



NORTH DAKOTA OFFICE OF THE STATE AUDITOR

State Auditor Joshua C. Gallion

2023 Annual Financial Report of **City of Grenora**



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HAVE QUESTIONS? ASK US.

**NORTH DAKOTA STATE
AUDITOR’S OFFICE**

600 E. Boulevard Ave. Dept 117
Bismarck, North Dakota 58505

-  701-328-2241
-  NDSAO@nd.gov
-  ND.gov/Auditor
-  Facebook.com/NDStateAuditor
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State Capitol
600 E. Boulevard Ave. Dept. 117
Bismarck, ND 58505

www.nd.gov/auditor

ndsao@nd.gov

Basic Review Summary

We have reviewed the cash basis Annual Financial Report for the city of Grenora for the year ended 2023. This review was done under the authority of North Dakota Century Code 54-10-14. These reviews are limited in scope and are not completed under the Auditing or Attestation standards issued by the American Institute of Certified Public Accountants.

This review was limited to verifying the following:

- Fund balances submitted on the Annual Financial Report agreed to the balances held at the bank.
- Long-term debt reported agrees to debt statements.
- Required fund breakouts are reported.

During the basic review, we identified that bank balances didn't agree to total balances reported on the Annual Financial Report.

Additional procedures for the bank balances were completed. We received a listing of outstanding checks and deposits at the year end. These were verified with accounting records to ensure they were an outstanding item that would impact the Annual Financial Report. There were additional differences identified.

We determined the total amount of revenue and expenditures from bank records. We performed a comparison between the bank records and the accounting records and identified the transactions that were not recorded to the accounting ledger. Finally, we reviewed the support for those transactions to ensure nothing appeared unusual.

Any comments from the Basic Review are included at the back of the report.

