

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1  
GRAND FORKS, NORTH DAKOTA**

AUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2018

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**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**ROSTER OF SCHOOL OFFICIALS – UNAUDITED**  
**AT JUNE 30, 2018**

Mr. Douglas Carpenter	President
Mr. Eric Burin	Vice-President
Ms. Katie Dachtler	Board Member
Ms. Amber Flynn	Board Member
Ms. Alma Torres Pierce	Board Member
Dr. Eric Lunn	Board Member
Ms. Meggen Sande	Board Member
Ms. Cynthia Shabb	Board Member
Mr. Matt Spivey	Board Member
Dr. Larry P. Nybladh	Superintendent
Mr. Jody Thompson	Assistant Superintendent
Mr. Edwin Gerhardt	Business Manager



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

## INDEPENDENT AUDITOR'S REPORT

To the Board of Education  
Grand Forks Public School District No. 1  
Grand Forks, North Dakota

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Grand Forks Public School District No. 1, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Grand Forks Public School District No. 1, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of District's contributions to TFFR retirement plan, and schedule of District's proportionate share of net pension liability as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The roster of school officials on page 1 has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 9, 2018 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS NORTH DAKOTA**

November 9, 2018

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

The discussion and analysis of Grand Forks Public School District's financial performance provides an overall review of the District's financial activities for the year ended June 30, 2018. The intent of this discussion and analysis is to look at the District's financial performance as a whole. Readers should also review the basic financial statements and related notes to enhance their understanding of the District's financial performance.

**Financial Highlights**

Key financial highlights for 2018 are as follows:

- Net position of the District decreased by \$2,326,229 as a result of the current year's operations primarily due to changes in the net pension liability.
- Governmental net position totaled \$574,790.
- The District's general fund had \$101,762,423 in total revenues and \$102,073,065 in expenditures. Overall, the general fund balance decreased by \$310,642 for the year ended June 30, 2018, and now totals \$18,546,138.

This annual report consists of a series of financial statements and related footnotes. These statements are organized so the reader can understand Grand Forks Public School District No. 1 as a financial whole. The statements then proceed to provide an increasingly detailed look at specific financial activities. The Statement of Net Position and Statement of Activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in one column.

**Reporting the School District as a Whole**

**Statement of Net Position and the Statement of Activities**

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did the District do financially during the year ended June 30, 2018?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets, liabilities and deferred inflows/outflows of resources using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net position and changes in that position. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the District's property tax base, current property tax laws in North Dakota, facility condition, required educational programs and other factors.



**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

In the Statement of Net Position and the Statement of Activities, the District reports governmental activities. Governmental activities are the activities where most of the District's programs and services are reported including, but not limited to, instruction, support services, operation and maintenance of plant, pupil transportation and extracurricular activities.

**Reporting the School District's Most Significant Funds**

**Fund Financial Statements**

Fund financial statements provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the General Fund, Special Assessment Fund, Food Service Fund and Building Fund.

**Governmental Funds**

The School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

**Financial Analysis of the District as a Whole**

Recall that the Statement of Net Position provides the perspective of the District as a whole.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Table 1 provides a summary of the District's net position as of June 30, 2018.

**Table 1**  
**Net Position**

	<u>2018</u>	<u>2017</u>	<u>Change</u>
Assets			
Current Assets	\$ 23,116,632	\$ 21,559,279	\$ 1,557,353
Capital Assets (net of accumulated depreciation)	<u>95,679,181</u>	<u>98,462,625</u>	<u>(2,783,444)</u>
Total Assets	<u>118,795,813</u>	<u>120,021,904</u>	<u>(1,226,091)</u>
Deferred Outflows of Resources	<u>15,279,568</u>	<u>24,578,192</u>	<u>(9,298,624)</u>
Liabilities			
Current Liabilities	4,797,502	4,980,396	(182,894)
Long-Term Liabilities	<u>126,227,280</u>	<u>134,494,821</u>	<u>(8,267,541)</u>
Total Liabilities	<u>131,024,782</u>	<u>139,475,217</u>	<u>(8,450,435)</u>
Deferred Inflows of Resources	<u>2,475,809</u>	<u>2,223,860</u>	<u>251,949</u>
Net Position			
Net Investment in Capital Assets	65,605,041	66,343,779	(738,738)
Unrestricted	<u>(65,030,251)</u>	<u>(63,442,760)</u>	<u>(1,587,491)</u>
Total Net Position	<u>\$ 574,790</u>	<u>\$ 2,901,019</u>	<u>\$ (2,326,229)</u>

The decrease in long-term liabilities was due to a decrease in the net pension liability during the year.

The District's net position of \$574,790 is segregated into two separate categories. Net investment in capital assets represents \$65,605,041 of the District's entire net position. It should be noted that these resources are not available for future spending.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Table 2 shows the changes in net position for the fiscal year ended June 30, 2018.

**Table 2**  
**Changes in Net Position**

	<u>2018</u>	<u>2017</u>	<u>Change</u>
Revenues			
Program Revenues:			
Charges for Services	\$ 7,898,276	\$ 7,563,728	\$ 334,548
Operating Grants and Contributions	14,277,398	13,926,733	350,665
General Revenues:			
Taxes	22,483,787	21,469,627	1,014,160
State Aid	63,869,537	64,231,172	(361,635)
Other	1,103,218	830,128	273,090
Total Revenues	<u>109,632,216</u>	<u>108,021,388</u>	<u>1,610,828</u>
Expenses			
Instruction	70,646,540	71,839,087	(1,192,547)
Support Services:			
Pupil and Instructional Staff Services	10,302,511	11,027,153	(724,642)
Headstart	352,445	359,979	(7,534)
Special Education	2,604,837	2,335,197	269,640
Career Technical Education	459,985	602,815	(142,830)
General Administration Services	1,271,831	1,220,640	51,191
School Administration Services	5,677,855	5,383,963	293,892
Businesss Services	1,928,097	2,101,192	(173,095)
Operations and Maintenance	8,369,158	8,057,326	311,832
Pupil Transportation Services	1,424,206	1,549,605	(125,399)
Extracurricular Activities	3,139,559	3,070,128	69,431
Food Services	4,680,688	4,365,012	315,676
Community Services	575,671	666,076	(90,405)
Interest on Long-Term Debt	525,062	603,982	(78,920)
Total Expenses	<u>111,958,445</u>	<u>113,182,155</u>	<u>(1,223,710)</u>
Increase (Decrease) in Net Position	(2,326,229)	(5,160,767)	2,834,538
Net Position - Beginning	<u>2,901,019</u>	<u>8,061,786</u>	<u>(5,160,767)</u>
Net Position - Ending	<u>\$ 574,790</u>	<u>\$ 2,901,019</u>	<u>\$ (2,326,229)</u>

Property taxes constituted 20%, state aid 58%, operating grants and contributions 13%, and charges for services made up 7% of the total revenues of governmental activities of the District for fiscal year 2018. Instruction comprises 63% of District expenses.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and other unrestricted revenues.

**Table 3**  
**Cost of Services**

	Total Cost for Year Ended 06/30/18	Net Cost for Year Ended 06/30/18	Total Cost for Year Ended 06/30/17	Net Cost for Year Ended 06/30/17
Instruction	\$ 70,646,540	\$ 54,719,239	\$ 71,839,087	\$ 56,259,653
Support Services:				
Pupil and Instructional Staff Services	10,302,511	10,174,440	11,027,153	10,884,100
Headstart	352,445	352,445	359,979	359,979
Special Education	2,604,837	2,604,837	2,335,197	2,335,197
Career Technical Education	459,985	448,222	602,815	576,173
General Administration Services	1,271,831	1,271,831	1,220,640	1,220,640
School Administration Services	5,677,855	5,677,855	5,383,963	5,383,963
Businesss Services	1,928,097	1,928,097	2,101,192	2,101,192
Operations and Maintenance	8,369,158	8,356,443	8,057,326	8,036,737
Pupil Transportation Services	1,424,206	873,788	1,549,605	1,047,873
Extracurricular Activities	3,139,559	2,551,552	3,070,128	2,468,869
Food Services	4,680,688	(276,711)	4,365,012	(252,740)
Community Services	575,671	575,671	666,076	666,076
Interest on Long-Term Debt	525,062	525,062	603,982	603,982
Total Expenses	<u>\$ 111,958,445</u>	<u>\$ 89,782,771</u>	<u>\$ 113,182,155</u>	<u>\$ 91,691,694</u>

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and pupil. Pupils and instructional staff include the activities involved with assisting staff with the content and process of teaching to pupils. General administration, school administration, and business services include expenses associated with administrative and financial supervision of the District. Operation and maintenance of plant activities involve maintaining the school grounds, buildings, and equipment in an effective working condition. Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by state law. Extracurricular activities include expenses related to student activities provided by the District which are designed to provide opportunities for pupils to participate in school events, public events, or a combination of these for the purposes of motivation, enjoyment and skill improvement. Food Services include expenses directly dealing with providing breakfast and lunch service to students and staff of the District.

Interest on long-term debt involves the transactions associated with the payment of interest and other related charges to debt of the District.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**Financial Analysis of the District's Governmental Funds**

The focus of the District's governmental funds is to provide information on the near-term inflows, outflows, and balances of available resources. Unassigned fund balance generally may be used as a measure of the District's net resources available for spending at the end of the fiscal year. These funds are accounted for by using the modified accrual basis of accounting. The District's governmental funds had total revenues of \$109,477,317 and total expenditures of \$109,254,820 for the year ended June 30, 2018. As of June 30, 2018, the unassigned fund balance of the District's governmental funds was \$15,266,184.

**General Fund Budgeting Highlights**

During the course of the 2018 fiscal year, the District believes the variances between budgeted and actual are small. This indicates that the users of the District's budget and financial statements were well informed. The District did not amend its budget.

The District's final budget for the general fund anticipated the expenditures and other financing uses would exceed revenues by \$1,578,991; the actual results show expenditures and other financing uses exceeded revenues by \$310,642.

- Revenues were \$36,640 more than projections, largely due to an increase of \$639,773 over the budgeted amount of \$4,853,370 in funding from charges for services and an increase of \$347,976 in other local services.
- The actual expenditures were \$681,709 below the budgeted figure due to a decrease of \$978,605 in pupil and instructional staff service expenditures during the year.

The General Fund ended with a fund balance of \$18,546,138 which was an increase of \$1,268,349 over the final budgeted amount.

**Capital Assets**

As of June 30, 2018, the District had \$95,679,181 invested in capital assets. Table 4 shows balances as of June 30, 2018 and 2017, respectively. See Note 5 for additional details.

**Table 4**  
**Capital Assets (Net of Depreciation)**

	2018	2017
School Sites and Other Lands	\$ 7,174,057	\$ 7,210,283
Buildings and Improvements	86,078,583	88,822,701
Furniture and Equipment	2,426,541	2,274,137
Construction in Progress	-	155,504
Total	\$ 95,679,181	\$ 98,462,625

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**Debt Administration**

As of June 30, 2018, the District had \$129,710,563 in outstanding debt, with \$3,483,283 due within one year. The District had an overall decrease in debt of \$8,023,413 from June 30, 2017 primarily due to the decrease in net pension liability during the year. See Note 6 for additional details.

