

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3  
GRAFTON, NORTH DAKOTA**

AUDITED BASIC FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2018

## TABLE OF CONTENTS

	<b>Page</b>
<b>ROSTER OF SCHOOL OFFICIALS</b>	<b>1</b>
<b>INDEPENDENT AUDITOR'S REPORT</b>	<b>2</b>
<b>MANAGEMENT'S DISCUSSION AND ANALYSIS</b>	<b>5</b>
<b>BASIC FINANCIAL STATEMENTS</b>	
Statement of Net Position	12
Statement of Activities	13
Balance Sheet - Governmental Funds	14
Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position	15
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	16
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	17
Statement of Assets and Liabilities - Fiduciary Funds	18
Notes to the Basic Financial Statements	19
<b>REQUIRED SUPPLEMENTARY INFORMATION</b>	
Budgetary Comparison Schedule for the General Fund	50
Schedule of District's Contributions to the TFFR and NDPERS Pension Plans	51
Schedule of District's Contributions to the NDPERS OPEB Plan	52
Schedule of District's Proportionate Share of Net Pension Liability	53
Schedule of District's Proportionate Share of Net OPEB Liability	54
Notes to the Required Supplementary Information	55
<b>SUPPLEMENTARY INFORMATION</b>	
Combining Balance Sheet - Non-Major Governmental Funds	57
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Non-Major Governmental Funds	58

<b>INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i></b>	<b>59</b>
<b>INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE</b>	<b>61</b>
Schedule of Expenditures of Federal Awards	63
Notes to the Schedule of Expenditures of Federal Awards	64
Schedule of Findings and Questioned Costs	65
Summary Schedule of Prior Year Findings	67
Corrective Action Plan	68

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**ROSTER OF SCHOOL OFFICIALS - UNAUDITED**  
**JUNE 30, 2018**

Donald Suda	President
Barry Kingsbury	Vice-President
Tom Torkelson	Board Member
Jennifer Thompson	Board Member
Kristy Jelinek	Board Member
Greg Feltman	Board Member
Scott LeClerc	Board Member
Darren Albrecht	Superintendent
Cathi Heuchert	Business Manager



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

## INDEPENDENT AUDITOR'S REPORT

To the Board of Education  
Grafton Public School District No. 3  
Grafton, North Dakota

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Grafton Public School District No. 3, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Grafton Public School District No. 3 as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

#### **Adoption of New Accounting Standard**

As described in Note 20 to the financial statements, the District adopted the provisions of Governmental Accounting Standards Board Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. As discussed in Note 20 to the financial statements, the District has restated the previously reported Net Position in accordance with this statement. Our opinions are not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, schedule of District's contributions to the TFFR and NDPERS pension plans, schedule of District's contributions to the NDPERS OPEB plan, schedule of District's proportionate share of net pension liability, and schedule of District's proportionate share of net OPEB liability as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining non-major governmental fund statements listed in the table of contents as supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for the purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the financial statements.

The combining non-major governmental fund statements and schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining non-major governmental fund statements and schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The roster of school officials on page 1 has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 8, 2018 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

October 8, 2018

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018**

The discussion and analysis of Grafton Public School District's financial performance provides an overall review of the District's financial activities for the year ended June 30, 2018. The intent of this discussion and analysis is to look at the District's financial performance as a whole. Readers should also review the basic financial statements and related notes to enhance their understanding of the District's financial performance.

**Financial Highlights**

Key financial highlights for 2018 are as follows:

- Net position of the District increased \$346,269 as a result of the current year's operations.
- Governmental net position totaled \$5,028,526.
- Total revenues from all sources were \$13,149,829.
- Total expenses were \$12,803,560.
- The District's general fund had \$11,516,716 in total revenues, \$10,504,687 in expenditures, \$10,052 in proceeds from disposing capital assets, and \$145,758 in net transfers. Overall, the general fund balance increased by \$876,323 for the year ended June 30, 2018.

**Using this Annual Report**

This annual report consists of a series of financial statements and related footnotes. These statements are organized so the reader can understand Grafton Public School District No. 3 as a financial whole. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in one column.

**Reporting the School District as a Whole**

**Statement of Net Position and the Statement of Activities**

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did the District do financially during the year ended June 30, 2018?" The Statement of Net Position and the Statement of Activities answers this question. These statements include all assets, deferred inflows and outflows or resources, and liabilities using the accrual basis of accounting similar to the accounting used by most private sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.



**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

These two statements report the District's net position and changes in its net position. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the District's property tax base, current property tax laws in North Dakota, facility condition, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the District reports governmental activities. Governmental activities are the activities where most of the District's programs and services are reported including, but not limited to, instruction, support services, operation and maintenance of plant, pupil transportation and extracurricular activities.

**Reporting the School District's Most Significant Funds**

**Fund Financial Statements**

Fund financial statements provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the District's most significant funds. The District's major governmental funds are the General Fund, Sinking and Interest Fund #9 and the Sinking and Interest Fund #12.

**Governmental Funds**

The School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

**Financial Analysis of the District as a Whole**

Recall that the Statement of Net Position provides the perspective of the District as a whole.

Table 1 provides a summary of the District's net position as of June 30, 2018.

As indicated in the financial highlights, the District's net position increased by \$242,755 which consists of current year change of \$346,269 offset by a GASB 75 adjustment of \$(103,514). Long-term liabilities decreased by \$744,561 for the year ended June 30, 2018 primarily due to changes in the net pension liability. Net position may serve over time as a useful indicator of the District's financial position.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

The District's net position of \$5,028,526 is segregated into three separate categories. Net position invested in Capital Assets (net of related debt) represents 226% of the District's entire net position. It should be noted that these assets are not available for future spending. Restricted net position represents 21% of the District's net position. Restricted net position represents resources that are subject to external restrictions on how they must be spent. The remaining unrestricted net position represents (147)% of the District's net position. The unrestricted net position is available to meet the District's ongoing obligations.

Table 1

	<u>2018</u>	<u>2017</u>
Assets		
Current Assets	\$ 3,821,193	\$ 2,818,268
Capital Assets (Net of Accumulated Depreciation)	26,463,989	27,258,519
Total Assets	<u>30,285,182</u>	<u>30,076,787</u>
Deferred Outflows of Resources	<u>2,861,829</u>	<u>3,096,565</u>
Liabilities		
Current Liabilities	1,438,589	1,347,636
Non-Current Liabilities	26,185,005	26,808,085
Total Liabilities	<u>27,623,594</u>	<u>28,155,721</u>
Deferred Inflows of Resources	<u>494,891</u>	<u>231,860</u>
Net Position		
Net Investment in Capital Assets	11,343,306	11,278,501
Restricted	1,031,765	992,016
Unrestricted	(7,346,545)	(7,484,746)
Total Net Position	<u>\$ 5,028,526</u>	<u>\$ 4,785,771</u>

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Table 2 shows the changes in net position for the fiscal year ended June 30, 2018.

Table 2

	<u>2018</u>	<u>2017</u>
Revenues		
Program Revenues		
Charges for Services	\$ 452,316	\$ 381,310
Operating Grants and Contributions	1,532,079	1,517,736
General Revenues		
Property Taxes	2,330,323	2,298,590
State Aid - Formula Grants	8,767,749	9,174,671
Investment Earnings	67,362	27,417
Total Revenues	<u>13,149,829</u>	<u>13,399,724</u>
Expenses		
Business Support Services	343,122	269,911
Instructional Support Services	521,983	561,543
Administration	785,043	877,910
Operations and Maintenance	1,057,089	1,154,067
Transportation	328,984	334,920
Regular Instruction	6,653,516	7,144,174
Special Education	1,729,290	1,767,236
Vocational Education	218,298	214,554
Extra-Curricular Activities	346,895	373,824
Food Services	536,905	549,739
Interest and Fees on Long-Term Debt	282,435	289,240
Total Expenses	<u>12,803,560</u>	<u>13,537,118</u>
Change in Net Position	<u>346,269</u>	<u>(137,394)</u>
Net Position - Beginning	4,785,771	4,923,165
GASB 75 Adjustment	<u>(103,514)</u>	<u>-</u>
Net Position - Beginning as Restated	<u>4,682,257</u>	<u>4,923,165</u>
Net Position - Ending	<u>\$ 5,028,526</u>	<u>\$ 4,785,771</u>

Property taxes constituted 18%, state aid 66%, operating grants and contributions 12%, charges for services made up 3%, and interest income made up less than 1% of the total revenues of governmental activities of the District for fiscal year 2018.

Regular instruction comprised 52% of District expenses.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and other unrestricted revenues.

Table 3

	Total Cost for Year Ended 6/30/2018	Net Cost for Year Ended 6/30/2018	Total Cost for Year Ended 6/30/2017	Net Cost for Year Ended 6/30/2017
Business Support Services	\$ 343,122	\$ (343,122)	\$ 269,911	\$ (269,911)
Instructional Support Services	521,983	(521,983)	561,543	(561,543)
Administration	785,043	(785,043)	877,910	(877,910)
Operations and Maintenance	1,057,089	(1,057,089)	1,154,067	(1,154,067)
Transportation	328,984	(179,352)	334,920	(179,347)
Regular Instruction	6,653,516	(5,297,708)	7,144,174	(5,940,484)
Special Education	1,729,290	(1,720,877)	1,767,236	(1,730,008)
Vocational Education	218,298	(211,973)	214,554	(207,968)
Extra-Curricular Activities	346,895	(346,895)	373,824	(373,824)
Food Services	536,905	(72,688)	549,739	(53,770)
Interest and Fees on Long-Term Debt	282,435	(282,435)	289,240	(289,240)
Total Expenses	<u>\$ 12,803,560</u>	<u>\$ (10,819,165)</u>	<u>\$ 13,537,118</u>	<u>\$ (11,638,072)</u>

Business support services and administration include expenses associated with administrative and financial supervision of the District.

Instructional support services include the activities involved with assisting staff with the content and process of teaching to pupils.

Operations and maintenance of plant activities involve maintaining the school grounds, buildings, and equipment in an effective working condition.

Transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by state law.

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and pupil.

Special education includes costs that support the education of students with other needs.

Vocational education includes expenditures that support the teaching of vocational type instruction.

Extra-curricular activities include expenses related to student activities provided by the District, which are designed to provide opportunities for pupils to participate in school events, public events, or a combination of these for the purposes of motivation, enjoyment and skill improvement.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED  
FOR THE YEAR ENDED JUNE 30, 2018

Food Services include expenses directly dealing with providing breakfast and lunch service to students and staff of the District.

Interest and fees on long-term debt involves the transactions associated with the payment of interest and other related charges to debt of the District.

**Financial Analysis of the District's Governmental Funds**

The focus of the District's governmental funds is to provide information on the near-term inflows, outflows, and balances of available resources. Unassigned fund balance generally may be used as a measure of the District's net resources available for spending at the end of the fiscal year. These funds are accounted for by using the modified accrual basis of accounting. The District's governmental funds had total revenues of \$13,136,979 and expenditures of \$12,249,101 for the year ended June 30, 2018. As of June 30, 2018, the unassigned fund balance of the District's general fund was \$2,072,624.

