



**VETERANS AID LOAN APPLICATION**  
 NORTH DAKOTA DEPARTMENT OF VETERANS AFFAIRS  
 SFN 54411 (04-2018)

Application Number
Application Date
County/Tribe

**APPLICANT INFORMATION**

Name	Date of Birth	Social Security Number	Telephone Number	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed	Number of Dependents	Age(s) of Dependents	Residence <input type="checkbox"/> Own <input type="checkbox"/> Rent	How Long
Resident of North Dakota <input type="checkbox"/> Yes <input type="checkbox"/> No	How Long (ND Resident)	Name of Nearest Relative Not Living With You		
Address	City	State	ZIP Code	
Previously Applied <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, When	What Program(s)		

**VETERAN INFORMATION**

Date Enlisted	Place Enlisted		
Date Discharged	Place Discharged	Type of Discharge	

**APPLICANT EMPLOYMENT/INCOME INFORMATION**

Present Employer	Name of Supervisor	Telephone Number	
Position Held	Length of Time in Position	Salary (monthly)	
Employer Address	City	State	ZIP Code

**SPOUSE EMPLOYMENT/INCOME INFORMATION**

Name of Spouse			
Present Employer	Name of Supervisor	Telephone Number	
Position Held	Length of Time in Position	Salary (monthly)	
Employer Address	City	State	ZIP Code

**BENEFITS**

Veteran Benefit (i.e. SSI, Pension, Retirement, etc.)	Start Date	Monthly Amount	Spouse Benefit (i.e. SSI, Pension, Retirement, etc.)	Start Date	Monthly Amount

Your social security number is requested to enable the ND Department of Veterans Affairs to conduct credit checks and verify military service pursuant to N.D.C.C. sections 37-14-01.1 and 37-14-10 to determine eligibility for a Veterans Aid Loan. Disclosure of your social security number is mandatory. If you do not provide your social security number, the ND Department of Veterans Affairs will be unable to conduct a credit check and will decline to process your application.

**ACCOUNTS**

Type of Account (checking, savings, burial CD's, etc.)	Name of Institution	Account Number	Balance

**ASSETS**

Vehicle Make/Model/Year	Value

Property Owned	Address	Value

**LIABILITIES/OBLIGATIONS**

For	Name of Creditor (payment to)	Monthly Payment	Balance
Rent/Mortgage			
Car Payment			
Car Insurance			
Health Insurance			
Utilities			
Telephone			
Personal Loan			
Alimony/Child Support			
Delinquent Taxes <input type="checkbox"/> Yes <input type="checkbox"/> No			
Charge Accounts/Credit Cards <i>(If needed, attach more a separate list)</i>			
		<b>Total Monthly Expenses</b>	

Ever Filed Bankruptcy <input type="checkbox"/> Yes <input type="checkbox"/> No	When
Type	Date Discharged

Monthly Income	
Less Expenses	
Un-obligated Amount	

**PURPOSE FOR THE LOAN**

Explain
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**APPLICANT ACKNOWLEDGMENT OF LOAN REPAYMENT**

INSTRUCTIONS: *Initial before every statement. Full signature and date are required where designated.*

\_\_\_\_\_ 1. I understand all statements made on the application must be true and correct. I understand false statements will be considered fraudulent and subject to prosecution.

\_\_\_\_\_ 2. I understand repayment of the loan must be made each month and that payments may be made in advance of time agreed to on the signed note.

\_\_\_\_\_ 3. I understand the importance of timely repayment in order that some other worthy applicant could be assisted from this revolving fund and in the event of default, *legal action shall be taken when payments become delinquent as determined by the Loan Officer.*

\_\_\_\_\_ 4. I understand in order to receive one-half the interest refund that the loan and fees must be paid by final due date.

\_\_\_\_\_ 5. I understand the North Dakota Department of Veterans Affairs must be notified of any change of address and employment immediately.

\_\_\_\_\_ 6. I understand the department may assess and collect any late payments penalties of up to \$15.00 for each late payment as well as a fee for any NSF item received by North Dakota Department of Veterans Affairs.

