


Prior to printing bulk certificates on-line, please notify ND State Seed that you will not need pre-printed bulk certificates mailed out.

North Dakota State Seed Online Field Inspection Application.

Login Id
Password
 

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After successfully logging in, this screen will display

North Dakota State Seed Department [Log Out](#)
Name: AGRONOMY SEED FARM **Customer ID:** 1000

[View Seed Inspections](#)
[View Seed Lab Samples](#)
[View Seed Certificates](#)
[View Certification Sales By Variety](#)

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Click on “View Seed Certificates” to see this screen. You may simply click on “Run Certificate Inquiry” to see all certificates, or you may select a Crop from the drop box to only display that crop.

After clicking on “Run Certificate Inquiry, all certification lots will be displayed. This table contains bulk certificates for the past two crop years, but will only display “Bulk Cert” in the far right column if the lot has a current germination and has been passed.

North Dakota State Seed Department [Log Out](#)
Name: AGRONOMY SEED FARM **Customer ID:** 1000

[Return to Report Selection](#) > Seed Certificate Inquiry

 Crop: Start Date:
 Lot #: End Date:

| Cert # | Date Entered | Bin # | New Lot # | Variety | Kind | Status | Details | Bulk Cert |
|--------|--------------|---------------|-----------|------------|--------|--------|-------------------------|---------------------------|
| C37145 | 02/03/2017 | SK7 | A15RDOA | ROCKFORD | OAT | | Details | Bulk Cert |
| C37073 | 01/31/2017 | TOTES | A1698SB-R | ND12-21598 | SOY | H- | Details | |
| C36995 | 01/26/2017 | SH15 | A16PLOA | PAUL | OAT | P- | Details | Bulk Cert |
| C36994 | 01/26/2017 | SCHULD5 | A1698SB | ND12-21598 | SOY | H- | Details | |
| C36993 | 01/26/2017 | SCHULD3 | A1664SB | ND10-3464 | SOY | H- | Details | |
| C36914 | 01/20/2017 | MERIDIAN EAST | A1667SB | ND10-3067 | SOY | H- | Details | |
| C36740 | 12/23/2016 | | A4PRSW | PROSPER | HRSWHT | P- | Details | Bulk Cert |
| C36739 | 12/23/2016 | | A4NGOA | NEWBURG | OAT | H- | Details | |
| C36738 | 12/23/2016 | | A4RDOA | ROCKFORD | OAT | H- | Details | |
| C36737 | 12/23/2016 | | A15GSBL-1 | ND GENESIS | BLY | P- | Details | Bulk Cert |
| C36736 | 12/23/2016 | | A15TNBL | TRADITION | BLY | P- | Details | Bulk Cert |

Click on the blue “Bulk Cert” to open the the lot you wish to print bulk certs for.
 The program will ask you to confirm that this is the correct bin. Please review and click ok to open this screen.

| Certificate Information | | | | |
|-------------------------|-------|---------|------|--------|
| Cert # | Class | Variety | Kind | Lot |
| C72003 | F | LACEY | BLY | TEST 2 |

Buyer Name

Enter buyer name (Required)

Buyer Address:

Street address is not required, but can be entered

Buyer City / State / Zip

Enter city (Required)

Enter State (Required)

Zip code is not required

Bushels Sold:

Enter # of bushels for this sale

Bushels Remaining: 100 Remaining bushels will be reduced with each sale

For Resale? Either Resale or Retail must be selected

For Retail Only?

Downgrade

Select Downgrade



Class of seed may be downgraded.
 Downgrade only applies to the current bulk certificate - not the entire lot. Use down arrow to select downgraded class

Save

Click on Save

After clicking on “Save” you may enter additional information for sales from the same lot, or if you are ready to print, scroll down to the table below the entry area shown above. Click on “Bulk Cert” shown below with the red arrow.

| Cert # | Date Entered | Buyer Name | Bushels Sold | Bushels Remaining | Bulk Cert |
|--------|--------------|------------|--------------|-------------------|----------------------------------|
| C72003 | 07/19/2017 | Test | Void | 1000.00 | Bulk Cert |
| C72003 | 07/19/2017 | Test 123 | Void | 1000.00 | Bulk Cert |
| C72003 | 07/19/2017 | Test | Void | 1000.00 | Bulk Cert |
| C72003 | 07/19/2017 | More test | 700.00 | 300.00 | Bulk Cert Void |
| C72003 | 07/19/2017 | Test 3 | 200.00 | 100.00 | Bulk Cert Void |
| C72003 | 11/08/2017 | Test again | 1.00 | 99.00 | Bulk Cert Void |



***Notes:**

If you make a mistake, or the sale is changed, you may click on “Void” (shown by the black arrow) and the certificate will be voided and bushels added back to the bushels remaining total.