**Budget Highlights**

During the course of the 2018 fiscal year, the District received \$448,106 more revenues and incurred \$470,266 less expenditures than budgeted. This is primarily the result of more federal and state income received during the year as well as less regular instruction expenditures incurred than anticipated during the budgeting process.

**Capital Assets**

As of June 30, 2018, the District had \$26,463,989 invested in capital assets, net of accumulated depreciation. Table 4 shows balances as of June 30, 2018 (see Note 4 for details).

Table 4

Land and Land Improvements	\$ 984,757
Buildings	24,144,666
Equipment	1,270,441
Vehicles	64,125
Total	<u>\$ 26,463,989</u>

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**Debt Administration:**

As of June 30, 2018, the District had \$27,085,886 in outstanding debt. The District decreased its debt by \$744,561 from June 30, 2017 (See Note 5). See below for a description of the District's debt:

	Restated Balance 7/1/2017	Additions	Retirements	Balance 6/30/2018	Due in One Year
General Obligation State School Construction Fund Bonds of 2010	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ -
Grafton Educational Foundation Lease Revenue Bonds of 2013	3,380,000	-	(165,000)	3,215,000	165,000
State School Construction Fund Bonds of 2014	11,959,469	-	(691,801)	11,267,668	700,062
Premium on Bonds Payable	40,549	-	(2,534)	38,015	2,534
Early Retirement	74,042	48,356	(39,709)	82,689	33,285
Net OPEB Liability	121,554	41,430	(41,888)	121,096	-
Net Pension Liability	11,654,833	4,151,914	(4,045,329)	11,761,418	-
Total	<u>\$ 27,830,447</u>	<u>\$ 4,241,700</u>	<u>\$ (4,986,261)</u>	<u>\$ 27,085,886</u>	<u>\$ 900,881</u>

**For the Future:**

Grafton will maintain its current staffing and consider any budgetary needs based on the needs of the District. Grafton Public School District has experienced a reduction in enrollment and will account for state aid by looking at all efficiencies and monitoring of current staffing, resources and student needs.

**Contacting the District's Financial Management:**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. You may request a copy of this report by contacting Cathi Heuchert, Business Manager, Grafton Public School District, 1548 School Road, Grafton, ND 58237, or email at [cathi.heuchert@k12.nd.us](mailto:cathi.heuchert@k12.nd.us).

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**STATEMENT OF NET POSITION**  
**AS OF JUNE 30, 2018**

<b>ASSETS</b>	
Current Assets:	
Cash	\$ 3,219,762
Due from Student Body Activity	6,749
Due from Other	9,661
Property Taxes Receivable (Net)	212,755
Due From State	372,266
Total Current Assets	<u>3,821,193</u>
Non-Current Assets:	
Capital Assets	
Land	396,326
Land Improvements	882,442
Buildings	30,275,722
Equipment	3,767,675
Vehicles	739,745
Less Accumulated Depreciation	(9,597,921)
Total Non-Current Assets	<u>26,463,989</u>
<b>TOTAL ASSETS</b>	<u><u>30,285,182</u></u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Cost Sharing Defined Benefit Pension Plan - TFFR	1,422,978
Cost Sharing Defined Benefit Pension Plan - NDPERS	1,409,118
Cost Sharing Defined Benefit OPEB Plan - NDPERS	29,733
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<u>2,861,829</u>
<b>LIABILITIES</b>	
Current Liabilities:	
Accounts Payable	20,233
Accrued Payroll	484,105
Interest Payable	33,370
Early Retirement Payable Within a Year	33,285
Bonds Payable Within a Year	867,596
Total Current Liabilities	<u>1,438,589</u>
Long-Term Liabilities:	
Early Retirement Payable (Net of Current Portion)	49,404
Bonds Payable (Net of Current Portion)	14,253,087
Net OPEB Liability	121,096
Net Pension Liability	11,761,418
Total Non-Current Liabilities	<u>26,185,005</u>
<b>TOTAL LIABILITIES</b>	<u>27,623,594</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Cost Sharing Defined Benefit Pension Plan - TFFR	414,791
Cost Sharing Defined Benefit Pension Plan - NDPERS	71,520
Cost Sharing Defined Benefit OPEB Plan - NDPERS	8,580
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>494,891</u>
<b>NET POSITION</b>	
Net Investment in Capital Assets	11,343,306
Restricted for:	
Debt Service	811,104
Scholarships	79,927
Building	140,734
Unrestricted	(7,346,545)
<b>TOTAL NET POSITION</b>	<u><u>\$ 5,028,526</u></u>

See Notes to the Basic Financial Statements

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	
<b>GOVERNMENTAL ACTIVITIES</b>				
Business Support Services	\$ 343,122	\$ -	\$ -	\$ (343,122)
Instructional Support Services	521,983	-	-	(521,983)
Administration	785,043	-	-	(785,043)
Operations and Maintenance	1,057,089	-	-	(1,057,089)
Transportation	328,984	-	149,632	(179,352)
Regular Instruction	6,653,516	309,404	1,046,404	(5,297,708)
Special Education	1,729,290	-	8,413	(1,720,877)
Vocational Education	218,298	-	6,325	(211,973)
Extra-Curricular Activities	346,895	-	-	(346,895)
Food Services	536,905	142,912	321,305	(72,688)
Interest and Fees on Long-Term Debt	282,435	-	-	(282,435)
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>\$ 12,803,560</b>	<b>\$ 452,316</b>	<b>\$ 1,532,079</b>	<b>(10,819,165)</b>
<b>GENERAL REVENUES</b>				
Property Taxes, Levied for General Purposes				1,289,744
Property Taxes, Levied for Capital Projects				306,069
Property Taxes, Levied for Debt Service				734,510
Aids and Payments from the State				8,767,749
Unrestricted Investment Earnings				67,362
<b>TOTAL GENERAL REVENUES</b>				<b>11,165,434</b>
Change in Net Position				346,269
Net Position - Beginning As Originally Reported				4,785,771
GASB 75 Adjustment - See Note 20				(103,514)
Net Position - Beginning As Restated				4,682,257
Net Position - Ending				<b>\$ 5,028,526</b>

See Notes to the Basic Financial Statements



**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**BALANCE SHEET – GOVERNMENTAL FUNDS**  
**AS OF JUNE 30, 2018**

	General Fund	Sinking & Interest #9	Sinking & Interest #12	Other Non-Major Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash	\$ 2,127,191	\$ 185,199	\$ 600,000	\$ 307,372	\$ 3,219,762
Property Taxes Receivable (Net)	125,161	59,275	-	28,319	212,755
Due from Student Body Activity	6,749	-	-	-	6,749
Due from Other Funds	13,265	-	-	-	13,265
Due from State	372,026	-	-	240	372,266
Due from Other	9,554	-	-	107	9,661
<b>TOTAL ASSETS</b>	<b><u>\$ 2,653,946</u></b>	<b><u>\$ 244,474</u></b>	<b><u>\$ 600,000</u></b>	<b><u>\$ 336,038</u></b>	<b><u>\$ 3,834,458</u></b>
<b>LIABILITIES</b>					
Accounts Payable	\$ 19,181	\$ -	\$ -	\$ 1,052	\$ 20,233
Due to Other Funds	-	-	-	13,265	13,265
Accrued Payroll	479,834	-	-	4,271	484,105
<b>TOTAL LIABILITIES</b>	<b><u>499,015</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>18,588</u></b>	<b><u>517,603</u></b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable Revenue - Uncollected Taxes	82,307	55,507	-	26,535	164,349
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b><u>82,307</u></b>	<b><u>55,507</u></b>	<b><u>-</u></b>	<b><u>26,535</u></b>	<b><u>164,349</u></b>
<b>FUND BALANCES</b>					
Restricted	-	188,967	600,000	197,587	986,554
Committed	-	-	-	93,297	93,297
Assigned	-	-	-	31	31
Unassigned	2,072,624	-	-	-	2,072,624
<b>TOTAL FUND BALANCES</b>	<b><u>2,072,624</u></b>	<b><u>188,967</u></b>	<b><u>600,000</u></b>	<b><u>290,915</u></b>	<b><u>3,152,506</u></b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<b><u>\$ 2,653,946</u></b>	<b><u>\$ 244,474</u></b>	<b><u>\$ 600,000</u></b>	<b><u>\$ 336,038</u></b>	<b><u>\$ 3,834,458</u></b>

See Notes to the Basic Financial Statements

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO**  
**THE STATEMENT OF NET POSITION**  
**AS OF JUNE 30, 2018**

Total fund balances - governmental funds		\$ 3,152,506
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as net assets in government funds:		
Cost of capital assets	\$ 36,061,910	
Less: accumulated depreciation	<u>(9,597,921)</u>	
Net		26,463,989
Net deferred outflows/(inflows) of resources relating to the cost sharing defined benefit plans in the governmental activities are not financial resources and, therefore, are not reported as deferred outflows/(inflows) of resources in the governmental funds.		
		2,366,938
Bond premiums that are amortized over the life of the debt issue		
		(38,015)
Property taxes receivable will be collected during the year, but are not available soon enough to pay for the current period's expenditures, and therefore are deferred in the funds.		
		164,349
Long-term liabilities are not due and payable in the current period and therefore are not recorded as liabilities in the governmental funds.		
Bonds Payable		(15,082,668)
Early Retirement Payable		(82,689)
Net OPEB Liability		(121,096)
Net Pension Liability		(11,761,418)
Interest payable is not due and payable in the current period and therefore is not reported as a liability in the governmental funds.		
		<u>(33,370)</u>
Net Position - Governmental Activities		<u>\$ 5,028,526</u>