**Table 5**  
**Summary of Outstanding Long-Term Debt**

	2018	2017
Bond and Notes Payable	\$ 28,444,482	\$ 30,154,526
Capital Leases Payable	409,087	619,300
Special Assessments Payable	1,220,571	1,345,020
Severance Payable	2,571,229	2,007,771
Sick Leave Payable	94,543	132,380
Net Pension Liability	96,970,651	103,474,979
	<b>\$129,710,563</b>	<b>\$137,733,976</b>

**For the Future:**

**BUDGET AND TAX LEVY:**

**Fiscal Year 2018-2019**

On October 8, 2018, The Grand Forks School Board gave final approval for the 2018-2019 general fund budget with estimated revenues of \$103,500,000 and estimated expenditures of \$105,750,000. The FY 18-19 property tax levy was based on 86 mills for general educational purposes, 10 mills for the building fund, and 2 mills for special assessments. The total levy of 98 mills is an increase to the FY 17-18 property tax levy.

**Contacting the District's Financial Management:**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. You may request a copy of this report by contacting Ed Gerhardt, Business Manager, Grand Forks Public School District, P.O. Box 6000, 2400 47th Avenue South, Grand Forks, ND 58201-3405, or email at [egerhardt210@mygfschools.org](mailto:egerhardt210@mygfschools.org).

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**STATEMENT OF NET POSITION**  
**AS OF JUNE 30, 2018**

	<b>Governmental Activities</b>
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalents	\$ 15,732,769
Investments	3,598,538
Accounts Receivable	1,366,204
Interest Receivable	310,674
Property Taxes Receivable	1,840,927
Inventory	267,520
Total Current Assets	23,116,632
Non-Current Assets	
Non Depreciable Capital Assets	7,174,057
Capital Assets, Net of Accumulated Depreciation	88,505,124
Total Non-Current Assets	95,679,181
<b>Total Assets</b>	<b>118,795,813</b>
<b>Deferred Outflows of Resources</b>	
Cost Sharing Defined Benefit Pension Plan - TFFR	15,279,568
<b>Total Deferred Outflows of Resources</b>	<b>15,279,568</b>
<b>Liabilities</b>	
Current Liabilities	
Accounts Payable and Other Accrued Liabilities	501,250
Accrued Expenses	85,596
Salaries Payable	157,188
Accrued Interest	457,987
Unearned Revenue	112,198
Current Portion of Non-Current Liabilities	3,483,283
Total Current Liabilities	4,797,502
Non-Current Liabilities	
Sick Leave Payable	94,543
Severance Payable	2,571,229
Special Assessments Payable	1,220,571
Bonds and Notes Payable	28,444,482
Capital Lease Payable	409,087
Net Pension Liability	96,970,651
Less Current Portion	(3,483,283)
Total Non-Current Liabilities	126,227,280
<b>Total Liabilities</b>	<b>131,024,782</b>
<b>Deferred Inflows of Resources</b>	
Cost Sharing Defined Benefit Pension Plan - TFFR	2,475,809
<b>Total Deferred Inflows of Resources</b>	<b>2,475,809</b>
<b>Net Position</b>	
Net Investment in Capital Assets	65,605,041
Unrestricted	(65,030,251)
<b>Total Net Position</b>	<b>\$ 574,790</b>

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Net (Expense) Revenue and and Changes in Net Position Governmental Activities
<b>Primary Government</b>				
Governmental Activities:				
Instruction				
Regular	\$ 49,630,954	\$ 4,797,666	\$ 5,602,208	\$ (39,231,080)
Special Education	15,577,776	-	2,103,347	(13,474,429)
Career Technical Education	4,071,543	-	908,071	(3,163,472)
Headstart	1,366,267	-	2,516,009	1,149,742
<b>Total Instruction</b>	70,646,540	4,797,666	11,129,635	(54,719,239)
Support Services:				
Pupil and Instructional Staff Services	10,302,511	128,071	-	(10,174,440)
Headstart	352,445	-	-	(352,445)
Special Education	2,604,837	-	-	(2,604,837)
Career Technical Education	459,985	-	11,763	(448,222)
General Administration Services	1,271,831	-	-	(1,271,831)
School Administration Services	5,677,855	-	-	(5,677,855)
Businesss Services	1,928,097	-	-	(1,928,097)
Operations and Maintenance	8,369,158	12,715	-	(8,356,443)
Pupil Transportation Services	1,424,206	94,769	455,649	(873,788)
Extracurricular Activities	3,139,559	588,007	-	(2,551,552)
Food Services	4,680,688	2,277,048	2,680,351	276,711
Community Services	575,671	-	-	(575,671)
Interest on Long-Term Debt	525,062	-	-	(525,062)
<b>Total Support Services</b>	41,311,905	3,100,610	3,147,763	(35,063,532)
<b>Total Primary Government</b>	\$ 111,958,445	\$ 7,898,276	\$ 14,277,398	(89,782,771)
<b>General Revenues</b>				
Taxes				
Property Taxes, Levied for General Purpose				19,778,168
Property Taxes, Levied for Building Fund				2,260,468
Property Taxes, Levied for Special Assessment				445,151
State Aid Not Restricted for Specific Purposes				
Per Pupil Aid				63,869,537
Interest Income and Other Revenues				1,103,218
<b>Total General Revenues</b>				87,456,542
<b>Change in Net Position</b>				(2,326,229)
<b>Net Position, Beginning</b>				2,901,019
<b>Net Position, Ending</b>				\$ 574,790

See Notes to the Financial Statements



**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**BALANCE SHEET – GOVERNMENTAL FUNDS**  
**AS OF JUNE 30, 2018**

	<u>General Fund</u>	<u>Special Assessment Fund</u>	<u>Food Service Fund</u>	<u>Building Fund</u>	<u>Total Governmental Funds</u>
<b>Assets</b>					
Cash and Cash Equivalents	\$ 12,759,977	\$ -	\$ 2,229,216	\$ -	\$ 14,989,193
Investments	3,582,779	-	-	12,237	3,595,016
Property Taxes Receivable	1,650,045	30,482	-	160,400	1,840,927
Accounts Receivable	1,316,537	-	49,667	-	1,366,204
Due From Other Funds	1,755,932	-	-	-	1,755,932
Inventory	210,669	-	56,849	-	267,518
<b>Total Assets</b>	<u>\$ 21,275,939</u>	<u>\$ 30,482</u>	<u>\$ 2,335,732</u>	<u>\$ 172,637</u>	<u>\$ 23,814,790</u>
<b>Liabilities</b>					
Accounts Payable	\$ 133,577	\$ -	\$ 1,193	\$ -	\$ 134,770
Accrued Liabilities	85,596	-	-	-	85,596
Salaries Payable	157,188	-	-	-	157,188
Due to Other Funds	-	154,028	-	1,601,904	1,755,932
Severance Payable	1,219,433	-	-	-	1,219,433
Unearned Revenue	-	-	112,198	-	112,198
<b>Total Liabilities</b>	<u>1,595,794</u>	<u>154,028</u>	<u>113,391</u>	<u>1,601,904</u>	<u>3,465,117</u>
<b>Deferred Inflows of Resources</b>					
Unavailable Revenue - Property Taxes	1,134,007	26,675	-	138,001	1,298,683
<b>Total Deferred Inflows of Resources</b>	<u>1,134,007</u>	<u>26,675</u>	<u>-</u>	<u>138,001</u>	<u>1,298,683</u>
<b>Fund Balance</b>					
Non-Spendable	210,669	-	56,849	-	267,518
Assigned	1,351,796	-	2,165,492	-	3,517,288
Unassigned	16,983,673	(150,221)	-	(1,567,268)	15,266,184
<b>Total Fund Balance (Deficit)</b>	<u>18,546,138</u>	<u>(150,221)</u>	<u>2,222,341</u>	<u>(1,567,268)</u>	<u>19,050,990</u>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<u>\$ 21,275,939</u>	<u>\$ 30,482</u>	<u>\$ 2,335,732</u>	<u>\$ 172,637</u>	<u>\$ 23,814,790</u>

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE DISTRICT WIDE STATEMENT OF NET POSITION**  
**AS OF JUNE 30, 2018**

**Fund balance - governmental funds** \$ 19,050,990

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in the governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.

Cost of Capital Assets	\$	156,295,654	
Less: Accumulated Depreciation		<u>(60,616,473)</u>	
Net			95,679,181

Net deferred outflows/(inflows) of resources relating to the cost sharing of defined benefit plans in the governmental activities are not financial resources and, therefore, are not reported as deferred outflows/(inflows) of resources in the governmental funds. 12,803,759

Property taxes receivable will be collected during the year, but are not available soon enough to pay for the current period's expenditures, and, therefore are unavailable in the governmental funds. 1,298,683

The District accounts for its self-funded health insurance plan as an internal service fund. The assets and liabilities of the internal service fund are included with the governmental activities. 380,616

Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. These long-term liabilities consisted of the following:

Bonds Payable		28,444,482	
Capital Leases Payable		409,087	
Special Assessments Payable		1,220,571	
Sick Leave Payable		94,543	
Early Retirement Payable		1,351,796	
Net Pension Liability		<u>96,970,651</u>	
Total			(128,491,130)

Interest receivable/payable is not due and payable in the current period and, therefore, is not reported as a receivable/liability in the governmental funds. (147,309)

**Net Position - Governmental Activities** \$ 574,790

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCE – GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<u>General Fund</u>	<u>Special Assessment Fund</u>	<u>Food Service Fund</u>	<u>Building Fund</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>					
Property Taxes	\$ 18,964,576	\$ 445,151	\$ -	\$ 2,260,468	\$ 21,670,195
Payments in Lieu of Taxes	576,826	-	-	-	576,826
Other Local Sources	772,536	-	67,801	-	840,337
Intergovernmental	75,610,616	-	2,664,389	-	78,275,005
Charges for Services	5,493,143	-	2,277,048	-	7,770,191
Contributions and Donations	29,128	-	-	-	29,128
Investment Income	242,224	-	37	-	242,261
<b>Total Revenues</b>	<u>101,689,049</u>	<u>445,151</u>	<u>5,009,275</u>	<u>2,260,468</u>	<u>109,403,943</u>
<b>Expenditures</b>					
Current:					
<b>Instruction:</b>					
Pupil and Instructional Staff Services	46,168,039	-	-	-	46,168,039
Special Education	15,123,541	-	-	-	15,123,541
Career Technical Education	3,941,469	-	-	-	3,941,469
Headstart	1,324,913	-	-	-	1,324,913
Total Instruction	<u>66,557,962</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>66,557,962</u>
<b>Support Services:</b>					
Pupil and Instructional Staff Services	8,645,640	-	-	-	8,645,640
Headstart	341,705	-	-	-	341,705
Special Education	2,533,061	-	-	-	2,533,061
Career Technical Education	443,778	-	-	-	443,778
General Administrative Services	1,234,654	-	-	-	1,234,654
School Administrative Services	5,512,815	-	-	-	5,512,815
Business Services	1,868,409	-	-	-	1,868,409
Operations and Maintenance	8,122,276	-	-	-	8,122,276
Pupil Transportation Services	1,384,160	-	-	-	1,384,160
Extracurricular	3,045,971	-	-	-	3,045,971
Food Services	9,883	-	4,539,061	-	4,548,944
Community Services	559,305	-	-	-	559,305
Capital Outlay	1,517,115	-	232,371	-	1,749,486
Debt Service:					
Principal	210,213	124,449	-	1,710,044	2,044,706
Interest and Other Fees	12,744	62,981	-	512,849	588,574
Total Support Services	<u>35,441,729</u>	<u>187,430</u>	<u>4,771,432</u>	<u>2,222,893</u>	<u>42,623,484</u>
<b>Total Expenditures</b>	<u>101,999,691</u>	<u>187,430</u>	<u>4,771,432</u>	<u>2,222,893</u>	<u>109,181,446</u>
<b>Net Change in Fund Balances</b>	(310,642)	257,721	237,843	37,575	222,497
<b>Fund Balances, Beginning of Year</b>	<u>18,856,780</u>	<u>(407,942)</u>	<u>1,984,498</u>	<u>(1,604,843)</u>	<u>18,828,493</u>
<b>Fund Balances, End of Year</b>	<u>\$ 18,546,138</u>	<u>\$ (150,221)</u>	<u>\$ 2,222,341</u>	<u>\$ (1,567,268)</u>	<u>\$ 19,050,990</u>

