefit payments, expenses and investment returns are projected into the future. The current employer and employee fixed rate contributions are assumed to be made in each future year. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. In years where assets are not projected to be sufficient to meet benefit payments, which is the case for the PERS plan, the use of a municipal bond rate is required.

The Single Discount Rate (SDR) is equivalent to applying these two rates to the benefits that are projected to be paid during the different time periods. The SDR reflects (1) the long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits) and (2) a tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of this valuation, the expected rate of return on pension plan investments is 7.75%; the municipal bond rate is 3.62%; and the resulting Single Discount Rate is 6.32%.

***Sensitivity of the Employer's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate***

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 6.32 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.32 percent) or 1-percentage-point higher (7.32 percent) than the current rate:

	<b>1% Decrease (5.32%)</b>	<b>Current Discount Rate (6.32%)</b>	<b>1% Increase (7.32%)</b>
Employer's proportionate share of the net pension liability	\$14,880,437	\$10,951,047	\$7,672,098

***Pension Plan Fiduciary Net Position***

Detailed information about the pension plan's fiduciary net position is available in the separately issued NDPERS financial report. Requests to obtain or review this report should be addressed to the Executive Director - NDPERS, P.O. Box 1657, Bismarck, North Dakota 58502-1657.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

**NOTE 10 OTHER POST EMPLOYMENT BENEFITS**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDAC Chapter 71-06 for more complete information.

NDPERS OPEB plan is a cost-sharing multiple-employer defined benefit OPEB plan that covers members receiving retirement benefits from the PERS, the HPRS, and Judges retired under Chapter 27-17 of the North Dakota Century Code a credit toward their monthly health insurance premium under the state health plan based upon the member's years of credited service. Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. Effective August 1, 2019 the benefit may be used for any eligible health, prescription drug plan, dental, vision, or long term care plan premium expense. The Retiree Health Insurance Credit Fund is advance-funded on an actuarially determined basis.

Responsibility for administration of the NDPERS defined benefit OPEB plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system, one member elected by the retired public employees and two members of the legislative assembly appointed by the chairman of the legislative management.

**OPEB Benefits**

The employer contribution for the PERS, the HPRS and the Defined Contribution Plan is set by statute at 1.14% of covered compensation. The employer contribution for employees of the state board of career and technical education is 2.99% of covered compensation for a period of eight years ending October 1, 2015. Employees participating in the retirement plan as part-time/temporary members are required to contribute 1.14% of their covered compensation to the Retiree Health Insurance Credit Fund. Employees purchasing previous service credit are also required to make an employee contribution to the Fund. The benefit amount applied each year is shown as "*prefunded credit applied*" on the Statement of Changes in Plan Net Position for the OPEB trust funds. Beginning January 1, 2020, members first enrolled in the NDPERS Main System and the Defined Contribution Plan on or after that date will not be eligible to participate in RHIC. Therefore, RHIC will become for the most part a closed plan. There were no other benefit changes during the year.

Retiree health insurance credit benefits and death and disability benefits are set by statute. There are no provisions or policies with respect to automatic and ad hoc post-retirement benefit increases. Employees who are receiving monthly retirement benefits from the PERS, the HPRS, the Defined Contribution Plan, the Chapter 27-17 judges or an employee receiving disability benefits, or the spouse of a deceased annuitant receiving a surviving spouse benefit or if the member selected a joint and survivor option are eligible to receive a credit toward their monthly health insurance premium under the state health plan.

Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. Effective August 1, 2019 the benefit may be used for any eligible health, prescription drug plan, dental, vision, or long term care plan premium expense. The benefits are equal to \$5.00 for each of the employee's, or deceased employee's years of credited service not to exceed the premium in effect

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

for selected coverage. The retiree health insurance credit is also available for early retirement with reduced benefits.

***OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

At June 30, 2019, the Employer reported a liability of \$479,814 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2018, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net OPEB liability was based on the Employer's share of covered payroll in the OPEB plan relative to the covered payroll of all participating OPEB employers. At June 30, 2018, the Employer's proportion was 0.609235 percent, which was an increase of 0.092551 percent from its proportion measured as of June 30, 2017.