I hereby attest that to the best of my knowledge the answers to the above questions are true and correct. I state that I need additional financial assistance at this time and application is made to the Department of Veterans Affairs for a loan in the amount specified below:

Loan Amount
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**I UNDERSTAND THE LOAN IS TO BE USED FOR THE PURPOSE STATED AND SHALL BE REPAYED TO THE DEPARTMENT OF VETERANS AFFAIRS AT FARGO, NORTH DAKOTA WITHIN A SPECIFIED PERIOD NOT TO EXCEED FOUR YEARS FROM THE DATE THE LOAN IS GRANTED,** using the following percentage of interest:

Interest Rate
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One-half of the interest shall be waived if the loan and fees are paid by the final due date. Interest will be adjusted at the end of the loan period.

I hereby authorize the United States Veterans Administration, Job Service of North Dakota, North Dakota State Tax Department, North Dakota Workforce Safety and Insurance, financial institutions and any other credit sources to disclose to the Veteran Service Officer assisting in the preparing of this application and the North Dakota Department of Veterans Affairs any information contained in their files and records concerning myself upon request. I further agree to promptly notify the North Dakota Department of Veterans Affairs of any change of address and/or employment.

Applicant Name	
Applicant Signature	Date

## PROMISSORY NOTE

Name of Veteran	Application Number	Date	
Address	City	State	ZIP Code

FOR THE VALUE RECEIVED, I promise to pay to the State of North Dakota for the use of the Veterans' Aid Fund, at the Department of Veterans Affairs, as specified below:

Total Loan Amount	Monthly Payment	Number of Installments	Interest Rate
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Payable to:

Department of Veterans Affairs  
LOAN DIVISION  
4201 38th St S, Suite 104  
Fargo, North Dakota 58104-7535

Interest will be at the percentage rate, specified above, per annum, calculated on a daily basis beginning from the date of loan. One-half of the interest on each payment shall be waived at the termination of the loan if the borrower has made all prior payments of principal, interest and all fees are paid by final due date.

The department may assess and collect any late payment penalties of up to \$15.00 for each late payment as well as a fee for any NSF items received by the North Dakota Department of Veterans Affairs.

If default is made in the payment of any installment of principal or interest, or any part of either, then and thereupon the entire principal sum remaining unpaid, with the interest accrued thereon shall, at the option of the Commissioner, Department of Veterans Affairs, become at once due and payable without further notice.

The several makers, signers, guarantors and endorsers hereof waive presentment, demand, notice of dishonor and protest and consent that the time of payment may be extended or this note renewed without affecting their liability hereon.

Signature of Applicant	Date
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Commissioner of Veterans Affairs or Authorized Representative	Date
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**VETERAN SERVICE OFFICERS (VSO) USE ONLY**

VSO Recommendation

APPROVAL

DISAPPROVAL

Explanation

I hereby attest that the information contained in this application is true and correct to the best of my knowledge.

VSO Signature

Date

## Veterans Aid Loan

Required documentation to be obtained by the VSO and submitted with completed application.

### DOCUMENTATION CHECKLIST

**Income** - Will be determined based on most recent 12 month period.

- Cash Asset Verification Form OR three months of most recent bank statements  
AND
- Copy of the last 60 days of payroll checks or stubs or copy of payroll statement  
AND/OR
- Copy of award letters, i.e. VA Benefits, Social Security  
AND
- Copy of front page of applicant's 1040 tax form or statement on application signed by the applicant stating he/she did not file taxes.

### Residency

- Copy of ND Drivers License or ID Card showing address  
AND
- Copy of monthly expense bill or bank statement 1 year or older verifying address, i.e. utility, phone, or cable bill

### Veteran Status

- Copy of DD214 showing character of Service  
OR
- Copy of military orders showing active duty requirements have been met

### Unmarried Widow

- Copy of marriage certificate  
AND
- Copy of death certificate  
AND
- Copy of Veteran's military discharge showing character of Service

### Additional Loan Documents

- Promissory Note (Page 4)  
AND
- Authorization Agreements for Direct Deposit (ACH Debits), SFN 58957
  - Voided check, if possible

I have obtained and reviewed the required documentation as listed above.

VSO Signature	Date
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