See Notes to the Basic Financial Statements

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	General Fund	Sinking & Interest #9	Sinking & Interest #12	Other Non-Major Governmental Funds	Total Governmental Funds
<b>REVENUES</b>					
Local Property Tax Levies	\$ 1,236,843	\$ 730,816	\$ -	\$ 349,814	\$ 2,317,473
Other Local and County Revenues	309,404	-	-	171,912	481,316
Revenue from State Sources	8,925,794	-	-	2,300	8,928,094
Revenue from Federal Sources	992,907	-	30,822	319,005	1,342,734
Interest	51,768	4,638	8,170	2,786	67,362
<b>TOTAL REVENUES</b>	<b>11,516,716</b>	<b>735,454</b>	<b>38,992</b>	<b>845,817</b>	<b>13,136,979</b>
<b>EXPENDITURES</b>					
Current:					
Business Support Services	343,122	-	-	-	343,122
Instructional Support Services	521,983	-	-	-	521,983
Administration	785,043	-	-	-	785,043
Operations and Maintenance	1,031,041	-	-	26,048	1,057,089
Transportation	292,343	-	-	-	292,343
Regular Instruction	5,073,058	-	-	24,875	5,097,933
Special Education	1,729,290	-	-	-	1,729,290
Vocational Education	218,298	-	-	-	218,298
Extra-Curricular Activities	346,895	-	-	-	346,895
Food Services	-	-	-	536,905	536,905
Capital Outlay	163,614	-	-	13,550	177,164
Debt Service:					
Principal Retirement	-	856,801	-	-	856,801
Interest and Fiscal Charges on Long-Term Debt	-	253,235	33,000	-	286,235
<b>TOTAL EXPENDITURES</b>	<b>10,504,687</b>	<b>1,110,036</b>	<b>33,000</b>	<b>601,378</b>	<b>12,249,101</b>
Excess (Deficiency) of Revenues over Expenditures	1,012,029	(374,582)	5,992	244,439	887,878
<b>OTHER FINANCING SOURCES</b>					
Proceeds on Disposal of Capital Assets	10,052	-	-	-	10,052
Transfers Out	(213,750)	-	(5,992)	(222,000)	(441,742)
Transfers In	67,992	297,307	-	76,443	441,742
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(135,706)</b>	<b>297,307</b>	<b>(5,992)</b>	<b>(145,557)</b>	<b>10,052</b>
Net Change in Fund Balances	876,323	(77,275)	-	98,882	897,930
Fund Balance - Beginning of Year	1,196,301	266,242	600,000	192,033	2,254,576
Fund Balance - End of Year	<u>\$ 2,072,624</u>	<u>\$ 188,967</u>	<u>\$ 600,000</u>	<u>\$ 290,915</u>	<u>\$ 3,152,506</u>

See Notes to the Basic Financial Statements

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND**  
**BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2018**

Total net change in fund balances - Governmental Funds \$ 897,930

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over the useful lives as depreciation expense.

Capital Outlays	\$	177,164
Depreciation Expense		<u>(934,831)</u>

Excess of depreciation expense over capital outlay (757,667)

Net Book Value on Disposal of Asset (36,863)

Some revenues will not be collected for several months after the District's fiscal year end. These revenues are considered "available" revenues in the government funds.

These revenues consist of:

Net change in unavailable property taxes	12,850
--	--------

Repayment of long-term debt is reported as an expenditure in governmental funds. However, the repayment reduces long-term liabilities in the statement of net position. 856,801

Some items reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds. These items consisted of the (increase)/decrease in:

Early Retirement	(8,647)
------------------	---------

Changes in deferred outflows and inflows of resources related to net pension liability (515,808)

Change in net OPEB liability 458

Change in net pension liability (106,585)

Amortization of premiums received from bond issuance 2,534

Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. Accrued interest decreased by \$1,266 1,266

Change in net position - Governmental Activities	<u>\$</u>	<u>346,269</u>
--	-----------	----------------

See Notes to the Basic Financial Statements

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**STATEMENT OF ASSETS AND LIABILITIES – FIDUCIARY FUNDS**  
**AS OF JUNE 30, 2018**

ASSETS	
Cash and Cash Equivalents	<u>\$ 251,598</u>
 TOTAL ASSETS	 <u><u>\$ 251,598</u></u>
 LIABILITIES	
Due to Student Groups	\$ 244,849
Due to Grafton PSD - General Fund	<u>6,749</u>
 TOTAL LIABILITIES	 <u><u>\$ 251,598</u></u>

See Notes to the Basic Financial Statements

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF JUNE 30, 2018**

**NOTE 1 DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY**

The Grafton Public School District operates the public schools in the City of Grafton, North Dakota. There is one elementary school and one junior/senior high school.

Reporting Entity - Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of an organization's governing body and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources. Component units may also include organizations that are fiscally dependent on the District. Fiscal dependence can include the District's approval of the budget, issuance of debt, and/or levying of taxes for the organization.

Based on these criteria, there are no component units to be included within the District's reporting entity.

**NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The District's financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the standard-setting body for establishing governmental accounting and financial reporting principles. The District's significant accounting policies are described below.

***Basis of Presentation***

The District's basic financial statements consist of government-wide statements and fund financial statements.

**Government-Wide Financial Statements:**

The government-wide financial statements consist of a statement of net position and a statement of activities. These statements display information about the District as a whole.

The statement of net position presents the financial condition of the governmental activities of the District at year-end.

The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. The statement identifies the extent to which each governmental function is self-financing or drawing from the general revenues of the District. Direct expenses are expenses that are specifically associated with a service, program or department. The direct expenses are clearly identifiable to a particular function. Program revenues include charges to recipients for goods or services offered by the program and grants and contributions that are restricted to meet the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the District.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

The Government-wide financial statements do not include fiduciary funds of component units that are fiduciary in nature.

**Fund Financial Statements:**

In order to aid financial management and to demonstrate legal compliance, the District segregates transactions related to certain functions or activities in separate funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The focus of the governmental fund financial statements is on major funds. Each major fund is presented as a separate column in the fund financial statements. Non-major funds are aggregated and presented in a single column. The fiduciary fund is reported by type.

***Fund Accounting***

The District's funds consist of the following:

**Governmental Funds:**

Governmental funds are utilized to account for most of the District's governmental functions. The reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which the obligation will be paid. Fund balance represents the difference between the governmental fund assets and liabilities. The District's major governmental funds are as follows:

**General Fund:**

This fund is the general operating fund of the District. It accounts for all financial resources except those requiring to be accounted for in another fund.

**Debt Service Funds:**

The Debt Service fund is used to account for the accumulation of resources for, and the payments of, general long-term debt principal, interest, and related costs. The sinking and interest fund's #9 and #12 are included in this category.

The District's non-major governmental funds are as follows:

**Building Fund:**

The Building fund is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for acquiring school sites, constructing and equipping new school facilities and renovating existing facilities. The special assessment fund is included in this category.

**Special Revenue Funds:**

Special Revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes. Included in this category are the transactions for the special reserve funds, scholarship funds and the food service fund.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

**Fiduciary Funds:**

The District's only fiduciary fund is an agency fund. The agency fund is custodial in nature (assets equal liabilities) and does not involve measurement of results of operations. The District's agency fund consists of the following:

**Student Activity Fund:**

The fund accounts for the financial transactions related to the District's student activity programs.

***Measurement Focus and Basis of Accounting***

**Measurement Focus:**

*Government-wide Financial Statements:*

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred inflows and outflows of resources, and liabilities associated with the operation of the District are included in the statement of net position.

*Fund Financial Statements:*

The governmental funds are accounted for by using a flow of current financial resources measurement focus. Under this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources and uses of current financial resources.

The current financial resources measurement focus differs from the manner which the governmental activities of the government-wide financial statements are prepared. Due to the difference, the District's financial statements include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for government funds.

**Basis of Accounting:**

The basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

Government-wide financial statements are prepared on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.



**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

The District's governmental funds use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The District considers revenues to be available if they are collected within 60 days of the end of its fiscal year. Expenditures are generally recorded as the related fund liability is incurred.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

**Revenues - Exchange and Non-Exchange Transactions:**

Exchange transactions are transactions in which each party gives and receives essentially equal value. Under the accrual basis of accounting, revenue for exchange transactions is recorded when the exchange takes place. Under the modified accrual basis of accounting, revenue for exchange transactions is recorded when the resources are measurable and available.

Non-exchange transactions include transactions in which the District receives value without directly providing value in return. Non-exchange transactions include property taxes, grants, entitlements, and donations.

Under the accrual basis of accounting, property taxes are recorded as revenue in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recorded in the fiscal year in which all eligibility requirements have been satisfied. Under the modified accrual basis of accounting, revenue from non-exchange transactions must also be available before it is recorded in the financial records of the District.

Major revenue sources susceptible to accrual include: property taxes, intergovernmental revenues and investment income.

**Unearned Revenues:**

Unearned revenue arises when assets are recognized in the financial statements before the revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as unearned revenues.

On the governmental fund financial statements, receivables that will not be collected during the availability period have been reported as unearned revenue.

**Expenses and Expenditures:**

Governmental funds accounting measurement focus is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recorded in the fiscal year in which the related fund liability is incurred. Under the accrual basis of accounting, expenses are recorded when incurred.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

**Budgets and Budgetary Accounting:**

The District's Board follows the procedures established by North Dakota law for the budgetary process. The governing body of each School District, annually on or before the last day of July must levy taxes. The governing body of the School District may amend its tax levy and budget for the current fiscal year on or before the tenth day of October of each year. Taxes for School District purposes must be based upon an itemized budget statement which must show the complete expenditure by program of the District for the current fiscal year and the sources of the revenue from which it is to be financed. The School Board, in levying taxes, is limited by the amount necessary to be raised for the purpose of meeting the appropriations included in the school budget of the current fiscal year, and the sum necessary to be provided as an interim fund, together with a tax sufficient in amount to pay the interest on the bonded debt of the District and to provide a sinking fund to pay and discharge the principal thereon at maturity.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The administration prepares the District's budget. The budget includes proposed expenditures and the means of financing them. The budget is prepared on the modified accrual basis of accounting.
2. The Board reviews the budget, may make revisions, and adopts the final budget at the September board meeting to ensure it is adopted before the fifteenth of October each year. The budget is then filed with the county auditor by October tenth of each year.
3. The budget may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared, except no amendment changing the taxes levied can be made after October 15 of each year. The budget amounts shown in the financial statements are the final authorized amounts.
4. All appropriations lapse at the close of the District's fiscal year. The balance of the appropriation reverts back to each respective fund and is available for future appropriation.

The General fund expenditures were \$470,266 under budget at June 30, 2018.

**Cash and Cash Equivalents:**

The District considers highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

**Investments:**

Investments are recorded at market value. North Dakota State Statute authorizes school districts to invest their surplus funds in: a) Bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by, the Treasury of the United States, or its agencies, instrumentality's, or organizations created by an act of Congress, b) Securities sold under agreements to repurchase, written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above, c) Certificates of Deposit fully insured by the Federal Deposit Insurance Corporation of the state, d) Obligations of the state.

**Fair Value Measurements:**

The Organization accounts for all assets and liabilities that are being measured and reported on a fair value basis in accordance with GAAP. GAAP defines fair value, establishes a framework for measuring fair value and expands disclosure about fair value measurements. When fair value measurements are required, various data is used in determining those values. This statement requires that assets and liabilities that are carried at fair value must be classified and disclosed in the following levels based on the nature of the data used.

Level 1: Quoted market prices in active markets for identical assets or liabilities.

Level 2: Observable market-based inputs or unobservable inputs that are corroborated by market data.

Level 3: Unobservable inputs that are not corroborated by market data.

**Capital Assets:**

General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities' column of the government-wide statement of net position but are not reported as assets in the fund financial statements. All capital assets are recorded at cost (or estimated historical cost). The assets are updated for additions and retirements during the District's fiscal year. The District has established a capitalization threshold of \$1,500. Donated fixed assets are recorded at their acquisition values at the date received. The District does not have any infrastructure assets. Improvements that significantly extend the useful life of the asset are also capitalized.