For the year ended June 30, 2019, the Employer recognized OPEB expense of \$68,115. At June 30, 2019, the Employer reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 14,367	\$ (9,914)
Changes of assumptions	39,369	-
Net difference between projected and actual earnings on OPEB plan investments	-	(10,322)
Changes in proportion and differences between employer contributions and proportionate share of contributions	57,967	(2,080)
Employer contributions subsequent to the measurement date	<u>84,981</u>	<u>-</u>
Total	<u>\$ 196,684</u>	<u>\$ (22,316)</u>

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

\$84,981 reported as deferred outflows of resources related to OPEB resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEBs will be recognized in OPEB expense as follows:

**Year ended June 30:**

2020	\$	12,848
2021		12,848
2022		12,848
2023		17,403
2024		16,567
Thereafter		16,873

**Actuarial assumptions.** The total OPEB liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	Not applicable
Investment rate of return	7.50%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Mortality Table set back one year for males (no setback for females) multiplied by 125%.

The long-term expected investment rate of return assumption for the RHIC fund was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of RHIC investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Estimates of arithmetic real rates of return, for each major asset class included in the RHIC's target asset allocation as of July 1, 2018 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Large Cap Domestic Equities	37%	7.15%
Small Cap Domestic Equities	9%	14.42%
International Equities	14%	8.83%
Core-Plus Fixed Income	40%	0.10%



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**Discount rate.** The discount rate used to measure the total OPEB liability was 7.50%. The projection of cash flows used to determine the discount rate assumed plan member and statutory/Board approved employer contributions will be made at rates equal to those based on the July 1, 2018, and July 1, 2017, HPRS actuarial valuation reports. For this purpose, only employer contributions that are intended to fund benefits of current RHIC members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries are not included. Based on those assumptions, the RHIC fiduciary net position was projected to be sufficient to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on RHIC investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**Sensitivity of the Employer's proportionate share of the net OPEB liability to changes in the discount rate.** The following presents the net OPEB liability of the Plans as of June 30, 2017, calculated using the discount rate of 7.50%, as well as what the RHIC net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.5 percent) or 1-percentage-point higher (8.5 percent) than the current rate:

	1% Decrease 6.50%	Current Discount Rate 7.50%	1% Increase 8.50%
Employer's proportionate share of the net OPEB liability	\$ 607,080	\$ 479,814	\$ 370,714

**NOTE 11 CONTINGENCIES**

The District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with items and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. The District's management believes it has complied with all applicable grant provisions. In the opinion of management, any possible disallowed claim would not have a material effect on the overall financial position of the District as of June 30, 2019.

**NOTE 12 NONMONETARY TRANSACTIONS**

The District receives food commodities from the federal government to subsidize its food service and twenty-first century learning programs. The market value of commodities received for the year ended June 30, 2019 was \$129,726.

**NOTE 13 COMMITMENTS**

The District has entered into various construction contracts prior to year-end related various projects totaling \$1,340,953. As of June 30, 2019, there is \$1,195,953 left to be paid on these contracts.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

**NOTE 14 TRANSFERS**

The following is a reconciliation of transfers in and out during the year ended June 30, 2019. The purpose of the transfer from the general fund to the building fund was to cover construction costs, the transfer from the general fund to the food service fund was to cover a shortage, and the purpose of the transfers from the general fund and building fund to the debt service fund was to cover debt payments to be made out of the fund which are covered by general and building fund levies.