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES,**  
**EXPENDITURES AND CHANGES IN FUND BALANCE WITH THE DISTRICT WIDE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Total net changes in fund balances - Governmental Funds	\$	222,497
Amounts reported for Governmental Activities in the Statement of Activities are different because:		
Capital outlays are reported in Governmental Funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:		
Capital Outlay	\$	446,566
Depreciation Expense		<u>(3,193,784)</u>
Excess of Depreciation Expense Over Capital Outlay		(2,747,218)
When recognizing the sale of capital assets, the governmental funds report the total proceeds of the sale. Only the gain or loss of the sale is reported on the statement of net position.		
Loss on disposal of capital assets		(36,226)
The repayment of long-term debt is reported as an expenditure in the governmental funds. However, the repayment reduces long-term liabilities in the statement of net position.		
		1,920,257
Changes in deferred outflows and inflows of resources related to the net pension liability		(9,550,573)
Change in net pension liability		6,504,328
Some revenues will not be collected for several months after the District's fiscal year end. These revenues are not considered "available" revenues in the governmental funds. These consist of:		
Unavailable property taxes		236,767
Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the governmental funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		
		24,006
Interest income in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as revenue in the governmental funds when it is received. In the statement of activities, however, interest income is recognized as the interest is earned, regardless of when it is received.		
		(8,488)
Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds. These activities consist of:		
Sick Leave		37,837
Long-Term Severance		(388,557)
Special Assessments		124,449
An internal service fund is used by the District to account for its self-funded health insurance plan. The net income of the internal service fund is reported with the governmental activities.		
		<u>1,334,692</u>
Change in Net Position - Governmental Activities	\$	<u>(2,326,229)</u>

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**STATEMENT OF NET POSITION – PROPRIETARY FUNDS**  
**AS OF JUNE 30, 2018**

		<b><u>Governmental Activities</u></b> <b><u>Internal Service Funds</u></b>
<b>Assets</b>		
Cash and Cash Equivalents	\$	743,575
Investments		3,521
<b>Total Assets</b>		<u>747,096</u>
 <b>Liabilities</b>		
Accounts Payable and Accrued Liabilities		<u>366,480</u>
<b>Total Liabilities</b>		<u>366,480</u>
 <b>Net Position</b>		
Unrestricted		<u>380,616</u>
<b>Total Net Position</b>	\$	<u><u>380,616</u></u>

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN NET POSITION – PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<b>Governmental Activities</b>	<b>Internal Service Funds</b>
<b>Revenues</b>		
Insurance Contributions	\$	11,108,001
<b>Total Revenues</b>		11,108,001
<b>Expenses</b>		
Health Claims Paid		8,141,692
Insurance Premiums Paid and Administrative Charges		1,632,264
<b>Total Expenses</b>		9,773,956
<b>Operating Income (Loss)</b>		1,334,045
<b>Non-Operating Revenues (Expenses)</b>		
Interest Income		647
<b>Total Non-Operating Revenues (Expenses)</b>		647
<b>Change in Net Position</b>		1,334,692
<b>Total Net Position, Beginning of Year</b>		(954,076)
<b>Total Net Position, End of Year</b>	\$	380,616

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**STATEMENT OF CASH FLOWS – PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

		<u><b>Governmental Activities</b></u> <u><b>Internal Service Funds</b></u>
<b>Cash Flow From Operating Activities:</b>		
Cash Received from Charges to Other Funds	\$	11,108,001
Cash Paid to Insurance Claims by Operating Activities		(10,364,426)
Net Cash Provided (Used) by Operating Activities		<u>743,575</u>
 <b>Cash Flow From Investing Activities:</b>		
Purchase of Investments		(647)
Interest on Investments		647
Net Cash Provided (Used) by Investing Activities		<u>-</u>
<b>Net Increase in Cash and Cash Equivalents</b>		743,575
<b>Cash and Cash Equivalents - Beginning of Year</b>		<u>-</u>
<b>Cash and Cash Equivalents - End of Year</b>	\$	<u><u>743,575</u></u>
 <b>Reconciliation of Operating Income to Net Cash Provided (Used) By Operating Activities:</b>		
Operating Income (Loss)	\$	1,334,045
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:		
Changes in Assets:		
Accounts Receivable		85
Changes in Liabilities:		
Accounts Payable and Accrued Liabilities		<u>(590,555)</u>
Net Cash Provided (Used) by Operating Activities	\$	<u><u>743,575</u></u>

See Notes to the Financial Statements

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**STATEMENT OF ASSETS & LIABILITIES– FIDUCIARY FUNDS**  
**AS OF JUNE 30, 2018**

	<b>Total Agency Funds</b>
<b>Assets</b>	
Cash and Cash Equivalents	\$ 1,120,618
<b>Total Assets</b>	<u>\$ 1,120,618</u>
<b>Liabilities</b>	
Due to Student Groups	\$ 815,888
Due to Other Governments	<u>304,730</u>
<b>Total Liabilities</b>	<u>\$ 1,120,618</u>

See Notes to the Financial Statements



**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS OF JUNE 30, 2018**

**NOTE 1 DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY**

The Grand Forks Public School District operates the public schools in the City of Grand Forks, North Dakota. There are twelve elementary schools, four middle schools, two senior high schools and one alternative school.

Reporting Entity – Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of an organization's governing body and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources. Component units may also include organizations that are fiscally dependent on the District. Fiscal dependence can include the District's approval of the budget, issuance of debt, and/or levying of taxes for the organization.

Based on these criteria, the Grand Forks School District Building Authority is included in the District's reporting entity as a blended component unit.

The Grand Forks School District Building Authority leases various facilities and capital improvements to the Grand Forks Public School District. The Building Authority does not prepare any external financial statements.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The District's financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the standard-setting body for establishing governmental accounting and financial reporting principles. The District's significant accounting policies are described below.

**Basis of Presentation**

The District's basic financial statements consist of government-wide statements and fund financial statements.

**Government-wide Financial Statements**

The government-wide financial statements consist of a Statement of Net Position and a Statement of Activities. These statements display information about the District as a whole.

The Statement of Net Position presents the financial condition of the governmental activities of the District at year end.

The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. The statement identifies the extent to which each governmental function is self-financing or drawing from the general revenues of the District. Direct expenses are expenses that are specifically associated with a service, program or department. The direct expenses are clearly identifiable to a particular function. Program revenues include charges to recipients for goods or services offered by the program, and grants and contributions that are restricted to meet the operational or capital requirements of a particular program.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

Revenues which are not classified as program revenues are presented as general revenues of the District.

The Government-wide financial statements do not include fiduciary funds of component units that are fiduciary in nature.

**Fund Financial Statements**

In order to aid financial management and to demonstrate legal compliance, the District segregates transactions related to certain functions or activities in separate funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The focus of the governmental fund financial statements is on major funds. Each major fund is presented as a separate column in the fund financial statements. Non-major funds are aggregated and presented in a single column. The fiduciary fund is reported by type.

**Fund Accounting**

The District's funds consist of the following:

**Governmental Funds**

Governmental funds are utilized to account for most of the District's governmental functions. The reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which the obligation will be paid. Fund balance represents the difference between the governmental fund assets, liabilities and deferred inflows/outflows of resources with the difference reported as net position. The District's major governmental funds are as follows:

**General Fund**

This fund is the general operating fund of the District. It accounts for all financial resources except those requiring to be accounted for in another fund.

**Special Revenue Funds** - Accounts for proceeds of specific revenue sources (other than permanent fund and major capital projects) that are legally restricted to expenditures for specific purposes. The District's special revenue funds and their purpose are as follows:

Special Assessment Fund - This fund accounts for the financial resources associated with special assessment projects at various sites.

Food Service Fund - This fund accounts for the financial resources associated with the District's hot lunch program.

**Building Fund**

This fund accounts for the financial resources associated with capital improvement projects at various sites.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Proprietary Funds**

The reporting focus of proprietary funds is on the determination of net income, financial position and changes in financial position (economic resources). These funds are used to account for activities which are similar to those found in the private sector. The funds are maintained on the accrual basis of accounting.

**Internal Service Funds**

The reporting focus of internal service funds is on services provided by one fund of the District to other funds on a cost reimbursement basis. The District's only internal service fund consists of the following:

Self-funded Insurance Fund - This fund accounts for the financial transactions related to the District's self-funded health insurance plan.

**Fiduciary Funds**

The reporting focus of fiduciary funds is on net position and changes in net position. The District has three fiduciary funds which are all agency funds. The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations. The District's agency fund consists of the following:

Student Activity Fund –The fund accounts for the financial transactions related to the District's student activity programs.

Red River Valley Education Cooperative – The fund accounts for the financial transactions related to the activities for one of the eight region state networks comprising the North Dakota Regional Education Association.

**Measurement Focus and Basis of Accounting**

**Measurement Focus**

*Government-wide Financial Statements:*

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, liabilities and deferred inflows/outflows of resources associated with the operation of the District are included in the statement of net position.

*Fund Financial Statements:*

The governmental funds are accounted for using a flow of current financial resources measurement focus. Under this measurement focus, only current assets, current liabilities and current deferred inflows/outflows of resources are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources and uses of current financial resources.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

The current financial resources measurement focus differs from the manner which the governmental activities of the government-wide financial statements are prepared. Due to the difference, the District's financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for government funds.

Fiduciary Funds also use the economic resources measurement focus.

**Basis of Accounting**

The basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

Government-wide financial statements are prepared on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. The District's internal service fund also uses the accrual basis of accounting.

The District's governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The District considers revenues to be available if they are collected within 60 days of the end of its fiscal year. Expenditures are generally recorded as the related fund liability is incurred.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, and then unrestricted resources as they are needed.

**Revenues-Exchange and Non-Exchange Transactions**

Exchange transactions are transactions in which each party gives and receives essentially equal value. Under the accrual basis of accounting, revenue for exchange transactions is recorded when the exchange takes place. Under the modified accrual basis of accounting, revenue for exchange transactions is recorded when the resources are measurable and available.

Non-exchange transactions include transactions in which the District receives value without directly providing value in return. Non-exchange transactions include property taxes, grants, entitlements, and donations.

Under the accrual basis of accounting, property taxes are recorded as revenue in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recorded in the fiscal year in which all eligibility requirements have been satisfied. Under the modified accrual basis of accounting, revenue from non-exchange transactions must also be available before it is recorded in the financial records of the District.

Major revenue sources susceptible to accrual include: property taxes, intergovernmental revenues and investment income.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Unearned Revenues**

Unearned revenue arises when assets are recognized in the financial statements before the revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as unearned revenues.

On the governmental fund financial statements, food service prepayments are reported as unearned as the services have not been provided.

**Expenses and Expenditures**

Governmental funds accounting measurement focus is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recorded in the fiscal year in which the related fund liability is incurred. Under the accrual basis of accounting, expenses are recorded when incurred.