The District's land and construction in progress costs are capitalized but are not depreciated. All the remaining capital assets are depreciated over their estimated useful lives on a straight-line basis. The District has established the following useful lives:

Land Improvements	50 Years
Buildings and Improvements	50 Years
Equipment and Fixtures	5 to 20 Years
Vehicles	8 Years

**Accrued Liabilities and Long-term Obligations:**

All payables, accrued liabilities and long-term obligations are reported in the District's government-wide financial statements. The District's governmental fund financials report only those obligations that will be paid from current financial resources.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

**Pensions:**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the North Dakota Public Employee Retirement System (NDPERS) and Teachers' Fund for Retirement (TFFR) and additions to/deductions from NDPERS and TFFR's fiduciary net position have been determined on the same basis as they are reported by NDPERS and TFFR. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Other Post-Employment Benefits (OPEB):**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the North Dakota Public Employees Retirement System (NDPERS) and additions to/deductions from NDPERS' fiduciary net position have been determined on the same basis as they are reported by NDPERS. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Fund Balance Classifications:**

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

*Restricted* – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed* – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the school board-the District's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the school board removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned* – This classification reflects the amounts constrained by the District's "intent" to be used for specific purposes, but are neither restricted nor committed. The school board and superintendent have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as non-spendable and are neither restricted nor committed.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

*Unassigned* – This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, the District's preference is to first use restricted resources, then unrestricted resources—committed, assigned, and unassigned—in order as needed.

The District will strive to maintain a minimum unassigned general fund balance of not less than 10 percent and not more than 25 percent of the annual budget.

**Deferred Outflows/Inflows of Resources:**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resource (expense/expenditure) until then. The District has two items reported on the statement of net position as *cost sharing defined benefit pension plan* and *cost sharing defined benefit OPEB plan*, which represents actuarial differences within the NDPERS and TFFR pension plans and NDPERS OPEB plan, as well as amounts paid to the plans after the measurement date.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District has two types of items, one which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, *unavailable revenue – delinquent taxes*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from one source, property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The District also has two items reported on the statement of net position as *cost sharing defined benefit pension plan* and *cost sharing defined benefit OPEB plan*, which represents the actuarial differences within the NDPERS and TFFR pension plans and NDPERS OPEB plan.

**Net Position:**

Net position represents the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflows of resources in the District's financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any long-term debt attributable to the acquisition, construction, or improvement of those assets. Restricted Net Position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Unrestricted Net Position is the net amount of assets, deferred outflows or resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

**Inter-fund Activity:**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as inter-fund transfers. Inter-fund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements. Inter-fund activities within the District's governmental activities and its business-type activities, is eliminated in the statement of activities.

**Extraordinary and Special Items:**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the School Board and are either unusual in nature or infrequent in occurrence.

**Estimates:**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Revenue Recognition - Property Taxes:**

Taxes receivable consist of current and delinquent uncollected taxes at June 30, 2018.

Property taxes attach as an enforceable lien on property January 1. A five percent reduction is allowed if paid by February 15. Penalty and interest are added March 15 if the first half-of-the taxes have not been paid. Additional penalties are added October 15, if not paid. Taxes are collected by the county and usually remitted monthly to the School District.

Property tax revenue in the governmental funds is recognized in compliance with National Council of Government Accounting (NCGA) Interpretation 3, *Revenue Recognition - Property Taxes*. This interpretation states that property tax revenue is recorded when it becomes available. Available means when due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Property tax revenue is recorded as revenue in the year the tax is levied in the government-wide financial statements. Property taxes are limited by state laws. All School District tax levies are in compliance with state laws. The allowance for uncollectible taxes is \$3,240.

**Significant Group Concentrations of Credit Risk:**

As of June 30, 2018, the District's receivables consist of amounts due from other governmental units within the State of North Dakota.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**NOTE 3 CASH AND INVESTMENTS**

**Custodial Credit Risk – Deposits**

In accordance with North Dakota laws, the District maintains deposits at a depository authorized by the School Board. The depository is a member of the Federal Reserve System.

North Dakota laws require that all public deposits be protected by insurance, surety bond or collateral. The market value of collateral pledged must equal at least 110 percent of the deposits not covered by insurance or bonds.

Authorized collateral includes the legal investments described below, as well as certain first mortgage notes, and certain other state or local government obligations. North Dakota laws require that securities pledged as collateral be held in safekeeping by the District treasurer or in a financial institution other than that furnishing the collateral.

At June 30, 2018, the carrying amount of the District's deposits was \$3,471,360 and the bank balance was \$4,173,506. The entire bank balance was covered by Federal Depository Insurance or by collateral held by the District's Agent in the District's name in amounts sufficient to meet North Dakota legal requirements.

**Interest Rate Risk**

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Concentration of Credit Risk**

The District places no limit on the amount the District may invest in any one issuer.

**Custodial Credit Risk - Investments**

The investments are not subject to the credit risk classifications as noted in paragraph 9 of GASB Statement 40.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**NOTE 4 CAPITAL ASSETS**

The following is a summary of changes in general fixed assets account group during the year:

	Balance 7/1/2017	Additions	Disposals	Transfers	Balance 6/30/2018
<b>Governmental Activities:</b>					
Capital Assets Not Being Depreciated					
Land	\$ 396,326	\$ -	\$ -	\$ -	\$ 396,326
Construction in Progress	8,226	8,762	-	(16,988)	-
Total	<u>404,552</u>	<u>8,762</u>	<u>-</u>	<u>(16,988)</u>	<u>396,326</u>
Capital Assets Being Depreciated					
Land Improvements	800,243	82,199	-	-	882,442
Buildings	30,262,172	13,550	-	-	30,275,722
Equipment	3,745,854	72,653	67,820	16,988	3,767,675
Vehicles	739,745	-	-	-	739,745
Total	<u>35,548,014</u>	<u>168,402</u>	<u>67,820</u>	<u>16,988</u>	<u>35,665,584</u>
Less Accumulated Depreciation					
Land Improvements	248,782	45,229	-	-	294,011
Buildings	5,527,852	603,204	-	-	6,131,056
Equipment	2,278,434	249,757	30,957	-	2,497,234
Vehicles	638,979	36,641	-	-	675,620
Total	<u>8,694,047</u>	<u>934,831</u>	<u>30,957</u>	<u>-</u>	<u>9,597,921</u>
Net Capital Assets Being Depreciated	<u>26,853,967</u>	<u>(766,429)</u>	<u>36,863</u>	<u>-</u>	<u>26,050,675</u>
Net Capital Assets for Governmental Activities	<u>\$ 27,258,519</u>	<u>\$ (757,667)</u>	<u>\$ 36,863</u>	<u>\$ -</u>	<u>\$ 26,463,989</u>

In the governmental activities section of the statement of activities, depreciation expense was charged to the following governmental functions:

Regular Instruction	\$ 898,190
Transportation	36,641
Total	<u>\$ 934,831</u>



**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**NOTE 5 LONG-TERM DEBT**

The School District issued bonds to provide funding for the construction of additions and improvements to existing facilities. Long-term debt is as follows:

	Restated Balance 7/1/2017	Additions	Retirements	Balance 6/30/2018	Due in One Year
General Obligation State School Construction Fund Bonds of 2010	\$ 600,000	\$ -	\$ -	\$ 600,000	\$ -
Grafton Educational Foundation Lease Revenue Bonds of 2013	3,380,000	-	(165,000)	3,215,000	165,000
State School Construction Fund Bonds of 2014	11,959,469	-	(691,801)	11,267,668	700,062
Premium on Bonds Payable	40,549	-	(2,534)	38,015	2,534
Early Retirement	74,042	48,356	(39,709)	82,689	33,285
Net OPEB Liability	121,554	41,430	(41,888)	121,096	-
Net Pension Liability	11,654,833	4,151,914	(4,045,329)	11,761,418	-
Total	<u>\$ 27,830,447</u>	<u>\$ 4,241,700</u>	<u>\$ (4,986,261)</u>	<u>\$ 27,085,886</u>	<u>\$ 900,881</u>

Grafton Educational Foundation Inc. Lease Revenue Bonds of 2013 were issued at \$3,995,000 that mature on November 1, 2033. These revenue bonds will have an interest rate ranging from 2% to 4.5%.

State School Construction Fund Bonds of 2014 were issued at \$14,000,000 that mature on June 1, 2033. These construction bonds have an interest rate of 1%.

The 2010 Bonds are considered Qualified School Construction Bonds that the District will get reimbursed for the interest charges. The Bonds will not be paid until they expire in 2025, at which time they will be paid in full. To ensure that sufficient money will be available to pay the Bonds at maturity, the District is to set aside \$40,000 annually for fifteen years to cover the bond issue amount. This is included in the Sinking and Interest Fund #12 restricted fund balance. As of June 30, 2018, the entire \$600,000 has been transferred.

Interest expense was \$282,435 for the year ended June 30, 2018.

The early retirement obligation will be liquidated through the general fund.

Annual debt service requirements to maturity for the long-term debt are as follows:

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

General Obligation State School Construction Bonds of 2014

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 700,062	\$ 112,663	\$ 812,725
2020	707,062	105,663	812,725
2021	714,133	98,592	812,725
2022	721,274	91,451	812,725
2023	728,487	84,238	812,725
2024-2028	3,753,176	310,447	4,063,623
2029-2033	3,943,474	120,149	4,063,623
<b>Total</b>	<b>\$ 11,267,668</b>	<b>\$ 923,203</b>	<b>\$ 12,190,869</b>

Lease Revenue Bonds of 2013

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2019	\$ 165,000	\$ 125,322	\$ 290,322
2020	170,000	120,710	290,710
2021	175,000	115,535	290,535
2022	180,000	109,310	289,310
2023	190,000	101,910	291,910
2024-2028	1,050,000	388,637	1,438,637
2029-2033	1,285,000	147,256	1,432,256
<b>Total</b>	<b>\$ 3,215,000</b>	<b>\$ 1,108,680</b>	<b>\$ 4,323,680</b>

Required sinking fund payments of \$600,000 have been fully set aside at June 30, 2018 for the General Obligation State School Construction Bonds of 2010. See table below for yearly activity:

<u>Year</u>	<u>Sinking Fund</u>	<u>Amount Set Aside</u>
2011	\$ 40,000	\$ 100,000
2012	40,000	100,000
2013	40,000	400,000
2014	40,000	-
2015	40,000	-
2016	40,000	-
2017-2021	200,000	-
2022-2025	160,000	-
<b>Total</b>	<b>\$ 600,000</b>	<b>\$ 600,000</b>

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

The District will receive an interest subsidy each year to offset the \$33,000 of annual interest on the \$600,000 School Construction Bonds of 2010. See below:

General Obligation State School Construction Bonds of 2010

Year	Interest Expense	Interest Subsidies	Net Interest Payment
2019	\$ 33,000	\$ (33,000)	\$ -
2020	33,000	(33,000)	-
2021	33,000	(33,000)	-
2022	33,000	(33,000)	-
2023	33,000	(33,000)	-
2024-2025	66,000	(66,000)	-
<b>Total</b>	<b>\$ 231,000</b>	<b>\$ (231,000)</b>	<b>\$ -</b>

**NOTE 6 FUND BALANCES**

**A. CLASSIFICATIONS**

At June 30, 2018, a summary of the governmental fund balance classifications are as follows:

	Sinking & Interest #9 Fund	Sinking & Interest #12 Fund	Scholarship Fund	Building Fund	Food Service Fund	Special Reserve Fund	Total
Restricted for:							
Debt Service	\$ 188,967	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 788,967
Building	-	-	-	117,660	-	-	117,660
Scholarships	-	-	79,927	-	-	-	79,927
Total Restricted	<u>\$ 188,967</u>	<u>\$ 600,000</u>	<u>\$ 79,927</u>	<u>\$ 117,660</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 986,554</u>
Assigned for:							
Food Service	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 31</u>	<u>\$ -</u>	<u>\$ 31</u>
Committed for:							
Special Reserve	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 93,297</u>	<u>\$ 93,297</u>

Restricted fund balances reflect resources restricted for statutorily defined purposes not accounted for in a separate fund. At June 30, 2018, there were the following accounts:

Restricted for Debt Service:

This account represents funds held by the School District available to service long-term debt.

