



NORTH DAKOTA OFFICE OF THE STATE AUDITOR

State Auditor Joshua C. Gallion

2023 Annual Financial Report of **Oakes Rural Fire Protection District**



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HAVE QUESTIONS? ASK US.

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Basic Review Summary

We have reviewed the cash basis Annual Financial Report for Oakes Rural Fire Protection District for the year ended 2023. This review was done under the authority of North Dakota Century Code 54-10-14. These reviews are limited in scope and are not completed under the Auditing or Attestation standards issued by the American Institute of Certified Public Accountants.

This review was limited to verifying the following:

- Fund balances submitted on the Annual Financial Report agreed to the balances held at the bank.
- Long-term debt reported agrees to debt statements.
- Required fund breakouts are reported.

During the basic review, we identified that bank balances didn't agree to total balances reported on the Annual Financial Report.

Additional procedures for the bank balances were completed. We received a listing of outstanding checks and deposits at the year end. These were verified with accounting records to ensure they were an outstanding item that would impact the Annual Financial Report. There were additional differences identified.

We determined the total amount of revenue and expenditures from bank records. We performed a comparison between the bank records and the accounting records and identified the transactions that were not recorded to the accounting ledger. Finally, we reviewed the support for those transactions to ensure nothing appeared unusual.

Any comments from the Basic Review are included at the back of the report.

North Dakota State Auditor's Office
Bismarck, North Dakota
July 2, 2025



	Capital Project		
	General Fund	Fund	Total Funds
Receipts			
General Property Taxes	\$ 98,354.41	\$ -	\$ 98,354.41
Total Taxes	<u>98,354.41</u>	<u>-</u>	<u>98,354.41</u>
Other	4,093.83	-	4,093.83
Total Service Revenue	<u>4,093.83</u>	<u>-</u>	<u>4,093.83</u>
Interest And Dividends	539.09	-	539.09
Donations	1,440.00	181,730.63	183,170.63
Charitable Gaming And Fundraising	7,348.73	-	7,348.73
Insurance Proceeds	83,062.21	-	83,062.21
Loan Proceeds	-	377,700.00	377,700.00
All Other Miscellaneous Receipts	<u>1,858.74</u>	<u>-</u>	<u>1,858.74</u>
Total Miscellaneous Receipts	<u>94,248.77</u>	<u>559,430.63</u>	<u>653,679.40</u>
Total Receipts	<u>\$196,697.01</u>	<u>\$ 559,430.63</u>	<u>\$756,127.64</u>
Disbursements			
Payroll And Benefits	\$ 3,600.00	\$ -	\$ 3,600.00
Insurance	5,536.00	-	5,536.00
Professional Development	9,620.81	-	9,620.81
Utilities	18,350.57	-	18,350.57
Other Operating	<u>15,745.82</u>	<u>-</u>	<u>15,745.82</u>
Total Personnel And Administrative	<u>52,853.20</u>	<u>-</u>	<u>52,853.20</u>
Equipment	61,980.23	-	61,980.23
Infrastructure	-	657,814.86	657,814.86
Repairs And Maintenance	<u>17,171.89</u>	<u>-</u>	<u>17,171.89</u>
Total Capital And Infrastructure	<u>79,152.12</u>	<u>657,814.86</u>	<u>736,966.98</u>
Debt Payments	<u>-</u>	<u>5,258.14</u>	<u>5,258.14</u>
Total Debt	<u>-</u>	<u>5,258.14</u>	<u>5,258.14</u>
Fire Protection	<u>74,052.72</u>	<u>-</u>	<u>74,052.72</u>
Total Functional	<u>74,052.72</u>	<u>-</u>	<u>74,052.72</u>
Charitable Gaming And Fundraising	<u>141.18</u>	<u>-</u>	<u>141.18</u>
Total Miscellaneous	<u>141.18</u>	<u>-</u>	<u>141.18</u>
Total Disbursements	<u>\$206,199.22</u>	<u>\$ 663,073.00</u>	<u>\$869,272.22</u>
Beginning Fund Balance	\$197,950.34	\$ 114,821.19	\$312,771.53
Current Year Activity	<u>(9,502.21)</u>	<u>(103,642.37)</u>	<u>(113,144.58)</u>
Ending Fund Balance	<u>\$188,448.13</u>	<u>\$ 11,178.82</u>	<u>\$199,626.95</u>



Long-Term Debt					Total	627,998.00
Type	Bank/Institution	Purpose of Debt	Maturity Date	Original Amount	Balance Amount	
Loans Payable	BankNorth Loan #3947	New Fire Hall Construction	12/29/2023	750,000.00	627,998.00	



Comments Letter

Comment 1

Missing Outstanding Item (2023)

During review of the annual financial report, outstanding checks as of December 2023 in the amount of \$6,612.97 were not included to show the proper bank balance per books and balance to the ending fund balance.

Suggested Change:

The outstanding items were added to balance the books to the fund balance. The entity should include any outstanding checks and/or deposits when completing their annual financial report.

Comment 2

Inaccurate Reporting of Revenues and Expenditures (2023)

It is noted that the annual report submitted for the entity does not tie to the bank statements at the end of the year, nor are revenues or expenditures recorded accurately.

Suggested Change:

Adjustments were made to the annual financial report to reflect the missing revenues and/or expenditures. The entity should record all revenues and expenditures throughout the year to ensure the accuracy of the annual financial report.

Comment 3

Charitable Gaming or Fundraising Expenditures were Reported (2023)

A total of \$141.18 was reported as Charitable Gaming and Fundraising disbursements.

ND Constitution Article X, Section 18 states that government funds can only be used to pay for things that are essential for operating the government entity.

Suggested Change:

The entity should create a separate unincorporated entity for charitable gaming or fundraising revenues and expenditures.



Office of the
State Auditor

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