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>
General fund	\$ -	\$ 10,069,315
Building fund	10,000,000	412,699
Debt service fund	382,014	-
Food service fund	100,000	-
Total transfers	<u>\$ 10,482,014</u>	<u>\$ 10,482,014</u>

**NOTE 15 FUTURE PRONOUNCEMENTS**

GASB Statement No. 84, *Fiduciary Activities*, provides guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

GASB Statement No. 87, *Leases*, establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. This Statement requires recognition of certain lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This Statement is effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, establishes accounting requirements for interest cost incurred before the end of a construction period. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**JUNE 30, 2019**

GASB Statement No. 90, *Majority Equity Interests*, provides guidance for reporting when a government has majority equity interest in legally separate organizations. An equity interest is explicit and measurable if the government has a present or future claim to the net resources of the entity and the method for measuring the government's share of the entity's net resources is determinable. If government's holding of that equity interest meets the definition of an investment, as defined by GASB No. 72, the equity interest should be reported as an investment and measured using the equity method and not as a component unit of the government. If a government's holding of a majority interest in a legally separate organization does not meet the definition of an investment, the holding of the majority equity interest results in the government being financially accountable for the organization and therefore, the government should report the legally separate organization as a component unit. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

GASB Statement No. 91, *Conduit Debt Obligations*, provides a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement clarifies the existing definition of a conduit debt obligation; establishes that a conduit debt obligation is not a liability of the issuer; establishes standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improves required note disclosures. This Statement also addresses arrangements—often characterized as leases—that are associated with conduit debt obligations. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Earlier application is encouraged.

GASB Statement No. 92, *Omnibus 2020*, provides additional guidance to improve consistency of authoritative literature by addressing practice issues identified during the application of certain GASB statements. This statement provides accounting and financial reporting requirements for specific issues related to leases, intra-entity transfers of assets, postemployment benefits, government acquisitions, risk financing and insurance-related activity of public entity risk pools, fair value measurements and derivative instruments. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

Management has not yet determined the effect these Statements will have on the District's financial statements.

**NOTE 16 SUBSEQUENT EVENTS**

The District entered into a negotiated agreement with the Teachers effective for the 2019-20 school year where there was a change from sick/personal leave to an all-encompassing PTO (paid time off) policy. The first year of this agreement is a trial period where it can be reviewed and revised before May 15, 2020. If the agreement is not revised, the District's potential liability to employee's leaving employment with the District will increase substantially for the fiscal year ending June 30, 2020.

In November 2019 the Board approved the redemption of the 2011A General Obligation Building Fund Bonds where the District paid off the remaining outstanding amount of \$2,465,000.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
JUNE 30, 2019

Subsequent events have been evaluated through February 28, 2020, which is the date these financial statements were available to be issued.

**REQUIRED SUPPLEMENTARY INFORMATION**

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE – GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	Original Budget	Final Budget	Actual	Variance With Budget
REVENUES				
Local sources	\$ 11,357,400	\$ 11,357,400	\$ 12,337,284	\$ 979,884
State sources	32,857,957	32,857,957	33,158,147	300,190
Federal sources	2,833,506	2,833,506	2,592,908	(240,598)
TOTAL REVENUES	<u>47,048,863</u>	<u>47,048,863</u>	<u>48,088,339</u>	<u>1,039,476</u>
EXPENDITURES				
Current:				
Regular instruction	25,899,595	25,899,595	26,021,077	(121,482)
Special education	7,778,317	7,778,317	8,658,527	(880,210)
Career and technical education	1,848,745	1,848,745	1,780,988	67,757
District wide services	3,711,597	3,711,597	3,643,614	67,983
Operations and maintenance	4,084,858	4,084,858	3,065,719	1,019,139
Transportation	2,051,765	2,051,765	2,207,036	(155,271)
Co-curricular activities	1,007,030	1,007,030	956,867	50,163
Community service programs	1,818,092	1,818,092	1,792,456	25,636
Capital outlay	-	-	824,222	(824,222)
TOTAL EXPENDITURES	<u>48,199,999</u>	<u>48,199,999</u>	<u>48,950,506</u>	<u>(750,507)</u>
Excess (deficiency) of revenues over expenditures	<u>(1,151,136)</u>	<u>(1,151,136)</u>	<u>(862,167)</u>	<u>288,969</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	<u>(10,314,560)</u>	<u>(10,314,560)</u>	<u>(10,069,315)</u>	<u>245,245</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(10,314,560)</u>	<u>(10,314,560)</u>	<u>(10,069,315)</u>	<u>245,245</u>
Net change in fund balances	<u>(11,465,696)</u>	<u>(11,465,696)</u>	<u>(10,931,482)</u>	<u>534,214</u>
Fund balances - beginning of year			<u>15,613,577</u>	
Fund balances - ending			<u>\$ 4,682,095</u>	