Restricted for Building:

This account represents funds held by the School District available to provide future capital outlay.

Restricted for Scholarships:

This account represents funds donated to the School District for the purpose of student scholarships.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

Committed fund balances reflect resources that can be used only for the specific purposes determined by a formal action of the School District's Board of Education. At June 30, 2018, there were the following accounts:

Committed for Special Reserve:

This account represents funds, which can be used whenever collections from taxes levied for the current budget are insufficient to meet the requirements of such budget.

**NOTE 7 DEFINED BENEFIT PENSION PLANS – STATEWIDE**

Substantially, all employees of the District are required by state law to belong to pension plans administered by Teacher's Fund for Retirement (TFFR) or the North Dakota Public Employee Retirement System (NDPERS), both of which are administered on a statewide basis.

Disclosures relating to these plans follow:

**North Dakota Teacher's Fund For Retirement**

The following brief description of TFFR is provided for general information purposes only. Participants should refer to NDCC Chapter 15-39.1 for more complete information.

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, death and disability benefits. The cost to administer the TFFR plan is financed by investment income and contributions.

Responsibility for administration of the TFFR benefits program is assigned to a seven-member Board of Trustees (Board). The Board consists of the State Treasurer, the Superintendent of Public Instruction, and five members appointed by the Governor. The appointed members serve five-year terms which end on June 30 of alternate years. The appointed Board members must include two active teachers, one active school administrator, and two retired members. The TFFR Board submits any necessary or desirable changes in statutes relating to the administration of the fund, including benefit terms, to the Legislative Assembly for consideration. The Legislative Assembly has final authority for changes to benefit terms and contribution rates.

***Pension Benefits***

For purposes of determining pension benefits, members are classified within one of three categories. Tier 1 grandfathered and Tier 1 non-grandfathered members are those with service credit on file as of July 1, 2008. Tier 2 members are those newly employed and returning refunded members on or after July 1, 2008.

***Tier 1 Grandfathered***

A Tier 1 grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or the sum of age and years of service credit equals or exceeds 85. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 6% per year for every year the member's retirement age is less than 65 years or the date as of which age plus service equal 85. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

*Tier 1 Non-grandfathered*

A Tier 1 non-grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

*Tier 2*

A Tier 2 member is entitled to receive unreduced benefits when five or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the five highest annual salaries earned divided by 60 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

**Death and Disability Benefits**

Death benefits may be paid to a member's designated beneficiary. If a member's death occurs before retirement, the benefit options available are determined by the member's vesting status prior to death. If a member's death occurs after retirement, the death benefit received by the beneficiary (if any) is based on the retirement plan the member selected at retirement.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

An active member is eligible to receive disability benefits when: (a) a total disability lasting 12 months or more does not allow the continuation of teaching, (b) the member has accumulated five years of credited service in North Dakota, and (c) the Board of Trustees of TFFR has determined eligibility based upon medical evidence. The amount of the disability benefit is computed by the retirement formula in NDCC Section 15-39.1-10 without consideration of age and uses the member's actual years of credited service. There is no actuarial reduction for reason of disability retirement.

**Member and Employer Contributions**

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 11.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 12.75% of the teacher's salary. Member and employer contributions will be reduced to 7.75% each when the fund reaches 100% funded ratio on an actuarial basis.

A vested member who terminates covered employment may elect a refund of contributions paid plus 6% interest or defer payment until eligible for pension benefits. A non-vested member who terminates covered employment must claim a refund of contributions paid before age 70½. Refunded members forfeit all service credits under TFFR. These service credits may be repurchased upon return to covered employment under certain circumstances, as defined by the NDCC.

**Pension Costs**

At June 30, 2018, the District reported a liability of \$9,153,737 for its proportionate share of the net pension liability. The net pension liability was measured as of July 1, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Employer's proportion of the net pension liability was based on the Employer's share of covered payroll in the pension plan relative to the covered payroll of all participating TFFR employers. At July 1, 2017, the Employer's proportion was 0.666441 percent which was a decrease of 0.022743 from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the Employer recognized pension expense of \$837,960. At June 30, 2018, the Employer reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$ 35,111	\$ 99,926
Changes in actuarial assumptions	652,444	-
Difference between projected and actual investment earnings	126,439	-
Changes in proportion	65,909	314,865
Contributions paid to TFFR subsequent to the measurement date	543,075	-
Total	<u>\$ 1,422,978</u>	<u>\$ 414,791</u>

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

\$543,075 reported as deferred outflows of resources related to pensions resulting from Employer contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ending June 30:</u>	<u>Pension Expense Amount</u>
2019	\$ 114,800
2020	313,124
2021	188,952
2022	(28,887)
2023	(72,978)
Thereafter	(49,899)

**Actuarial Assumptions**

The total pension liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increases	4.25% to 14.50%, varying by service, including inflation and productivity
Investment rate of return	7.75%, net of investment expenses
Cost-of-living adjustments	None

For active and inactive members, mortality rates were based on the RP-2014 Employee Mortality Table, projected generationally using Scale MP-2014. For healthy retirees, mortality rates were based on the RP-2014 Healthy Annuitant Mortality Table set back one year, multiplied by 50% for ages under 75 and grading up to 100% by age 80, projected generationally using Scale MP-2014. For disabled retirees, mortality rates were based on the RP-2014 Disabled Mortality Table set forward four years.

The actuarial assumptions used were based on the results of an actuarial experience study dated April 30, 2015. They are the same as the assumptions used in the July 1, 2017, funding actuarial valuation for TFFR.

As a result of the April 30, 2015 actuarial experience study, the TFFR Board adopted several assumption changes, including the following:

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Global Equities	58.00%	6.70%
Global Fixed Income	23.00%	0.80%
Global Real Assets	18.00%	5.20%
Cash Equivalents	1.00%	0.00%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.75% as of June 30, 2017. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2017, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2017. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2017.

**Pension Liability Sensitivity**

The following presents the Employer's proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 percent) or 1-percentage-point higher (8.75 percent) than the current rate:

	1% Decrease in Discount Rate 6.75%	Discount Rate 7.75%	1% Increase in Discount Rate 8.75%
School's proportionate share of the TFFR net pension liability:	\$ 12,170,055	\$ 9,153,737	\$ 6,642,743

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued TFFR financial report.



**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

**North Dakota Public Employees' Retirement System**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Responsibility for administration of the NDPERS defined benefit pension plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system, one member elected by the retired public employees and two members of the legislative assembly appointed by the chairman of the legislative management.

**Pension Benefits**

Benefits are set by statute. NDPERS has no provision or policies with respect to automatic and ad hoc post-retirement benefit increases. Members of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). The annual pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

**Death and Disability Benefits**

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability benefits equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition of disabled is set by the NDPERS in the North Dakota Administrative Code.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Refunds of Member Account Balance**

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently reemployed, they have the option of repurchasing their previous service.

**Member and Employer Contributions**

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of covered compensation. Member contribution rates are 7% and employer contribution rates are 7.12% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

- 1 to 12 months of service – Greater of one percent of monthly salary or \$25
- 13 to 25 months of service – Greater of two percent of monthly salary or \$25
- 25 to 36 months of service – Greater of three percent of monthly salary or \$25
- Longer than 36 months of service – Greater of four percent of monthly salary or \$25

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2018, the District reported a liability of \$2,607,681 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's share of covered payroll in the Main System pension plan relative to the covered payroll of all participating Main System employers. At June 30, 2017, the District's proportion was 0.162237 percent which was an increase of 0.002388 from its proportion measured July 1, 2016.

For the year ended June 30, 2018, the District recognized pension expense of \$443,070. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	\$ 15,500	\$ 12,705
Changes in actuarial assumptions	1,069,325	58,815
Difference between projected and actual investment earnings	35,071	-
Changes in proportion	176,774	-
Contributions paid to NDPERS subsequent to the measurement date	112,448	-
Total	<u>\$ 1,409,118</u>	<u>\$ 71,520</u>

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

\$112,448 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ending June 30:	Pension Expense Amount
2019	\$ 275,680
2020	323,802
2021	287,119
2022	229,585
2023	108,964

**Actuarial Assumptions**

The total pension liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation 2.50%

Salary increases	Service at Beginning of Year:	Increase Rate:
	0	15.00%
	1	10.00%
	2	8.00%
	Age*	
	Under 36	8.00%
	36 - 40	7.50%
	41 - 49	6.00%
	50+	5.00%

\*Age-based salary increase rates apply for employees with three or more years of service

Investment rate of return 7.75%, net of investment expenses

Cost-of-living adjustments None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Mortality Table set back one year for males (no setback for females) multiplied by 125%.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund's target asset allocation are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Real Rate of Return</b>
Domestic Equity	31.00%	6.05%
International Equity	21.00%	6.70%
Private Equity	5.00%	10.20%
Domestic Fixed Income	17.00%	1.43%
International Fixed Inc.	5.00%	-0.45%
Global Real Assets	20.00%	5.16%
Cash Equivalents	1.00%	0.00%

**Discount Rate**

For PERS, GASB Statement No. 67 includes a specific requirement for the discount rate that is used for the purpose of the measurement of the Total Pension Liability. This rate considers the ability of the System to meet benefit obligations in the future. To make this determination, employer contributions, employee contributions, benefit payments, expenses and investment returns are projected into the future. The current employer and employee fixed rate contributions are assumed to be made in each future year. The Plan Net Position (assets) in future years can then be determined and compared to its obligation to make benefit payments in those years. In years where assets are not projected to be sufficient to meet benefit payments, which is the case for the PERS plan, the use of a municipal bond rate is required.

