



STATE OF NORTH DAKOTA
OFFICE OF STATE TAX COMMISSIONER
Cory Fong, Commissioner

To: Ward County Sales and Use Tax Permit Holders
From: Office of State Tax Commissioner, Tax Compliance Section
Subject: Ward County Sales and Use Tax
Date: January 31, 2013

Effective April 1, 2013, Ward County has adopted an ordinance to impose a one-half percent (.5%) county sales and use tax. Gross receipts tax will not be included. The Ward County tax is in addition to the state and local sales and use taxes currently in place. In addition to the new tax, the following applies:

- Includes a Maximum Tax (Refund Cap) of \$12.50 per transaction
- Will be reported under local tax code 505 on the state sales tax return (Form ST)
- Exempts coin-operated vending sales of 99 cents or less
- No limited exemption for contractors (see the Local Option Tax Guideline for information on this limited exemption: <http://www.nd.gov/tax/salesanduse/pubs/guide/gl-21847.pdf>)
- Ordinance is scheduled to sunset December 31, 2022
- Exempts contracts awarded prior to effective date
- No permit holder compensation is included
- Proceeds are intended for Ward County property; i.e. office building, courthouse renovation, jail expansion, and infrastructure repairs of damage caused by the 2011 flood

The Office of State Tax Commissioner has contracted with Ward County to administer the county sales and use tax. Tax is computed by multiplying the taxable purchase by the tax rate and carrying the product to the 3rd decimal place. If the 3rd decimal place is 5 or greater, round up; if it is 4 or less, round down. A Local Option Tax Guideline and Rate Charts are available on our web site at www.nd.gov/tax.

Effective April 1, 2013, the combined state and local rates within the county limits of Ward County, ***including*** deliveries made into the county by retailers located outside the county limits of Ward County, will be as follows:

- General sales and use tax: 5% state + appropriate local tax rate + .5% county tax
- New mobile homes: 3% state + appropriate local tax rate + .5% county tax
- Lodging:
 - Hotel, Motel and Tourist Court Accommodations, and Bed & Breakfast Accommodations licensed under North Dakota Century Code ch. 23-09.1:
5% state + appropriate local tax rate + .5% county tax
- Restaurant (sale of food and non-alcoholic beverages): 5% state + appropriate local tax rate + .5% county tax

Questions concerning the Ward County sale and use tax may be directed to the Office of State Tax Commissioner. You may contact the Office of State Tax Commissioner by phone at 701.328.1246, by e-mail at salestax@nd.gov, or by mail at Office of State Tax Commissioner, Tax Compliance Section, 600 E Boulevard, Dept. 127, Bismarck, ND 58505-0553.