

MINUTES OF MEETING

OF

NORTH DAKOTA ADMINISTRATIVE COMMITTEE ON VETERANS AFFAIRS

FRIDAY, DECEMBER 6TH AND SATURDAY, DECEMBER 7TH, 1985

FARGO, NORTH DAKOTA

The meeting of the Department of Veterans Affairs Sub-Committee was called to order by Chairman Curt Twete on Friday, December 6th at 2:30 P.M. in the Conference Room, 5th Floor, 15 Broadway.

The members present were: Curt Twete - Chairman
Richard States - Vice Chairman
James Groven
Joe Novak
Paul Aaberg
James Swenson
Charles Gilje
Milton W. Kane - Commissioner
Keith W. Kiser

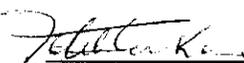
The first order of business was to review the proposed changes in the application and procedures for applying for and granting a Veterans Aid Loan. The Committee recommended several changes. These changes were incorporated into final draft. The chair called for a motion of approval of the final draft. Paul Aaberg moved to approve the final draft, Joe Novak second, the motion carried unanimously. Joe Novak then moved the Service Officers Report be changed to read in the first person, with a signature line for the Veteran to show the Veteran had read and agreed with the stipulations with a second note for the Service Officer's Approval or Disapproval and a signature line for the Service Officer. Motion seconded by Jim Swenson and the motion carried.

The next order of business dealt with the 1981 review of the Department of Veterans Affairs office. The full Committee reviewed the past history of the office and compared it to the present operation. The possibility of an annual review was discussed. This was tabled for later discussion. The Chairman asked for a report from the Commissioner as to present operation and future goals of the Department. A three page report was read by the Commissioner and filed for future reference. The Commissioner informed the Committee that both Claims Officers in the Department had submitted notice of termination of employment. John Berge had accepted employment with the Post Office in West Fargo as of December 12, 1985. Lee Lamb accepted a position with the V.A. in the Prosthetics Department and his employment termination date with the Department will be the 9th of January, 1986. He will be relocating to Seattle, Washington for training. The Commissioner was instructed to extend the Committee's best wishes for the future of these two people and a thank you for the dedication to the Department of Veterans Affairs during the years of employment.

The next order of business was the discussion of the bids the Department received for reprinting the North Dakota Veterans Laws (Blue Book). Bids received were as follows: J & M Printing, Gwinner, ND - \$2,161.00; Pierce Company, Fargo, ND - \$2,167.20; and Kays Company, Fargo, ND - \$1,999.00 per 1,000 books. The Committee instructed the Commissioner to take the bid of Kays Printing if satisfied with the procedure for completing the job. A motion by Dick States, seconded by Charles Gilje to follow through on the reprinting. Motion carried.

The next order of business was the discussion on computer bids the Department had received and the research the Department had done on the many computer makes and models, and vending companies within the State. This was tabled pending review of the various proposals.

The Sub-Committee meeting was recessed at 5:45 P.M. Administrative Committee Chairman Bernard Wagner then called for a full Committee meeting to convene in the Prairie Rose Room at the Radison Hotel at 9:00 A.M., Saturday. The full Committee was then in recess to the VFW Club in Fargo for an evening social and Christmas setting dinner to be attended by Committee members, staff, and their spouses.



Milton W. Kane
Executive Secretary
Sub-Committee on Veterans Affairs

ADMINISTRATIVE COMMITTEE ON VETERANS AFFAIRS

SATURDAY, DECEMBER 7TH, 1985

9:00 A.M. - RADISON HOTEL

Chairman Bernard Wagner presided and declared a quorum. The members present were:

Curt Twete	Charles Gilje
Richard States	Charles Godke
James Groven	David Liuska
Joe Novak	Orville Gullickson
Bernie Wagner	Terry Richardson
Paul Aaberg	Michael Dobmeier
James Swenson	Colin Barstad
Dennis Mock, Job Service ND	

absent were:

Gordon LaMont

VETERANS HOME SUB-COMMITTEE REPORT.