The Single Discount Rate (SDR) is equivalent to applying these two rates to the benefits that are projected to be paid during the different time periods. The SDR reflects (1) the long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits) and (2) a tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

The pension plan's fiduciary net position was projected to be sufficient to make all projected future benefit payments through the year of 2061. Therefore, the long-term expected rate of return on pension plan investments was applied to projected benefit payments through the year 2061, and the municipal bond rate was applied to all benefit payments after that date. For the purpose of this valuation, the expected rate of return on pension plan investments is 7.75%; the municipal bond rate is 3.56%; and the resulting Single Discount Rate is 6.44%.

**Sensitivity of the District's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate**

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.44 percent, as well as what the Employer's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.44 percent) or 1-percentage-point higher (7.44 percent) than the current rate:

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

	1% Decrease in Discount Rate	Discount Rate	1% Increase in Discount Rate
	5.44%	6.44%	7.44%
School's proportionate share of the NDPERS net pension liability:	\$ 3,540,007	\$ 2,607,681	\$ 1,832,025

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued NDPERS financial report.

**NOTE 8 DEFINED BENEFIT OPEB PLAN**

***Defined Benefit OPEB Plan***

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDAC Chapter 71-06 for more complete information.

NDPERS OPEB plan is a cost-sharing multiple-employer defined benefit OPEB plan that covers members receiving retirement benefits from the PERS, the HPRS, and Judges retired under Chapter 27-17 of the North Dakota Century Code a credit toward their monthly health insurance premium under the state health plan based upon the member's years of credited service. Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. The Retiree Health Insurance Credit Fund is advance-funded on an actuarially determined basis.

Responsibility for administration of the NDPERS defined benefit OPEB plan is assigned to a Board comprised of nine members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system, one member elected by the retired public employees and two members of the legislative assembly appointed by the chairman of the legislative management.

**OPEB Benefits**

The employer contribution for the PERS, the HPRS and the Defined Contribution Plan is set by statute at 1.14% of covered compensation. The employer contribution for employees of the state board of career and technical education is 2.99% of covered compensation for a period of eight years ending October 1, 2015. Employees participating in the retirement plan as part-time/temporary members are required to contribute 1.14% of their covered compensation to the Retiree Health Insurance Credit Fund. Employees purchasing previous service credit are also required to make an employee contribution to the Fund. The benefit amount applied each year is shown as "*prefunded credit applied*" on the Statement of Changes in Plan Net Position for the OPEB trust funds.

Retiree health insurance credit benefits and death and disability benefits are set by statute. There are no provisions or policies with respect to automatic and ad hoc post-retirement benefit increases. Employees who are receiving monthly retirement benefits from the PERS, the HPRS, the Defined Contribution Plan, the Chapter 27-17 judges or an employee receiving disability benefits, or the spouse of a deceased annuitant receiving a surviving spouse benefit or if the member selected a joint and survivor option are eligible to receive a credit toward their monthly health insurance premium under the state health plan.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

Effective July 1, 2015, the credit is also available to apply towards monthly premiums under the state dental, vision and long-term care plan and any other health insurance plan. The benefits are equal to \$5.00 for each of the employee's, or deceased employee's years of credited service not to exceed the premium in effect for selected coverage. The retiree health insurance credit is also available for early retirement with reduced benefits.

***OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

At June 30, 2018, the District reported a liability of \$121,096 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2017 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of that date. The District's proportion of the net OPEB liability was based on the District's share of covered payroll in the OPEB plan relative to the covered payroll of all participating OPEB employers. At June 30, 2017, the District's proportion was 0.153090 percent.

For the year ended June 30, 2018, the District recognized OPEB expense of \$14,433. At June 30, 2018 the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 2,953
Changes of assumptions	11,729	-
Net difference between projected and actual earnings on OPEB plan investments	-	4,579
Changes in proportion and differences between employer contributions and proportionate share of contribution	-	1,048
District contributions subsequent to the measurement date	18,004	-
Total	\$ 29,733	\$ 8,580

\$18,004 reported as deferred outflows of resources related to OPEB resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the year ending June 30, 2019.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEBs will be recognized in OPEB expense as follows:

<b>Year Ending June 30:</b>	
2019	\$ 65
2020	65
2021	65
2022	65
2023	1,210
2024	1,210
Thereafter	469

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**Actuarial assumptions.** The total OPEB liability in the July 1, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	Not applicable
Investment rate of return	7.50%, net of investment expenses
Cost-of-living adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates were based on the RP-2000 Disabled Mortality Table set back one year for males (no setback for females) multiplied by 125%.

The long-term expected investment rate of return assumption for the RHIC fund was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of RHIC investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Estimates of arithmetic real rates of return, for each major asset class included in the RHIC's target asset allocation as of July 1, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Large Cap Domestic Equities	37.00%	5.80%
Small Cap Domestic Equities	9.00%	7.05%
International Equities	14.00%	6.20%
Core-Plus Fixed Income	40.00%	1.56%

**Discount rate.** The discount rate used to measure the total OPEB liability was 7.50%. The projection of cash flows used to determine the discount rate assumed plan member and statutory/Board approved employer contributions will be made at rates equal to those based on the July 1, 2017, and July 1, 2016, HPRS actuarial valuation reports. For this purpose, only employer contributions that are intended to fund benefits of current RHIC members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries are not included. Based on those assumptions, the RHIC fiduciary net position was projected to be sufficient to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on RHIC investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**Sensitivity of the Employer's proportionate share of the net OPEB liability to changes in the discount rate.** The following presents the net OPEB liability of the Plans as of June 30, 2017, calculated using the discount rate of 7.50 percent, as well as what the RHIC net OPEB

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50 percent) or 1-percentage-point higher (8.50 percent) than the current rate:

	1% Decrease in Discount Rate 6.50%	Discount Rate 7.50%	1% Increase in Discount Rate 8.50%
District's proportionate share of the net OPEB liability	\$ 151,597	\$ 121,096	\$ 94,951

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan's fiduciary net position is available in the separately issued OPEB financial report.

**NOTE 9 RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

In 1986, state agencies and political subdivisions of the State of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDIRF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. The District pays an annual premium to NDIRF for its general liability, auto, and inland marine insurance coverage. The coverage by NDIRF is limited to losses on one million dollars per occurrence.

The District also participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The District pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a third party insurance carrier for losses in excess of one million dollars per occurrence during a 12-month period. The State Bonding Fund currently provides the District with blanket fidelity bond coverage in the amount of \$2,000,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The District participates in the North Dakota Worker's Compensation Bureau and purchases commercial insurance for employee health and accident insurance.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.



**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**NOTE 10 CONTINGENT LIABILITIES**

The District participates in numerous state and federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2018, may be impaired. In the opinion of the District, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

**NOTE 11 NON-MONETARY TRANSACTIONS**

The District receives food commodities from the federal government to subsidize its hot lunch program. The market value of commodities received for the year ended June 30, 2018 was \$33,920.

**NOTE 12 COMMITMENTS**

**Lease Commitments**

The District leases copy machines under a non-cancelable operating lease for five years. The following is a schedule of future minimum rentals under the lease at June 30, 2018:

Year Ending June 30,	
2019	\$ 32,448
2020	32,448
2021	16,224
	<u>\$ 81,120</u>

The Grafton School District is leasing the Centennial Center from the Grafton Parks and Recreation District for the amount of \$27,520 for the 2018-2019 season.

**NOTE 13 LEASE OF VOCATIONAL BUILDING**

The District leases a building on an annual basis to the North Valley Career and Technical Center. During the year ended June 30, 2018, the District received payments totaling \$35,000 from the Center. The rent for the 2018-2019 school year has been set at \$35,000. The lease agreement calls for the District to insure the building and for North Valley Career and Technical Center to pay for any structural repairs or improvements. The Center pays all other operating costs including utilities and insurance on contents.

**NOTE 14 VOCATIONAL PROGRAM COSTS**

The District is the largest participant in the North Valley Career and Technical Center. For the year ended June 30, 2018, the District's share of the Center's budget was \$218,298. The District's share of the Center's budget for the 2018-2019 school year is expected to be approximately \$218,298.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

**NOTE 15 SPECIAL EDUCATION PROGRAM COSTS**

The District is the largest participant in the Upper Valley Special Education Cooperative. For the year ended June 30, 2018, the District's share of the Cooperative's budget was \$939,053. The District's share of the Cooperative's budget for the 2018-2019 school year is expected to be approximately \$911,773.

**NOTE 16 TRANSFERS**

The transfers as of June 30, 2018 consist of the following:

Transfers In	Transfers Out	Amount
General Fund	Sinking and Interest Fund #12	\$ 5,992
General Fund	Special Reserve	62,000
Food Service Fund	General Fund	76,443
Sinking and Interest Fund #9	Building Fund	83,557
Sinking and Interest Fund #9	General Fund	213,750
		<u>\$ 441,742</u>

Transfers from the building fund and general fund to the sinking and interest fund #9 were to make debt payments. The transfer from the general fund to the food service fund was to cover the fund balance deficit. The transfer from the general fund to the building fund was related to construction costs. The transfer from the sinking and interest fund #12 to the general fund was to close out the balance in excess of future debt payments.

**NOTE 17 EARLY RETIREMENT**

The District has adopted an early retirement policy for teachers who are eligible to retire based on TFFR rules, who have completed fifteen years of total employment at the District and who have worked for the District for the five years immediately preceding the application for retirement. Teachers who choose to retire can receive a retirement payment made in equal payments over a period of two to three years. A teacher's payment is based on the individual's current contract at the time of application based on a starting reduction factor of 80%. If the individual applies for early retirement after their first year of eligibility, they will receive a reduced incentive amount. See Note 5.

**NOTE 18 INTERFUND BALANCES**

The District has the following interfund receivables and payables as of June 30, 2018:

	Interfund Receivable	Interfund Payable
General Fund	\$ 13,265	\$ -
Food Service Fund	-	13,265
	<u>\$ 13,265</u>	<u>\$ 13,265</u>

Interfund balances consist of expenditures paid on behalf of other funds as of June 30, 2018.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED  
AS OF JUNE 30, 2018

**NOTE 19 NEW PRONOUNCEMENTS**

GASB Statement No. 83, *Certain Asset Retirement Obligations*, addresses accounting and financial reporting for certain asset retirement obligations (AROs). This Statement establishes criteria for determining the timing and pattern of recognition of a liability and corresponding deferred outflow of resources for AROs. It also establishes disclosure of information about the nature of a government's AROs, the methods and assumptions used for the estimates of the liabilities, and the estimated remaining useful life of the associated tangible capital assets. The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

ASB Statement No. 84, *Fiduciary Activities*, provides guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

GASB Statement No. 87, *Leases*, establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. This Statement requires recognition of certain lease assets and liabilities for leases that were previously classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This Statement is effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. This Statement is effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, establishes accounting requirements for interest cost incurred before the end of a construction period. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS - CONTINUED**  
**AS OF JUNE 30, 2018**

GASB Statement No. 90, *Majority Equity Interests*, establishes accounting requirements for interest cost incurred before the end of a construction period. This Statement provides guidance for reporting when a government has majority equity interest in legally separate organizations. An equity interest is explicit and measurable if the government has a present or future claim to the net resources of the entity and the method for measuring the government's share of the entity's net resources is determinable. If government's holding of that equity interest meets the definition of an investment, as defined by GASB No. 72, the equity interest should be reported as an investment and measured using the equity method and not as a component unit of the government. If a government's holding of a majority interest in a legally separate organization does not meet the definition of an investment, the holding of the majority equity interest results in the government being financially accountable for the organization and therefore, the government should report the legally separate organization as a component unit. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

Management has not yet determined the effect these statements will have on the District's financial statements.