See Notes to the Required Supplementary Information

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE – FOOD SERVICE FUND**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Budget</u>
REVENUES				
Local sources	\$ 889,000	\$ 889,000	\$ 892,486	\$ 3,486
Federal sources	<u>587,000</u>	<u>587,000</u>	<u>730,796</u>	<u>143,796</u>
TOTAL REVENUES	<u>1,476,000</u>	<u>1,476,000</u>	<u>1,623,282</u>	<u>147,282</u>
EXPENDITURES				
Current:				
Salaries	750,400	750,400	739,528	10,872
Employee benefits	198,830	198,830	178,397	20,433
Supplies	31,500	31,500	45,428	(13,928)
Utilities	659,270	659,270	796,113	(136,843)
Other	<u>10,000</u>	<u>10,000</u>	<u>9,213</u>	<u>787</u>
TOTAL EXPENDITURES	<u>1,650,000</u>	<u>1,650,000</u>	<u>1,768,679</u>	<u>(118,679)</u>
Excess (deficiency) of revenues over expenditures	<u>(174,000)</u>	<u>(174,000)</u>	<u>(145,397)</u>	<u>28,603</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Net change in fund balances	<u>(74,000)</u>	<u>(74,000)</u>	<u>(45,397)</u>	<u>28,603</u>
Fund balances - beginning of year			<u>93,689</u>	
Fund balances - ending			<u>\$ 48,292</u>	

See Notes to the Required Supplementary Information

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULES OF EMPLOYER'S PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**LAST 10 FISCAL YEARS\***

**NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT**

	Employer's proportion of the net pension liability (asset)	Employer's proportionate share of the net pension liability (asset)	Employer's covered- employee payroll	Employer's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2019	2.953969%	\$ 39,372,215	\$ 20,143,176	195.46%	65.50%
2018	2.861816%	39,307,779	19,316,437	203.49%	63.20%
2017	2.837200%	41,566,638	18,433,992	225.49%	59.20%
2016	2.819124%	36,870,059	17,340,566	212.62%	62.10%
2015	2.595114%	27,192,194	15,053,043	180.64%	66.60%

**NORTH DAKOTA PUBLIC EMPLOYEES RETIREMENT SYSTEM**

	Employer's proportion of the net pension liability (asset)	Employer's proportionate share of the net pension liability (asset)	Employer's covered- employee payroll	Employer's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2019	0.648909%	\$ 10,951,047	\$ 6,586,124	166.27%	62.80%
2018	0.547557%	8,801,038	5,589,699	157.45%	61.98%
2017	0.542178%	5,284,053	5,463,875	96.71%	70.46%
2016	0.480510%	3,267,386	4,280,763	76.33%	77.15%
2015	0.492027%	3,123,001	4,144,736	75.35%	77.70%

\* Complete data for these schedules is not available prior to 2015.

See Notes to the Required Supplementary Information



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF EMPLOYER'S SHARE OF NET OPEB LIABILITY**  
**LAST 10 FISCAL YEARS\***

	Employer's proportion of the net OPEB liability (asset)	Employer's proportionate share of the net OPEB liability (asset)	Employer's covered- employee payroll	Employer's proportionate share of the net OPEB liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total OPEB liability
2019	0.609235%	\$ 479,814	\$ 6,586,124	7.29%	61.89%
2018	0.516684%	408,703	5,589,699	7.31%	59.78%

\* Complete data for this schedule is not available prior to 2018.