**Cash and Cash Equivalents**

The District considers highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

**Investments**

Investments are recorded at market value. North Dakota state statute authorizes school districts to invest their surplus funds in:

- a) Bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentality's, or organizations created by an act of Congress.
- b) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above.
- c) Certificates of Deposit fully insured by the Federal Deposit Insurance Corporation of the state.
- d) Certificates of deposit, savings deposits, or other deposits fully insured or guaranteed by the Federal Deposit Insurance Corporation and placed for the benefit of the public depositor by the public depository through an appropriate deposit placement service as determined by the commissioner of financial institutions.
- e) State and local securities:
  - 1) Any security that is general obligation of any state or local government with taxing powers and is rated in the highest three categories by a nationally recognized rating agency.
  - 2) An obligation of the state housing finance agency that is rated in the highest two categories by a nationally recognized rating agency.
  - 3) Any security that is a general obligation of a school district and is rated in the highest two categories by a nationally recognized rating agency.
  - 4) Obligations of this State and general obligations of its political subdivisions.
- f) Commercial paper issued by a United States corporation rated in the highest quality category by at least two nationally recognized rating agencies and matures in two hundred seventy days or less.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Fair Value Measurements**

The District accounts for all assets and liabilities that are being measured and reported on a fair value basis in accordance with GAAP. GAAP defines fair value, establishes a framework for measuring fair value and expands disclosure about fair value measurements.

When fair value measurements are required, various data is used in determining those values. This statement requires that assets and liabilities that are carried at fair value must be classified and disclosed in the following levels based on the nature of the data used.

Level 1	Quoted market prices in active markets for identical assets or liabilities.
Level 2	Observable market-based inputs or unobservable inputs that are corroborated by market data.
Level 3	Unobservable inputs that are not corroborated by market data.

**Inventories**

Inventories in governmental funds consist of expendable supplies held for consumption. They are stated at cost determined on a weighted average basis. They are recorded as expenditures at the time individual inventory items are used.

**Capital Assets**

General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported as assets in the fund financial statements. All capital assets are recorded at cost (or estimated historical cost). The assets are updated for additions and retirements during the District's fiscal year. The District has established a capitalization threshold of \$5,000. Donated fixed assets are recorded at their acquisition values at the date received. Improvements that significantly extend the useful life of the asset are also capitalized.

The District's land costs are capitalized but are not depreciated. All the remaining capital assets are depreciated over their estimated useful lives on a straight-line basis. The District has established the following useful lives:

Improvements other than Buildings	15 years
Buildings and Improvements	50 years
Furniture and Equipment	5 to 15 years

**Compensated Absences**

The District reports compensated absences in accordance with the provisions of GASB No. 16, *Accounting for Compensated Absences*. Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the District will compensate the employees for the benefits through paid time off or some other means.

Sick leave benefits are accrued as a liability for those employees who were employed under the Custodial and Maintenance and Secretarial Work Agreements, 1989-91. These employees began work before July 1, 1991. The amount is based on accumulated sick leave as of June 30, 1991, less any days the employee may have used after June 30, 1991. The District records the liability at the current wage rates of the employee at fiscal year end.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Accrued Liabilities and Long-term Obligations**

All payables, accrued liabilities and long-term obligations are reported in the District's government wide financial statements. The District's governmental fund financials report only those obligations that will be paid from current financial resources.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Teachers' Fund for Retirement (TFFR) and additions to/deductions from TFFR's fiduciary net position have been determined on the same basis as they are reported by TFFR. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Fund Balance Classifications**

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – pre-paid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

*Restricted* – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed* – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the school board-the District's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the school board removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned* – This classification reflects the amounts constrained by the District's "intent" to be used for specific purposes, but are neither restricted nor committed. The school board or superintendent have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General fund, that are not classified as non-spendable and are neither restricted nor committed.

*Unassigned* – This fund balance is the residual classification for the General fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, the District's preference is to first use restricted resources, and then use unrestricted resources as they are needed.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

When committed, assigned or unassigned resources are available for use, the District's preference is to use resources in the following order; 1) committed, 2) assigned and 3) unassigned.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resource (expense/expenditure) until then. The District has one item reported on the statement of net position as *cost sharing defined benefit pension plan*, which represents actuarial differences within the TFFR pension plan as well as contributions to the plan made after the measurement date.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District has one type of item, which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, *unavailable revenue – property taxes*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from one source, property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The District also has one item reported on the statement of net position as *cost sharing defined benefit pension plan*, which represents the actuarial differences within the TFFR pension plan.

**Net Position**

Net position represents the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in the District's financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any long-term debt attributable to the acquisition, construction, or improvement of those assets. Restricted Net Position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted Net Position is the net amount of assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

**Inter-fund Activity**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as inter-fund transfers. Inter-fund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. Inter-fund activities within the District's governmental activities and its business-type activities, are eliminated in the statement of activities.



**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

The District has established a self-funded health insurance plan. Because of the inherent uncertainties associated with estimating the accrued liability for claims, it is at least reasonably possible that the estimate used will change within the near term.

**Revenue Recognition - Property Taxes**

Taxes receivable consist of current and delinquent uncollected taxes at June 30, 2018.

Property taxes attach as an enforceable lien on property January 1. A five percent reduction is allowed if paid by February 15. Penalty and interest are added March 15 if the first half of the taxes have not been paid. Additional penalties are added October 15, if not paid. Taxes are collected by the county and usually remitted monthly to the school district.

Property tax revenue in the governmental funds is recognized in compliance with National Council of Government Accounting (NCGA) Interpretation 3, *Revenue Recognition - Property Taxes*. This interpretation states that property tax revenue is recorded when it becomes available. Available means when due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Property tax revenue is recorded as revenue in the year the tax is levied in the government - wide financial statements. State laws limit property taxes. All school district tax levies are in compliance with state laws.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of the District's internal service fund is charges to other funds for health insurance premiums. Operating expenses for the internal service fund include the cost of claims and related administrative expenses. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

**NOTE 3 DEPOSITS AND INVESTMENTS**

In accordance with North Dakota laws, the District maintains deposits at a depository authorized by the School Board. The depository is a member of the Federal Reserve System.

North Dakota state statutes require that all deposits be protected by federal deposit insurance, corporate surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by federal deposit insurance or corporate surety bonds.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. Government agencies; general obligations rated "A" or better; revenue obligations rated "AA" or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. North Dakota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

At June 30, 2018, all deposits for the District were insured or collateralized by securities held by the District's agent in the District's name.

**Investments**

As of June 30, 2018, the District's investments consist of the following:

<u>Investment</u>	<u>Maturities</u>	<u>Fair Value (Level 1)</u>
Certificates of Deposit	Less than 1 year	\$ 1,381,188
Certificates of Deposit	1 - 5 years	2,038,217
Certificates of Deposit	6 - 10 years	176,339
Certificates of Deposit	Greater than 10 years	<u>2,794</u>
 Total Investments		 <u>\$ 3,598,538</u>

**Interest Rate Risk**

Interest rate risk is the risk that changes in interest rates of debt securities will adversely affect the fair values of an investment. The price of a debt security typically moves in the opposite direction of the change in interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk**

Credit risk is the risk that an issuer or the other counterparty to an investment will not fulfill its obligations. North Dakota laws restrict allowable investments for public funds in order to safeguard the principle on investments. As a means of limiting its exposure to investing in too large of a portion in one type of investment instrument, the District has implemented a maximum percentage for each type of instrument as follows:

U.S. Treasury (Bills, Notes, Bonds)	90%
U.S. Governmental Agency Securities	90%
Certificates of Deposit	90%

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**NOTE 4 CREDIT RISK**

As of June 30, 2018, the District's receivables consist of amounts due from other governmental units primarily located within the State of North Dakota and bond interest rebates due from the Internal Revenue Service in accordance with the District's 2010 taxable limited bond agreements.

**NOTE 5 CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2018 was as follows:

	<u>Balance</u> <u>6/30/2017</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>6/30/2018</u>
<b>Governmental Activities</b>				
Non-Depreciable Capital Assets:				
Construction in Progress	\$ 155,504	\$ -	\$ 155,504	\$ -
School Sites and Other Lands	7,210,283	-	36,226	7,174,057
Total Non-Depreciable Capital Assets:	<u>7,365,787</u>	<u>-</u>	<u>191,730</u>	<u>7,174,057</u>
Depreciable Capital Assets:				
Buildings	136,545,476	16,194	-	136,561,670
Improvements Other than Buildings	6,030,541	-	-	6,030,541
Furniture & Equipment	6,135,608	585,876	192,098	6,529,386
Total Capital Assets	<u>148,711,625</u>	<u>602,070</u>	<u>192,098</u>	<u>149,121,597</u>
Less Accumulated Depreciation:				
Buildings	52,299,917	2,441,849	-	54,741,766
Improvements Other than Buildings	1,453,399	318,463	-	1,771,862
Furniture & Equipment	3,861,471	433,472	192,098	4,102,845
Total Accumulated Depreciation	<u>57,614,787</u>	<u>3,193,784</u>	<u>192,098</u>	<u>60,616,473</u>
Net Depreciable Capital Assets	<u>82,838,565</u>	<u>(2,591,714)</u>	<u>-</u>	<u>88,505,124</u>
Governmental Activities Capital Assets, Net	<u>\$ 98,462,625</u>	<u>\$ (2,591,714)</u>	<u>\$ 191,730</u>	<u>\$ 95,679,181</u>

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

In the governmental activities section of the statement of activities, depreciation expense was charged to the following governmental functions:

Instruction:	
Regular	\$ 1,400,642
Special Education	454,235
Career Technical Education	130,074
Headstart	41,355
Support Services:	
Pupil and Instructional Staff Services	278,221
HeadStart	10,740
Special Education	71,776
Career Technical Education	16,208
General Administration Services	37,177
School Administration Services	165,040
Businesss Services	59,688
Operations and Maintenance	246,882
Pupil Transportation Services	40,046
Extracurricular Activities	93,589
Food Services	131,745
Community Services	16,366
	<u>\$ 3,193,784</u>

**NOTE 6 LONG-TERM INDEBTEDNESS**

The following is a summary of changes in long-term indebtedness of the District for the year ended June 30, 2018:

	Balance 06/30/17	Additions	Retired	Balance 06/30/18	Due Within One Year
Bonds:					
Bank of North Dakota	\$ 12,554,526	\$ -	\$ 780,044	\$ 11,774,482	\$ 683,328
Taxable Limited Tax Bonds	<u>17,600,000</u>	-	<u>930,000</u>	<u>16,670,000</u>	<u>1,155,000</u>
Total Bonds:	<u>30,154,526</u>	-	<u>1,710,044</u>	<u>28,444,482</u>	<u>1,838,328</u>
Capital Leases Payable	619,300	-	210,213	409,087	202,528
Special Assessments Payable	1,345,020	-	124,449	1,220,571	128,451
Severance Payable	2,007,771	2,143,982	1,580,524	2,571,229	1,219,433
Sick Leave Payable	132,380	-	37,837	94,543	94,543
Net Pension Liability	<u>103,474,979</u>	<u>24,996,701</u>	<u>31,501,029</u>	<u>96,970,651</u>	-
Totals	<u>\$ 137,733,976</u>	<u>\$ 27,140,683</u>	<u>\$ 35,164,096</u>	<u>\$ 129,710,563</u>	<u>\$ 3,483,283</u>

Governmental funds used to liquidate long-term debt are the General Fund, Special Assessment Fund and the Building Fund.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**A. Bonds:**