Vice Chairman Chuck Godke reported on the Committee's action in dealing with the problem of interpretation of the military discharges that seem to eliminate some applicants from eligibility from entering the Home. The Committee has decided to have the Commissioner of Veterans Affairs take the matter up with the Office of the Attorney General for clarification.

The Committee discussed the practicality of setting up a charitable foundation trust to permit acceptance of monies and gifts for the Home and investigate the possibility of such a trust being approved in a manner that would permit the giver the status of a tax free gift.

The Home Committee will be holding the next meeting at the Turtle Mountain Lodge on January 9, 1986. The site selection will afford the members the chance to visit the nearby State Unit at San Haven that may be available to the veterans for a Veterans Home.

DEPARTMENT OF VETERANS AFFAIRS SUB-COMMITTEE.

Chairman Curt Twete reported on the deliberations of the Sub-Committee and the Committee's action in approving the new and amended version of the eligibility requirements for loans under the Veterans Aid Loan Program. The approval of the changes was requested of the full Committee by Chairman Twete, seconded by Godke and passed.

Godke reported on the progress of the Coordinating Council Special Committee to monitor the availability of the John Moses Hospital and/or its potential use for veterans. Aaberg moved that Godke and Novak be officially appointed as Administrative Committee on Veterans Affairs representatives to that committee to confirm the appointment of the Council and duly authorize the participation in the efforts to continue to pursue the availability of site and/or premises for a Veterans Home for the future. The motion was seconded by James Swenson and passed.

Paul Aaberg moved that the reports of the two Sub-Committees be approved as presented, seconded by James Swenson and passed.

The meeting was adjourned.



Joe Novak
Executive Secretary
ND Administrative Committee on
Veterans Affairs

Chairman Curt Twete reconvened the Department of Veterans Affairs Sub-Committee. In the absence of the Commissioner, the function of the Commissioner was reviewed. On a motion by Paul Aaberg, seconded by Charles Gilje, the Committee moved that they found the performance of the Commissioner satisfactory and that the 6 months probation period be considered completed. The motion carried.

Paul Aaberg moved that an annual review of the Commissioner's office be made by selected members of the Sub-Committee. Seconded by Charles Gilje, the motion carried.

The discussion of the purchase of a computer for the office was again brought to the Floor. A demonstration was given by Gaffaneys Office Supply. Jim Groven moved that the Commissioner be allowed to purchase any computer that would be compatible to the office operation. The motion was seconded by Jim Swenson and passed.

The next order of business was salary adjustment for the Commissioner. After considerable discussion, Paul Aaberg moved that the Commissioner's salary be adjusted to \$28,000 annual from January 1 to July 1 and an additional adjustment be made in July. Joe Novak seconded. Dick States offered an amendment to the motion that the salary be adjusted January 1 to \$30,000 with no additional adjustments from the Budget until the end of the Biennium. This would have no affect on any adjustments made on across-the-board statewide increases. Curt Twete seconded the States amendment. The Chair called for a vote on the amendment. All but one voted in favor. Joe Novak cast the dissenting vote, motion carried. Chairman Twete then called for a vote on the entire motion including the amendment. The motion passed unanimously.

The final order of business involved a discussion of the proposed move of the Commissioner's office to Bismarck that was passed by unanimous vote at the last Coordinating Council meeting. The Commissioner requested Chairman Twete appoint a committee of two Sub-Committee members for the purpose of formulating a position paper on behalf of the Administrative Committee spelling out the pros and cons of moving the office. Chairman Twete appointed Charles Gilje and Jim Swenson to this Committee. This document is to be completed by the end of February, 1986.

There being no further business, the meeting was adjourned on a motion by Jim Groven, seconded by Jim Swenson. The motion carried.



Milton W. Kane
Executive Secretary
Sub-Committee on Veterans Affairs