You may return to this table and re-print a bulk certificate that has been lost by clicking on “Bulk Cert” in the appropriate line.

ND State Seed Department NORTH DAKOTA CERTIFIED SEED
 PO Box 5257, Fargo ND 58105 BULK SALE CERTIFICATE
 701-231-5400 Fax: 701-531-5401

BUYER LABELER
 Name AGRONOMY SEED FARM
 Address 15449 37TH ST SE
 City/State/Zip CASSELTON ND 58012-9748
City State
 Bushels Sold For: Resale Retail Date 02/15/2017

Class: FOUNDATION Cert C36447
 SOYBEANS TRAILL Lot Number: A16TL5B
 Pure Seed: 99.97 Germination: 95.00
 Other Crop: 0.00 Origin: ND
 Inert: 0.03 Date: 11/21/2016
 Weed Seed: 0.00 2,528 Seeds/Lb

A RESEARCH FEE APPLIES TO THIS VARIETY
 Unauthorized Propagation Prohibited
 PVPA 1994 - U.S. Protected Variety

One Bulk Sale Certificate must accompany each container of certified seed sold.
 COPIED CERTIFICATES ARE NOT VALID

4.1-53-59 Liability of seed commission, seed department, seed commissioner and certified or noncertified agricultural seed producers. A warranty of any kind, either expressed or implied, including a warranty of merchantability, fitness for a particular purpose, varietal identity, or absence of disease, is not made by the seed commission, the seed department, the seed commissioner, or certified or noncertified seed producers as to the quantity or quality of the crop produced from the seeds or as to other produce, which is inspected and certified, except as provided in this section. The sole warranty made is that the seeds were inspected under the rules of the seed department or the United States department of agriculture. The seed commissioner functions and serves only in an official regulatory manner.

The screen will display your bulk certificate. The first time you print, the program may prompt you to download a small program to facilitate printing. This will only happen once. Click on the print icon on the top ribbon to print your bulk certificate

Exit this screen to return to the Certification Sale Entry Screen. The program will begin building your log sheet at the bottom of the entry area and will calculate remaining bushels.

Exit out of this screen to return to the bulk cert entry page.

When the lot is sold, you may print your log sheet by clicking on "Sale Report"
 This will prepare your log sheet and allow you to print it.
 You may print this hard copy, or click on the disc icon to export the table to Excel, Word or PDF

Crop: Start Date: End Date:

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|--------|--------------|---------------|-----------|------------|--------|--------|-------------------------|--|
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| C36736 | 12/23/2016 | | A15TNBL | TRADITION | BLY | P- | Details | Bulk Cert |
| C36735 | 12/23/2016 | | A15SSOA | SOURIS | OAT | P- | Details | Bulk Cert |
| C36734 | 12/23/2016 | | A4SSOA | SOURIS | OAT | P- | Details | Bulk Cert |
| C36517 | 11/29/2016 | GM15 | A16PY5B | PROSOY | SOY | H- | Details | |
| C36479 | 11/21/2016 | GM17 | A16BNSB | ND BISON | SOY | P- | Details | Bulk Cert |
| C36447 | 11/21/2016 | SK6 | A16TL5B | TRAILL | SOY | P- | Details | Bulk Cert Sale Report |



Other features:


In any of the Inquiry screens, you may click on "View report". This will prepare the table created in your inquiry for printing. You may print to a printer or export the data to Excel, Word or PDF.

This is available for Field Inspections, Laboratory Samples and Certificates.

You may print a report of sales by variety at any time, or at year end to assist with completing the Variety Development Research Fee Report. Click on the link by the red arrow.


North Dakota State Seed DepartmentLog Out


Name:NDSSD WEB TEST

[View Seed Inspections](#)
[View Seed Lab Samples](#)
[View Seed Certificates](#)
[View Certification Sales By Variety](#) 

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| | | | |
|--|------------|------------|--|
| Variety | Start Date | End Date | Enter Variety from drop box and Start and End Dates and click on "View" |
| LACEY <input type="button" value="v"/> | 07/01/2017 | 12/31/2017 | |
| <input type="button" value="View"/> | | | |

1 of 1 100% Find | Next 



ND State Seed Department
PO Box 5257, Fargo ND 58105
701-231-5400 Fax: 701-531-5401

Click on the disc to export the report to Excel, PDF or Word, or click on the printer to print.

Variety: LACEY

| Cert # | Lot # | Bushels Sold |
|--------|-----------|---------------|
| C72003 | TEST 2 | 700.00 |
| C72003 | TEST 2 | 200.00 |
| C72003 | TEST 2 | 1.00 |
| | | 901.00 |