**Bank of North Dakota:**

Date of Issue	Net Interest Rate	Maturity Dates	Original Amount	Current Year Retired	Balance 06/30/18	Amounts Due in 2018-2019	
						Principal	Interest
1998	2.58%	2017-18	\$ 653,000	\$ 41,153	\$ -	\$ -	\$ -
1999	2.58%	2017-18	1,047,000	68,633	-	-	-
2013B	1.95%	2017-33	15,000,000	670,258	11,774,482	683,328	229,602
				<u>\$ 780,044</u>	<u>\$ 11,774,482</u>	<u>\$ 683,328</u>	<u>\$ 229,602</u>

Annual debt service requirements to maturity are as follows:

Years Ending June 30,	Principal	Interest	Total
2019	\$ 683,328	\$ 229,602	\$ 912,930
2020	696,653	216,278	912,931
2021	710,238	202,693	912,931
2022	724,087	188,843	912,930
2023	738,207	174,723	912,930
2024-2028	3,912,657	651,995	4,564,652
2029-2033	<u>4,309,312</u>	<u>255,340</u>	<u>4,564,652</u>
Total	<u>\$ 11,774,482</u>	<u>\$ 1,919,474</u>	<u>\$ 13,693,956</u>

**Taxable Limited Tax Bonds:**

Date of Issue	Net Interest Rate	Maturity Dates	Original Amount	Current Year Retired	Balance 06/30/18	Amounts Due in 2018-2019		Anticipated Interest Subsidy
						Principal	Interest	
2010A	6.00%	2028	\$ 6,230,000	\$ -	\$ 6,230,000	\$ -	\$ 373,800	\$ 329,927
2010B	6.00%	2028	5,000,000	-	5,000,000	-	300,000	264,789
2010C	3.35%	2016-20	6,770,000	765,000	2,110,000	990,000	63,363	26,631
2013A	4.50%	2016-34	4,000,000	165,000	3,330,000	165,000	124,263	-
				<u>\$ 930,000</u>	<u>\$ 16,670,000</u>	<u>\$ 1,155,000</u>	<u>\$ 861,426</u>	<u>\$ 621,348</u>

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

Annual debt service requirements to maturity are as follows:

<u>Years Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 1,155,000	\$ 861,426	\$ 2,016,426
2020	1,290,000	815,438	2,105,438
2021	175,000	787,863	962,863
2022	175,000	782,613	957,613
2023	180,000	777,063	957,063
2024-2028	12,225,000	3,786,256	16,011,256
2029-2033	1,200,000	179,338	1,379,338
2034	270,000	6,075	-
Total	<u>\$ 16,670,000</u>	<u>\$ 7,996,072</u>	<u>\$ 24,389,997</u>

The Series 2010A bonds were issued as “Qualified School Construction Bonds (QSCB)” pursuant to Section 54F of the Internal Revenue Code. The Series 2010B bonds were issued as “Qualified Zone Academy Bonds (QZAB)” pursuant to section 226(a) of the Taxpayer Relief Act of 1997. These designations provide that the District will be reimbursed by the federal government for any interest expense incurred on these issuances at an amount equal to the lesser of the amount of interest payable on each scheduled payment date or the amount of interest which would have been payable on such date if interest were determined at the applicable credit rate. The resulting effective interest rate for the Series 2010A and 2010B bonds at June 30, 2018 is 0.713%.

The Series 2010C bonds were issued as “Recovery Zone Economic Development Bonds (RZEDB)” under the American Recovery and Reinvestment Act (ARRA). This designation provides that the District will be reimbursed by the federal government for any interest expense incurred on this issuance equal to 45% of the amount of interest payable. The resulting effective interest rate for the Series 2010C bonds at June 30, 2018 is 2.622%.

Due to sequestration, the District anticipates receiving 93.4% of the original interest subsidy. The amounts listed as “Anticipated Interest Subsidy” reflects the reduction in subsidy due to sequestration.

The District has agreed to establish a sinking fund for redemption of the Series 2010A and 2010B bonds with required annual deposits of \$692,223 and \$555,556, respectively, beginning in 2020.

The following represents the required sinking fund deposits required for the Series 2010A and Series 2010B bonds. Actual payments may be reduced depending on investment earnings generated within the sinking fund.

<u>Years Ending June 30,</u>	<u>Series 2010A</u>	<u>Series 2010B</u>	<u>Total</u>
2020-2024	\$ 3,461,115	\$ 2,777,780	\$ 6,238,895
2025-2028	<u>2,768,892</u>	<u>2,222,224</u>	<u>4,991,116</u>
Total	<u>\$ 6,230,007</u>	<u>\$ 5,000,004</u>	<u>\$ 11,230,011</u>

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**B. Capital Leases**

During fiscal year 2016, the District entered into a capital lease to finance the acquisition of computers, servers, and networking equipment. Annual lease payments are as follows:

Years Ending June 30,	Amount
2019	\$ 210,669
2020	210,670
Total Minimum Lease Payments	421,339
Less: Amount Representing Interest	(12,252)
Present Value of Minimum Lease Payments	\$ 409,087

**C. Special Assessment Payable**

Years Ending June 30,	Principal	Interest	Total
2019	\$ 128,451	\$ 52,730	\$ 181,181
2020	123,879	46,820	170,699
2021	108,303	41,329	149,632
2022	89,391	36,882	126,273
2023	89,391	32,434	121,825
2024-2028	346,164	111,398	457,562
2029-2033	278,508	38,738	317,246
2034-2035	56,484	139	56,623
Total	\$ 1,220,571	\$ 360,470	\$ 1,581,041

**D. Severance Payable:**

The Grand Forks Public School District No. 1 has adopted the following policy:

1. Requirements

- a. By August 15<sup>th</sup> of the year of retirement, the professional staff member must attain the “rule of 85” for the Teachers’ Fund for Retirement of North Dakota. The employee must submit verification from the Teachers’ Fund for Retirement of North Dakota of the years of creditable service effective on the date of retirement from the Grand Forks Public Schools to document that the employee meets the eligibility standards.
- b. Professional staff members who are eligible must have completed ten years of full-time (or equivalent years of part-time) employment in this school district to be eligible for early retirement. Part-time is defined to mean halftime or more. The ten years of service may, with school board approval, include authorized health restoration leave not to exceed a total of two years. In addition, five of the ten years of service must be continuous, full-time service immediately preceding the date of retirement.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

2. Early Retirement Payment

- a. Early retirement payment as provided in the policy will be paid in four equal payments distributed over a four year period beginning with the effective date of retirement. The first early retirement payment will be paid when the early retirement is effective. The remaining three payments will be paid proportionately over the next three fiscal school years.
- b. The early retirement payment provided for in this policy is based on a proportion of the staff member's current annual salary at the time the application is made. The current annual salary is the contract amount a person receives on the District's salary schedule considering years of experience and level of education. The current annual salary used in making early retirement payment calculations shall not include amounts paid for extra duty assignments and/or summer employment.
- c. The amount of early retirement incentive shall be calculated using this formula:

$$\begin{array}{rclclcl}
 \underline{\hspace{1cm}}\% \times & \$\underline{\hspace{1cm}} & = & \$\underline{\hspace{1cm}} \times & \underline{\hspace{1cm}}\% = & \$\underline{\hspace{1cm}} \\
 \text{Years} & \text{Final} & & \text{Incentive} & \text{Reduction} & \text{Amount} \\
 \text{Service} & \text{Contract} & & \text{Amount} & \text{Factor} & \text{Employee} \\
 \text{District}(*1) & \text{Amount} & & & \text{Schedule}(*2) & \text{Receives}
 \end{array}$$

(\*1) The percentage granted for years of service in the Grand Forks Public Schools will be as follows: 80% for 10-15 years of service; 85% for 16-20 years of service; 90% for 21-25 years of service; 95% for 26-30 years of service and 100% for 31 or more years of service.

(\*2) Year of Eligibility is defined as the year when the employee meets the rule of 85 for the Teachers Fund For Retirement. If the employee applies for the Early Retirement after his/her first year of eligibility, the employee will receive a reduced incentive amount, as determined by the following schedule:

<u>Year of Retirement</u>	<u>Reduction Factor</u>
Year of Eligibility	100% of Incentive
Year of Eligibility + 1	90% of Incentive
Year of Eligibility + 2	80% of Incentive
Year of Eligibility + 3	70% of Incentive
Year of Eligibility + 4	60% of Incentive
Year of Eligibility + 5	50% of Incentive
Year of Eligibility + 6	40% of Incentive
Year of Eligibility + 7	30% of Incentive
Year of Eligibility + 8	20% of Incentive
Year of Eligibility + 9	10% of Incentive
Year of Eligibility + 10	0% of Incentive



**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

Following is a summary of the early retirement payable:

<u>Early Retirement Incentive</u>	<u>Current Amount</u>	<u>Long-Term Amount</u>
2016		
Fiscal Year Payable		
2019	\$ 403,633	\$ -
2017		
Fiscal Year Payable		
2019	279,804	-
2020	-	279,804
2018		
Fiscal Year Payable		
2019	535,996	-
2020	-	535,996
2021	-	535,996
Totals	<u>\$ 1,219,433</u>	<u>\$ 1,351,796</u>

**NOTE 7 DEFINED BENEFIT PENSION PLANS – STATEWIDE**

**North Dakota Teacher's Fund For Retirement**

The following brief description of TFFR is provided for general information purposes only. Participants should refer to NDCC Chapter 15-39.1 for more complete information.

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, death and disability benefits. The cost to administer the TFFR plan is financed by investment income and contributions.

Responsibility for administration of the TFFR benefits program is assigned to a seven-member Board of Trustees (Board). The Board consists of the State Treasurer, the Superintendent of Public Instruction, and five members appointed by the Governor. The appointed members serve five-year terms which end on June 30 of alternate years. The appointed Board members must include two active teachers, one active school administrator, and two retired members. The TFFR Board submits any necessary or desirable changes in statutes relating to the administration of the fund, including benefit terms, to the Legislative Assembly for consideration. The Legislative Assembly has final authority for changes to benefit terms and contribution rates.

***Pension Benefits***

For purposes of determining pension benefits, members are classified within one of three categories. Tier 1 grandfathered and Tier 1 non-grandfathered members are those with service credit on file as of July 1, 2008. Tier 2 members are those newly employed and returning refunded members on or after July 1, 2008.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

*Tier 1 Grandfathered*

A Tier 1 grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or the sum of age and years of service credit equals or exceeds 85. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 6% per year for every year the member's retirement age is less than 65 years or the date as of which age plus service equal 85. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

*Tier 1 Non-grandfathered*

A Tier 1 non-grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

*Tier 2*

A Tier 2 member is entitled to receive unreduced benefits when five or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the five highest annual salaries earned divided by 60 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Death and Disability Benefits**

Death benefits may be paid to a member's designated beneficiary. If a member's death occurs before retirement, the benefit options available are determined by the member's vesting status prior to death. If a member's death occurs after retirement, the death benefit received by the beneficiary (if any) is based on the retirement plan the member selected at retirement.

An active member is eligible to receive disability benefits when: (a) a total disability lasting 12 months or more does not allow the continuation of teaching, (b) the member has accumulated five years of credited service in North Dakota, and (c) the Board of Trustees of TFFR has determined eligibility based upon medical evidence. The amount of the disability benefit is computed by the retirement formula in NDCC Section 15-39.1-10 without consideration of age and uses the member's actual years of credited service. There is no actuarial reduction for reason of disability retirement.

**Contributions**

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 11.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 12.75% of the teacher's salary. Member and employer contributions will be reduced to 7.75% each when the fund reaches 100% funded ratio on an actuarial basis.