North Dakota State Auditor's Office
Bismarck, North Dakota
August 7, 2025



	General Fund	Special Revenue Fund	Enterprise Fund	Debt Service Fund	Total Funds
Receipts					
General Property Taxes	\$ 148,790.60	\$ 3,446.38	\$ -	\$ -	\$ 152,236.98
City Sales Taxes	35,893.93	-	-	-	35,893.93
Oil And Gas Taxes	966,464.73	-	-	-	966,464.73
Coal Taxes	11.04	-	-	-	11.04
Highway Taxes	13,745.26	4,225.82	-	-	17,971.08
Special Assessments	672.62	-	-	-	672.62
All Other Taxes	386.53	-	-	-	386.53
Total Taxes	<u>1,165,964.71</u>	<u>7,672.20</u>	<u>-</u>	<u>-</u>	<u>1,173,636.91</u>
Licenses And Permits	4,210.00	-	-	-	4,210.00
Fees	-	7,800.00	-	-	7,800.00
Total Licenses And Permits, And Fees	<u>4,210.00</u>	<u>7,800.00</u>	<u>-</u>	<u>-</u>	<u>12,010.00</u>
State Aid Distribution	<u>21,325.59</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,325.59</u>
Total Intergovernmental	<u>21,325.59</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,325.59</u>
Municipal Utilities	-	-	161,630.36	-	161,630.36
Total Service Revenue	-	-	161,630.36	-	161,630.36
Interest And Dividends	8,672.04	-	595.00	761.76	10,028.80
Sale Of Assets	15,496.00	-	-	-	15,496.00
Bond Proceeds	-	-	30,000.00	-	30,000.00
Fines, Forfeits, And Penalties	2,850.00	-	-	-	2,850.00
All Other Miscellaneous Receipts	<u>13,340.47</u>	<u>-</u>	<u>2,440.74</u>	<u>-</u>	<u>15,781.21</u>
Total Miscellaneous Receipts	<u>40,358.51</u>	<u>-</u>	<u>33,035.74</u>	<u>761.76</u>	<u>74,156.01</u>
Total Receipts	<u>\$ 1,231,858.81</u>	<u>\$ 15,472.20</u>	<u>\$ 194,666.10</u>	<u>\$ 761.76</u>	<u>\$ 1,442,758.87</u>
Disbursements					
Payroll And Benefits	\$ 208,749.42	\$ -	\$ 54,377.50	\$ -	\$ 263,126.92
Insurance	10,642.00	-	-	-	10,642.00
Professional Development	1,334.15	-	873.95	-	2,208.10
Utilities	46,083.82	-	12,053.94	-	58,137.76
Other Operating	<u>12,503.36</u>	<u>1,254.94</u>	<u>57,816.09</u>	<u>-</u>	<u>71,574.39</u>
Total Personnel And Administrative	<u>279,312.75</u>	<u>1,254.94</u>	<u>125,121.48</u>	<u>-</u>	<u>405,689.17</u>
Equipment	42,027.50	-	21,412.16	-	63,439.66
Infrastructure	67,597.88	-	23,111.72	-	90,709.60
Repairs And Maintenance	<u>374,882.37</u>	<u>-</u>	<u>42,519.37</u>	<u>-</u>	<u>417,401.74</u>
Total Capital And Infrastructure	<u>484,507.75</u>	<u>-</u>	<u>87,043.25</u>	<u>-</u>	<u>571,551.00</u>
Debt Payments	-	-	-	298,805.09	298,805.09
Total Debt	-	-	-	298,805.09	298,805.09
Custodial Pass-Through	<u>3,392.86</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,392.86</u>
Total Miscellaneous	<u>3,392.86</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,392.86</u>
Total Disbursements	<u>\$ 767,213.36</u>	<u>\$ 1,254.94</u>	<u>\$ 212,164.73</u>	<u>\$ 298,805.09</u>	<u>\$ 1,279,438.12</u>
Transfers In	\$ -	\$ -	\$ -	\$ 280,000.00	\$ 280,000.00
Transfers Out	<u>280,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>280,000.00</u>
Total Transfers	<u>(280,000.00)</u>	<u>-</u>	<u>-</u>	<u>280,000.00</u>	<u>-</u>
Beginning Fund Balance	\$ 849,886.46	\$ 28,618.97	\$ 180,664.64	\$ 154,318.42	\$ 1,213,488.49
Current Year Activity	<u>464,645.45</u>	<u>14,217.26</u>	<u>(17,498.63)</u>	<u>(298,043.33)</u>	<u>163,320.75</u>
Adjustment To Fund Balance (Sao Use)	(27.97)	-	-	-	(27.97)
Ending Fund Balance	<u>\$ 1,034,503.94</u>	<u>\$ 42,836.23</u>	<u>\$ 163,166.01</u>	<u>\$ 136,275.09</u>	<u>\$ 1,376,781.27</u>



Long-Term Debt Table

Long-Term Debt					Total	3,610,767.00
Type	Bank/Institution	Purpose of Debt	Maturity Date	Original Amount	Balance Amount	
Loans Payable	Bremer	Sewer/water/paving	5/1/2039	3,742,081.00	3,185,767.00	
Bonds Payable	Bank of North Dakota	water/sewer/paving	9/1/2034	315,000.00	195,000.00	
Bonds Payable	Bank of North Dakota	water/sewer/paving	9/1/2034	350,000.00	230,000.00	



Comments Letter

Highway Tax Dollars - Not in its own Fund (2023)

During review of the annual financial report, Highway tax revenue was received and deposited into the General Fund.

North Dakota Century Code 54-27-19(5) requires all highway tax funds to be deposited into a separate fund by cities.

Suggested Change:

The entity should track revenues and expenditures related to highway tax revenue in a Highway Tax Fund.

Missing Outstanding Item (2023)

During review of the annual financial report, not all outstanding items as of December 31, 2023, were included to show the proper bank balance per books and balance to the ending fund balance.

Suggested Change:

The outstanding items were added to balance the books to the fund balance. The entity should include any outstanding checks and/or deposits when completing their annual financial report.



Office of the
State Auditor

NORTH DAKOTA STATE AUDITOR
JOSHUA C. GALLION

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600 E. Boulevard Ave. Dept. 117 | Bismarck, North Dakota 58505

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 NDSAO@nd.gov

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