See Notes to the Required Supplementary Information

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULES OF EMPLOYER CONTRIBUTIONS - PENSION**  
**LAST 10 FISCAL YEARS\***

**NORTH DAKOTA TEACHERS' FUND FOR RETIREMENT**

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered- employee payroll	Contributions as a percentage of covered-employee payroll
2019	\$ 2,830,785	\$ (2,830,785)	\$ -	\$ 22,202,235	12.75%
2018	2,568,255	(2,568,255)	-	20,143,176	12.75%
2017	2,462,846	(2,462,846)	-	19,316,437	12.75%
2016	2,350,334	(2,350,334)	-	18,433,992	12.75%
2015	2,210,816	(2,210,816)	-	17,340,566	12.75%

**NORTH DAKOTA PUBLIC EMPLOYEES RETIREMENT SYSTEM**

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered- employee payroll	Contributions as a percentage of covered- employee payroll
2019	\$ 474,644	\$ (474,644)	\$ -	\$ 6,666,350	7.12%
2018	468,932	(468,932)	-	6,586,124	7.12%
2017	405,321	(388,105)	17,216	5,450,913	7.12%
2016	395,576	(382,540)	13,036	5,372,753	7.12%
2015	325,158	(343,029)	(17,871)	4,817,823	7.12%

\* Complete data for these schedules is not available prior to 2015.

See Notes to the Required Supplementary Information

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS - OPEB**  
**LAST 10 FISCAL YEARS\***

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered- employee payroll	Contributions as a percentage of covered- employee payroll
2019	\$ 84,981	\$ (84,981)	\$ -	\$ 7,454,474	1.14%
2018	75,082	(75,082)	-	6,586,124	1.14%

\* Complete data for this schedule is not available prior to 2018.

See Notes to the Required Supplementary Information

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
JUNE 30, 2019

**NOTE 1 BUDGETS AND BUDGETARY ACCOUNTING**

The District's board adopts an annual budget on a basis consistent with accounting principles generally accepted in the United States for the general fund.

The following procedures are followed in establishing the budgetary data reflected in the financial statements:

- The annual budget must be prepared and District taxes must be levied on or before the 15th day of August of each year.
- The taxes levied must be certified to the county auditor by October 10th.
- The operating budget includes proposed expenditures and means of financing them.
- Each budget is controlled by the business and operations manager at the revenue and expenditure function/object level.
- The current budget, except property taxes, may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared.
- All appropriations lapse at year-end.

**NOTE 2 EXPENDITURES IN EXCESS OF BUDGET**

Expenditures exceeded budget in the general fund by \$750,507 during the year ended June 30, 2019. No remedial action is anticipated or required by the District regarding these excess expenditures.

**NOTE 3 CHANGE OF ASSUMPTIONS**

**TFFR Pension Plan**

Amounts reported in 2016 and later reflect the following actuarial assumption changes effective based on the results of an actuarial experience study dated April 30, 2015.

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

**NDPERS Pension Plan**

Amounts reported in 2019 reflect actuarial assumption changes effective July 1, 2018 based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION - CONTINUED  
JUNE 30, 2019

**NDPERS OPEB**

Amounts reported in 2019 reflect actuarial assumption changes effective July 1, 2018 based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

## **SUPPLEMENTAL INFORMATION**

**DICKINSON PUBLIC SCHOOLS DISTRICT**  
**SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE – DEBT SERVICE FUND**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	Original Budget	Final Budget	Actual	Variance With Budget
REVENUES				
Local sources	\$ 4,482,202	\$ 4,482,202	\$ 4,707,075	\$ 224,873
EXPENDITURES				
Debt Service:				
Principal	3,061,168	3,061,168	3,061,169	(1)
Interest	2,368,598	2,368,598	1,799,797	568,801
Service charges	5,234	5,234	4,400	834
TOTAL EXPENDITURES	5,435,000	5,435,000	4,865,366	569,634
Excess (deficiency) of revenues over expenditures	(952,798)	(952,798)	(158,291)	794,507
OTHER FINANCING SOURCES (USES)				
Transfers in	381,170	381,170	382,014	844
Net change in fund balances	(571,628)	(571,628)	223,723	795,351
Fund balances - beginning of year			6,208,415	
Fund balances - ending			<u>\$ 6,432,138</u>	