A vested member who terminates covered employment may elect a refund of contributions paid plus 6% interest or defer payment until eligible for pension benefits. A non-vested member who terminates covered employment must claim a refund of contributions paid before age 70½. Refunded members forfeit all service credits under TFFR. These service credits may be repurchased upon return to covered employment under certain circumstances, as defined by the NDCC.

**Pension Costs**

At June 30, 2018, the District reported a liability of \$96,970,651 for its proportionate share of the net pension liability. The net pension liability was measured as of July 1, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net pension liability was based on the Employer's share of covered payroll in the pension plan relative to the covered payroll of all participating TFFR employers. At July 1, 2017, the Employer's proportion was 7.059981% which was a decrease of .0029% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the Employer recognized pension expense of \$9,061,867. At June 30, 2018, the Employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$ 371,951	\$ 1,058,570
Changes in actuarial assumptions	6,911,707	-
Difference between projected and actual investment earnings	1,339,437	-
Changes in proportion	640,852	1,417,239
Contributions paid to TFFR subsequent to the measurement date	6,015,621	-
Total	<u>\$ 15,279,568</u>	<u>\$ 2,475,809</u>

\$6,015,621 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ending June 30:</u>	<u>Pension Expense Amount</u>
2019	\$ 1,401,025
2020	3,501,989
2021	2,186,567
2022	(121,143)
2023	(66,876)
Thereafter	(113,424)

**Actuarial Assumptions**

The total pension liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	4.25% to 14.50%, varying by service, including inflation and productivity
Investment rate of return	7.75%, net of investment expenses
Cost-of-living adjustments	None

For active and inactive members, mortality rates were based on the RP-2014 Employee Mortality Table, projected generationally using Scale MP-2014. For healthy retirees, mortality rates were based on the RP-2014 Healthy Annuitant Mortality Table set back one year, multiplied by 50% for ages under 75 and grading up to 100% by age 80, projected generationally using Scale MP-2014. For disabled retirees, mortality rates were based on the RP-2014 Disabled Mortality Table set forward four years.

The actuarial assumptions used were based on the results of an actuarial experience study dated April 30, 2015. They are the same as the assumptions used in the July 1, 2017, funding actuarial valuation for TFFR.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

As a result of the April 30, 2015 actuarial experience study, the TFFR Board adopted several assumption changes, including the following:

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equities	58.00%	6.70%
Global Fixed Income	23.00%	0.80%
Global Real Assets	18.00%	5.20%
Cash Equivalents	1.00%	0.00%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.75% percent as of June 30, 2017. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2017, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2017. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2017.

**Pension Liability Sensitivity**

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 percent) or 1-percentage-point higher (8.75 percent) than the current rate:

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
	6.75%	7.75%	8.75%
School's proportionate share of the TFFR net pension liability:	\$ 128,924,200	\$ 96,970,651	\$ 70,370,285

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued TFFR financial report. TFFR's Comprehensive Annual Financial Report (CAFR) is located at [www.nd.gov/rio/sib/publications/cafr/default.htm](http://www.nd.gov/rio/sib/publications/cafr/default.htm)

**Individual Retirement Accounts And Tax Sheltered Annuities (IRA and TSA)**

The School District will provide matching contributions up to 5% of the non-certified staff's annual wages to an individual retirement account or tax sheltered annuity. The School District's matching contributions to the IRA's and TSA's for the fiscal years ended June 30, 2018, 2017 and 2016, were \$561,307, \$569,315 and \$555,175, respectively.

**NOTE 8 COMMITMENTS AND CONTINGENCIES**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Grant Programs:**

The District participates in numerous state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2018, may be impaired. In the opinion of the District, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

**Tuition from Grand Forks Air Force Base PSD No. 140:**

The Grand Forks Air Force Base Public School District No. 140 contracts with the Grand Forks Public School District to provide educational services for the pupils that reside in the Grand Forks Air Force Base District. The contract amount is tied to the amount of federal aid and state aid received for those students. The amount recorded as tuition is based in part, on an estimate of revenue to be received from federal aid, and due to the estimates, actual results could differ from those estimates.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**NOTE 9 RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, injuries to employees; and natural disasters. The District carries commercial insurance for risks of loss, including workers' compensation and employee health and accident insurance.

The School District has agreed to partially self-insure claims for health insurance of District employees to a maximum liability of \$125,000 per employee and an aggregate liability of \$11,147,016. The maximum liability increased from \$100,000 to \$125,000 during fiscal year 2018. Self-insurance activities are accounted for in the Proprietary Fund. Changes in claims payable were as follows:

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Claims Payable, July 1	\$ 660,918	\$ 1,055,222	\$ 791,002
Incurred Claims	7,937,400	8,626,881	6,101,192
Claims Paid	<u>(8,231,839)</u>	<u>(9,021,185)</u>	<u>(5,836,972)</u>
Claims Payable, June 30	<u>\$ 366,479</u>	<u>\$ 660,918</u>	<u>\$ 1,055,222</u>

The State Bonding Fund currently provides the District with blanket fidelity bond coverage with a \$2,000,000 limit of liability. The State Bonding Fund does not currently charge any premium for this coverage.

Settled claims resulting from these risks have not exceeded commercial insurance in any of the past three fiscal years.

**NOTE 10 LEASE COMMITMENTS**

The District leases classroom and office space for the Headstart program in Grafton, North Dakota from the North Dakota Department of Human Services, Development Center. The current building lease expires June 30, 2019. The effective annual lease payment is \$11,908 per year.

The District leases warehouse space for the Buildings and Ground's storage from G-B Corporation. The current warehouse lease runs from October 15, 2014 to October 14, 2019. The annual lease payment is \$25,000 per year.

The District renewed the lease of a building from the North Dakota School for the Blind as of June 30, 2015 for an additional five years. The building lease can be canceled at the end of each year. The effective annual lease payment for fiscal year 2018 is \$160,080.

The District leases 100 parking spaces in the Grand Forks Municipal Parking Ramp for the use of Central High School staff and students. The original term of the lease was from July 1, 2016 through June 30, 2017 and the lease automatically renews for successive one year periods until terminated. The annual lease payment is \$35,000.

The District leases a parking lot from United Lutheran Church. The term of the lease is for five years, which expired on August 31, 2018. The lease has been renewed for an additional five years and will expire on August 31, 2023. The District has the right to terminate the lease at the end of any year within this lease term. The effective annual lease payment is \$8,000 per year.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

The District leases four parking spaces to Alerus Financial. The original term of the lease was from September 1, 2016 through August 31, 2017. The lease automatically renews for successive one year periods until terminated. The lease was renewed through August 31, 2019. The annual lease payment is \$3,600 per year.

The District leases 33 parking spaces from Century Link. The original term of the lease was from January 1, 2015 through December 31, 2015 and will renew for 5 successive periods of 1 year each. The District has the right to terminate the lease at any time. The effective annual lease payment is \$6,000 per year.

**NOTE 11 NON-MONETARY TRANSACTIONS**

The District receives food commodities from the federal government to subsidize its hot lunch program. The market value of commodities received for the year ended June 30, 2018 was \$346,037. The amount of commodities used during the fiscal year was \$346,037.

**NOTE 12 FUND BALANCES**

**A. Classifications**

At June 30, 2018, a summary of the governmental fund balance classifications are as follows:

	<u>General Fund</u>	<u>Special Assessment Fund</u>	<u>Food Service</u>	<u>Building Fund</u>	<u>Total</u>
Nonspendable:					
Inventory	\$ 210,669	\$ -	\$ 56,849	\$ -	\$ 267,518
Assigned:					
Food Service	-	-	2,165,492	-	2,165,492
Severance & Sick Leave	1,351,796	-	-	-	1,351,796
Unassigned	<u>16,983,673</u>	<u>(150,221)</u>	<u>-</u>	<u>(1,567,268)</u>	<u>15,266,184</u>
 Total Fund Balances	 <u>\$ 18,546,138</u>	 <u>\$ (150,221)</u>	 <u>\$ 2,222,341</u>	 <u>\$ (1,567,268)</u>	 <u>\$ 19,050,990</u>

**NOTE 13 DEFICIT FUND BALANCES**

The following governmental funds had a deficit fund balance as of June 30, 2018:

<u>Fund</u>	<u>Balance at 06/30/18</u>
Building Fund	\$ (1,567,268)
Special Assessment Fund	<u>(150,221)</u>
 Total Fund Balance Deficits	 <u>\$ (1,717,489)</u>

The total fund balance deficit of \$1,717,489 will be reduced by future property tax levies and transfers.



**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
AS OF JUNE 30, 2018

**NOTE 14 INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS**

The composition of interfund balances as of June 30, 2018, is as follows:

Due to/from other funds:

Receivable	Payable	Amount
General Fund	Special Assessment Fund	\$ 154,028
General Fund	Building Fund	1,601,904
		\$ 1,755,932

The purpose of the interfund loan is to cover the cash shortages in the special assessment and building funds.

**NOTE 15 RECLASSIFICATION**

Certain reclassifications have been made to the 2017 financial statements in order to conform with the 2018 presentation.

**NOTE 16 NEW PRONOUNCEMENTS**

GASB Statement No. 83, *Certain Asset Retirement Obligations*, addresses accounting and financial reporting for certain asset retirement obligations (AROs). This Statement establishes criteria for determining the timing and pattern of recognition of a liability and corresponding deferred outflow of resources for AROs. It also establishes disclosure of information about the nature of a government's AROs, the methods and assumptions used for the estimates of the liabilities, and the estimated remaining useful life of the associated tangible capital assets. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

GASB Statement No. 84, *Fiduciary Activities*, provides guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

GASB Statement No. 87, *Leases*, establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. This Statement requires recognition of certain lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

Statement is effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

GASB Statement No. 88, *Certain Disclosures Related to Debt*, including Direct Borrowings and Direct Placements, improves the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. This Statement is effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, establishes accounting requirements for interest cost incurred before the end of a construction period. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

GASB Statement No. 90, *Majority Equity Interests*, provides guidance for reporting when a government has majority equity interest in legally separate organizations. An equity interest is explicit and measurable if the government has a present or future claim to the net resources of the entity and the method for measuring the government's share of the entity's net resources is determinable. If government's holding of that equity interest meets the definition of an investment, as defined by GASB No. 72, the equity interest should be reported as an investment and measured using the equity method and not as a component unit of the government. If a government's holding of a majority interest in a legally separate organization does not meet the definition of an investment, the holding of the majority equity interest results in the government being financially accountable for the organization and therefore, the government should report the legally separate organization as a component unit. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

Management has not yet determined what effect these statements will have on the District's financial statements.

