



ADMINISTRATIVE COMMITTEE ON VETERANS AFFAIRS

CHAIRMAN
GERALD P. BALZER
BISMARCK, NORTH DAKOTA

SECRETARY
DEAN BAYER
TUTTLE, NORTH DAKOTA

**MINUTES OF THE DECEMBER 5 & 6, 1997, MEETING OF THE
NORTH DAKOTA ADMINISTRATIVE COMMITTEE
ON VETERANS AFFAIRS**

**LOCATION--VFW POST 1326, BISMARCK, NORTH DAKOTA
CONVENED AT 2:00 P.M.**

Administrative meeting called to order by chairman Gerald P. Balzer. Pledge of Allegiance, moment of silence, and prayer for the POW/MIA followed.

Roll call, following members PRESENT

Gerald P. Balzer	Kenneth Vatne	Dean Bayer
Paul Aaberg	Larry Dakken	Ken Evenson
James Johnson	Richard Olek	Joseph Litzinger
Rheinhold Weber	Thomas Rainsberry	Donald Weible
Kent Anderson		

following members ABSENT

James Carlascio Thomas R. Moe

Others in Attendance

Commissioner Ray Harkema Commandant Ken Anderson
Chuck Risch, ND DVA

Motion by Joseph Litzinger to accept minutes of last meeting (September 12, 1997), seconded by Paul Aaberg, carried.

The dedication ceremony for the new VA Outpatient Clinic in Bismarck, ND is January 7, 1998 at 1:00 PM at MedCenter One Health System's main lobby, 300 N 7th St. Reception and tour to follow.

Ray Harkema talked on the purchase of three vans expected to be approximately \$52,000.

Tom Rainsberry introduced Daryl Burkland from VA who talked on homeless veterans health care. It was suggested if they have needs to send request to Administrative Committee.

Meeting recessed so subcommittees could meet.

**SUBCOMMITTEE FOR
VETERANS AFFAIRS**
KENNETH EVENSON, SUB CHR
THOMAS RAINSBERY, VICE-SUB CHR
DEAN BAYER
JAMES A. CARLASCIO
JAMES O. JOHNSON
JOSEPH LITZINGER
KENNETH A. VATNE

RAY HARKEMA
COMMISSIONER
VETERANS AFFAIRS
EXECUTIVE SECRETARY

KEN ANDERSON
COMMANDANT
VETERANS' HOME
EXECUTIVE SECRETARY

**SUBCOMMITTEE FOR
VETERANS' HOME**
PAUL AABERG, SUB CHR
LARRY DAKKEN, VICE-SUB CHR
KENT ANDERSON
THOMAS R. MOE
RICHARD S. OLEK
RHINY L. WEBER
DONALD WEIBLE

M/G KEITH D. BJERKE
ADJUTANT GENERAL

EX OFFICIO
DOUGLAS M. KENYON
VA CENTER DIRECTOR

JENNIFER GLADDEN
JOB SERVICE ND

ACOVA Minutes--continued

Page Two

December 5 & 6, 1997

Meeting reconvened December 6, 1997 to hear subcommittee reports. Committee member Thomas Moe present.

Department of Veterans Affairs Sub Committee report. Charles Risch gave a report on Veterans Service Officer's Conference. The possibility of a van for Ransom County discussed. Discussed Department salaries and job descriptions. Report on Grafton VA Clinic (1286 patients - 129 clinic days), Minot, and Bismarck clinics.

Ray has received a request to change the definition of a Veteran. After some discussion, a motion made by Joe Litzinger, seconded by Tom Rainsberry to accept definition of veteran as printed in Century Code, carried.

Veterans Home Sub-committee report by Paul Aaberg. 37 skilled beds are filled, recruiting nurses: 5CNA, 1RPN, 2RN. Discussed Commandant going to conference in February.

Smoking policy proposed: No smoking in bedrooms, halls, and bathrooms. Smoking allowed in main recreation room, pool room, basement, and 3rd floor TV room.

Motion by Paul Aaberg, second by Joe Litzinger to accept report, carried. Motion by Paul Aaberg, second by Tom Rainsberry to accept smoking policy, carried.

Discussed request for van transportation for Ransom County to be operated out of Lisbon Veterans Home. Motion by Kent Anderson, seconded by Joe Litzinger to postpone decision on Ransom County van, carried. Ken Anderson and Ray Harkema are to check on more details.

Motion by Rick Olek, second by Jim Johnson that the chairmen, Gerald P. Balzer, and Ken Evenson decide what is printed on the new vans, carried.

Motion by Ken Evenson, second by Joe Litzinger to accept the term veteran as printed in the Century Code carried.

Discussed schedule of meetings for next year as sent out by Chairman Balzer. Motion by Paul Aaberg, second by Tom Rainsberry to accept four meeting dates as printed below for 1998:

March 20-21	Fargo	September 18-19	Bismarck
July 17-18	Lisbon	December 4-5	Bismarck

Motion carried.

Discussed loan interest rates for loan program. Motion by Richard Olek, second by Kent Anderson to change interest from 10% to 8% as of March 1, 1998, carried. (see enclosed Attorney General's letter)

No other business. Motion by Jim Johnson, second by Larry Dakken to adjourn, carried.

Submitted by
Dean Bayer, Secretary

ch
January 9, 1998