**DICKINSON PUBLIC SCHOOLS DISTRICT**  
**SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE – BUILDING FUND**  
**FOR THE YEAR ENDED JUNE 30, 2019**

	Original Budget	Final Budget	Actual	Variance With Budget
REVENUES				
Local sources	\$ 1,756,950	\$ 1,756,950	\$ 1,782,727	\$ 25,777
EXPENDITURES				
Current:				
Contracted services	-	-	35,005	(35,005)
Repairs and maintenance	2,200,000	2,200,000	547,685	1,652,315
Other	100,000	100,000	2,660	97,340
Capital outlays (including <\$5,000)	7,675,000	7,675,000	5,994,613	1,680,387
TOTAL EXPENDITURES	9,975,000	9,975,000	6,579,963	3,395,037
Excess (deficiency) of revenues over expenditures	(8,218,050)	(8,218,050)	(4,797,236)	3,420,814
OTHER FINANCING SOURCES (USES)				
Transfers in	382,014	382,014	10,000,000	9,617,986
Net change in fund balances	(7,836,036)	(7,836,036)	4,790,065	12,626,101
Fund balances - beginning of year			13,521,361	
Fund balances - ending			\$ 18,311,426	



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

<u>Federal Grantor/ Pass-Through Grantor/ Program Title</u>	<u>Federal CFDA Number</u>	<u>Pass-Through Grantor's Number</u>	<u>Expenditures</u>
U.S. DEPARTMENT OF AGRICULTURE			
Passed through North Dakota Department of Public Instruction:			
School Breakfast Program	10.553	F10553	\$ 87,156
National School Lunch Program	10.555	F10555	507,510
National School Lunch Program - commodities Child Nutrition Cluster	10.555	F10555	<u>129,726</u>
			724,392
SAE Food Nutrition	10.560	F10560	6,404
Farm to School Program	10.575	F10575	<u>825</u>
Total U.S. Department of Agriculture			<u>731,621</u>
U.S. DEPARTMENT OF EDUCATION			
Passed through the State Board of Career and Technical Education:			
Career and Technical Education - Basic Grants to States (Perkins IV)	84.048	2038	75,051
Passed through North Dakota Department of Public Instruction:			
Adult Education	84.002	F84002A	97,000
Title I - Grants to LEAs	84.010	PII017	807,430
IDEA, Part B Special Education	84.027	PII024	949,629
IDEA, Part B Special Education - Preschool Special Education Cluster (IDEA)	84.173	PII026	<u>21,140</u>
			970,769
Twenty-First Century Community Learning Centers	84.287	PII066	305,760
Improving Teacher Quality State Grants	84.367	F84367	259,004
Student Support and Academic Enrichment	84.424	F84424A	<u>77,069</u>
Total U.S. Department of Education			<u>2,517,032</u>
Total expenditures of federal awards			<u>\$ 3,323,704</u>

See Notes to the Schedule of Expenditures of Federal Awards

**DICKINSON PUBLIC SCHOOL DISTRICT**  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2019

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the applicable cost principles contained in Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award*, wherein certain types of expenditures are not allowable or limited as to reimbursement.

**NOTE 2 INDIRECT COST RATE**

Dickinson Public School District has not elected to use the 10-percent de minimis cost rate as allowed under the Uniform Guidance.

**NOTE 3 BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the "schedule") includes the federal award activity of Dickinson Public School District under programs of the federal government for the year ended June 30, 2019. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The amounts reported on the schedule have been reconciled to and are in agreement with amounts recorded in the accounting records from which the financial statements have been reported.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the School Board  
Dickinson Public School District  
Dickinson, North Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Dickinson Public School District as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Dickinson Public School District's basic financial statements and have issued our report thereon dated February 28, 2020.