**NOTE 17 SUBSEQUENT EVENTS**

No significant events occurred subsequent to the District's year end. Subsequent events have been evaluated through November 9, 2018, which is the date these financial statements were available to be issued.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**BUDGETARY COMPARISON SCHEDULE FOR THE GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<u>Fund 10</u>	<u>Fund 61</u>	<u>Fund 62</u>	<u>Fund 65</u>	<u>General Fund Actual</u>	<u>Original and Final Budget</u>	<u>Over (Under) Budget</u>
<b>Revenues</b>							
Property Taxes	\$ 18,964,576	\$ -	\$ -	\$ -	\$ 18,964,576	\$ 19,275,000	\$ (310,424)
Payments in Lieu of Taxes	576,826	-	-	-	576,826	625,000	(48,174)
Other Local Sources	429,499	7,153	22,019	313,865	772,536	424,560	347,976
Intergovernmental	75,240,725	-	-	369,891	75,610,616	76,369,380	(758,764)
Charges for Services	5,040,500	340,469	112,174	-	5,493,143	4,853,370	639,773
Contributions and Donations	17,528	750	10,850	-	29,128	17,528	11,600
Investment Income	242,224	-	-	-	242,224	50,000	192,224
<b>Total Revenues</b>	<u>100,511,878</u>	<u>348,372</u>	<u>145,043</u>	<u>683,756</u>	<u>101,689,049</u>	<u>101,614,838</u>	<u>74,211</u>
<b>Expenditures</b>							
Current:							
<b>Instruction:</b>							
Regular	46,168,039	-	-	-	46,168,039	47,162,607	(994,568)
Special Education	15,123,541	-	-	-	15,123,541	15,138,936	(15,395)
Career Technical Education	3,490,984	-	-	450,485	3,941,469	3,150,818	790,651
Headstart	1,324,913	-	-	-	1,324,913	1,332,053	(7,140)
Total Instruction	<u>66,107,477</u>	<u>-</u>	<u>-</u>	<u>450,485</u>	<u>66,557,962</u>	<u>66,784,414</u>	<u>(226,452)</u>
<b>Support Services:</b>							
Pupil and Instructional Staff Services	8,645,580	-	60	-	8,645,640	9,586,674	(941,034)
Headstart	341,705	-	-	-	341,705	354,774	(13,069)
Special Education	2,533,061	-	-	-	2,533,061	2,676,571	(143,510)
Career Technical Education	344,007	-	-	99,771	443,778	336,136	107,642
General Administrative Services	1,080,652	-	-	154,002	1,234,654	1,177,637	57,017
School Administrative Services	5,512,815	-	-	-	5,512,815	5,541,728	(28,913)
Business Services	1,868,409	-	-	-	1,868,409	2,094,311	(225,902)
Operations and Maintenance	8,122,276	-	-	-	8,122,276	8,438,360	(316,084)
Pupil Transportation Services	1,383,708	-	-	452	1,384,160	1,357,523	26,637
Extracurricular	2,062,719	850,014	133,238	-	3,045,971	2,165,793	880,178
Food Services	9,883	-	-	-	9,883	12,500	(2,617)
Community Services	559,305	-	-	-	559,305	556,922	2,383
Capital Outlay	1,514,486	-	-	2,629	1,517,115	1,560,486	(43,371)
Debt Service:							
Principal	210,213	-	-	-	210,213	-	210,213
Interest	12,744	-	-	-	12,744	-	12,744
Total Support Services	<u>34,201,563</u>	<u>850,014</u>	<u>133,298</u>	<u>256,854</u>	<u>35,441,729</u>	<u>35,859,415</u>	<u>(417,686)</u>
<b>Total Expenditures</b>	<u>100,309,040</u>	<u>850,014</u>	<u>133,298</u>	<u>707,339</u>	<u>101,999,691</u>	<u>102,643,829</u>	<u>(644,138)</u>
<b>Revenues Over(Under) Expenditures</b>	<u>202,838</u>	<u>(501,642)</u>	<u>11,745</u>	<u>(23,583)</u>	<u>(310,642)</u>	<u>(1,028,991)</u>	<u>718,349</u>
<b>Other Financing Sources (Uses)</b>							
Transfers In	-	501,642	-	-	501,642	-	501,642
Transfers Out	(501,642)	-	-	-	(501,642)	(550,000)	48,358
<b>Total Other Financing Sources (Uses)</b>	<u>(501,642)</u>	<u>501,642</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(550,000)</u>	<u>550,000</u>
<b>Net Change in Fund Balances</b>	(298,804)	-	11,745	(23,583)	(310,642)	(1,578,991)	1,268,349
<b>Fund Balances, Beginning of Year</b>	<u>18,396,147</u>	<u>-</u>	<u>71,762</u>	<u>388,871</u>	<u>18,856,780</u>	<u>18,856,780</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ 18,097,343</u>	<u>\$ -</u>	<u>\$ 83,507</u>	<u>\$ 365,288</u>	<u>\$ 18,546,138</u>	<u>\$ 17,277,789</u>	<u>\$ 1,268,349</u>

See Note to the Budgetary Comparison Schedules

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**BUDGETARY COMPARISON SCHEDULE FOR THE SPECIAL ASSESSMENT FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	<u>Special Assessment Actual</u>	<u>Original and Final Budget</u>	<u>Over (Under) Budget</u>
<b>Revenues</b>			
Property Taxes	\$ 445,151	\$ 450,000	\$ (4,849)
<b>Total Revenues</b>	<u>445,151</u>	<u>450,000</u>	<u>(4,849)</u>
<b>Expenditures</b>			
Debt Service:			
Principal	124,449	350,000	(225,551)
Total Support Services	<u>62,981</u>	-	<u>62,981</u>
<b>Total Expenditures</b>	<u>187,430</u>	<u>350,000</u>	<u>(162,570)</u>
<b>Net Change in Fund Balances</b>	257,721	100,000	157,721
<b>Fund Balances, Beginning of Year</b>	<u>(407,942)</u>	<u>(407,942)</u>	<u>-</u>
<b>Fund Balances, End of Year</b>	<u>\$ (150,221)</u>	<u>\$ (307,942)</u>	<u>\$ 157,721</u>

See Note to the Budgetary Comparison Schedules

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTE TO THE BUDGETARY COMPARISON SCHEDULES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**NOTE 1 BUDGETS AND BUDGETARY ACCOUNTING:**

The District's board follows the procedures established by North Dakota law for the budgetary process. The governing body of each School District, annually on or before the last day of July, must levy taxes. The governing body of the School District may amend its tax levy and budget for the current fiscal year on or before the tenth day of October of each year. Taxes for School District purposes must be based upon an itemized budget statement which must show the complete expenditure by program of the District for the current fiscal year and the sources of the revenue from which it is to be financed. The school board, in levying taxes, is limited by the amount necessary to be raised for the purpose of meeting the appropriations included in the school budget of the current fiscal year, and the sum necessary to be provided as an interim fund, together with a tax sufficient in amount to pay the interest on the bonded debt of the District and to provide a sinking fund to pay and discharge the principal thereon at maturity. The District did not legally adopt a budget for the food service fund.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The administration prepares the District's budget. The budget includes proposed expenditures and the means of financing them. The budget is prepared on the modified accrual basis of accounting.
2. The Board reviews the budget, may make revisions, and adopts the final budget on or before September 30 of each year. The budget is then filed with the county auditor by October 10 of each year.
3. The budget may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared, except no amendment changing the taxes levied can be made after October 10 of each year. The budget amounts shown in the financial statements are the final authorized amounts.
4. All appropriations lapse at the close of the District's fiscal year. The balance of the appropriation reverts back to each respective fund and is available for future appropriation.

Expenditures in the general fund were under budget by \$681,709 for the year ended June 30, 2018.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**SCHEDULE OF DISTRICT'S CONTRIBUTIONS TO TFFR RETIREMENT PLAN**  
**LAST TEN YEARS**

Fiscal Year Ended June 30	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	District's Covered- Employee Payroll	Contributions as a Percentage of Covered- Employee Payroll
2018	\$ 6,015,621	\$ (6,015,621)	-	\$ 47,178,383	12.75%
2017	6,075,739	(6,075,739)	-	47,588,365	12.77%
2016	5,850,866	(5,850,866)	-	45,793,480	12.78%
2015	5,478,826	(5,478,826)	-	42,971,154	12.75%

The amounts presented for each fiscal year were determined as of the District's year end which is June 30<sup>th</sup>.

The District implemented GASB Statement No. 68 for its fiscal year ended June 30, 2015. Information for prior years is not available.

See Note to the Required Supplementary Information

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**SCHEDULE OF DISTRICT'S PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**LAST TEN YEARS (PRESENTED PROSPECTIVELY)**

For the Fiscal Year Ended June 30	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset) (a)	District's Covered- Employee Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered-employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2018	7.059981%	\$ 96,970,651	\$ 47,588,365	203.77%	63.20%
2017	7.062856%	103,474,979	45,793,480	225.96%	59.20%
2016	6.985988%	91,366,606	42,971,154	212.62%	62.10%
2015	7.195464%	75,395,706	41,737,522	180.64%	66.60%

The amounts presented for each fiscal year were determined as of the measurement date of the collective net pension liability which is June 30 of the previous fiscal year.

The District implemented GASB Statement No. 68 for its fiscal year ended June 30, 2015. Information for prior years is not available.

See Note to the Required Supplementary Information

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**NOTE 1 CHANGES OF ASSUMPTIONS**

**TFFR**

Amounts reported in 2018 reflect actuarial assumption changes effective July 1, 2017 based on the results of an actuarial experience study completed in April 2015.

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.





CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Education  
Grand Forks Public School District No. 1  
Grand Forks, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Grand Forks Public School District No. 1 as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated November 9, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

November 9, 2018



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Education  
Grand Forks Public School District No. 1  
Grand Forks, North Dakota

**Report on Compliance for Each Major Federal Program**

We have audited Grand Forks Public School District No. 1's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2018. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the District's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended June 30, 2018.

### **Report on Internal Control Over Compliance**

Management of Grand Forks Public School District No. 1 is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

November 9, 2018

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Federal Grantor/ Pass-Through Grantor/ Program Title	Pass- Through Number	Federal CFDA Number	Passed- Through to Subrecipients	Amount
<u>U.S. Department of Education</u>				
Direct Programs:				
Indian Elementary and Secondary School Assistance		84.060A		\$ 78,876
Total Direct				<u>78,876</u>
Indirect Programs:				
Passed Through North Dakota Department of Public Instruction:				
Adult Education State Grant Program	N/A	84.002		93,000
21st Century Community Learning Centers	N/A	84.287	\$ 102,484	591,110
SPDG	N/A	84.323		2,313
Title IV: Student Support and Academic Enrichment	N/A	84.424		42,797
Title III: Language Instruction for LEP & Immigrant	N/A	84.365		38,861
Title II, Part A	N/A	84.367		682,242
Title I	N/A	84.010		2,715,649
<i>Special Education Cluster:</i>				
Special Education Grants to States	N/A	84.027		2,089,730
Special Education Preschool Grants	N/A	84.173		70,447
<i>Total Special Education Cluster</i>				<u>2,160,177</u>
Passed Through North Dakota Department of Career & Technical Education				
Carl Perkins	N/A	84.048A		<u>215,005</u>
Total Indirect				<u>6,541,154</u>
Total U.S. Department of Education				<u>6,620,030</u>
<u>U.S. Department of Agriculture</u>				
Indirect Programs:				
Passed Through North Dakota Department of Public Instruction				
Fresh Fruits and Vegetables	N/A	10.582		116,647
Child and Adult Care Food Program	N/A	10.558		136,209
<i>Child Nutrition Cluster:</i>				
School Breakfast Program	N/A	10.553		495,493
National School Lunch Program	N/A	10.555		1,514,095
Commodity Distribution (Nonmonetary Assistance)	N/A	10.555		346,037
Summer Food Program	N/A	10.559		21,623
<i>Total Child Nutrition Cluster</i>				<u>2,377,248</u>
Total U.S. Department of Agriculture				<u>2,630,104</u>

See Notes to the Schedule of Expenditures of Federal Awards

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Federal Grantor/ Pass-Through Grantor/ Program Title	Pass- Through Number	Federal CFDA Number	Passed- Through to Subrecipients	Amount
<u>U.S. Department of Transportation</u>				
Indirect Programs:				
Passed through North Dakota Department of Transportation				
<i>Highway Planning and Construction Cluster:</i>				
Highway Planning and Construction	N/A	20.205	9,519	9,519
Total U.S. Department of Transportation				9,519
<u>National Endowment for the Humanities</u>				
Direct Programs:				
Arts Partnership Agreements		45.025		1,074
Total National Endowment for the Humanities				1,074
<u>U.S. Department of Health and Human Services</u>				
Direct Programs:				
Head Start		93.600		2,516,009
Refugee and Entrant Assistance Grant State/Replacement		93.566		22,787
Total U.S. Department of Health and Human Services				2,538,796
Total Federal Awards				\$11,799,523
Reconciliation of Schedule of Expenditures of Federal Awards to the Financial Statements:				
Intergovernmental Revenue:				\$78,275,005
State Funded Revenues:				66,475,482
Federal Funded Revenues:				\$11,799,523

See Notes to the Schedule of Expenditures of Federal Awards

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018

**NOTE1 BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the Grand Forks Public School District No. 1 under programs of the federal government for the year ended June 30, 2018. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Grand Forks Public School District No. 1, it is not intended to and does not present the financial position or change in net position of Grand Forks Public School District No. 1.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Grand Forks Public School District No. 1 has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE 3 NON-MONETARY TRANSACTIONS**

The District receives commodities through the food distribution program and the assistance is valued at the fair value of the commodities received and disbursed. During the year, the District received \$346,037 for commodities and used \$346,037 in commodities.