**NOTE 20 CHANGE IN ACCOUNTING PRINCIPLES AND RESTATEMENT OF NET POSITION**

This District implemented GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. As a result, beginning net position has been restated to reflect the related net OPEB liability and deferred outflows of resources as of July 1, 2017 as follows:

Net Position July 1, 2017, as previously reported	\$ 4,785,771
Restatement for OPEB accounting:	
Net OPEB Liability	(121,554)
OPEB related Deferred Outflows of Resources	18,040
Net Position July 1, 2017, as restated	<u>\$ 4,682,257</u>

**NOTE 21 SUBSEQUENT EVENTS**

Subsequent to year end, the District entered into a long-term lease for printer equipment. Subsequent events have been evaluated through October 8, 2018, which is the date these financial statements were available to be issued.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**BUDGETARY COMPARISON SCHEDULE FOR THE GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Budgeted Amounts			Over (Under) Final Budget
	Original	Final	Actual	
<b>REVENUES</b>				
Local Property Tax Levies	\$ 1,179,249	\$ 1,179,249	\$ 1,236,843	\$ 57,594
Other Local & County Revenues	260,000	260,000	309,404	49,404
Revenue From State Sources	8,736,500	8,736,500	8,925,794	189,294
Revenue From Federal Sources	886,613	886,613	992,907	106,294
Proceeds From Disposal of Capital Asset	-	-	10,052	10,052
Interest	16,300	16,300	51,768	35,468
<b>TOTAL REVENUES</b>	<b>11,078,662</b>	<b>11,078,662</b>	<b>11,526,768</b>	<b>448,106</b>
<b>EXPENDITURES</b>				
Business Support Services	279,611	279,611	343,122	63,511
Instructional Support Services	498,679	498,679	521,983	23,304
Administration	806,873	806,873	785,043	(21,830)
Operations and Maintenance	1,160,168	1,160,168	1,031,041	(129,127)
Transportation	329,964	329,964	292,343	(37,621)
Regular Instruction	5,596,305	5,596,305	5,073,058	(523,247)
Special Education	1,705,566	1,705,566	1,729,290	23,724
Vocational Education	215,000	215,000	218,298	3,298
Extra-Curricular Activities	382,787	382,787	346,895	(35,892)
Capital Outlay	-	-	163,614	163,614
<b>TOTAL EXPENDITURES</b>	<b>10,974,953</b>	<b>10,974,953</b>	<b>10,504,687</b>	<b>(470,266)</b>
Excess (Deficiency) of Revenues Over Expenditures	103,709	103,709	1,022,081	918,372
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers Out	(170,000)	(170,000)	(213,750)	43,750
Transfers In	43,000	43,000	67,992	24,992
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(127,000)</b>	<b>(127,000)</b>	<b>(145,758)</b>	<b>(18,758)</b>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures	(23,291)	(23,291)	876,323	899,614
Fund Balances - Beginning	1,196,301	1,196,301	1,196,301	-
Fund Balances - Ending	<u>\$ 1,173,010</u>	<u>\$ 1,173,010</u>	<u>\$ 2,072,624</u>	<u>\$ 899,614</u>

See Notes to the Required Supplementary Information

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SCHEDULE OF DISTRICT'S CONTRIBUTIONS TO THE TFFR AND NDPERS PENSION PLANS**  
**LAST TEN YEARS (PRESENTED PROSPECTIVELY)**

**Teachers Fund for Retirement**

Fiscal Year Ended June 30	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	District's Covered- Employee Payroll	Contributions as a Percentage of Covered- Employee Payroll
2018	\$ 543,075	\$ (543,075)	\$ -	\$ 4,259,415	12.75%
2017	573,532	(573,532)	-	4,498,285	12.75%
2016	570,920	(570,920)	-	4,477,799	12.75%
2015	547,702	(547,702)	-	4,295,908	12.75%

**North Dakota Public Employees Retirement System**

Fiscal Year Ended June 30	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	District's Covered- Employee Payroll	Contributions as a Percentage of Covered- Employee Payroll
2018	\$ 112,448	\$ (112,448)	\$ -	\$ 1,579,324	7.12%
2017	112,670	(112,670)	-	1,582,450	7.12%
2016	103,421	(103,421)	-	1,452,549	7.12%
2015	82,387	(82,387)	-	1,157,124	7.12%

The District implemented GASB Statement No. 68 for its fiscal year ended June 30, 2015. Information for prior years is not available.

See Notes to the Required Supplementary Information

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SCHEDULE OF DISTRICT'S CONTRIBUTIONS TO THE NDPERS OPEB PLAN**  
**LAST TEN YEARS (PRESENTED PROSPECTIVELY)**

**North Dakota Public Employees Retirement System – OPEB**

Fiscal Year Ended June 30	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	District's Covered - Employee Payroll	Contributions as a Percentage of Covered - Employee Payroll
2018	\$ 18,004	\$ 18,004	\$ -	\$ 1,579,324	1.14%

The District implemented GASB Statement No. 75 for its fiscal year ended June 30, 2018. Information for prior years is not available.

See Notes to the Required Supplementary Information

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SCHEDULE OF DISTRICT'S PROPORTIONATE SHARE OF NET PENSION LIABILITY**  
**LAST TEN YEARS (PRESENTED PROSPECTIVELY)**

**Teachers Fund for Retirement**

For the Fiscal Year Ended June 30	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset) (a)	District's Covered- Employee Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered- employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2018	0.666441%	\$ 9,153,737	\$ 4,498,285	203.49%	63.20%
2017	0.689184%	10,096,947	4,477,799	225.49%	59.20%
2016	0.698403%	9,134,100	4,295,908	212.62%	62.10%
2015	0.688450%	7,213,735	3,993,377	180.64%	66.60%

**North Dakota Public Employees Retirement System**

For the Fiscal Year Ended June 30	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset) (a)	District's Covered- Employee Payroll	Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered- employee Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2018	0.162237%	\$ 2,607,681	\$ 1,698,443	153.53%	61.98%
2017	0.159849%	1,557,884	1,610,902	96.71%	70.46%
2016	0.129886%	883,203	1,157,124	76.33%	77.15%
2015	0.120956%	767,734	1,018,899	75.35%	77.70%

The amounts presented for each fiscal year were determined as of the measurement date of the collective net pension liability which is June 30 of the previous fiscal year.

The District implemented GASB Statement No. 68 for its fiscal year ended June 30, 2015. Information for prior years is not available.

See Notes to the Required Supplementary Information



**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SCHEDULE OF DISTRICT'S PROPORTIONATE SHARE OF NET OPEB LIABILITY**  
**LAST TEN YEARS (PRESENTED PROSPECTIVELY)**

**North Dakota Public Employees Retirement System – OPEB**

For the Fiscal Year Ended June 30	District's proportion of the net OPEB liability (asset)	District's proportionate share of the net OPEB liability (asset)	District's covered - employee payroll	District's proportionate share of the net OPEB liability (asset) as a percentage of its covered- employee payroll	Plan fiduciary net position as a percentage of the total OPEB liability
2018	0.1531%	\$ 121,096	\$ 1,656,188	7.31%	59.78%

The amounts presented for each fiscal year were determined as of the measurement date of the collective net OPEB liability which is June 30 of the previous fiscal year.

The District implemented GASB Statement No. 75 for its fiscal year ended June 30, 2018. Information for prior years is not available.

See Notes to the Required Supplementary Information

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**NOTE 1 – BUDGETARY COMPARISON**

**Budgets and Budgetary Accounting:**

The District's Board follows the procedures established by North Dakota law for the budgetary process. The governing body of each School District, annually on or before the last day of July must levy taxes. The governing body of the School District may amend its tax levy and budget for the current fiscal year on or before the tenth day of October of each year. Taxes for School District purposes must be based upon an itemized budget statement which must show the complete expenditure by program of the District for the current fiscal year and the sources of the revenue from which it is to be financed. The School Board, in levying taxes, is limited by the amount necessary to be raised for the purpose of meeting the appropriations included in the school budget of the current fiscal year, and the sum necessary to be provided as an interim fund, together with a tax sufficient in amount to pay the interest on the bonded debt of the District and to provide a sinking fund to pay and discharge the principal thereon at maturity. During the current year in the General Fund, budgeted expenditures exceeded actual expenditures by \$470,266.

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The administration prepares the District's budget. The budget includes proposed expenditures and the means of financing them. The budget is prepared on the modified accrual basis of accounting.
2. The Board reviews the budget, may make revisions, and adopts the final budget before August tenth of each year. The budget is then filed with the county auditor by August tenth of each year.
3. The budget may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared, except no amendment changing the taxes levied can be made after August tenth of each year. The budget amounts shown in the financial statements are the final authorized amounts.
4. All appropriations lapse at the close of the District's fiscal year. The balance of the appropriation reverts back to each respective fund and is available for future appropriation.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION - CONTINUED  
FOR THE YEAR ENDED JUNE 30, 2018

**NOTE 2 – CHANGES OF ASSUMPTIONS**

**TFFR**

Amounts reported in 2018 reflect actuarial assumption changes effective July 1, 2015 based on the results of an actuarial experience study completed in 2015.