## **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Dickinson Public School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Dickinson Public School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Dickinson Public School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a deficiency in internal control, described in the accompany schedule of findings and questioned costs as item 2019-001 that we consider to be a material weakness.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Dickinson Public School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **District's Response to Finding**

The District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.  
BISMARCK, NORTH DAKOTA**

February 28, 2020

## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the School Board  
Dickinson Public School District  
Dickinson, North Dakota

### Report on Compliance for Each Major Federal Programs

We have audited Dickinson Public School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Dickinson Public School District's major federal program for the year ended June 30, 2019. Dickinson Public School District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Dickinson Public School District's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Dickinson Public School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Dickinson Public School District's compliance.

### Opinion on Each Major Federal Program

In our opinion, Dickinson Public School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2019.

## Report on Internal Control over Compliance

In planning and performing our audit of compliance, we considered Dickinson Public School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Dickinson Public School District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we did identify a certain deficiency in internal control over compliance, described in the accompanying schedule of findings and questioned costs as item 2019-002, that we consider to be a significant deficiency.

Dickinson Public School District's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Dickinson Public School District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.**  
**BISMARCK, NORTH DAKOTA**

February 28, 2020

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**Section I - Summary of Auditor's Results**

Financial Statements

Type of auditor's report issued:	<u>Unmodified</u>	
Internal control over financial reporting:		
Material weakness(es) identified?	<u>  x  </u> yes	<u>      </u> no
Significant deficiency(ies) identified?	<u>      </u> yes	<u>  x  </u> none reported
Noncompliance material to financial statements noted?	<u>      </u> yes	<u>  x  </u> no

Federal Awards

Internal control over major programs:		
Material weakness(es) identified?	<u>      </u> yes	<u>  x  </u> no
Significant deficiency(ies) identified?	<u>  x  </u> yes	<u>      </u> none reported

Type of auditor's report issued on compliance for major programs:	<u>Unmodified</u>
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Any audit findings disclosed that are Required to be reported in accordance with 2 CDF 200.516(a)?	<u>  x  </u> yes	<u>      </u> no
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<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
10.553 & 10.555 84.010	Child Nutrition Cluster Title I Grants to Local Educational Agencies

Dollar threshold used to distinguish between Type A and Type B programs:	<u>  \$750,000  </u>
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Auditee qualified as a low-risk auditee?	<u>      </u> yes	<u>  x  </u> no
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**DICKINSON PUBLIC SCHOOL DISTRICT**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**Section II – Financial Statement Findings**

**2019-001: Material Weakness**

Criteria

A good system of internal accounting control contemplates an adequate system for the preparation of the financial statements, including recording government wide journal entries in order to reconcile from the fund financials to the government wide financials and ensuring all general ledger accounts are properly reflected on a GAAP basis.

Condition

The District's auditors prepare the draft financial statements. In addition, adjusting journal entries and government wide journal entries were proposed to bring the financial statements into compliance with accounting principles generally accepted in the United States of America (S.S GAAP). An appropriate system of internal controls requires that the District must make a determination that the financial statements and the underlying general ledger accounts are properly stated in compliance with GAAP. This requires the District's personnel to maintain a working knowledge of current generally accepted accounting principle in the United States of America and the required financial statement disclosures.

Cause

Auditor's prepared the draft financial statements and propose material journal entries.

Effect

This control deficiency could result in a misstatement to the presentation of the audited financial statements.

Recommendation

Accounting personnel will need to determine the proper balance in each general ledger account prior to audit. In addition, accounting personnel should track and maintain supporting schedules for items recorded at the government wide level. We recommend the District reviews its accounting procedures to ensure the procedures include properly adjusting for accruals at year end.

Views of Responsible Officials and Planned Corrective Actions

The Dickinson School Board has decided to accept the degree of risk associated with the District not preparing its own financial statements in accordance with generally accepted accounting principles due to the time and expense necessary to have staff prepare the statements prior to the annual audit.

Indication of Repeat Finding

This is a repeat finding of 2018-001.



**DICKINSON PUBLIC SCHOOL DISTRICT**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**Section III – Federal Award Findings and Questioned Costs**

**2019-002: Procurement Policy**

Applicable to all federal grants.

Criteria:

The District's procurement policy should be updated to conform with Uniform Guidance.