**NOTE 4 SUBRECIPIENT TRANSACTIONS**

The District acts as the fiscal agent for the 21<sup>st</sup> Century Community Learning Centers grant. Funds that have been provided to others are as follows:

Emerado	\$ 70,465
Lutheran Social Services	<u>32,019</u>
Total	<u><u>\$ 102,484</u></u>

The District acts as the fiscal agent for the Highway Planning and Construction grant. Funds that have been provided to others are as follows:

Altru Health System	\$ 9,519
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**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified?  yes  no

Significant deficiency(ies) identified that are not considered to be material weaknesses?  yes  none reported

Non-compliance material to financial statements noted?

yes  no

Federal Awards

Internal control over major programs:

Material weakness(es) identified?  yes  no

Significant deficiency(ies) identified that are not considered to be material weaknesses?  yes  none reported

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

yes  no

Identification of major programs:

CFDA Number(s)

Name of Federal Program or Cluster

84.010  
84.027 & 84.173

Title I  
Special Education Cluster

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

yes  no



**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**SECTION II - FINANCIAL STATEMENT FINDINGS**

There are no findings which are required to be reported in this section.

**SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

There are no findings which are required to be reported in this section.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**  
SCHEDULE OF PRIOR YEAR AUDIT FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2018

There are no findings which are required to be reported under this section.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1  
GRAND FORKS, NORTH DAKOTA**

MANAGEMENT REPORT

AS OF JUNE 30, 2018

## **MANAGEMENT LETTER**



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

To the Board of Education  
Grand Forks Public School District No. 1  
Grand Forks, North Dakota

In planning and performing our audit of the financial statements of Grand Forks Public School District No. 1 for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Audit Standards*, issued by the Comptroller General of the United States, we considered the District's internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but are not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

However, during our audit we became aware of deficiencies in internal control other than significant deficiencies and material weaknesses and matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated November 9, 2018, on the financial statements of Grand Forks Public School District No. 1.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various District personnel and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

We wish to take this opportunity to thank the Board of Education and management for the opportunity to provide these services and to extend our thanks to your personnel for their cooperation and assistance during the audit. If you have any questions in regard to our audit, or desire aid in the design or implementation of recommended changes in the control structure of your District, please do not hesitate to contact us.

This information is intended solely for the use of management, the Board of Education and the State of North Dakota and is not intended to be and should not be used for any other purpose.

A handwritten signature in black ink that reads "Brady Martz".

**BRADY, MARTZ & ASSOCIATES, P.C.**  
**GRAND FORKS, NORTH DAKOTA**

November 9, 2018

# GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1

Management Letter Memorandum

For the Year Ended June 30, 2018

## 1. Observation

For the year ended June 30, 2018, the fund balance in the special assessment fund increased by \$257,721. Due to the current year surplus, the deficit in the special assessment fund has been reduced to \$150,221.

For the year ended June 30, 2018, the fund balance in the building fund has increased by \$37,575. The fund balance as of June 30, 2018, is a deficit of \$1,567,268.

### Recommendation

We recommend the District continue the plan to eliminate the fund balance deficit in the special assessment fund, building fund.

### Management's Response

Special Assessment Fund: As the City of Grand Forks continues to grow and improve and expand its infrastructure, the Grand Forks School District has been assessed for projects which benefit District owned property. For fiscal year 2018-2019, the District continued to levy 2.0 mills to pay its share of special assessment charges. Administration will monitor the amount of new assessments levied each year and make recommendations to the School Board for an appropriate levy which will pay the annual principal and interest installments and work toward eliminating the deficit in this fund over a reasonable time frame.

Building Fund: For fiscal year 2018-2019, the District levied 10.00 mills for the building fund. Projections show that, with conservative estimates for growth in the District's taxable valuation, property tax receipts will be sufficient to meet existing debt service obligations and eliminate the deficit in this fund over a reasonable time frame.

## 2. Observation

During our testing relating to student activities we noted at Red River High School and Discovery Elementary that there are times where the same individual prepares the deposit and brings the deposit to the bank.

### Recommendation

We recommend there be a separation of duties between the person preparing the deposit and the person making the deposit at the bank.

### Management's Response

The District will re-communicate the deposit process out to all schools in an effort to help ensure the District's procedures in place are being followed and that there are proper segregation of duties.

**GRAND FORKS PUBLIC SCHOOL DISTRICT NO. 1**

Management Letter Memorandum

For the Year Ended June 30, 2018

3. Observation

During our compliance testing related to IDEA-B student files, we noted one instance out of 60 files tested in which the student file did not include a parental consent form for initial enrollment in the District. In addition, we noted nine transfer student files without parental consent forms.

Recommendation

We recommend the District implements a process that ensures all parental consent forms are collected in a timely manner and stored in student files throughout participation in the IDEA-B program.

Management's Response

The District is in agreement with the recommendation and is in the process of implementing an improved system for obtaining parental consent forms for all students in the program.

## **AUDIT COMMITTEE LETTER**





CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

November 9, 2018

To the Board  
Grand Forks Public School District No. 1  
Grand Forks, North Dakota

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Grand Forks Public School District No. 1 for the year ended June 30, 2018, and have issued our report thereon dated November 9, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated September 11, 2018. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings and Policies

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Grand Forks Public School District No. 1 are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2018. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the District's financial statements was:

Management's estimates include assumptions used in determining the net pension liability for cost sharing defined benefit plans. We evaluated the key factors and assumptions used to determine future liabilities for defined benefit plans in determining that they are reasonable in relation to the financial statements taken as a whole. Management's estimate of its actuarially calculated pension liability is based on several factors including, but not limited to, anticipated investment return rate, retirement age for active employees, life expectancy, salary increases, and form of annuity payments upon retirement.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The adjustments made during field work were proposed by you.

#### *Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 9, 2018.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Other Matters

We applied certain limited procedures to the management's discussion and analysis, budgetary comparison schedules, schedule of District's contributions to TFFR retirement plan, and schedule of District's proportionate share of net pension liability which are required supplementary information (RSI) that supplements the basic financial statements. Our

procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the schedule of expenditures of federal awards, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluate the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled supplementary information to the underlying accounting records used to prepare the financial statement or to the financial statements themselves.

We were not engaged to report on the roster of school officials, which accompanies the basic financial statements but is not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

#### Restriction on Use

This information is intended solely for the use of Board and management of Grand Forks Public School District No. 1 and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,



**BRADY, MARTZ & ASSOCIATES, P.C.**  
**GRAND FORKS, NORTH DAKOTA**

Client: 12229 - Grand Forks Public School District No. 1  
 Engagement: Grand Forks Public School District No. 1  
 Period Ending: 6/30/2018  
 Trial Balance: 2400.00 - Government Fund Trial Balance  
 Workpaper: 2201.00 - Adjusting Journal Entries Report  
 Fund Level: All  
 Index: All

Account	Description	W/P Ref	Debit	Credit
<b>Adjusting Journal Entries</b>				
<b>Adjusting Journal Entries JE # 13</b>				
PBC 6265 Adj Deferred Revenue				
.0000.0000.0000.01110.0	PROPERTY TAX		239,532.27	
.0000.0000.0000.01161.0	PROPERTY TAX		7,717.53	
.0000.0000.0000.01162.0	PROPERTY TAX		4,861.48	
.0000.0000.0000.48100.0	DEFERRED REVENUE			239,532.27
.0000.0000.0000.48100.0	DEFERRED REVENUE			7,717.53
.0000.0000.0000.48100.0	DEFERRED REVENUE			4,861.48
<b>Total</b>			<b>252,111.28</b>	<b>252,111.28</b>
<b>Adjusting Journal Entries JE # 14</b>				
PBC 6266 Correcting deferred revenue				
.0000.0000.0000.48100.0	DEFERRED REVENUE		15,435.06	
.0000.0000.0000.01161.0	PROPERTY TAX			15,435.06
<b>Total</b>			<b>15,435.06</b>	<b>15,435.06</b>
<b>Adjusting Journal Entries JE # 16</b>				
PBC Recognized May meal revenue				
.0000.0000.0000.48100.0	DEFERRED REVENUE (PREPAID)		282,849.15	
.0000.0000.0000.01612.0	MEALS			282,849.15
<b>Total</b>			<b>282,849.15</b>	<b>282,849.15</b>
<b>Adjusting Journal Entries JE # 17</b>				
PBC Food Service Commodities received FY18				
.0000.0000.3100.00634.0	FED COMMODITY		346,036.51	
.0000.0000.0000.04558.0	Commodities Revenue			346,036.51
<b>Total</b>			<b>346,036.51</b>	<b>346,036.51</b>
<b>Adjusting Journal Entries JE # 18</b>				
PBC - Reconcile Petty Cash to zero out balances that were from forwarded balances				
.0000.0000.0000.10300.0	PETTY CASH		12.50	
.0000.0000.0000.10300.0	PETTY CASH		500.00	
.0000.0000.0000.01900.0	OTHER LOCAL		26.00	
.0000.0000.0000.10300.0	PETTY CASH		3,000.00	
.0000.0000.0000.01900.0	OTHER LOCAL			12.50
.0000.0000.0000.01900.0	OTHER LOCAL			500.00
.0000.0000.0000.10300.0	PETTY CASH			26.00
.0000.0000.0000.00345.0	PURCH SER OTHER			3,000.00
<b>Total</b>			<b>3,538.50</b>	<b>3,538.50</b>
<b>Adjusting Journal Entries JE # 20</b>				
PBC - Recode PO 180597 United Airlines, original PO 179540 was coded to incorrect vendor, when PO was redone it went against the wrong account.				
.0000.0000.0000.42100.0	ACCOUNTS PAYABLE		609.40	
.2000.0000.2120.00580.0	TRAVEL - ELEM COUNSELORS			609.40
<b>Total</b>			<b>609.40</b>	<b>609.40</b>
<b>Total Adjusting Journal Entries</b>			<b>900,579.90</b>	<b>900,579.90</b>
<b>Total All Journal Entries</b>			<b>900,579.90</b>	<b>900,579.90</b>