

MINUTES

August 26, 2004
8:00am

COMFORT INN BISMARCK, NORTH DAKOTA

Meeting called to order by Chairman Rudy Jenson. Pledge of Allegiance said, followed by moment of silence for POW/MIA's and the men and women serving overseas.

Roll Call:

Members **PRESENT:**

Daryl Beard	Orletta Kilen	Gary Skarphol
Carl Bloomquist	Dean Overby	Paul Smathers
Wally Buckingham	Rick Ryan	Dave Vandergon
Larry Dakken	Lyle Schuchard	Bob Volk
Rudy Jenson		

Members **ABSENT:**

Wally Bolte	John Coyne
-------------	------------

Motion by Smathers to approve the minutes of August 10, 2004 meeting, second by Dakken. Motion passed unanimously.

Selection of Commissioner of Veterans Affairs:

Leanne Schmidt, Human Resources, spoke on the scoring process of the applications and the veterans preference law. Copies of the applications along with the list of top applicants were given to the committee members. There were a total of 24 applicants with 8 meeting the minimum requirements. The committee set a limit for the top 5 to be interviewed. The ratings from the screening committee were handed out for review. Rick Ryan did reference checks on the top applicant and handed those out for review.

Motion by Smathers to offer the Commissioner's position to Bob Hanson, second by Bloomquist. Motion passed unanimously. [MOTION #1]

Motion by Buckingham that the Chairman and Secretary negotiate with Mr. Hanson to fill the position as soon as possible, second by Smathers. Amendment by Skarphol that Lyle Schuchard also serve on the negotiating committee, accepted as friendly amendment. Motion passed as amended.

Veterans Home Budget – Kristin Lunneborg [HANDOUTS]

Discussion on budget and optional package. Explanation of why food costs were cut from the budget and placed in the optional package. Revenue anticipated by the legislature didn't materialize so the Veterans Home has a shortfall of \$250,000. Sheila Peterson, OMB, spoke in favor of the Veterans Home Budget.

Motion by Smathers to accept the Veterans Home budget and optional package for submission, second by Ryan. Motion passed. . [MOTION #2]

Veterans Affairs Budget – Cathy Halgunseth, Administrative Assistant

Discussion on optional package.

Motion by Skarphol to approve optional package for submission, second by Smathers. Motion passed unanimously. [MOTION #3]

Strategic Plan Draft – Eric Monson, NOVUS

Discussion on plan.

North Dakota Legislative Council is sponsoring a legislative drafting seminar for agencies planning legislation.

Motion by Bloomquist that the Chairman be authorized to designate people to attend the legislative seminar in September, second by Buckingham. Motion passed.

Chairman Jenson designated Paul Smathers and Lyle Schuchard to attend.

Motion by Smathers to approve Daryl Beard as Chairman of the Veterans Home Governing Board, second by Ryan. Motion passed.

***Motion by Smathers to accept the resignation of Alex Schweitzer, second by Volk.
Motion passed.***

Motion by Ryan for names to be put forward at the next committee meeting, second by Smathers. Motion passed. Beard will do research and look for persons outside the committee.

Motion by Volk that the next committee meeting be held October 15 & 16, 2004 in Bismarck, second by Smathers. Motion passed.

Motion to adjourn, seconded, passed.

Submitted by

Rick Ryan
Secretary

ch