



**SECRETARY OF STATE**  
**Alvin A Jaeger**  
 State of North Dakota  
 600 E Boulevard Ave Dept 108  
 Bismarck ND 58505-0500  
**ELECTIONS DIVISION**  
 (701) 328-4146  
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## Running for School District Office

School Board Member

### Qualifications and Terms of Office

**School Board Member:** Any person who is a qualified elector of this state is qualified to be a member of the school board in the district in which the person resides (NDCC § [15.1-07-14](#)).

Terms will vary depending upon the school district.

### Running in the School District Election

Unless held in conjunction with a regularly scheduled county primary election every two or four years, annual school district elections must be held in each public school district on a date between April 1 and June 30, at the discretion of the school board (NDCC § [15.1-09-22](#)).

Candidates for school district office shall file a statement setting forth the candidate's name and the position for which that person is a candidate (NDCC § [15.1-09-08](#)).

#### **A Complete Filing Must Include:**

1. A **statement** setting forth the candidate's name and the position for which the person is a candidate;
2. A **Statement of Interests (SFN 10172)**.

#### **When and Where to File**

Candidates must file with the **school business manager** by 4:00 p.m. on the 60<sup>th</sup> day before the date of the scheduled school election. A statement that is mailed to the business manager must be physically received in the business manager's office before 4:00 p.m. on the 60<sup>th</sup> day before the election.

### Running as a Write-In Candidate in the School District Election

A write-in candidate for school district office is not required to file a certificate of write-in candidacy (NDCC § [16.1-12](#)).

### Campaign Finance and Disclosure

Candidates for school district office are **NOT** subject to the registration and campaign finance and disclosure requirements found in Chapter [16.1-08.1](#) of the North Dakota Century Code.

### Forms

The state forms (SFN's) listed above are available from the Secretary of State's and school business managers' offices and may also be accessed from the Secretary of State's web site and Fax-On-Demand service line.

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