Condition:

The District follows North Dakota Century Code and federal regulations, but has not updated their policy to comply with Uniform Guidance requirements.

Cause:

The District has not updated their policy to conform to Uniform Guidance.

Effect:

The District may not be in compliance with Uniform Guidance procurement policies.

Recommendation:

The District should draft and the Board approve a procurement policy that complies with Uniform Guidance.

Indication of Repeat Finding:

This is a new finding in the current year.

Views of Responsible Officials and Planned Corrective Actions:

In the past the District has followed internal procurement practices and procedures but has not adopted a formal procurement policy. In response to the financial statement audit finding of a Significant Deficiency, the District will draft and adopt a formal procurement policy that complies with Uniform Guidance. The District will implement these changes in procurement policy for the 2020 Fiscal Year.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**SCHEDULE OF PRIOR YEAR FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**2018-001: Material Weakness**

Criteria

A good system of internal accounting control contemplates an adequate system for the preparation of the financial statements, including recording government wide journal entries in order to reconcile from the fund financials to the government wide financials and ensuring all general ledger accounts are properly reflected on a GAAP basis.

Condition

The District does not have an internal control system designed to provide for the preparation of the financial statements being audited, in addition, as auditors, we prepared several material journal entries in order to present the financial statements in accordance with generally accepted accounting principles.

Cause

There were misstatements in the prior year audited financial statements and accounting staff typically rely on the auditors to propose several adjustments to be in accordance with GAAP.

Effect

This control deficiency could result in a misstatement to the presentation of the audited financial statements.

Recommendation

Accounting personnel will need to determine the proper balance in each general ledger account prior to audit. In addition, accounting personnel should track and maintain supporting schedules for items recorded at the government wide level. We recommend the District reviews its accounting procedures to ensure the procedures include properly adjusting for accruals at year end.

Views of Responsible Officials and Planned Corrective Actions

Prior to the 2017-2018 financial statement audit performed by Brady Martz & Associates, P.C., the District had a long-term auditor performing its annual financial statement audit. During those previous audits, the District relied heavily on that auditor to propose year-end adjustments and maintain supporting schedules in order to adjust the District's modified cash basis internal financial statements to accrual basis financial statements in accordance with generally accepted accounting principles (GAAP). The District has the necessary qualified personnel in place to implement revised accounting procedures which will eliminate this reliance on auditors for these adjustments and maintenance of supplemental schedules. The District will implement these revised accounting procedures for the 2019 Fiscal Year.

Current Status

This finding is repeated as finding 2019-001 in the current year.

**DICKINSON PUBLIC SCHOOL DISTRICT**  
**SCHEDULE OF PRIOR YEAR FINDINGS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2019**

**2018-002**

Criteria

In accordance with North Dakota Century Code 15.1-07-23, the business manager shall furnish a bond in an amount at least equal to 25% of the maximum money subject to the business manager's control at one time.

Condition

No bond had been obtained through the North Dakota state bonding fund to meet this Century Code requirement.

Cause

The District was not aware of this requirement.

Effect

The District was not in compliance with North Dakota Century Code.

Recommendation

We recommend the District obtain the required bonding.

Views of Responsible Officials and Planned Corrective Actions

As soon as the District became aware that they did not have the bond coverage in place as required by North Dakota Century Code, the District contacted the North Dakota Insurance Department and obtained the necessary coverage.

Current Status

This finding was corrected in the current year.



## **Corrective Action Plan – June 30, 2019**

### **2019-001**

#### Contact Person

Kent Anderson, Business Manager

#### Corrective Action Plan

The Dickinson School Board has decided to accept the degree of risk associated with the District not preparing its own financial statements in accordance with generally accepted accounting principles due to the time and expense necessary to have staff prepare the statements prior to the annual audit.

#### Completion Date

Fiscal year 2020.

### **2019-002**

#### Contact Person

Kent Anderson, Business Manager

#### Corrective Action Plan

The District will implement these changes in procurement policy for the 2020 Fiscal Year.

#### Completion Date

Fiscal year 2020.