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

**NDPERS**

Amounts reported in 2018 reflect actuarial assumption changes effective July 1, 2017 based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

**OPEB**

Amounts reported in 2018 reflect actuarial assumption changes effective July 1, 2017 based on the results of an actuarial experience study completed in 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**COMBINING BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUNDS**  
**AS OF JUNE 30, 2018**

	Special Reserve	Scholarship	Food Service Fund	Building Fund	Total Nonmajor Governmental Funds
<b>ASSETS</b>					
Cash	\$ 93,064	\$ 79,927	\$ 18,272	\$ 116,109	\$ 307,372
Property Taxes Receivable (Net)	3,694	-	-	24,625	28,319
Due from State	-	-	240	-	240
Due from Other	-	-	107	-	107
<b>TOTAL ASSETS</b>	<b>\$ 96,758</b>	<b>\$ 79,927</b>	<b>\$ 18,619</b>	<b>\$ 140,734</b>	<b>\$ 336,038</b>
<b>LIABILITIES</b>					
Accounts Payable	\$ -	\$ -	\$ 1,052	\$ -	\$ 1,052
Due to Other Funds	-	-	13,265	-	13,265
Accrued Payroll	-	-	4,271	-	4,271
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>18,588</b>	<b>-</b>	<b>18,588</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable Revenue - Delinquent Taxes	3,461	-	-	23,074	26,535
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>3,461</b>	<b>-</b>	<b>-</b>	<b>23,074</b>	<b>26,535</b>
<b>FUND BALANCES</b>					
Restricted	-	79,927	-	117,660	197,587
Committed	93,297	-	-	-	93,297
Assigned	-	-	31	-	31
<b>TOTAL FUND BALANCES</b>	<b>93,297</b>	<b>79,927</b>	<b>31</b>	<b>117,660</b>	<b>290,915</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<b>\$ 96,758</b>	<b>\$ 79,927</b>	<b>\$ 18,619</b>	<b>\$ 140,734</b>	<b>\$ 336,038</b>

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – NON-MAJOR**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

	Special Reserve	Scholarship	Food Service Funds	Building Fund	Total Nonmajor Governmental Funds
<b>REVENUES</b>					
Local Property Tax Levies	\$ 45,630	\$ -	\$ -	\$ 304,184	\$ 349,814
Other Local and County Revenues	-	29,000	142,912	-	171,912
Revenue From State Sources	-	-	2,300	-	2,300
Revenue From Federal Sources	-	-	319,005	-	319,005
Interest	1,254	732	63	737	2,786
<b>TOTAL REVENUES</b>	<b>46,884</b>	<b>29,732</b>	<b>464,280</b>	<b>304,921</b>	<b>845,817</b>
<b>EXPENDITURES</b>					
Current:					
Operations and Maintenance	-	-	-	26,048	26,048
Regular Instruction	-	24,875	-	-	24,875
Food Services	-	-	536,905	-	536,905
Capital Outlay	-	-	-	13,550	13,550
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>24,875</b>	<b>536,905</b>	<b>39,598</b>	<b>601,378</b>
Excess (Deficiency) of Revenues over Expenditures	46,884	4,857	(72,625)	265,323	244,439
<b>OTHER FINANCING SOURCES (USES)</b>					
Transfers Out	(62,000)	-	-	(160,000)	(222,000)
Transfers In	-	-	76,443	-	76,443
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(62,000)</b>	<b>-</b>	<b>76,443</b>	<b>(160,000)</b>	<b>(145,557)</b>
Net Change in Fund Balances	(15,116)	4,857	3,818	105,323	98,882
Fund Balance - Beginning of Year	108,413	75,070	(3,787)	12,337	192,033
Fund Balance - End of Year	\$ 93,297	\$ 79,927	\$ 31	\$ 117,660	\$ 290,915



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Education  
Grafton Public School District No. 3  
Grafton, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2018, and the related notes to the basic financial statements, which collectively comprise Grafton Public School District No. 3's basic financial statements and have issued our report thereon dated October 8, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Grafton Public School District No. 3's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be a significant deficiency. See finding 2018-001.

### **Compliance And Other Matters**

As part of obtaining reasonable assurance about whether Grafton Public School District No. 3's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

### **The District's Response To Finding**

The District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose Of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

October 8, 2018



CERTIFIED PUBLIC ACCOUNTANTS  
AND CONSULTANTS

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Education  
Grafton Public School District No. 3  
Grafton, North Dakota

***Report on Compliance for Each Major Federal Program***

We have audited Grafton Public School District No. 3's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Grafton Public School District No. 3's major federal program for the year ended June 30, 2018. The Grafton Public School District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for Grafton Public School District No. 3's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether non-compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.



We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination on the District's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, Grafton Public School District No. 3 complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2018.

### **Report on Internal Control Over Compliance**

Management of Grafton Public School District No. 3 is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on a major federal program in order to determine the auditing procedures that are appropriate in each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**BRADY, MARTZ & ASSOCIATES, P.C.  
GRAND FORKS, NORTH DAKOTA**

October 8, 2018

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

<u>CFDA #</u>	<u>Description</u>	<u>Pass-Through Entity Identifying Number</u>	<u>Expenditures</u>
<u>Department of Homeland Security</u>			
97.067	Homeland Security Grant Program		\$ (7,263)
	Total Department of Homeland Security		<u>(7,263)</u>
<u>Department of Education</u>			
Passed Through the North Dakota State Department of Public Instruction			
84.010	Chapter 1/TITLE I-Compensatory	F84010	431,180
84.010	Title I Program Improvement	F84010	36,865
	Total 84.010		<u>468,045</u>
84.011	Migrant Education - State Grant Program	F84011	81,392
84.144	Migrant Education Coordination Program	F84144	98,837
84.287	Targeted Support Grant	F84287	2,890
84.365	Title III	F84365A	16,258
84.367	Title II Part A - Teacher and Principal Quality	F84367	85,708
84.424	Title IV Transferability	F84424	11,780
	Total Passed through ND DPI		<u>764,910</u>
Passed Through North Valley Career-Tech Center			
84.287A	21st Century Community Learning Centers	F84287A	228,935
84.048	Carl Perkins	F84048	6,325
	Total Passed Through North Valley Career-Tech Center		<u>235,260</u>
	Total Department of Education		<u>1,000,170</u>
<u>Department of Agriculture</u>			
Passed Through the North Dakota State Department of Public Instruction			
	Child Nutrition Cluster:		
10.555	Child Nutrition - School Lunch	F10555	194,305
10.553	Child Nutrition - School Breakfast	F10553	42,716
10.559	Summer Food Service	F10559	6,895
10.555	Food Distribution-Non Cash	F10555	33,920
	Total Cluster		<u>277,836</u>
10.560	SAE Food Nutrition	F10560	2,007
10.579	SNP Equipment Grant	F10579	5,224
10.582	Fruit and Vegetable Grant	F10582	33,939
	Total Department of Agriculture		<u>319,006</u>
	TOTAL		<u>\$ 1,311,913</u>

See Notes to the Schedule of Expenditures of Federal Awards

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**NOTE 1 - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of Grafton Public School District No. 3 under programs of the federal government for the year ended June 30, 2018. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Grafton Public School District No. 3, it is not intended to and does not present the financial position or changes in net position of the District.

**NOTE 2 - NONMONETARY TRANSACTIONS**

The District receives commodities through the food distribution program and the assistance is valued at the fair value of the commodities received and disbursed.

**NOTE 3 - SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Grafton Public School District No. 3 has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE 4 - RECONCILIATION OF FEDERAL REVENUES TO THE SCHEDULE OF FEDERAL AWARDS**

Federal Revenues per page 16	\$ 1,342,734
Internal Revenue Service Interest Subsidy on General Obligation School Bonds	(30,821)
Total Schedule of Expenditures of Federal Awards	\$ 1,311,913

**NOTE 5 - PASS-THROUGH ENTITIES**

All pass-through entities listed above use the same CFDA numbers as the federal grantors to identify these grants, and have not assigned any additional identifying numbers.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**SECTION I – SUMMARY OF AUDITOR’S RESULTS**

Financial Statements

Type of auditor’s report issued: Unmodified  
Internal control over financial reporting:  
    Material weakness(es) identified?     yes   x   no  
    Significant deficiency(ies) identified that are  
        not considered to be material weaknesses?   x   yes     none reported

Non-compliance material to financial  
statements noted?     yes   x   no

Federal Awards

Internal control over major programs:  
    Material weakness(es) identified?     yes   x   no  
    Significant deficiency(ies) identified that are  
        not considered to be material weaknesses?     yes   x   none reported

Type of auditor’s report issued on compliance  
for major programs: Unmodified

Any audit findings disclosed that are  
required to be reported in accordance with  
2 CFR 200.516(a)?     yes   x   no

Identification of major programs:

CFDA Number(s) Name of Federal Program of Cluster

84.010            Title I

Dollar threshold used to distinguish  
between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?   x   yes     no

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS - CONTINUED**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**SECTION II – FINANCIAL STATEMENT FINDINGS**

**2018-001 Finding**

**Criteria**

An appropriate system of internal controls requires that a District make a determination that financial statements and the underlying general ledger accounts are properly stated in compliance with accounting principles generally accepted in the United States of America. This requires the District's personnel to maintain a working knowledge of current accounting principles generally accepted in the United States of America and required financial statement disclosures.

**Condition**

The District's auditors prepared the financial statements as of June 30, 2018. In addition, adjusting entries were proposed to bring the financial statements into compliance with accounting principles generally accepted in the United States of American (GAAP). An appropriate system of internal controls requires that a District must make a determination that financial statements and the underlying general ledger accounts are properly stated in compliance with GAAP. This requires the District's personnel to maintain a working knowledge of current accounting principles generally accepted in the United States of America and required financial statement disclosures.

**Effect**

The District currently does not maintain the working knowledge of current accounting principles generally accepted in the United States of America and required financial statement disclosures to make a determination that financial statements are properly stated in compliance with accounting principles generally accepted in the United States of America.

**Recommendation**

Compensating controls could be provided through client preparation of the financial statement preparation and/or review function.

**Management's Response**

Management agrees with comment and will implement when it becomes cost-effective.

**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

There are no findings to be reported in this section.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

**2017-001 Finding**

**Criteria**

An appropriate system of internal controls requires that a District make a determination that financial statements and the underlying general ledger accounts are properly stated in compliance with accounting principles generally accepted in the United States of America. This requires the District's personnel to maintain a working knowledge of current accounting principles generally accepted in the United States of America and required financial statement disclosures.

**Condition**

The District's auditors prepared the financial statements as of June 30, 2017. In addition, adjusting entries were proposed to bring the financial statements into compliance with accounting principles generally accepted in the United States of American (GAAP). An appropriate system of internal controls requires that a District must make a determination that financial statements and the underlying general ledger accounts are properly stated in compliance with GAAP. This requires the District's personnel to maintain a working knowledge of current accounting principles generally accepted in the United States of America and required financial statement disclosures.

**Effect**

The District currently does not maintain the working knowledge of current accounting principles generally accepted in the United States of America and required financial statement disclosures to make a determination that financial statements are properly stated in compliance with accounting principles generally accepted in the United States of America.

**Recommendation**

Compensating controls could be provided through client preparation of the financial statement preparation and/or review function.

**Management's Response**

Management agrees with comment and will implement when it becomes cost-effective.

**Corrective Action Taken**

None. See current year finding 2018-001.

**GRAFTON PUBLIC SCHOOL DISTRICT NO. 3**  
**CORRECTIVE ACTION PLAN**  
**AS OF JUNE 30, 2018**

**2018-001**

**Contact Person**  
Cathi Heuchert

**Planned Corrective Action**  
The District will implement when it becomes cost-effective.

**Planned Completion Date**  
The planned completion date for the CAP is when it becomes cost-effective.